

**MANASSAS REGIONAL AIRPORT COMMISSION
REGULAR MEETING
MINUTES**

November 19th, 2020

The Manassas Regional Airport Commission held its regular meeting at council chambers at City Hall on the above date, attended by Chairman Dan Radtke, Vice Chairman Tom Lemmon, Harry Clark, Howard Goodie, Ross Snare, James L. Uzzle, John Snider, Richard H. Seraydarian and Lawrence R. Pigeon.

Juan Cabrera was unable to attend.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Richard Allabaugh (Airport Operations), and Rita Witte (Secretary).

Chairman Radtke called the meeting to order at 7:00 p.m.

ITEM 1. Airport Director's Report

- i. Mr. River added to his report that on Sunday, November 15th an airplane landed gears up. The incident resulted in no injuries, though the plane retained injuries. During the incident, a tenant walked onto the runway.
- ii. Mr. Rivera is still in talks with Larry Vickers regarding shuttles from east to west.
- iii. The airport will be sending notices about new insurance requirements regarding environmental insurance.

- 1.1** Quarterly Update on Fuel Sales and Aircraft Operations (Staff: Richard Allabaugh)
- 1.2** West Side Development and Road Relocation Update (Staff: Juan Rivera)
- 1.3** GMU & Airport Bee Initiative Update (Staff: Juan Rivera)

ITEM 2. Consent Agenda

All items listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If a separate discussion is desired, that item will be removed from the consent agenda and considered separately.

SUGGESTED MOTION: "I move that the Consent Agenda be approved".

SUGGESTED MOTION #2: "I move that Items # and # be removed from the Consent Agenda and be added as Items # and #, respectively, and that the remaining Consent Agenda items be approved as it now appears".

- 2.1** Approval of Minutes: Regular Meeting of October (Staff: Rita Witte)

Member Lemmon MOVED for the approval of all items on the Consent Agenda as written. **SECONDED** by Member Seraydarian **CARRIED UNANIMOUSLY.**

ITEM 3. Committee Reports

- 3.1 Rules and Regulations. (Vice-Chair: Tom Lemon)

ITEM 4. New Business

- 4.1 Discuss the Airport Master Plan Scope of Work (Staff: Juan Rivera)
a) The airport has not had an update since 2002
- 4.2 Review Projected Airport Revenues for FY 2022 Operating Budget (Staff: Juan Rivera)

ITEM 5. Old Business

- 5.1 Update on Airport CIP that was submitted (Staff: Juan Rivera)

ITEM 6. Commission Members Comments

Commission Members may make comments or raise questions on matters of interest to the Commission.

ADJOURNMENT

Member Uzzle MOVED that the meeting adjourn. **SECONDED** by Member Snare and **CARRIED UNANIMOUSLY.**

The meeting adjourned at 8:05 P.M.


Secretary


Chairman

5/20/21
Date Approved