

LTI #. 00000016

**LETTER TO
INDUSTRY
LTI#00000016**

DATE: June 18, 2015

DCSM REFERENCE: Article 2-403.3 Final Site Plan Review
Article

**SUMMARY OF
ISSUE/TOPIC:** Submission of Plans for Review

EFFECTIVE DATE: July 1, 2015

**POLICY /
REQUIREMENTS /
GUIDELINE:**

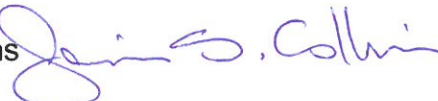
Current base number of plan sets submitted for review is eight, with additional sets submitted as appropriate for residential projects and projects in the Airport Overlay District. The Utility Department has added another plan reviewer whose focus will be DCSM Article 5 – Water Distribution, and DCSM Article 7 – Sanitary Sewer. In order to maintain the efficiency of plan review the base number of plans will be increased to nine, with additional sets submitted as appropriate for residential projects and projects in the Airport Overlay District.

BACKGROUND: This change is required to maintain the efficiency of the plan review process, and reverses an earlier change that decreased the base number of plan sets due to reorganization in Community Development.

CONTACT: Jamie Collins

DEPARTMENT: Community Development

MANAGER APPROVAL: Jamie Collins



MANAGER TITLE: Development Services Manager