



City of Manassas, Virginia
Manassas Regional Airport Commission Meeting

MINUTES

Manassas Regional Airport Commission Meeting
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, May 18, 2023

The Manassas Regional Airport Commission held its regular meeting in the Airport Conference Room on the above date, attended by, Chairman Richard Seraydarian, Vice Chairman Ross Snare Member Howard Goodie, Member Jim Uzzle, Member John Snider, Member Lawrence Pigeon, Member Juan Cabrera; Member Tony McGhee.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director); Jolene Berry (Sr. Operations); Patty Bibber (Secretary)

Chairman Seraydarian called the meeting to order at 7:00 p.m.

Pledge of Allegiance

1. Approval of Meeting Minutes

Vice Chairman Snare **MOVED** to approve the minutes for the April 20, 2023 meeting, **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**

2. Review of Expenses

No Comments

3. Comments from the Public

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

4. **Airport Director's Report**

- 4.1 **New Airport Maintenance Supervisor Mr. Gary Moore was introduced and gave a brief description of his working career.**
- 4.2 **Attended the SE Chapter AAAE. The following were highlights: a) PFAS (Polyfluorinated Substance); b) New AFFF to F3/FAA has issued a transition plan; c) Memphis built a centralized deicing facility for FEDEX/Cost \$309 million and covers 73 acres.**
- 4.3 **Due to re-organization Mr. Rivera will now report to the City Manager Pat Pate.**
- 4.4 **Reminder that the Ford Tri-Motor will be at the Airport on June 8th thru June 11th. Sponsored by the EAA. Rides will be available.**
- 4.5 **Mr. Rivera will be out of the office next week starting on Wednesday attending a conference in Staunton and then taking some annual leave. Mrs. Jolene Berry will be available in his absence if anything is needed.**

5. **Presentations**

- 5.1 **Post Open House Presentation (Ms. Jolene Berry, Sr. Operations)**

6. **Old Business**

7. **Consent Agenda**

All items listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If separate discussion is desired, that item will be removed from the consent agenda and considered separately.

SUGGESTED MOTION: "I move that the Consent Agenda be approved".

SUGGESTED MOTION TO REMOVE AN ITEM: "I move that Item # be removed from the Consent Agenda and be added as Items # under New Business, and that the remaining Consent Agenda items be approved as it now appears".

8. **Committee Reports (If Available)**

- 8.1 **Airport Operations Committee Report (Mr. John Snider, 5 minutes)**
Open House was a great event for the airport and community.

9.

New Business

9.1 Nominations where taken for FY 2024 Chairman & Vice Chairman for the Airport Commission.

Vice Chairman Ross Snare was nominated for Chairman

Member Snider MOVED to nominate Vice Chairman Ross Snare for position of Chairman of the Airport Commission, **SECONDED by Member Goodie and CARRIED UNANIMOUSLY**

9.2

John Snider was nominated for Vice Chairman.

Member Snare MOVED to nominate Member Snider for position of Vice Chairman of the Airport Commission, **SECONDED by Member McGhee and CARRIED UNANIMOUSLY**

No other nominations where brought forth.

Approved request for Franchise Proposal (RFFP) for Terminal Building Development and Ground Lease for the Provision of Passenger Airline Service.

9.3 Member Snare MOVED to approve the Franchise Proposal (RFFP) for Terminal Building Development and Ground Lease for the Provision of Passenger Airline Service, **SECONDED by Member Pigeon and CARRIED UNANIMOUSLY**

9.4 Established a Review Committee for the RFFP. Committee appointees are Ross Snare, John Snider, Rich Seraydarian, Bill Cabrera.

10.

Information Items

10.1 Appreciation Reception for Chairman Richard Seraydarian and Member Howard Goodie on June 15th at 5:30pm.

11.

City Council Representative Comments

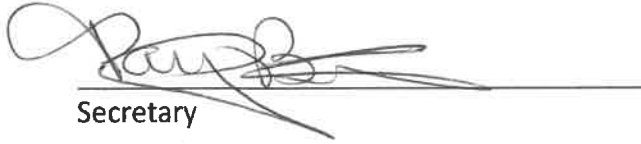
11.1 Council Woman Theresa Ellis-Coates commented on how great the planning is on the RFFP has gone and Juan Rivera keeping the City Council updated. It was also mentioned that the Open House was an awesome event.

12. Commission Comments

15.1 No comments

Member Snare **MOVED** to adjourn the meeting. **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY**.

Meeting adjourned at 8:04 PM.



Secretary

6/15/2023
Date



Chairman