

ECONOMIC DEVELOPMENT AUTHORITY
OF THE
CITY OF MANASSAS
REGULAR MEETING MINUTES
December 18, 2018

DETERMINATION OF QUORUM

MEMBERS PRESENT: Mark T. Olsen, Chairman
Gary Jones, II, Vice-Chairman
Miguel Pires, Secretary
Thomas O. Murphy
Holmes Steele Smith

Martin Crim, EDA Attorney

Patrick J. Small, ED Director, *ex-officio*

MEMBERS ABSENT: Scott Hepburn, Treasurer
Denise Harrover

Sheryl Bass, Vice-Mayor, Council Liaison
W. Patrick Pate, City Manager, *ex-officio*

OTHERS PRESENT: None

Chairman Mark Olsen called the meeting to order at 7:30PM. The meeting opened with an Invocation and the Pledge of Allegiance. A quorum was present.

MINUTES

Chairman Olsen stated there were no Minutes for consideration and that the Minutes from the November meeting would be presented at the next meeting.

FINANCIAL REPORTS

Chairman Olsen stated there was no City Treasurer's Report and that the report from the November meeting would be presented at the next meeting.

ADMISTRATIVE AGENDA

None

NEW BUSINESS

Patrick Small presented a Commonwealth's Development Opportunity Fund Performance Agreement by and among the City of Manassas, Aurora Flight Sciences,

EDA and VEDP. He explained that the Agreement had been executed and acted on by the City and Aurora. Mr. Small stipulated that the role of the EDA would be to pass through the state cash grant of \$500,000 which the City intended to match with road improvements along Gateway Boulevard. He stated there was no financial obligation on the part of EDA.

Gary Jones made a motion to approve the CDOF Agreement and authorize the Chairman to sign it which was seconded by Miguel Pires.

There being no further discussion Secretary Pires called the roll.

Smith – AYE
Murphy – AYE
Jones – AYE
Olsen – AYE
Pires- AYE

The motion passed 5-0.

OLD BUSINESS

Patrick Small introduced a resolution **Honoring Vice-Mayor Sheryl L. Bass For Her Service To The Economic Development Authority Of The City of Manassas.** Miguel Pires made a motion to approve the Resolution and authorize the Chairman to sign it which was seconded by Gary Jones.

There being no further discussion Secretary Pires called the roll.

Smith – AYE
Murphy – AYE
Jones – AYE
Olsen – AYE
Pires- AYE

The motion passed 5-0.

CLOSED SESSION

None

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45PM.