

CITY OF MANASSAS

LETTER TO INDUSTRY

To: All Architects, Builders, Contractors, Developers, Engineers and Surveyors
Subject: *Plan Coversheets* NO: 00000001
Date: 4/28/10 Reference: *DCSM Chapter 2*


Summary: *On April 28, 2010, a new version of the Site or Subdivision plan coversheet(s) was approved for plans submitted to the City for review. The coversheet includes 3 pages. All three pages need to be submitted with the proposed plans. All the information required on the three pages must be completed (filled in) by the submitting engineer at the time of 1st submittal. The 2nd and 3rd page are for storm drainage and erosion controls.*

Some of the notable changes are the requirements for identifying the watershed, description of the outfalls and computations for pre and post development quantities.

Effective Date: *May 1, 2010 for new 1st submissions.*

Policy (Requirements or Guidelines) *Chapter 2 of the DCSM requires that the most current City Approved coversheets be submitted with proposed plans.*

Background: *On past submittals pertinent information has not been provided by the submitting engineer. The lack of information requires additional submittals so that the plan can be reviewed for compliance. The new coversheets require the submitter to address necessary items or the plans will not be accepted for review.*

Approved By: 
Title: Development Services Manager
Department: Community Development

Contact: Luis Munoz, 703-257-8204