

**MANASSAS REGIONAL AIRPORT COMMISSION
REGULAR MEETING
MINUTES**

August 27th, 2020

The Manassas Regional Airport Commission held its regular meeting at council chambers at City above date, attended Chairman Dan Radtke, Vice Chairman Tom Lemmon, Juan Cabrera, Harry Clark, Howard Goodie, Ross Snare, James L. Uzzle, John Snider, and Lawrence R. Pigeon.

Richard H. Seraydarian was unable to attend.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director), Jolene Berry (Airport Operations), and Rita Witte (Secretary).

Chairman Radtke called the meeting to order at 7:00 p.m.

Member Snare MOVED to AMEND the agenda deleting Items:

4.4 Approve and Recommend Approval to City Council an Agreement between GMU and the City for use of Airport property for a Bee Initiative (Staff: Juan Rivera)

SECONDED BY Member Cabrera and CARRIED UNANIMOUSLY

ITEM 1. Airport Director's Report

Mr. Rivera added to his report that Chemung Construction won the bid for the construction of Runway 16R 34L. During a recent lightning storm, 5 cameras went down, the airport staff will be doing most of the repair work to save about \$5000.

Member Cabrera asked how often lightning has taken out the cameras and what can we do to prevent this from happening again.

1.1 Overview of Strategic Plan Accomplishments (Staff: Jolene Berry)

1.2 Quarterly Report on Airport Operations and Fuel Flowage (Staff: Jolene Berry)

ITEM 2. Consent Agenda

All items listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If separate discussion is desired, that item will be removed from the consent agenda and considered separately.

SUGGESTED MOTION: "I move that the Consent Agenda be approved".

SUGGESTED MOTION #2: "I move that Items # and # be removed from the Consent Agenda and be added as Items # and #, respectively, and that the remaining Consent Agenda items be approved as it now appears".

2.1 Approval of Minutes: Regular Meeting of July 16th, 2020. (Staff: Rita Witte)

Member Snare MOVED for the approval of all items on the Consent Agenda as written. **SECONDED by Member Goodie CARRIED UNANIMOUSLY.**

ITEM 3. Committee Reports

3.1 **Minimum Standards Committee (John Snider)**

ITEM 4. New Business

4.1 **Approve the draft Minimum Standards for consideration by City Council (Staff: Juan Rivera)**

Member Snider MOVED for the approval of the draft Minimum Standards for consideration by City Council **SECONDED** by Member Snare **CARRIED UNANIMOUSLY.**

4.2 **Tie-down agreements for two aircraft owned by the Civil Air Patrol (Staff: Juan Rivera)**

Member Snider MOVED for the approval of a Tie-down agreement for two aircraft owned by the Civil Air Patrol **SECONDED** by Member Snare **CARRIED UNANIMOUSLY.**

4.3 **Appoint a Committee to update the Rules and Regulations (Chairman)**

Chairman Dan Radtke appointed Tom Lemmon and Juan Cabrera. **Member Snare MOVED** for the approval of **Committee to update the Rules and Regulations** **SECONDED** by Member Uzzle **CARRIED UNANIMOUSLY**

4.5 **Approve a Collateral Assignment of Franchise between Manassas FBO LLC and Wells Fargo Bank and Recommend the City Council approve the assignment (Staff: Juan Rivera)**

Member Lemmon MOVED for the approval of a Collateral Assignment of Franchise between Manassas FBO LLC and Wells Fargo Bank and Recommend the City Council approve the assignment **SECONDED** by Member Clark **CARRIED UNANIMOUSLY.**

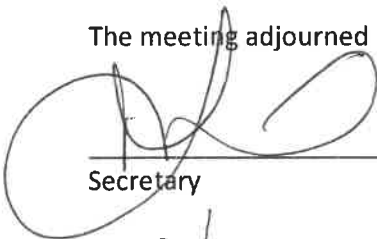
ITEM 5. Commission Member Comments

Commission Members may make comments or raise questions on matters of interest to the Commission.

ADJOURNMENT

Member Lemmon MOVED that the meeting adjourn. **SECONDED** by Member Uzzle and **CARRIED UNANIMOUSLY.**

The meeting adjourned at 7:35 P.M.



Secretary



Chairman

9/2020

Date Approved