

**SECTION 10 –AMENDMENTS TO THE AIRPORT RULES AND REGULATIONS**

Amendments to these Rules and Regulations may be proposed by the Director or the Airport Commission members. A recommended change shall be forwarded, in writing to the Director. The Director shall have the proposed amendment studied by the appropriate Airport staff and the Commission's Executive Committee, and then shall forward the proposal to the full Commission. The Airport Commission shall review the proposed amendment (s) and direct the Airport staff to post a notice on the bulletin board in the Terminal and in the pilot's planning rooms located in the Full Service Fixed Base Operators (FBOs). The proposed amendments shall also be posted on the Airport's web site. Copies of the proposed amendment (s) shall be available for review in the Airport Administration Office during regular business hours. A comment period of not less than 30 days from the posting of the notice shall be provided. Comments must be in writing to the Director and must be received within the comment period. All comments will be considered by the Director and Commission. After considering all the comments, the Airport Commission will forward its recommendation to the City Council for approval or disapproval. If the amendment (s) is adopted by the City Council, the Director will either have the amendment incorporated in the next update to the Rules and Regulations, or he will issue an Operations Directive. Approved amendments will become effective immediately following approval by the City Council, unless otherwise specified.