



**City of Manassas, Virginia
Manassas Regional Airport Commission Meeting**

MINUTES

**Manassas Regional Airport Commission Meeting
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, November 17, 2022**

The Manassas Regional Airport Commission held its regular meeting in the Airport Conference Room on the above date, attended by Chairman Seraydarian, Vice Chairman Ross Snare, Member Juan Cabrera, Member Howard Goodie, Member John Snider, Member Lawrence Pigeon, Member David Farajollahi, Member Anthony McGhee, Member Vanslyn Augustus

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Patty Bibber (Secretary) Jolene Berry (Sr. Operations Manager), Bryan Foster (Deputy City Manager), and Council Member Theresa Coates Ellis.

Chairman Seraydarian called the meeting to order at 7:00 p.m.

Pledge of Allegiance

1. Approval of Meeting Minutes

Vice Chairman Snare MOVED to approve the minutes for the October 20, 2022 meeting, **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**

1.1. Approval of Zoom Meeting

Vice Chairman Snare MOVED to approve Member Farajollahi to attend meeting via zoom, **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**

2. Review of Expenses

No Comments

3. Comments from the Public

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

3.1	Mr. Ray Baybrook, of Manassas, VA, requested space in our hangars for Bomber. It is used to go to schools and different events to talk about history and to educate everybody. The Bomber is 25' long and 10' wide. It would be left here during the winter until March
3.2	Mr. Dan Radtke, and Mr. Brian Snook both of Manassas, VA, spoke about having the Runway run at the airport this year. A lengthy discussion regarding the pros & cons about having it here was discussed. It was requested that the Runway committee discuss with the FBO's and Flight schools the best times to have the run and bring it back to the committee to discuss.

4. Airport Director's Report

4.1 Airport Director's Report

Mr. Rivera attended the Virginia Aviation Board meeting in Richmond on Nov 17th. There was one item on the agenda requesting \$20,825.04 for the tower sighting study to do the first phase of the new tower. FAA says that it will probably be between 18-19 million for the tower.

VA Department program manual being updated.

Also discussed was the need for better utilities. In the past this wasn't a concern but now with Advance Air Mobility hopefully this will fund the change.

We talked about in February for the state system plan that should be available for review by the Aviation Board.

The ADA reported that they're holding their legislative reception in January 25th. For those of you who have not attended that event, it's a good event at about 400 people.

Legislative day. We'll be going around and speaking to all the different legislators around the country. Well, to make sure that they understand what our needs are or anything that's been out there that may oppose.

There were several noise complaints, mostly due to APP hosting Textron helicopters for three days.

Congratulations Bob Hepp of Aviation Adventures for being conducted into the Union Hall of Fame, the Virginia Historical Society. Will be posting him as well as Scott Crissfield on our Museum Wall.

Mr. Rivera gave a brief account of the flood here at the airport on November 6th and how the renovations are going.

Rising Phoenix has had several serious offers. The executor of the estate has been coming up from Florida where she resides to speak with several people. Hopefully she will get more offers and close this up fast so that their debt to the airport could be settled.

4.2

Tie-Down and Hangar Occupancy Reports, and Citizen's Monthly Noise Concerns

4.3

Revenue, Expenditure and Aging Report

5. **Presentations**

N/A

6. **Old Business**

N/A

7. **Consent Agenda**

All items listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If separate discussion is desired, that item will be removed from the consent agenda and considered separately.

SUGGESTED MOTION: "I move that the Consent Agenda be approved".

SUGGESTED MOTION TO REMOVE AN ITEM: "I move that Item # be removed from the Consent Agenda and be added as Items # under New Business, and that the remaining Consent Agenda items be approved as it now appears".

7.1 Approve renewal of Aviation Adventures Leases for Suites 105, 109 & 110 for one twelve (12) month term.

7.2 Approval of Aviation Adventures' Lease Agreement for Office space (Room 105) in the terminal building for a renewal period of 12 months.

Member Snider **MOVED** to approve the consent agenda, **SECONDED** by Vice Chairman Snare and **CARRIED UNANIMOUSLY**

8. **Committee Reports (If Available)**

8.1 **Airport Operations Committee Report (Mr. John Snider, 5 minutes)**

Member Snider referred to Member Pigeon to discuss the Operations Committee meeting because Member Snider was not present. Member Pigeon said that there wasn't a lot to discuss other than the doors on the baggage claim have been fixed.

9. **New Business**

9.1 **Consideration of approving the 2023 Rotary Club 5K/10K Run (Mr. Juan Rivera, Director, 10 minutes)**

It was decided that when the Rotary Club comes back with more information that we would have the run this year, but possibly not having the Run in the future. Members agreed to vote with the condition that they give us feedback from flight schools and FBO's suggestions.

Member Snider **MOVED** to approve the 2023 Rotary Club 5K/10K Run, **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**

9.2 **Presentation of projected revenues for the airport's FY 2024 Operating Budget (Mr. Juan Rivera, Director, 10 minutes)**

No action required.

10. **Information Items (No Discussion Necessary)**

No items

11. **Authorize a Closed Meeting**

11.1 **Authorize a Closed Meeting**

Vice Chairman Snare moved that Airport Commission convene in a Closed Meeting. To discuss the acquisition of real property for a public purpose in the Manassas Regional Airport area, where discussion in an open meeting would adversely affect the negotiating strategy of the City, as permitted by Va. Code §2.2-3711 (A) (3); to approve a closed meeting.

Roll Call: Chairman Seraydarian, Vice Chairman Ross Snare, Member Juan Cabrera, Member Howard Goodie, Member John Snider, Member Lawrence Pigeon, Member Anthony McGhee, Member Vanslyn Augustus **CARRIED UNANIMOUSLY**

Meeting closed to the public at 8:50pm

12. Certify the Closed Meeting
12.1 Certify the Closed Meeting

Member Snider MOVED that the Commission certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion

ROLL CALL: Chairman Seraydarian, Vice Chairman Ross Snare, Member Juan Cabrera, Member Howard Goodie, Member John Snider, Member Lawrence Pigeon, Member Anthony McGhee, Member Vanslyn Augustus **CARRIED UNANIMOUSLY**

Meeting open to the public at 9:50 pm

13. Council Representative Comments

13.1 Councilwoman Theresa Coates-Ellis is supportive of the Runway Run because it is for good causes, for this year but feels that there should be changes for the future.

14. Commission Comments

14.1 Member Snider commented on the voting process. Member Goodie commented on Dallas, TX plane crash. Member Augustus thanked the Commission for their understanding during her health issues. Member McGhee thanked everyone for the condolences at his brothers passing. Vice Chairman Snare shared a family addition.

Vice Chairman Snare MOVED to adjourn the meeting. **SECONDED** by Member Cabera and **CARRIED UNANIMOUSLY.**

Meeting adjourned at 10:00 PM.



Secretary



Chairman

12/8/2022

Date