

**ORDINANCE #O-2025-857**

**First Reading:** June 2, 2025  
**Second Reading:** June 9, 2025  
**Enacted:** June 9, 2025  
**Effective:** July 1, 2025

**AN UNCODIFIED ORDINANCE ESTABLISHING THE MANASSAS REGIONAL AIRPORT FEE AND RENT SCHEDULE EFFECTIVE JULY 1, 2025**

**WHEREAS**, the Manassas Regional Airport (Airport) has been designated by the Federal Aviation Administration (FAA) as a public use General Aviation Reliever Airport; and

**WHEREAS**, the City Council has approved transitioning the Manassas Regional Airport to a Commercial Service Airport and Landing Fees, Passenger Facility Charges (PFC), and Remain Overnight (RON) ramp fees will be determined in accordance with FAA policies and regulations, and to cover the operating expenses of the airport; and

**WHEREAS**, the FAA requires that the Airport maintain a fee and rental structure for the facilities and services at the Airport that will make the airport as self-sustaining as possible; and

**WHEREAS**, the Airport Commission has reviewed and recommended the following fee and rent structure.

**BE IT ORDAINED** that, by the City Council of the City of Manassas, Virginia, meeting in regular session this 2<sup>nd</sup> day of June, 2025, Ordinance #O-2024-20 is repealed effective July 1, 2025 and that the following fee schedule is established effective July 1, 2025.

<b>Airport I.D. Badge Fees</b>	
New & Renewal AOA Badge	\$25.00
New & Renewal SIDA Badge	\$35.00
Unreturned Badge Fee	\$200.00
<b>1<sup>st</sup> Lost or Stolen Badge Replacement</b>	<b>\$100.00</b>
<b>2<sup>nd</sup> Lost or Stolen Badge Replacement</b>	<b>\$150.00</b>
<b>3<sup>rd</sup> Lost or Stolen Badge Replacement</b>	<b>\$200.00</b>
<b>Car Rental Company Fees</b>	
Annual Non-Franchise Operator	\$10.00
Annual Non-Tenant Operator	\$20.00
<b>Commercial Operating Permit Fees</b>	
Annual Non-Franchise Operator	\$25.00
Annual Non-Tenant Operator	\$680.00
<b>Conference Room Cleaning Fee</b>	<b>\$150.00</b>
<b>Crop Dusting Permit fee (per day)</b>	<b>\$25.00</b>
<b>Fuel Flowage Fees</b>	
Non-Commercial Fuel Flowage Fee (per gallon)	\$0.13
Security Surcharge (per gallon)	\$0.02

<b>Hangar Rent – East Side</b>	
Monthly Storage Unit	\$220.50
Monthly 40’ Unit	\$378.00
Monthly 42’ Unit	\$428.40
Monthly 42’ End Unit	\$530.25
Monthly 45’ Unit	\$456.75
Monthly 48’ Unit	\$530.25
Monthly 48’ End Unit	\$588.00
<b>Hangar Rent – Box Hangars</b>	
Monthly 50’ by 60’ Unit	\$1,575.00
Monthly 60’ by 60’ Unit	\$2,100.00
<b>Hangar Rent - West Side</b>	
Monthly End Unit	\$404.25
Monthly Regular Unit	\$351.75
<b>Landing Fees<sup>1</sup> (Per 1,000 lbs. of MLW)</b>	TBD
<b>Late Fees</b>	
East and West T-Hangars (non-commercial)	\$30.00
Tie-Downs (Single and Twin Engine)	\$10.00
Hangar Lockout	\$100.00
Key Replacement Fee	\$50.00
Callout Fee	\$50.00
<b>Nightly Blimp Tie-Down Fee</b>	\$75.00
<b>Passenger Facility Charge<sup>3</sup> (PFC)</b>	TBD
<b>Remain Overnight (RON) Ramp<sup>2</sup> Fee</b>	TBD
<b>Special Event Fee (per day)</b>	
Full Day	\$800.00
Half Day	\$400.00
Hourly	\$125.00
<b>Special Events – Late Application</b>	
Full Day	\$100.00
Half Day	\$50.00
Hourly	\$25.00
<b>Special Media Permit Fee</b>	
Photo (per day)	\$250.00
Movie (per day)	\$500.00
<b>Security Fees</b>	
Fingerprinting Fee (per applicant)	\$30.00
Background Check (per applicant)	\$30.00
Airfield Vehicle Sticker (AOA)	\$10.00
<b>Terminal Office Space (per sq. ft.)</b>	\$36.58
<b>Tie-Down Rent</b>	
Monthly Single Engine	\$85.00
Monthly Twin Engine	\$95.00
<b>Vehicle/Pedestrian Deviation</b>	
Vehicle/Pedestrian Deviation – 1 <sup>st</sup> Offense	\$250.00
Vehicle/Pedestrian Deviation – 2 <sup>nd</sup> Offense	\$500.00
Vehicle/Pedestrian Deviation – 3 <sup>rd</sup> Offense	\$1,000.00

**<sup>1</sup>Landing Fee Exemptions.**

1. Aircraft under 12,500 lbs.
2. Based Aircraft
3. An aircraft that departs from the airport for another destination and is forced to return and land at the airport because of meteorological conditions, mechanical or operating causes or for any similar emergency or precautionary reason.
4. Any aircraft owned and operated by the United States government and its agencies, non-commercial aircraft owned and operated by foreign governments on a flight authorized by the Department of State, or commercial aircraft on a flight dedicated to carrying foreign heads of state and not operating as a commercial flight.
5. Non-revenue, test flights approved by the Airport Director that may be required to meet operational safety or Federal Aviation Administration (FAA) certification requirements.
6. The Airport Director may waive landing fee payments, in his or her discretion, for medical, charity or non-profit events, on an infrequent basis.

**<sup>2</sup>Remain Over Night (RON) for airlines is defined as the period of 8:00 PM to 6:00 AM.**

**<sup>3</sup>Per Enplaned Passenger; PFC based on FAA approved projects only.**

*Michelle Davis-Younger*  
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Michelle Davis-Younger Mayor  
On behalf of the City Council  
Of Manassas, Virginia

ATTEST:

  
\_\_\_\_\_  
Eric W. Smith, II City Clerk

**MOTION:** Wolfe

**SECOND:** Vasquez Luna

**RE:** O-2025-857

**ACTION:** Approve

**Votes:**

**Ayes:** Wolfe, Osina, Vasquez Luna, Hutson

**Nays:** NA

**Absent from Vote:** NA

**Absent from Meeting:** Smith, Ellis