

A Regular Meeting of the Council of the City of Manassas, Virginia was held in Council Chambers, City Hall, on the above date with the following present: Vice-Mayor Jonathan L. Way, Council Member Marc T. Aveni, Sheryl L. Bass, Ian T. Lovejoy and Mark D. Wolfe; City Manager W. Patrick Pate, Deputy City Manager Bryan Foster, City Attorney Martin R. Crim, Assistant to the City Manager & City Clerk Andrea P. Madden, Community Development Director Elizabeth S. Via-Gossman, Planning and Zoning Manager Matthew Arcieri, Senior Planner Kelly Davis, Chief Douglas W. Keen, Fire and Rescue Chief Rob Clemons, Finance and Administration Director Paul York, Communications Manager Patty Prince, and Assistant Public Works Director Patrick Moore.

Absent from the meeting was Harry J. Parrish II and Council Member Ken D. Elston.

Vice-Mayor Way called the meeting to order at 5:30 p.m. and delivered the invocation.

The Manassas City Police Department Honor Guard presented Colors as the Mayor led those present in the Pledge of Allegiance.

City Attorney Report

Mr. Crim reported on a refinancing for Aurora Flight Sciences and continuing negotiations with property owners along Prince William Street.

City Manager Report

Mr. Pate congratulated Andrea Madden on earning the designation of Master Municipal Clerk (MMC), awarded through the International Institute of Municipal Clerks (IIMC).

Mr. Pate reported that on Saturday, July 23, the animal adoption center participated in "Clear the Shelter" campaign. Ninety-seven (97) people stopped by the shelter to visit the animals with four cats and one dog finding their forever home.

Mr. Pate invited Lisa Sievel-Otten forward to present the Vice-Mayor and Council with her new book entitled Manassas. Ms. Sievel-Otten is a Community Development employee who is passionate about our local history and will donate all proceeds from the sale of the book to restoration work being done at Liberia Plantation.

Mr. Pate invited retired Fire and Rescue Chief Brett R. Bowman forward to receive Resolution #R-2017-01, honoring and thanking him for his service to the City.

Mr. Pate noted that the last day for the Freshmen Police and Fire and Rescue Camps was Friday, July 22. Students learned about public safety and had a great time along the way. The camps are great experiences for the City's teens and the instructors put forth such great efforts to make the camps a success.

- Fire and Rescue Chief Rob Clemons introduced the Fire and Rescue Camp graduates and congratulated them all on their achievement.
- Lieutenant Stephanie Morbeto introduced the Police Camp graduates and congratulated them all on their achievement.

Chief of Police Report

Police Chief Keen introduced three new law enforcement officers: J. Victor, R. Miller and E. Eustace. Vice-Mayor Way administered the Oath of Honor to the new officers and all law enforcement personnel present in Chambers.

Chief Keen recognized and congratulated the March 2016 Employees of the Month: Sergeant S. Bowers, SPO J. Rollins, Officer R. McCarthy, Officer J. Aussems, and PSCS T. Appezzatto.

Chief Keen recognized and congratulated the April 2016 Employees of the Month: Officers N. Arrington and C.W. Jones.

Chief Keen recognized and congratulated the May 2016 Employee of the Month: Senior Police Officer T.P. Urey.

Chief Keen presented the Honorable Service Medal to Police Officer N. Arrington, Police Officer C.W. Jones and Master Detective C.B. Daniels.

Vice-Mayor Way called for a recess at 6:15 p.m.

Vice-Mayor Way reconvened the meeting at 6:25 p.m.

Council Time

Council Member Aveni recognized and welcomed to the meeting Nicholas Reilly, a boy scout with Troop 554 of Manassas, who is working on a merit badge.

Council Member Bass commented on the Independent Empowerment Center's successful ADA Fair at the Harris Pavilion. Council Member Bass also noted an article relating to the new accelerator, **CenterFuse**, moving into the Henson Building on Center Street and Main Street.

Mayor Time

Vice-Mayor Way made a statement regarding the construction near Gateway Boulevard and the property owner's compliance with all federal, state and local regulations.

Consent Agenda

Item 1. Approve Minutes of the Regular Meeting of July 11, 2016 and the Special Meeting of July 18, 2016.

COUNCIL MEMBER BASS MOVED that the Minutes of the Regular Meeting of July 11, 2016 and Special Meeting of July 18, 2016 be approved. Seconded by Council Member Aveni. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 2. Consideration of Release of Performance Bond and Erosion Bond for the Following Project: Campos Church Parking: Site Plan SP 14-00000032, in Accordance with the Certificate of Compliance Dated July 19, 2016.

COUNCIL MEMBER BASS MOVED that the Performance Bond and Erosion Bond for Campos Church Parking: Site Plan SP 14-00000032, be released in accordance with the Certificate of Compliance dated July 19, 2016. Seconded by Council Member Aveni. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 3. Consideration of Resolution 2017-02-R:

- (A) Amending the FY 2017 Budget by Budgeting and Appropriating \$8,221 in State Revenue for Supplemental Nutrition Assistance Program (SNAP) Outreach; and
- (B) Amending the FY 2017 Budget by Budgeting and Appropriating \$3,150 in State Revenue for Fostering Futures Foster Care Assistance; and
- (C) Amending the FY 2017 Budget by Budgeting and Appropriating \$225,000 of Rent Revenue for the Costs of Operating and Maintaining 9608 and 9608A Grant Avenue.

COUNCIL MEMBER BASS MOVED that Resolution 2017-02-R, as detailed above, be approved. Seconded by Council Member Aveni. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 4. Consideration of Resolution #R-2017-01 Honoring Chief Brett R. Bowman Upon His Retirement from the City of Manassas as Its Chief of Fire and Rescue.

COUNCIL MEMBER BASS MOVED that Resolution #R-2017-01 honoring Chief Brett R. Bowman upon his retirement from the City of Manassas as its Chief of Fire and Rescue be approved. Seconded by Council Member Aveni. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 5. Consideration of Resolution #R-2017-02 in Support of Early Childhood Education.

COUNCIL MEMBER BASS MOVED that Resolution #R-2017-02 in support of Early Childhood Education be approved. Seconded by Council Member Aveni. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 6. Consideration of Resolution #R-2017-03 Supporting the “Ban the Box” Initiative and Equitable Hiring Practices.

COUNCIL MEMBER BASS MOVED that Resolution #R-2017-03 supporting the “Ban the Box” initiative and equitable hiring practices be approved. Seconded by Council Member Aveni. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 7. Consideration of Resolution #R-2017-07 Establishing the Salary of the Mayor and City Council Members After the November 2016 Elections.

COUNCIL MEMBER BASS MOVED that Resolution #R-2017-07 establishing the salary of the Mayor and City Council Members after the November 2016 Elections be approved. Seconded by Council Member Aveni. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Items 8 and 9 were reserved for changes to the Consent Agenda.

Item 10 of the Agenda: Consideration of Resolution #R-2017-06 Authorizing the Issuance of General Obligation Public Improvement Bonds of the City of Manassas, Virginia, in an Aggregate Principal Amount Not to Exceed \$28,000,000, to Finance the Costs of Certain Public Improvement Projects, Providing for the Issuance and Sale of General Obligation Refunding Bonds of the City of Manassas, Virginia, in an Aggregate Principal Amount Not to Exceed \$15,000,000, Providing for the Form, Details and Payment of Such Bonds, and Providing for the Refunding of Certain Outstanding General Obligations Bonds of the City.

Paul York, Finance and Administration Director, explained that the City of Manassas proposes to issue General Obligation Bonds in the estimated maximum principal amount of \$28,000,000 to finance the costs of certain capital improvement projects for the City, including but not limited to, the acquisition, construction, extension, renovation and equipping of public schools, public safety, airport, utility and general government improvements, and to pay the related costs of issuance. The City Council held a public hearing on July 11, 2016 to allow citizens an opportunity to speak on the matter; however, there were no speakers in support of or in opposition to the issuance of bonds.

COUNCIL MEMBER AVENI MOVED that Resolution #R-2017-06 Authorizing the Issuance of General Obligation Public Improvement Bonds of the City of Manassas, Virginia, in an Aggregate Principal Amount Not to Exceed \$28,000,000, to Finance the Costs of Certain Public Improvement Projects, Providing for the Issuance and Sale of General Obligation Refunding Bonds of the City of Manassas, Virginia, in an Aggregate Principal Amount Not to Exceed \$15,000,000, Providing for the Form, Details and Payment of Such Bonds, and

Providing for the Refunding of Certain Outstanding General Obligations Bonds of the City be approved. Seconded by Council Member Lovejoy. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 11 of the Agenda: Consideration of Resolution #R-2017-05 Approving Special Use Permit (SUP) #2016-06, Manassas Junction Bed and Breakfast, 9311 Prescott Avenue.

Kelly Davis, Senior Planner, briefly reviewed the request from Manassas Junction Bed and Breakfast to add a guest suite to the property and highlighted the conditions associated with the issuance of the Special Use Permit. Ms. Davis noted that a public hearing on the matter was held and closed on July 18, 2016 with most neighbors supporting the request. The Planning Commission unanimously recommended approval at its June 1, 2016 meeting and staff also recommends approval as conditioned.

COUNCIL MEMBER WOLFE MOVED that Resolution #R-2017-05 approving Special Use Permit (SUP) #2016-06, Manassas Junction Bed and Breakfast, 9311 Prescott Avenue, be approved. Seconded by Council Member Lovejoy. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 12 of the Agenda: Consideration of Resolution #R-2017-04 in Response to Senate Bill 549 (SB 549) Conditional Zoning; Provisions Applicable to Certain Rezoning Proffers.

Matthew Arcieri, Planning and Zoning Manager, explained that Resolution #R-2017-04 includes three actions recommended by the City Attorney's office and staff in response to the enactment of Senate Bill 549, which places new regulations and restrictions on the ability of the City to accept or amend proffers for residential and mixed-use development. First, Resolution #R-2017-04 will rescind the City Council's endorsement of the current cash proffer guidelines. In addition, the resolution will establish a finding that the City's two adopted sector plans, the Old Town Sector Plan and the Mathis Avenue Sector Plan, meet the requirements for exemption from the new proffer legislation. Finally, Mr. Arcieri stated that the resolution initiates Comprehensive Plan amendments to update two sector plans and the level-of-service standards in the Comprehensive Plan for parks, public safety, schools, and transportation. Mr. Arcieri noted that once initiated, the amendments will be referred to the Planning Commission for review.

COUNCIL MEMBER WOLFE MOVED that Resolution #R-2017-04 in response to Senate Bill 549 (SB 549) Conditional Zoning; Provisions Applicable to Certain Rezoning Proffers be approved. Seconded by Council Member Bass. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 13 of the Agenda: First Reading of Ordinance #O-2017-01 Amending and Reenacting the Code of Ordinances, City of Manassas, Virginia (2002), as Amended, by Amending Chapter 130, Article I Administration, Article II Definitions, Article III General Regulations, Article IV Signs, Article V Nonconforming Uses, Lots and Structures, Article VII, Tree Canopy and Landscaping Requirements, Article VIII Zoning Districts, Article IX Land Use Applications, Article X Enforcement, and Repealing Articles XI, XII and XIII.

Mr. Arcieri briefly reviewed the zoning ordinance update, stating this is the final phase of the comprehensive update and consists of technical and administrative updates as well as recommended changes to permit food trucks in certain locations. The City Council held and closed a public hearing on the matter on July 18, 2016 with no speakers in favor of or in opposition to the updates. Mr. Arcieri stated the Planning Commission unanimously approved the updates, with the stipulation that the food truck regulations be reviewed one year after adoption, and staff also recommends approval on first reading.

COUNCIL MEMBER AVENI MOVED that Ordinance #O-2017-01 Amending and Reenacting the Code of Ordinances, City of Manassas, Virginia (2002), as Amended, by Amending Chapter 130, Article I Administration, Article II Definitions, Article III General Regulations, Article IV Signs, Article V Nonconforming Uses, Lots and Structures, Article VII,

Tree Canopy and Landscaping Requirements, Article VIII Zoning Districts, Article IX Land Use Applications, Article X Enforcement, and Repealing Articles XI, XII and XIII be approved on first reading. Seconded by Council Member Wolfe. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Item 14 of the Agenda: First Reading of Ordinance #O-2017-02 Amending and Reenacting the Code of Ordinances, City of Manassas, Virginia (2002), as Amended, by Amending Section 102-43 and by Adding in Chapter 102 a Section Numbered 102-44, Relating to Private Use of City-Owned Right of Way; Penalty.

Mr. Arcieri stated that Ordinance #O-2017-02 regulates the placement of structures and obstructions within the public right-of-way; such regulations will now be included in Chapter 102 and will codify minimum safety requirements for placement of privately owned street furniture on public sidewalks. Staff recommends approval of Ordinance #O-2017-02 on first reading.

COUNCIL MEMBER AVENI MOVED that Ordinance #O-2017-02 Amending and Reenacting the Code of Ordinances, City of Manassas, Virginia (2002), as Amended, by Amending Section 102-43 and by Adding in Chapter 102 a Section Numbered 102-44, Relating to Private Use of City-Owned Right of Way; Penalty be approved on first reading. Seconded by Council Member Bass. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Items 15 and 16 were reserved for changes to the Agenda.

Item 17 of the Agenda: Update on Route 28 Long Term Congestion Relief Study.

Patrick Moore, Assistant Public Works Director, and Rick Canizales, PWC Department of Transportation Planning Division Chief, presented to the City Council an update on the next steps involved with identifying viable options to alleviate congestion on Route 28.

Items 18, 19 and 20 were reserved for changes to the Agenda.

Item 21 of the Agenda: Citizens' Time

There were no speakers during Citizens' Time.

Item 22 of the Agenda: Consideration of a Motion Authorizing a Closed Meeting on Subjects in Accordance with the Amended Freedom of Information Act.

COUNCIL MEMBER AVENI MOVED that the City Council convene in closed session to discuss appointments to Boards, Committees and Commissions, as permitted by Virginia Code § 2.2-3711 Paragraph A (1), for which the Virginia Freedom of Information Act permits discussion in closed session. Seconded by Council Member Bass. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

Vice-Mayor Way announced that the member of City Council would be included in the closed meeting discussions regarding appointments.

City Council retired to the closed session at 7:03 p.m.

Item 23 of the Agenda: Consideration of a Motion Certifying That the Closed Meeting was Conducted in Conformity with Virginia Law.

COUNCIL MEMBER AVENI MOVED that the City Council certify that, in the closed meeting just concluded, nothing was discussed except the matters specifically identified in the motion to convene in closed meeting and lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information Act cited in the motion. Seconded by Council Member Bass. Roll call vote: AYES – Aveni, Bass, Lovejoy, Way and Wolfe. ABSENT – Elston. **MOTION CARRIED.**

City Council returned from the closed session at 7:29 p.m.

Item 24 of the Agenda: (ADDED) Consideration of Appointments to Boards, Committees and Commissions.

COUNCIL MEMBER LOVEJOY MOVED that Robert Johnson be appointed to the Towing Ordinance Advisory Board for a four-year term ending June 30, 2020; that Gary L. Jones II be appointed to the Economic Development Authority for a four-year term ending June 30, 2020; and that Jonna Garvin be reappointed to the Advisory Board for Social Services for a four-year term ending July 23, 2020. Seconded by Council Member Wolfe and **CARRIED UNANIMOUSLY.**

A motion was duly made, seconded and **CARRIED UNANIMOUSLY** to adjourn the meeting.

Vice-Mayor Way declared the meeting adjourned at 7:30 p.m.

MAYOR

CITY CLERK

DATE APPROVED