



City of Manassas, Virginia
Manassas Regional Airport Commission Meeting

MINUTES

Manassas Regional Airport Commission Meeting
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, May 19, 2022

The Manassas Regional Airport Commission held its regular meeting in the Airport Conference Room on the above date, attended by Chairman Tom Lemmon, Vice Chairman Richard Seraydarian, Member Juan Cabrera, Member Anthony McGhee, Member Larry Pigeon, Member John Snider, and Member Ross Snare.

Member Vanslyn Augustus, Member Howard Goodie, Member James Uzzle and Council Member Theresa Coates Ellis were not present.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Patty Bibber (Admin Fiscal Coordinator) and Richard Allabaugh (Airport Operations).

Chairman Lemmon called the meeting to order at 7:05 p.m.

Pledge of Allegiance

1. Approval of Meeting Minutes

Member Snider **MOVED** to approve the minutes for the April 21, 2022 meeting, **SECONDED** by Member Pigeon and **CARRIED UNANIMOUSLY**

2. Review of Expenses

Mr. Rivera made note of the abbreviated Bill Sheet of monthly expenses. The current month is reported. Everyone was in agreement to continue with the format.

3. Comments from the Public

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working

days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

4. Airport Director's Report

4.1 Airport Director's Report

Mr. Rivera provided an update on the City Council Meeting, the Commission bylaws were discussed and the Airport budget was approved, which includes another Operations personnel. However, hiring of additional staff is on hold until the State approved the budget.

Mr. Rivera talked about having an Open House next May. Tie-Down Occupancy is almost at max so not sure how much room we would have. The show would be mostly static display, war birds, Classic cars, Porsche club a lot of options and sponsorship. One obstacle is the 2 projects going on Taxiway Alpha and the Observation Relocation drainage project. We could also utilize the front of the Airport, would like a balloon. Commission has agreed upon putting something together.

Mr. Rivera reminded the commission that there is a July 7th work session starting at 7pm on Advance Air Mobility. Work session should be about 2 hours long.

Mr. Rivera mentioned that the Tower siting study was cancelled due to the fact that we don't have the grant. Mostly likely will not know anything from the Secretary until mid to late June.

Mr. Rivera noted that since COVID is somewhat under control, we want to start planning an Airport Business Appreciation Event in the fall.

Mr. Rivera noted that the City's Utility Department worked with the FAA to replace the power cable to the glideslope and the AWOS. The FAA plan's to replace the MALSR line in the Spring of 2023. He noted that design is expected to start this fall.

Mr. Rivera noted that the new intern will start this Monday. His name is Matt LeCompte.

Mr. Rivera noted that Flywyld is hosting the Boy Scouts on June 11, 2022 to get their Aviation Badge.

There is a Wright Brother's Status in front of Optical Air Data Systems. The statue was erected to celebrate Phil Rodger's 70th birthday by his family as well as the owner and president and founder of the company

Mr. Rivera announced that there will be a FFAST Safety Seminar on May 21, 2022 at Chantilly Air about Hazards of Dealing with GA Aircraft incidents.

Mr. Rivera gave a special thanks to Chantilly Air and all of the Flight Schools that participated in the City's Business Appreciation Breakfast that was hosted by the City's Economic Development Department and led by Mr. Patrick Small.

Mr. Rivera noted indicated that the City Attorney as approved the letter to be placed on the door to Rising Phoenix that states the lease between the City of Manassas and Rising Phoenix, Inc. has been terminated. It will be sent to the two persons that we know may have an interest in the estate, along with an Attorney that has indicated in the past he represented one of the interested parties.

Mr. Rivera noted that the schools will be here in June to give a presentation to the Commission regarding the regional aviation academy.

Davenport will be here in June to give a presentation on the updated Airport Financial Plan.

Mr. Rivera talked about the AIP handbook (2019) regarding Escalation or Fuel Indexing. Staff is trying to see if the FAA will participate in upcoming bids. Stat is on board but it will have to go to the Aviation Board. Mr. Rivera's thoughts are, due to the fact that we will be asking for the Contractor to hold their bids for so long, it makes sense for us to put it in.

Mr. Rivera introduced Brian Smith. He works in the maintenance department and has taken over the duties of Doug McCauley until a replacement can be hired.

5. Presentations

5.1 Review of Runway 10K/5K Event (Mr. Richard Allabaugh, 10 Minutes).

5.2 Review of ACRP Report 237: Airport Noise Operations Monitoring System (Mr. Richard Allabaugh, 10 Minutes).

6. Old Business

6.1

7. Consent Agenda

8. Committee Reports (If Available)

8.1 Airport Operations Committee Report (Mr. John Snider, 5 minutes)

Member Snider commended the staff in their efforts to reach out to the community: Schools/Interns/Boy Scouts and Aviation Adventures.

Member Snider discussed challenges with the security issues that was brought up last meeting. He noted that it seems that the security company has up their efforts and are doing a better job. Staff will continue to monitor their future progress.

Member Snider noted that staff to look into more lighting and camera coverage to see if we are getting adequate coverage.

Member Snare noted that Mrs. Berry is going to get with tenants to talk about their expectations on the airport security.

9. New Business

10. Information Items

11. Commission Comments

11.1 Member Snare thanked Chantilly Air for the Appreciation Breakfast about 160 in attendance, hoping for more next year.

Member Snare will be starting a new position as Chief External Affairs officer for UVA health.

Chairman Lemmon wanted to thank Chantilly Air as well for the breakfast.

Member Snider MOVED to adjourn the meeting. SECONDED by Member Snare and CARRIED UNANIMOUSLY.

Meeting adjourned at 8:14 PM.


Secretary


Chairman

6/16/2022
Date