

ID THEFT PREVENTION & INFORMATION

You are a victim of identity theft; there are a number of important steps for you to follow. Be prepared to document all unauthorized transactions and to be patient—the process can take a number of months.

In most cases, the uniform officer that filled out a report is not the investigating officer. Your report number is:_____.

The following information in this packet will assist you in contacting various agencies. Complete the necessary forms and document everything you do. This case will be assigned to an investigator. In a short time he or she will be contacting you for an interview. It is important that you following the instructions in this packet and make every effort to complete each form.

Step 1 – Contact your bank and other credit card issuers. If the theft involved existing bank accounts (checking and or savings accounts as well as credit or debit cards) you should take the following steps.

- Put stop payment orders on all outstanding checks that might have been written without your knowledge or permission.
- Close all existing credit card accounts and any account accessible by debit card.
- Open up new accounts protected with a secret password or personnel identification number (PIN).
Do not use the same passwords or PINs as on the original accounts.

Do not use common numbers (like birth dates, part of your social security number), or commonly chosen words (such as a child's, spouse's, or pet's name) as passwords or PINs.

Step 2 – File a report with the Federal Trade Commission. You can go on-line to file an identity theft complaint with the FTC www.consumer.gov/idtheft. There is an ID theft Affidavit enclose in this packet. Many creditors and major credit reporting bureaus will accept the "ID theft Affidavit" available on this FTC web site. Go to – <http://www.ftc.gov/bcp/online/pubs/credit/affidavit.pdf>. If you file on line be sure to make a copy for the investigator that will be contacting you.

Step 3 – Contact all three major credit reporting bureaus. First request the credit bureaus to place a "fraud alert" on your file. You must then be contacted directly before any new credit is taken out in your name. Second, file your police report or the report number given to you by the police. File it

immediately with the credit reporting bureaus. A fraud report will be shared with the other bureaus. Place a security freeze on your credit reports. By contacting the three credit bureaus by letter or Internet you will be assigned a "PIN" number that can only be unlocked by you.

You can contact the fraud units at each of the bureaus as follows:

Scamsafe.com – will give you instructions on how to do a security freeze.

Equifax P.O. Box 740256 Atlanta, GA 30374	Consumer Fraud Division (800) 525-6285
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Experian P.O. Box 9530 Allen, TX 75013	National Consumer Assistance (888) 397-3742
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TransUnion P.O. Box 6790	Fraud Victim Assistance Dept. (800) 680-7289
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Step 4 – Contact all of your creditors by phone and in writing. File a law enforcement report, or the FTC's ID Theft Affidavit, with each creditor (Some may require that you use their own form of affidavit).

Keep copies of all correspondence and documents exchanged with each creditor. An identity theft checklist and journal is enclosed in this packet to assist you.

Cancel all existing credit card accounts and open replacement accounts. Ask that those cancelled accounts be processed as "account closed at customer's request" to avoid any negative reporting to credit bureaus.

Step 5 – Notify the phone company. If the identity theft involves the misuse of a long-distance telephone account, cellular telephone, or other telephone service, contact your telephone or wireless company and immediately close all existing accounts.

Step 6 – Notify the post office. If you suspect that your mail has been stolen or diverted with a false change-of-address request, contact your local post inspector. You can obtain the address and telephone number of your local postal inspector by visiting the United States Postal Service web site at: <http://www.usps.com/ncsc/locators/findis.html>.

Step 7 – Notify the Social Security Administration. If you suspect that someone is using your social security number to obtain credit or employment, contact the Social Security Administration's fraud hotline at 1-800-269-0271. To check the accuracy of your work history, order a copy of your Personal Earnings and Benefit Estimate Statement (PEBES) and check it for accuracy. You can obtain a PEBES application at your local Social Security office or you can download one from the Social Security Administration web site: <http://www.ssa.gov/online/ssa-7004.pdf>.

Step 8 – Notify the State Department. If your passport has been stolen, notify the passport office in writing to be on guard for anyone ordering a new passport in your name. You can obtain additional information from their web site: <http://travel.state.gov/reportppt.html>.

Step 9 – If you are contacted by a collection agency about a dept for which you are not responsible, immediately notify them that you did not create the dept and that you are a victim of identity theft. Follow up with the collection agency and creditor in writing and include a copy of you police report or ID Theft Affidavit.

Send all letters and copy of the report affidavits, “return receipt requested” or with some other process that gives you proof that the collection agency received your letter.

Step 10 – This is one of your most important steps. Record everything. Make copies of everything. Leave nothing out. Get names and numbers of people you have contacted. Use the forms enclosed in this packet to assist you.

The assigned detective will provide you with some ways and resources you will need to start cleaning up the mess caused by the criminal and wants to catch the person responsible.

You are the one who has the most information about your particular case and are a valuable asset to the detective in determining who is responsible.

Filling out this victim packet will be of great assistance to the detective, without the information the detective may not have the necessary information to solve the case.

Detectives investigate many cases at a time, please be patient, identity theft cases are slow and may take months to complete.

When you come in for the interview, have the portions of the identity theft incident detail form completed that pertain to your particular case.

Please listen to the questions asked and answer those questions. The detective will spend the time necessary with you to answer all of your questions.

Any information you have about your case is welcome, even if you don't think it is important, it may be helpful in the investigation.

The detective will make all reasonable attempts to solve your case, but not all identity theft cases can be solved.

Following are a list of contacts you may need to make. Remember, usually you can get this information faster than the detective because you don't need a subpoena. He would.

(Organizing Your Case) – www.idtheftcenter.org

(Copy of the ID Theft Affidavit) www.consumer.gov/idtheft.

(Opt out) 1-888-567-8688

(DMV) www.ftc.gov/privacy/protect.htm#Motor

(Direct Mail Marketing) www.thedma.org/consumers/offmailinglist.html

(Telemarketing) www.thedma.org/consumers/offtelephonest.html

(E-mail) www.dmaconsumers.org/offemaillist.html

(Stolen checks) TeleCheck 1-800-710-9898

Certegy, Inc. 1-800-437-5120

International Check Services 1-800-631-9656

(To find out if the identity thief has been passing bad checks in your name, call:
1-800-262-7771

(Mail theft) www.usps.gov/websites/depart/inspect

(Passport fraud) www.travel.state.gov/passport-services.html

(Cell phones and long distance) www.ftc.gov

(SSN misuse) www.ssa.gov

(Tax fraud) www.treas.gov/irs/ci

(Department of Justice) www.usdoj.gov

(FBI) www.fbi.gov

(Secret Service) www.treas.gov/usss

(Protecting yourself) www.treas.gov/usss/faq.shtm

(Security freeze) Scamsafe.com

It is very important that you fill out in detail the Identity Crime Incident Detail Form. ***Bring everything in with you for the interview with the detective.

IDENTITY CRIME INCIDENT DETAIL FORM

Please fill out this form and return it to the Logan City Police Department as soon as possible, or bring it to the meeting with the detective assigned to your case. The information you provide will be used to understand what occurred, organize the investigative case, determine where evidence might be found, develop a theory of how the identity crime occurred, and determine what financial institutions should be contacted in the course of the investigation.

Date this form was filled out: _____

First Name: _____

Middle Name: _____

Last Name: _____

Social Security Number: _____

Driver's License Number: _____

Date of Birth: _____

Home Address: _____

Home Telephone Number: _____

Cell Phone Number: _____

Pager Number: _____

E-Mail Address: _____

Employer: _____

Work Address: _____

Work Telephone Number: _____

1. What is the best time to reach you at home? _____

2. How did you become aware of the identity crime?

_____ found fraudulent charges on my credit card bill (Which one? _____)

_____ found fraudulent charges on my cellular phone bill (Which one? _____)

_____ received bills for an account(s) I did not open
(Which one? _____)

_____ found irregularities on my credit report
_____ was contacted by a creditor demanding payment

(Which one? _____)

_____ was contacted by a bank's fraud department regarding charges
(Which one? _____)

_____ was denied a loan

_____ was denied credit

_____ was arrested, had a warrant issued, or a complaint filed in my name for a crime I did not commit

(Which one? _____)

_____ was sued for a debt I did not incur

(Which one? _____)

_____ was not receiving bills regularly for a legitimate account

(Which one? _____)

_____ was denied employment

_____ had my driver's licenses suspended for actions I did not commit

_____ received a legal filing I did not file, such as a bankruptcy

_____ other (Please explain _____
_____)

3. What date did you first become aware of the identity crime? _____
4. When did the fraudulent activity begin? _____
5. What is the full name, address, birth date, and other identifying information that the fraudulent activity was made under? _____
6. Please list all fraudulent activity that you are aware of to date, with the locations and addresses of where fraudulent applications or purchases were made (retailers, banks, etc.). List in chronological order, if possible. For example, "On 9/18/02, I received a letter from MM Collections, stating that I had accumulated \$5,000 worth of charges on American Express Account 123456789. On 9/18/02, I called American Express and spoke with Jennifer Martin. She informed me that the account was opened on 5/12/02 by telephone. I did not open this account, even though it was in my name. The account address was 123 Main St. Anytown, NE. Ms. Martin said she would send me an Affidavit of Forgery to complete and return to her." You may attach a separate piece of paper if you need the space. Please be concise and state facts.

7. What documents and identifying information were stolen and/or compromised?
_____ credit card(s) (List bank(s) issuing credit cards: _____
_____)

- ATM card (List bank issuing ATM card: _____)
- checks and/or checking account number (List bank issuing checks: _____)
- savings account passbook or number (List bank holding savings account: _____)
- brokerage or stock accounts (List banks and/or brokers: _____)
- passport (List country issuing passport: _____)
- driver's license or license number (List state issuing license: _____)
- state identity card or identity number (List state issuing card: _____)
- social security card or number
- birth certificate (List state and municipality issuing birth certificate: _____)
- resident alien card, green card, or other immigration documents
- bank account passwords or "secret words", such as mother's maiden name
- Other
(Describe: _____)
- Unknown

8. To the best of your knowledge at this point, what identity crimes have been committed?
- making purchase(s) using my credit cards or credit card numbers without authorization
 - opening new credit card accounts in my name
 - opening utility and/or telephone accounts in my name
 - unauthorized withdrawals from my bank accounts
 - opening new bank accounts in my name
 - taking out unauthorized loans in my name
 - unauthorized access to my securities or investment accounts
 - obtaining government benefits in my name
 - obtaining employment in my name
 - obtaining medical services or insurance in my name
 - evading prosecution for crimes committed by using my name or committing new crimes under my name

- check fraud
- passport/visa fraud
- other _____

9. To assist law enforcement in pinpointing when and by whom your information was compromised, it is of value to retrace your actions in recent months with regard to your personal information. This information is not solicited to "blame the victim" for the crime, but to further the investigation toward who might have stolen your personal or financial identifiers. What circumstances and activities have occurred in the last six months (include activities done by you and on your behalf by a member of your family or a friend)?

- carried Social Security Card in my wallet
- carried my bank account passwords, PINs, or codes in my wallet
- gave out my Social Security Number (To whom? _____)
- my mail was stolen (When? (appx) _____)
- I went away and my mail held at the post office or collected by someone else
- I traveled to another location outside my home area (business or pleasure)
(Where did you go and when? _____)
- mail was diverted from my home (either by forwarding order or in a way unknown to you)
- I did not receive a bill as usual (i.e., a credit card bill failed to come in the mail)
(Which one? _____)
- a new credit card I was supposed to receive did not arrive in the mail as expected
(Which one? _____)
- bills I was paying were left in an unlocked mailbox for pickup by the postal service
- service people were in my home
(From what company? When? _____)
- documentation with my personal information was thrown in the trash without being shredded
- credit card bills, pre-approved credit card offers, or credit card "convenience" checks in my name were thrown out without being shredded
- my garbage was stolen or gone through
- my ATM receipts and/or credit card receipts were thrown away without being shredded
- my password or PIN was given to someone else
- my home was burglarized
- my car was stolen or burglarized
- my purse or wallet was stolen
- my checkbook was stolen
- my personal information was provided to a service business or non-profit (i.e., I gave blood,

donated money, took out insurance, or saw a financial planner) Please list:

- _____)
- _____ credit report was queried by someone claiming to be a legitimate business interest
(Who? _____)
- _____ I applied for credit and/or authorized a business to obtain my credit report
(i.e., shopped for a new car, applied for a credit card, or refinanced a home) Please list:

- _____ my personal information is available on the Internet, such as in an "open directory," "white pages," genealogy web site, or college reunion web site
- _____ a legitimate purchase was made where my credit card was out of my sight
- _____ my personal information was given to a telemarketer or a telephone solicitor Please list:

- _____ my personal information was given to a door-to-door salesperson or charity fundraiser Please list:

- _____ a charitable donation was made using my personal information Please list:

- _____ my personal information was given to enter a contest or claim a prize I had won
Please list _____
- _____ a new bank account or new credit card account was legitimately opened in my name
- _____ I re-financed my house or property
(Please List _____)
- _____ a legitimate loan was applied for or closed in my name
- _____ a legitimate lease was applied for or signed in my name
- _____ legitimate utility accounts were applied for or opened in my name
- _____ a license or permit was applied for legitimately in my name
- _____ government benefits were applied for legitimately in my name
- _____ my name and personal information were mentioned in the press, such as in a newspaper, magazine, or on a web site
- _____ online purchases were made using my credit card
(Through what company? _____)
- _____ personal information was included in an e-mail
- _____ I released personal information to a friend or family member for any items checked above,

10. Please, in as much detail as possible, explain the circumstances of the situation:

How many purchases over the Internet (retailer or auction sites) have you made in the last six months?

What Internet sites have you bought from? (List all) _____

In the last six months, whom has your Social Security Number been given to? (List all)

Do your checks have your Social Security Number or Driver's License Number imprinted on them?

_____ Yes. (Please list retailer names where checks have been
 tendered) _____)

_____ No.

Have you written your Social Security Number or Driver's License Number on any checks in the last six months, or has a retailer written those numbers on a check?

_____ Yes.
 (Please list instances and retailer names:
 _____)

_____ No.

11. Do you own a business(es) that may be affected by the identity crime?

_____ Yes. (Please list names of businesses: _____)

_____ No.

12. Do you have any information on a suspect in this identity crime case? How do you believe the theft occurred? _____

13. Please list all the banks that you have accounts with. Place an (*) by accounts that have fraudulent charges on them.

Bank	Type of account and account number Bank (checking, savings, brokerage, pension, etc.)	Fraudulent Charges?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

14. Please list all the credit card companies and banks that you have credit cards with.

Card Issuer	Type of card and account number	Fraudulent Charges?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

15. Please list all the utility companies you have accounts with.

Company	Fraudulent Charges?
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	<input type="checkbox"/> Yes <input type="checkbox"/> No

16. Please list all the financial institutions you have loans, leases, and mortgages from.

Financial Institution	Type of account and account number (loan, lease, mortgage, etc.)	Fraudulent Charges?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

17. Please list any merchants who you have credit accounts with such as department stores, or retailers?
Place a (*) next to accounts that have fraudulent charges on them.

Merchant	Type of account and account number	Fraudulent Charges?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

18. Please list any other financial institutions where fraudulent accounts were opened in your name or using your personal identifiers.

Institution	Type of account and account number	Fraudulent Charges?
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

19. Please list any documents fraudulently obtained in your name (driver's licenses, social security cards, etc.)

20. Have you contacted the following organizations and requested a Fraud Alert be put on your account?
(Check all that you have contacted about a Fraud Alert)

- Equifax On what date? _____
- TransUnion On what date? _____
- Experian On what date? _____
- Your Bank(s) Name of Bank(s): _____

Department of Motor Vehicles
 Social Security Administration
 Other (Please list: _____)

21. Have you requested a credit report from each of the three credit bureaus?

(Check all that you have requested a credit report from)

- Equifax (If you have in your possession, please attach to this form)
 TransUnion (If you have in your possession, please attach to this form)
 Experian (If you have in your possession, please attach to this form)

22. Have you contacted any financial institution, concerning either legitimate or fraudulently opened accounts? If yes, please list:

Institution	Phone Number	Person you spoke with

***Please bring with you to the meeting with the detective: all account statements, letters, correspondence, phone records, credit reports and other documents regarding this case.

Also, please make a copy of this completed form for your records.

Remember to keep a detailed log of all your correspondence and contacts since realizing you were the victim of identity crime.

Instructions for Completing the ID Theft Affidavit

To make certain that you do not become responsible for the debts incurred by the identity thief, you must provide proof that you didn't create the debt to each of the companies where accounts were opened or used in your name.

A working group composed of credit grantors, consumer advocates and the Federal Trade Commission (FTC) developed this ID Theft Affidavit to help you report information to many companies using just one standard form. Use of this affidavit is optional. While many companies accept this affidavit, others require that you submit more or different forms. Before you send the affidavit, contact each company to find out if they accept it.

You can use this affidavit where a **new account** was opened in your name. The information will enable the companies to investigate the fraud and decide the outcome of your claim. (If someone made unauthorized charges to an **existing account**, call the company to find out what to do.)

This affidavit has two parts:

- **ID Theft Affidavit** is where you report general information about yourself and the theft.
- **Fraudulent Account Statement** is where you describe the fraudulent account(s) opened in your name. Use a separate Fraudulent Account Statement for each company you need to write to.

When you send the affidavit to the companies, attach copies (**NOT** originals) of any supporting documents (e.g., drivers license, police report) you have.

Before submitting your affidavit, review the disputed account(s) with family members or

friends who may have information about the account(s) or access to them.

Complete this affidavit as soon as possible. Many creditors ask that you send it within two weeks of receiving it. Delaying could slow the investigation.

Be as accurate and complete as possible. You *may* choose not to provide some of the information requested. However, incorrect or incomplete information will slow the process of investigating your claim and absolving the debt. Please print clearly.

When you have finished completing the affidavit, mail a copy to each creditor, bank or company that provided the thief with the unauthorized credit, goods or services you describe. Attach to each affidavit a copy of the Fraudulent Account Statement with information only on accounts opened at the institution receiving the packet, as well as any other supporting documentation you are able to provide.

Send the appropriate documents to each company by certified mail, return receipt requested, so you can prove that it was received. The companies will review your claim and send you a written response telling you the outcome of their investigation. **Keep a copy of everything you submit for your records.**

If you cannot complete the affidavit, a legal guardian or someone with power of attorney may complete it for you. Except as noted, the information you provide will be used only by the company to process your affidavit, investigate the events you report and help stop further fraud. If this affidavit is requested in a lawsuit, the company might have to provide it to the requesting party.

Completing this affidavit does not guarantee that the identity thief will be prosecuted or that the debt will be cleared.

If you haven't already done so, report the fraud to the following organizations:

1. Each of the three **national consumer reporting agencies**. Ask each agency to place a "fraud alert" on your credit report, and send you a copy of your credit file. When you have completed your affidavit packet, you may want to send them a copy to help them investigate the disputed accounts.

■ **Equifax Credit Information Services, Inc.**
(800) 525-6285 (Hearing impaired call 1-800-255-0056 and ask the operator to call the Auto Disclosure Line at 1-800-685-1111 to obtain a copy of your report.)
P.O. Box 740241, Atlanta, GA 30374-0241
www.equifax.com

■ **Experian Information Solutions, Inc.**
(888) 397-3742/ TDD (800) 972-0322
P.O. Box 9530, Allen, TX 75013
www.experian.com

■ **TransUnion**
(800) 680-7289/ TDD (877) 553-7803
Fraud Victim Assistance Division
P.O. Box 6790, Fullerton, CA 92634-6790
www.tuc.com

2. The **fraud department at each creditor, bank, or utility/service** that provided the identity thief with unauthorized credit, goods or services. This would be a good time to find out if the company accepts this affidavit, and

whether they require notarization or a copy of the police report.

3. Your local **police department**. Ask the officer to take a report and give you the report number or a copy of the report. When you have completed the affidavit packet, you may want to give your police department a copy to help them add to their report and verify the crime.

4. The FTC, which maintains the Identity Theft Data Clearinghouse – the federal government's centralized identity theft complaint database – and provides information to identity theft victims. You can call toll-free **1-877-ID-THEFT (1-877-438-4338)**, visit www.consumer.gov/idtheft, or send mail to:

Identity Theft Data Clearinghouse
Federal Trade Commission
600 Pennsylvania Avenue, NW
Washington, DC 20580

The FTC collects complaints from identity theft victims and shares their information with law enforcement nationwide. This information also may be shared with other government agencies, consumer reporting agencies, and companies where the fraud was perpetrated to help resolve identity theft related problems.

ID Theft Affidavit

Victim Information

- (1) My full legal name is _____
(First) (Middle) (Last) (Jr., Sr., III)
- (2) (If different from above) When the events described in this affidavit took place, I was known as _____
(First) (Middle) (Last) (Jr., Sr., III)
- (3) My date of birth is _____
(day/month/year)
- (4) My social security number is _____
- (5) My driver's license or identification card state and number are _____
- (6) My current address is _____
City _____ State _____ Zip Code _____
- (7) I have lived at this address since _____
(month/year)
- (8) (If different from above) When the events described in this affidavit took place, my address was _____
City _____ State _____ Zip Code _____
- (9) I lived at the address in #8 from _____ until _____
(month/year) (month/year)
- (10) My daytime telephone number is (____) _____
My evening telephone number is (____) _____

How the Fraud Occurred

Check all that apply for items 11 - 17:

(11) I did not authorize anyone to use my name or personal information to seek the money, credit, loans, goods or services described in this report.

(12) I did not receive any benefit, money, goods or services as a result of the events described in this report.

(13) My identification documents (for example, credit cards; birth certificate; driver's license; social security card; etc.) were stolen lost on or about _____
(day/month/year)

(14) To the best of my knowledge and belief, the following person(s) used my information (for example, my name, address, date of birth, existing account numbers, social security number, mother's maiden name, etc.) or identification documents to get money, credit, loans, goods or services without my knowledge or authorization:

Name (if known)

Name (if known)

Address (if known)

Address (if known)

Phone number(s) (if known)

Phone number(s) (if known)

additional information (if known)

additional information (if known)

(15) I do NOT know who used my information or identification documents to get money, credit, loans, goods or services without my knowledge or authorization.

(16) Additional comments: (For example, description of the fraud, which documents or information were used or how the identity thief gained access to your information.)

(Attach additional pages as necessary.)

Victim's Law Enforcement Actions

(17)(check one) I am am not willing to assist in the prosecution of the person(s) who committed this fraud.

(18)(check one) I am am not authorizing the release of this information to law enforcement for the purpose of assisting them in the investigation and prosecution of the person(s) who committed this fraud.

(19)(check all that apply) I have have not reported the events described in this affidavit to the police or other law enforcement agency. The police did did not write a report. *In the event you have contacted the police or other law enforcement agency, please complete the following:*

_____	_____
(Agency #1)	(Officer/Agency personnel taking report)
_____	_____
(Date of report)	(Report Number, if any)
_____	_____
(Phone number)	(e-mail address, if any)

_____	_____
(Agency #2)	(Officer/Agency personnel taking report)
_____	_____
(Date of report)	(Report Number, if any)
_____	_____
(Phone number)	(e-mail address, if any)

Documentation Checklist

Please indicate the supporting documentation you are able to provide to the companies you plan to notify. Attach copies (NOT originals) to the affidavit before sending it to the companies.

(20) A copy of a valid government-issued photo-identification card (for example, your driver's license, state-issued ID card or your passport). If you are under 16 and don't have a photo-ID, you may submit a copy of your birth certificate or a copy of your official school records showing your enrollment and place of residence.

(21) Proof of residency during the time the disputed bill occurred, the loan was made or the other event took place (for example, a rental/lease agreement in your name, a copy of a utility bill or a copy of an insurance bill).

(22) A copy of the report you filed with the police or sheriff's department. If you are unable to obtain a report or report number from the police, please indicate that in Item 19. Some companies only need the report number, not a copy of the report. You may want to check with each company.

Signature

I declare under penalty of perjury that the information I have provided in this affidavit is true and correct to the best of my knowledge.

(signature)

(date signed)

Knowingly submitting false information on this form could subject you to criminal prosecution for perjury.

(Notary)

[Check with each company. Creditors sometimes require notarization. If they do not, please have one witness (non-relative) sign below that you completed and signed this affidavit.]

Witness:

(signature)

(printed name)

(date)

(telephone number)

Fraudulent Account Statement

Completing this Statement

- Make as many copies of this page as you need. **Complete a separate page for each company you're notifying and only send it to that company.** Include a copy of your signed affidavit.
- List only the account(s) you're disputing with the company receiving this form. **See the example below.**
- If a collection agency sent you a statement, letter or notice about the fraudulent account, attach a copy of that document (**NOT** the original).

I declare (check all that apply):

As a result of the event(s) described in the ID Theft Affidavit, the following account(s) was/were opened at your company in my name without my knowledge, permission or authorization using my personal information or identifying documents:

Creditor Name/Address <i>(the company that opened the account or provided the goods or services)</i>	Account Number	Type of unauthorized credit/goods/services provided by creditor <i>(if known)</i>	Date issued or opened <i>(if known)</i>	Amount/Value provided <i>(the amount charged or the cost of the goods/services)</i>
Example Example National Bank 22 Main Street Columbus, Ohio 22722	01234567-89	auto loan	01/05/2000	\$25,500.00

During the time of the accounts described above, I had the following account open with your company:

Billing name _____

Billing address _____

Account number _____