

Renewable Energy & Energy Conservation Advisory Board

Meeting Minutes

July 1, 2013

Logan City Environmental Department Class Room

Board Members Present:

Robert Davies Jack Keller Richard Anderson Matt Hansen

Holly Daines Loren Anderson Byard Wood

Also in attendance:

Emily Malik Mark Montgomery Amy Anderson

A. **Acceptance of Agenda/Minutes**

Richard welcomed everyone to the meeting.

Emily said that minutes were not emailed out for approval. She will email the minutes after the meeting and get an electronic acceptance.

B. **Elections**

Emily mentioned in years past they just asked people to stay when their terms were up.

Emily said she spoke to Byard, Loren and Jim and they all said they would like to remain on the board.

Holly nominated Byard, Loren and Jim as members of the board.

Richard seconded.

All present members voted and approved.

Emily mentioned that summit will be held in Ogden this year.

C. **Road Map Prep RFP Status Update**

Rob talked about the draft RFP.

Rob asked if Mark was doing a separate RFP that did not include a consultant for RECAB.

Mark said that was correct.

Loren suggested to Mark that maybe add RECAB and their efforts to his RFP.

Holly mentioned that she sees that both can be in one RFP.

Rob said there was a discussion last meeting and everybody agreed to do two RFP's.

Rob mentioned what Mark is looking for is different than what RECAB is looking for.

Mark mentioned he could pull the two bullets and make his RFP more of a load forecast.

Holly said it makes more logical sense to pull out the two bullets about renewable energy from Mark's RFP and add them to RECAB's RFP.

Mark mentioned he really liked that idea.

Rob asked if there should be a risk management part added to the RFP.

Emily said she could work with Lori Mathys to write an official RFP.

Rob said he would like to add a scope of assignment paragraph and also make the changes Matt suggested.

Emily said she thinks this is more than a \$14,000 RFP. She said she can help complete bullets one and two.

D. Progress with Clean Energy Collective

Mark said he signed a non-disclosure form with Clean Energy Collective.

Mark mentioned he is reviewing and talking more about what they can do to help with solar farms/power.

Richard asked if they have an established project list.

Mark said they have shown him some of their projects.

Mark mentioned UAMPS is also doing a model with Clean Energy Collective.

E. Progress with Clean Energy Collective

This topic was discussed along with the Road Map Prep RFP.

F. Bob Inglis Visit

Emily handed out an email about Bob Inglis visit to Logan/Cache Valley.

G. Schedule Next Meeting

Emily said she will send out a Doodle Poll for when the next meeting will be held.

Meeting was adjourned at 8:40 am.

Minutes submitted by: Amy Anderson