

## SECTION 1 - DEFINITIONS

1.01 Unless specifically defined otherwise herein, or unless a different meaning is apparent from the context, the terms used in these Rules and Regulations shall have the following definitions:

1. **Abandoned Motor Vehicle** - Means a Motor Vehicle, trailer, or semitrailer or part of a Motor Vehicle, trailer, or semitrailer that:
  - a. Is inoperable and is left unattended on public property, for more than forty-eight hours, or
  - b. Has remained illegally on public property for more than forty-eight hours, or
  - c. Has remained for more than forty-eight hours on private property without the consent of the property's owner, regardless of whether it was brought onto the private property with the consent of the owner or person in control of the private property, or
  - d. Is inoperable, left unattended, or both on the shoulder of any roadway.
2. **Accident** - Any collision between a Motor Vehicle and another Motor Vehicle, Person, or object which results in property damage, personal injury, or death.
3. **Aircraft Accident** – An occurrence associated with the operation of an Aircraft which takes place between the time any Person boards the Aircraft with the intention of flight and all such Persons have disembarked, and in which any Person suffers death or serious injury, or in which the Aircraft receives Substantial Damage.
4. **Aeronautical Activity (Activities)** - Any activity commonly conducted at airports which involves, makes possible or is required for the operation of Aircraft, or which contributes to or is required for the safety of such operations. These activities include, but are not limited to, air taxi and charter operations, pilot training, Aircraft renting, sightseeing, aerial photography, crop dusting, aerial advertising, aerial surveying, air carrier operations, skydiving, ultralight operations, Aircraft sales and services, sale of aviation petroleum products, repair and maintenance of Aircraft or sale of Aircraft parts, Aircraft storage and tie-down rental.
5. **Aircraft** - A device that is used or intended to be used for flight in air. Examples of Aircraft include, but are not limited to, airplane, sailplane, glider, rotorcraft (helicopter and gyroplane), balloon, blimp and ultralight.
6. **Aircraft Maintenance** - The inspection, overhaul, repair, preservation and the replacement of parts including Preventive Maintenance.
7. **Airport** - Manassas Regional Airport.
8. **Airport Commission (the Commission)** - The body established by the Manassas City Council to operate and maintain the Airport's existing and future facilities, oversee construction at the Airport, prepare reports and annual budgets relating to the Airport, hear appeals, and make recommendations to the City Council relating to the Airport.

9. **Airport Operations Area (AOA)** - Area of the Airport used or intended to be used for the landing, take off, or surface maneuvering of Aircraft. The AOA is divided into two areas: the 'Movement' area and the 'Non-movement' area.
10. **Air Traffic Control** - A service operated by appropriate authority to promote the safe, orderly, and expeditious flow of air traffic.
11. **Airworthy** – An Aircraft maintained to Airworthiness standards as more particularly defined pursuant to Federal Aviation Regulations.
12. **Apron(s)** - Those areas of the Airport within the AOA designated for the loading, unloading, servicing, or Parking of Aircraft.
13. **Based Aircraft (to Base an Aircraft)** - Any Aircraft that remains or is housed, hangered, or tied-down at the Airport for more than 60 days in a 12 month period and which is required to have a state-issued aircraft license.
14. **Building(s)** - Includes the main portion of each structure, all projections or extensions there from and shall include garages, outside platforms and docks, carports, canopies, eaves and porches. Paving, ground cover, fences, signs and landscaping are not be included.
15. **City** - The City of Manassas, Virginia.
16. **Commercial Activity** - The exchange, trading, buying, hiring, or selling of goods, services or property of any kind, or any revenue producing activity on the Airport.
17. **Commercial Operating Permit** - A written license issued by the Airport Commission granting the right to perform aviation related business functions on the Airport.
18. **Commercial Operator** - A Person or Organization engaged in Commercial Activity and licensed by the Airport.
19. **Commercial Vehicle** - A Commercial Vehicle is defined as a loaded or empty Motor Vehicle, trailer, or semitrailer, designed or regularly used for carrying freight, merchandise, or more than ten passengers. A Commercial Vehicle shall include buses, but shall not include vehicles used for vanpools.
20. **Control Tower** - The Air Traffic Control facility located at the Airport.
21. **Director** - The Manassas Regional Airport Director employed by the City of Manassas.
22. **EPA** - The United States Environmental Protection Agency.
23. **Equipment** - All machinery, together with the necessary supplies for service and maintenance, and all tools and apparatus necessary to the proper construction and completion of work.

24. **Emergency** - Any occasion or instance such as a hurricane, tornado, storm, flood, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, fire, nuclear accident, pandemic or any other natural or man-made catastrophe that warrants action to save lives and to protect property, public health, and safety.
25. **FAR** - Federal Aviation Regulations.
26. **Federal Aviation Administration (FAA)** - The federal aviation agency established by the Federal Aviation Act of 1958, as amended, and re-established in 1967 under the Department of Transportation.
27. **Flying Club** - A club that meets all provisions of Section 2.08 of these Rules and Regulations.
28. **Foreign Object Debris (FOD)** - Any object, live or not, located in an inappropriate location in the airport environment that has the capacity to injure airport or air carrier personnel and damage aircraft.
29. **Franchise Agreement** – An agreement between a Person and the City Council which allows that Person to exclusively use public property at the Airport in a manner that is not permitted to the general public for a period in excess of five (5) years.
30. **Franchisee** - A Person that has been granted a Franchise Agreement at the Airport.
31. **Full-Service Fixed Base Operator (FBO)** - An aviation business offering a number of aviation services to the general public, which services shall include Aircraft fuel and oil sales and services, airframe and power plant repair, as well three (3) or more of the following Aeronautical Activities:
  1. Sale of new Aircraft parts and components
  2. Aircraft charter
  3. Aircraft hangar storage
  4. Flight training and Aircraft rental
  5. Avionics repairs and sales
  6. Aircraft refurbishing and or painting
  7. Sale of new and used Aircraft
32. **Gate Card** - Refers to any airport ID, access card, and/or airport badge issued by the Airport. Gate cards are the property of the Airport and must be returned upon termination of employment, termination of lease or whenever requested by the Director.
33. **Hangar - Corporate** – A structure with a minimum of 10,000 square feet designed for the storage of one or more large corporate Aircraft or multiple smaller Aircraft. Such structures may include offices, kitchens, bunk rooms, toilets and shower facilities.
34. **Hangar – Executive or Intermediate** – A portion of a row of hangars, comprising a minimum of 1,800 square feet for the storage of larger Aircraft. Such structure may include an office, kitchen, bunk rooms, toilets, and shower facilities.

35. **Hangar - T-Hangar** - A specific type of storage hangar that are row hangars typically used for the storage of single engine or small twin engine Aircraft with common walls and roof systems classified as Group III Aircraft Hangar and Use Group S-1 in accordance with National Fire Protection Association Standard (NFPA) 409. The T-hangars do not provide any automatic fire protection and the type of construction is the minimum allowable by code against fire spread and is therefore subject to relatively more stringent fire protection precautions.
36. **Incident** – An occurrence other than an Aircraft Accident, associated with the operation of an Aircraft, which affects or could affect the safety of operations.
37. **Improvements** - All Buildings, structures, and facilities including pavement, fencing, signs and landscaping constructed, installed or placed on, under or above any franchised or leased area by, or with the concurrence of, a Franchisee or Lessee.
38. **Large Aircraft** - Any Aircraft weighing more than 12,500 pounds maximum certificated takeoff weight.
39. **Lease Agreement** – An agreement between a Person and the City Council which allows that Person to exclusively use public property at the Airport in a manner that is not permitted to the general public for a period of not more than five (5) years.
40. **Lessee** - A Person that has been granted a Lease Agreement at the Airport.
41. **Maintenance** – Maintenance other than Aircraft Maintenance.
42. **Motor Vehicle** – As defined by Virginia Code §46.2-100, every vehicle that is self-propelled or designed for self-propulsion. This includes but not limited to automobiles, motorcycles, and any other motor driven devices as defined by the Virginia Code.
43. **Movement Area** - The Runways, Taxiways and other areas of the Airport that are utilized for the taxiing, air taxiing, takeoff and landing of Aircraft.
44. **NFPA** – National Fire Protection Association Standard.
45. **Non-Commercial Activity** - Activities that are undertaken not for profit.
46. **Non-Commercial Self-Fueling** – The dispensing of fuel into an Aircraft by an owner of the Aircraft from facilities and equipment that are provided by that owner.
47. **Non-Movement Area** - Areas consisting of Aircraft loading Aprons and Aircraft parking areas.
48. **Operational Areas** -
1. Landside - Those areas outside of the AOA.
  2. Airside - Those areas involved in any Aircraft movement or operations, i.e., Runways, Taxiways, Aprons, tie-down areas, hangar areas, etc., also known as the AOA.

49. **Park** (Parking, Parked)- To put or leave or let a Motor Vehicle or Aircraft stand or stop in any location whether the operator thereof leaves or remains in such Motor Vehicle or Aircraft when such standing or stopping is not required by traffic controls or conditions beyond the control of the operator. Fuel trucks that are in the process of fueling Aircraft are not considered to be Parked.
50. **Person** - Any individual, firm, partnership, corporation, company, association, joint stock association, business entity, or body politic; including any trustee, receiver, committee, assignee or other representative or employee thereof.
51. **Preventive Maintenance** - Simple or minor Aircraft preservation operations and the replacement of small standard parts not involving complex assembly operations in accordance with 14 CFR Part 43, Appendix A, paragraph C.
52. **Private Vehicle** - A Motor Vehicle transporting Persons or property for which no charge is paid directly or indirectly by the passenger or by any other Person.
53. **Public Facility** - Those areas of the Airport provided for public use (e.g. Terminal), but not including areas used by private businesses.
54. **Public Parking Facilities** - All Motor Vehicle parking provided for the public at the Airport.
55. **Repair Station** - A Federal Aviation Administration approved facility utilized for the repair of Aircraft that may include airframes, power plants, propellers, radios, instruments, and accessories.
56. **Restricted Area** - Any area of the Airport posted to prohibit entry or to limit entry or access to unauthorized Persons.
57. **Runway(s)** - A defined rectangular surface on the Airport prepared or suitable for the landing and takeoff of Aircraft.
58. **Scheduled Operations** - All regularly scheduled operations of Aircraft by a duly certificated air carrier (FAR 121, 125 or 135) holding an agreement with the City for the purpose of transporting passengers, mail and freight whose operation is either intrastate or interstate.
59. **Shall** - The words "shall", "must", or "will" are mandatory.
60. **Solicitation or to Solicit** - To directly or indirectly, actively or passively, openly or subtly, ask (or endeavor to obtain by asking), request, implore, plead for, importune, or seek to obtain.

61. **Standard Parts** – Those parts that meet published specifications that include information clearly establishing design, materials, manufacture and uniform identification requirements. Examples include National Aerospace Standards (NAS), Army-Navy Aeronautical Standard (AN), Society of Automotive Engineers (SAE), and American National Standards Institute (ANSI) etc.
62. **Sublease** - A lease granted by a Franchisee or Lessee to another Person of all or part of the franchised or leased property.
63. **Substantial Damage** - Means damage or failure which adversely affects the structural strength, performance or flight characteristics of the Aircraft, and which would normally require major repair or replacement of the affected component. Engine failure or damage limited to an engine if only one engine fails or is damaged, bent fairing or cowling, dented skin, small puncture holes in the skin or fabric, ground damage to rotor or propeller blades, and damage to landing gear, wheels, tires, flaps, engine accessories, brakes, or wing tips are not considered "Substantial Damage."
64. **Taxilane(s)** – The portion of the Aircraft parking area used for access between Taxiways and Aircraft parking positions.
65. **Taxiway(s)** – A defined path established for the taxiing of Aircraft from one part of an airport to another.
66. **Tenant** – Any Person entering into a contractual relationship with the City to conduct its business, or a sublessee who has the written approval of the City.
67. **Terminal** - The passenger terminal facility, the designated Motor Vehicle parking facilities serving that facility, and all roadways associated therewith.
68. **Tie-Down Area** - A paved or grass area suitable for the Parking and mooring of Aircraft wherein suitable tie-down points have been located.
69. **Transient Aircraft** - An Aircraft that is not using the Airport as its permanent base of operations.
70. **Unmanned Aircraft** - An Aircraft that is operated without the possibility of direct human intervention from within or on the aircraft.
71. **Unmanned Aircraft Systems (UAS)** – An unmanned aircraft and associated elements that are required for the pilot in command to operate safely and efficiently in the national airspace system.