



City of Manassas, Virginia
Manassas Regional Airport Commission Meeting

MINUTES

Manassas Regional Airport Commission Meeting
Terminal Building - 1st Floor Conference Room
10600 Harry Parrish Boulevard
Manassas, VA 20110
Thursday, March 16, 2023

The Manassas Regional Airport Commission held its regular meeting in the Airport Conference Room on the above date, attended by, Chairman Richard Seraydarian, Vice Chairman Ross Snare Member Howard Goodie, Member Jim Uzzle, Member John Snider, Member Lawrence Pigeon, Member David Farajollahi, Member Juan Cabrera; Member Vanslyn Augustus. Member Tony McGhee was not present.

Airport Personnel in Attendance: Juan E. Rivera (Airport Director); Jolene Berry (Sr. Operations).

Chairman Seraydarian called the meeting to order at 7:00 p.m.

1. Pledge of Allegiance

2. Approval of Meeting Minutes

Member Goodie **MOVED** to approve the minutes for the February 16, 2023 meeting, **SECONDED** by Member Cabrera and **CARRIED UNANIMOUSLY**

3. Review of Expenses

No Comments

4. Comments from the Public

The "Comments from the Public" agenda item is for members of the public to address the Airport Commission for less than three (3) minutes each. Please state your full name, your city/county and state of domicile, and your interest in, and/or affiliation with, the Airport prior to speaking. No prior notice is necessary to speak during this portion of the agenda. Members of the public may also address the Airport Commission for longer than three (3) minutes if they ask the Airport Director for a place on the agenda at least five (5) working days before the meeting or if a member of the public is specifically requested by a Commission Member to address the Commission.

5. Airport Director's Report

- 5.1 Mr. Dalton Koons a new maintenance worker started at the airport on Monday, March 13, 2023. We have a interview for Maintenance Supervisor position.**
- 5.2 Airport Budget was presented to the City Council at Wednesday, March 15th City Council meeting. It was well received.**
- 5.3 Airport's budget supplement request for a new position was not approved.**
- 5.4 Met with the WADO Manager, Matt Thys. Moving forward with the EA for the new tower. Decided to have RS&H do the EA. Removed the work from Baker International.**
- 5.5 Juan Rivera passed the floor to Jolene Berry who gave an update on the Open House on May 6th. She also talked about the runway run sponsored by the Rotary club on April 30th. Ms. Berry went over the Tower Survey they had in order to present it at the Tower Safety meeting. We had 123 pilots respond and we did fairly well.**
- 5.6 Met with the Director of Aviation. Discussed airport issued and the update of the program manual.**
- 5.7 Update on the distance time study for getting to DC by using the hot lanes. The cost we received was \$25,000 this is way to expensive looking for other alternatives.**
- 5.8 Airport staff is working with the FAA to get a new MALSR installed on RW 17L. New towers will be installed.**
- 5.9 The TAC meeting is on March 23, 2023 3-4pm via zoom.**
- 5.10 Reminder of the Public meeting on March 23, 2023 5-7pm for the Master Plan.**
- 5.11 Went over the Revenue and Expenses report as well as aging report.**

6. Presentations

7. Old Business

8. Consent Agenda

All items listed under the consent agenda are considered to be routine and will be enacted by one motion. There will be no separate discussion of these items. If separate discussion is desired, that item will be removed from the consent agenda and considered separately.

SUGGESTED MOTION: "I move that the Consent Agenda be approved".

SUGGESTED MOTION TO REMOVE AN ITEM: "I move that Item # be removed from the Consent Agenda and be added as Items # under New Business, and that the remaining Consent Agenda items be approved as it now appears".

9. Committee Reports (If Available)

9.1 Airport Operations Committee Report (Mr. John Snider, 5 minutes)

Mr. Snider did a power point presentation on the security analysis done by the Operations Committee.

10. New Business

10.1 Consent and Estoppel for Chantilly Air Manassas

Airport Real Estate Holdings will be the purchaser of the Lot N4 currently belonging to Chantilly Air.

Member Snider MOVED that the Manassas Regional Airport commission recommend that the City council Approve the Consent and Estoppel Agreement, **SECONDED by Member Cabrera and CARRIED UNANIMOUSLY**

11. Information Items (No Discussion Necessary)

12. Authorize a Closed Meeting

Vice Chairman Snare MOVED that the Manassas Regional Airport Commission convene in closed meeting **SECONDED by Member Cabrera and CARRIED UNANIMOUSLY.**

13. Certify the Closed Meeting

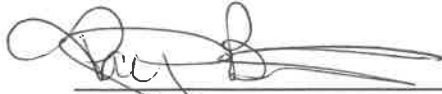
Vice Chairman Snare MOVED that the Manassas Regional Airport Commission certify that, in the closed meeting just concluded, nothing was discussed except the matter (1) specifically identified in the motion to convene in a closed meeting and (2) lawfully permitted to be discussed under the provisions of the Virginia Freedom of Information act cited in that motion. **SECONDED by Member Cabrera and CARRIED UNANIMOUSLY.**

14. City Council Representative Comments

15. Commission Comments
15.1

Member Snider MOVED to adjourn the meeting. SECONDED by Member Cabrera and CARRIED UNANIMOUSLY.

Meeting adjourned at 9:12 PM.



Secretary



Chairman

4/20/2023

Date