

**Division of Business Licensing**

290 N 100 W, Logan, UT 84321

Ph: (435) 716-9230 / Fax: (435) 716-9001

www.loganutah.gov

businesslicense@loganutah.gov

OFFICE USE ONLY:

License No. _____

Date Received _____

License Year _____

Mobile Food Vendor License Application

Section I: Business InformationClassification: ☐ Food Truck/Trailer☐ Ice Cream Truck

Business Name*: _____

*Register Business Name at corporations.utah.gov (Business Name must be registered or current unless it is a personal name.)

Commissary Address (Commercial Kitchen): _____
Street City State ZipMailing Address: _____
Street City State Zip

Bus. Phone 1: _____ Bus. Phone 2: _____

*Public Information

Email: _____ Website: _____

Utah State Tax Commission Sales Tax Number*: _____

*Apply at tax.utah.gov (Logan Location Code 03038)

Section II: General Information

Application Checklist	Food Trucks and Trailers	Ice Cream Trucks
☐ Complete application form ☐ Copy of vehicle/trailer registration ☐ Permit to Operate from Health Department or Certificate from Department of Agriculture ☐ Photographs of vehicle/trailer ☐ Valid driver's license ☐ Proof of Insurance ☐ Proof of Fire inspection ☐ Proof of BRHD commissary agreement	• Not permitted to operate in the NR-2, NR-4, NR-6, MR-9, MR-12, MR-20 & MR-30 zones, unless authorized in conjunction with a special event license. • Not permitted to operate within the public right-of-way, unless authorized in conjunction with a special event license. • Not permitted to operate on a vacant or undeveloped property. • Business must be temporary in nature with no outdoor storage or overnight parking. • The vendor shall return on a nightly basis to a specified commissary location for cleaning, restocking, dumping of waste, storage, etc. • Permitted hours of operation are 7:00 am to 10:00 pm.	• Shall not sell food or beverages on public streets where the speed limit exceeds 25 mph. • Customers must be served from the rear or side of vehicle closest to the curb or edge of the roadway. • Business must be temporary in nature. • Permitted hours of operation are 7:00 am to 10:00 pm. • Must provide insurance per section 5.04.040 of the Logan City Municipal Code. • Must sign Hold Harmless Agreement provided by Logan City.

Section III: Business Description

Section IV: Ownership & Contacts (Application must have at least one application contact and one emergency contact)

Contact Name: _____ Home Address: _____ Street City State Zip Phone 1: _____ Phone 2: _____ Date of Birth: _____ Driver Lic. # _____ (ST____) or Passport # _____	Contact Role(s) mark all that apply: ☐ Application contact ☐ Ownership ☐ Agent ☐ Local Manager ☐ Emergency contact ☐ Licensing Rep. ☐ Other Officer or Employee
Contact Name: _____ Home Address: _____ Street City State Zip Phone 1: _____ Phone 2: _____ Date of Birth: _____ Driver Lic. # _____ (ST____) or Passport # _____	Contact Role(s) mark all that apply: ☐ Application contact ☐ Ownership ☐ Agent ☐ Local Manager ☐ Emergency contact ☐ Licensing Rep. ☐ Other Officer or Employee

Section V: Notifications and Verification of Authority

- Mandatory review process** - This application does not constitute a business license. All applications are subject to the review process mandated by Title 5 of the Municipal Code. Incomplete applications will not be processed. Decisions on applications will take 15 business days (minimum), and are made based on:
 - the information provided on the application materials, and
 - reviews inspections performed, as required.
- Additional Requirements** - Under the Municipal Code, additional Business License application requirements are necessitated for some business types.
- Denial of License** - Application denial or subsequent license suspension or revocation are most often the result of:
 - an inaccurate or incomplete application, or failure to update information with the division, and/or
 - non-compliance with the Municipal Code, Land Development Code, and/or applicable building, fire, and environmental codes.
- Other regulatory bodies** - It is the applicant's responsibility to determine and comply with any requirements from other regulatory agencies.
- Signage** - Permanent signage requires a separate Sign Permit application, which is administered by the Division of Planning and Zoning (435-716-9023).
- Building alterations** - All alterations to buildings or spaces, including electrical, plumbing, and mechanical alterations, require a separate building permit and compliance inspection as established by Logan Municipal Code. Building permits are administered by the Division of Building and Safety (435-716-9030).
- Officer background checks** - The application process may include a Logan Police local background check for each business principal or officer.

I affirm that: (i) I am an authorized agent of the business for which application is being made, and (ii) the information on this form and on all application materials is both complete and accurate to the best of my knowledge.

Signature

Printed Name

Date

Fees:

Application Fee \$75

Fire Administrative Fee \$75

Version 5.15.2025



Privacy Policy