

Gary R. Jensen
Chief of Police

PERSONNEL COMPLAINT INFORMATION

About us

The Logan City Police Department is responsible for protecting the lives of those who live in or visit the City of Logan. Annually, this department receives more than 22,000 calls for service. Our officers are highly trained and serve this city with pride. Officers have a desire to assist you with those services this Police Department has to offer.

In many cases, officers serve as arbitrators where they are asked to help resolve differences between individuals. At times decisions they make are not popular with all parties involved.

We realize our involvement in complex and often emotionally charged situations may not always result in the level of performance or satisfaction expected. For this reason, the Police Department has a well defined procedure for assisting those who wish to voice their grievance against our operations, policies, or employee conduct.

We take your concerns seriously. All investigations are thorough, objective, and are aimed at maintaining public confidence and departmental integrity.

Complaint procedure

Individuals have the right to file a complaint against either the Logan City Police Department or any individual member employed by the department. To file a formal complaint it will be necessary for the complainant to fill out and sign this paperwork and be available for a personal interview. If the complainant does not want to file a formal complaint but would like to speak with a supervisor they can either call or meet with them personally to discuss their issue. Completed forms may be either delivered or mailed to:

LOGAN CITY POLICE DEPARTMENT
62 West 300 North
Logan, Utah, 84321
Telephone (435) 716-9300

When a complaint is received by the police department, a thorough, accurate and objective investigation will be conducted. Such investigations may include formal statements from all parties concerned, the gathering and preservation of physical evidence relative to the case and all other information bearing on this matter. Upon completion of an investigation a written report, with all findings will be submitted to the Chief of Police for his final decision. The department will inform the complainant of the official disposition at the conclusion of the investigation.

**Complaint
effect on
criminal
prosecution**

The investigation within the police department of the conduct of its employees and the County Attorney's prosecution of a criminal case are two entirely separate matters. If a person arrested by Logan City Police Officers files a citizen complaint against those officers, such action will not affect the prosecutor's independent decision to proceed with the criminal action.

**Other
contacts**

In all cases, the individual making the complaint will be informed of its final disposition to the extent allowed by law. Although department investigators will exert every effort to determine the facts of the each situation, in those cases where the complainant feels a proper investigation has not been conducted, the Police Department urges the complainant to seek further recourse through any of the outside agencies they feel inclined. Below is a list of agencies which could be contacted:

- **Cache County Attorney's Office**
199 North Main St.
Logan, Utah, 84321
Telephone: (435) 755-1860
- **Office of the Utah Attorney General**
Utah State Capital Complex
350 North State Street, Suite 230
Salt Lake City, Utah, 84114-2320
Telephone: (801) 366-0260
- **Federal Bureau of Investigations**
257 East 200 South, Suite 1200
Salt Lake City, Utah, 84111-2048
Telephone: (801) 579-1400

**Legal
advisement
and
acknowledge
ment**

YOU HAVE THE RIGHT TO MAKE A COMPLAINT AGAINST A POLICE OFFICER FOR ANY IMPROPER POLICE CONDUCT. UTAH LAW REQUIRES THIS AGENCY TO HAVE A PROCEDURE TO INVESTIGATE CITIZENS' COMPLAINTS. YOU HAVE THE RIGHT TO A WRITTEN DESCRIPTION OF THIS PROCEDURE.

A PERSON IS GUILTY OF A CLASS B MISEDEMEANOR IF HE/SHE: KNOWINGLY MAKES A WRITTEN FALSE STATEMENT (UCA 76-8-504) OR KNOWINGLY GIVES FALSE INFORMATION TO ANY LAW ENFORCEMENT OFFICER WITH THE PURPOSE OF INDUCING AN OFFICER TO BELIEVE ANOTHER HAS COMMITTED AN OFFENSE (76-8-506).

I have read and understand the above statement. I certify the information contained in this complaint is true and correct.

Signature of Complainant

Date

