

**MANASSAS REGIONAL AIRPORT COMMISSION  
REGULAR MEETING  
MINUTES**

**June 18<sup>th</sup>, 2020**

The Manassas Regional Airport Commission held its regular meeting at council chambers at City above date, attended Chairman Dan Radtke, Vice Chairman Tom Lemmon, Juan Cabrera, Harry Clark, Howard Goodie, Ross Snare, James L. Uzzle, John Snider, Richard H. Seraydarian and Lawrence R. Pigeon.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Jolene Berry (Airport Operations), and Rita Witte (Secretary).

Chairman Radtke called the meeting to order at 7:00 p.m.

**ITEM 1.**     Airport Director's Report

**1.1 Honey Bee Initiative in Conjunction with George Mason University (GMU)**

**ITEM 2.**     Consent Agenda

All items listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If separate discussion is desired, that item will be removed from the consent agenda and considered separately.

*SUGGESTED MOTION: "I move that the Consent Agenda be approved".*

*SUGGESTED MOTION #2: "I move that Items # and # be removed from the Consent Agenda and be added as Items # and #, respectively, and that the remaining Consent Agenda items be approved as it now appears".*

**2.1 Approval of Minutes: Regular Meeting of February 20, 2020. (Staff: Rita Witte)**

**2.2 Approval of a construction contract for the Rehabilitation of Runway 16R/34L project to Chemung Contracting Corp in the amount of \$2,884,939.50. (Staff: Juan Rivera)**

**2.3 Approval of a construction contract for the Terminal Roof Replacement project to MS Construction in the amount of \$120,600.00. (Staff: Juan Rivera)**

**2.4 Recommend Acceptance by City Council Accept of an FAA CARES Act Grant in the amount of \$157,000.00 (Staff: Juan Rivera)**

Vice-Chairman Lemmon **MOVED** for the approval of all items on Consent Agenda as written. **SECONDED** by Member Goodie and **CARRIED UNANIMOUSLY.**

**ITEM 3.**     Committee Reports

**3.1 Engineer Services Selection Committee (Vice Chairman, Tom Lemmon)**

Vice-Chairman Tom Lemmon headed the selection committee for awarding contracts for Engineer Services, along with Member Juan Cabrera and airport staff. Four bids were presented and three firms were awarded a contract.

**ITEM 4.**     New Business


- 4.1     Accept Nominations for Airport Commission Chairman and Vice Chairman for FY21 (Chairman, Dan Radtke)**  
      **Member Clark nominated-** Dan Radtke for Chairman  
      **Member Clark nominated-** Tom Lemon for Vice Chairman  
      **Member Clark MOVED** to closed Airport Commission Election be closed and vote carried out by the unanimous contest
- 4.2     Election of Airport Commission Chairman and Vice Chairman for FY21 (Chairman, Dan Radtke)**  
      **Member Clark MOVED** to closed Airport Commission Election be closed and vote carried out by unanimous contest **SECONDED by Member Goodie and CARRIED UNANIMOUSLY**
- 4.3     Consideration of a letter from the Freedom Museum that request a one-year extension to their agreement with the Airport for space in the terminal building. (Staff: Juan Rivera)**  
      **Member Snare MOVED** that the Freedom Museum receives a 6-month extension to their lease. **SECONDED by Member Cabrera and CARRIED UNANIMOUSLY.**
- 4.4     Approve a five (5) year Engineer Services Agreement with RS&H, Delta Airport Consultants, and Michael Baker Group for airport projects/tasks as recommended by the Selection Committee. (Staff: Juan Rivera)**  
      **Member Snider MOVED** to accept five (5) year Engineer Services Agreement with RS&H, Delta Airport Consultants and Michael Baker Group for airport projects/tasks as recommended by the Selection Committee **SECONDED by Member Snare and CARRIED UNANIMOUSLY.**
- 4.5     Approve the concept of partnering with GMU to establish a Honey Bee Initiative that would allow GMU to use Airport property to support honey bee research and Member Snider MOVED** to approve the concept of partnering with GMU to establish a Honey Bee Initiative that would allow GMU to use Airport property to support honey bee research and sustainability. **SECONDED by Member Cabrera and CARRIED UNANIMOUSLY.**

**ITEM 5.**     Commission Member Comments

Commission Members may make comments or raise questions on matters of interest to the Commission.

**Member Snare MOVED** that the meeting adjourn. **SECONDED by Member Cabrera and CARRIED UNANIMOUSLY.**

The meeting adjourned at 7:48 P.M.

  
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Secretary

  
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Chairman

7/2020  
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Date Approved