

**Friends of the Logan Library  
2017 October Board Meeting  
Bonneville Room, Logan Public Library  
7:11 p.m. October 25, 2017  
MINUTES**

**This is a summary of the minutes, that were recorded by the secretary, and transcribed with highlights and key votes noted. A full account of the minutes will be placed in the archives at a future date.**

Welcome

Anne Hedrich (President), Brad Armstrong (Vice President), Jane Erickson (Treasurer), Stephen VanGeem (Secretary), Chad Hutchings (Registered Agent/General Council), Gail Yost (FoLL Member), Roger Yost (Member), Gail Hanson (Member), Jenna Hanson (Member), Joseph Anderson (Logan Library Assistant Director)

Approval of last year's annual meeting minutes

Brad Armstrong (the 2016-2017 Secretary) forgot the recorder with last year's minutes in Minneapolis, Minnesota. The recorder is currently being shipped back to Logan and Brad will type them up once he gets it back.

Library Director's Report

Report by Anne Hedrich for Karen Clark, Logan Library Director  
New library site will be purchased outright and not be part of a land swap.  
Also, Joseph Anderson is the new Logan Library Assistant Director.

Treasurer's Report

Presentation by Jane Erickson  
Annual balance is \$11,406.15 in the FoLL account and \$158.76 in the Cache Valley Storytelling Festival account. We deposited \$3,617.60 for the book sales (including \$1,299 for the March 2017 and \$549 for the September 2017 sales) and \$435 for donations. We spent \$565 for book bags for the Library and \$30 for Brad to attend the CIC Conference in October 2017.  
Gail Yost makes a motion to approve Treasurer's Report, Brad seconded. All agree.

Membership Report

Report by Anne for Former President Sheldon Miller  
We have 60 members, including 11 new members in the past month.

Cache Interagency Conference Report

Report by Brad Armstrong  
Conference covered 4 different topics: (1) compliance, best practices, and overhead; (2) grant-seeking; (3) "Love Utah/Give Utah", which has been

rebranded "Giving Tuesday"; and (4) developing a message that can connect with the general public.

In the compliance section, they discussed how the Utah state government has different agencies that govern different aspects which makes it difficult to accomplish anything. If an organization has different needs, they have to consult multiple different agencies. In the grant-seeking section, they introduced two grant opportunities, including grantspace.org and foundationdirectory.com. The closest access point for foundationdirectory.com specifically is at the Ogden United Way. In the "Giving Utah" section, they covered different ways to raise money. Finally, in the "developing an appealing message" section, they discussed a TEDTalk called "Start with Why" which introduced the three questions that an organization must ask itself--What do I do? How do I do it? and Why do I do it? The "Why" question is maybe the most important one to ask.

#### Recommended changes to the bylaws

Discussion led by Anne and Registered Agent/General Council Chad Hutchings  
Five of the proposed alterations were discussed. The first proposed change is that we simplify things for the organization by holding officer elections at the same time as business entity renewals in April. We have an unintentional delay now of six months and it would be easier if we renewed the business entity at the same time that we updated the official roster of board members. The executive board recommended taking the current officers and extending their term until spring 2018 (i.e., extending the current group) The officer election will take place in March 2018.

The second proposed change is that we allow for Virtual Meeting Attendance for officer meetings so that the board can move forward even if an officer cannot physically be in the room.

The third proposed change involves collaborating with another entity. If the whole board agrees that associating with another non-profit or educational organization is beneficial to both groups, the board alone can vote to move forward with the collaboration and a Memorandum Of Understanding. If over time the membership has concerns about the association, the general membership can veto the affiliation by a 2/3-majority vote.

The fourth and fifth changes are relatively minor. The fourth change specifies that the bylaws be in control over the articles of confederation. The fifth change states that when we renew the business entity, we will amend the articles of confederation to the current version of the bylaws.

Gail suggested re-sequencing the order of subsections a through c in Section 3.04. Anne recommended noting that and bringing it up during bylaw review at a later meeting.

Brad makes a motion to approve the changes to the bylaws, Gail Yost seconded. All agree (voting was unanimously in favor).

#### President's Report: the Year in Review

Report by Anne

The focus of this year was to "tune-up" the FoLL and get it organized.

The speaker series went well. The January speaker was Darrin Smith, a local historian. The speaker in April was Tammy Proctor, the USU History Department Head, who presented on World War I. The July speaker did not work out so we canceled it. Our October speaker is Dr. Terry Messmer, a Professor in USU Extension, who will talk about living with wild life in Cache Valley during the fall and winter months.

The FoLL held two book sales this year and both were successful (see Treasurer's Report).

On April 8, the FoLL had a table at the Logan City Community.

Due to Brad's efforts, October 15-22 was declared "Friends of the Logan Library Week" by Logan Mayor Craig Petersen.

The executive board updated the FoLL webpage, the membership brochure, and the organization's Facebook page.

The Treasurer explored different credit card options for our book sales, but the executive board decided that it was not worth the cost when the FoLL would only use that system twice a year.

The FoLL participated in the new library planning meetings and the selection of a new Library Director.

The organization created a new position, FoLL Historian/Archivist, and appointed member Gail Yost to the role.

Finally, the FoLL donated money to fund book bags for the Logan Library and plans to donate more for the purchase of chairs in the children's section and an AV cart.

#### Ways to participate in the Friends group

Open discussion led by Anne

Members can participate in a number of ways. We can use help with graphic design, advertising, and event planning, as examples.

Brad announced that the January speaker would likely be Tyler Whitesides, author of The Janitor series. Mr. Whitesides is planning to launch a new book around that time. He may charge an appearance fee and, if so, Brad believes that we might want to: (1) collaborate with other organizations in the valley to sponsor the event and (2) hold his presentation at a larger venue (i.e., the Utah Theatre, etc.)

Right now, Brad is planning to have Michael Ballam, the Founder of the Utah Opera Festival, speak in April.

Brad would like to plan the spring book sale so that it doesn't conflict with Spring Break.

#### Adjourn

Jane moved that we adjourn. Gail Hanson seconded. All agree.

**8:22 p.m. October 25, 2017**