

SIGN PERMIT APPLICATION

Planning & Zoning / Building Safety Division



Please fill out completely and submit with required attachments to:
loganplanreview@loganutah.org (list "Sign Permit" in email subject line)

Project Address:	
Name of Business:	
Applicant Name:	Phone:
Applicant Address:	Email:
Property Owner:	
Property Owner Address:	Email:

Sign Contractor:	Utah Lic. #:
Contractor Address:	
Phone:	Email:

(attach information for additional contractors if needed)

Number of Proposed New Signs:	Number of Existing Signs Planned to Remain:
Brief Description (if necessary)	
Is New Sign Electric: Y / N	Is New Sign Electronic Message Display (EMD) Y / N
Current Business License or Completed Business License Application for New Business Y / N	
Cost of New Sign(s) (cost needed to determine fee amount)	

1.) **Attachments:** Attach drawing(s) showing all new signage with dimensions and placement locations. For wall signs, show wall dimensions (first floor) for each wall proposed with new signage. For freestanding signs, show site plan with sign location and structural engineering details.

- 2.) **Additional Information:** Contact Logan City Planning & Zoning 435-716-9023 for additional questions.
- For complete sign regulations, reference the Land Development Code 17.33 at www.loganutah.org (Departments/Community Development)
 - A Sign Permit is not required for an existing sign re-face or temporary signs.
 - For wall signs in commercial zones, sign(s) can total up to 10% of the first story of the building wall area per each wall on which signage is proposed.
 - This permit becomes null and void if work or construction is not commenced within 180 days, or if construction is suspended or abandoned for a period of 180 days at any time after work is commenced. All provisions of laws and ordinances governing this type of work shall be complied with, whether specified herein or not, the granting of this permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction and that I make this statement under penalty or perjury.
 - All signs shall comply with applicable provisions of the (IBC) International Building Code and Article 600 of the (NEC) National Electrical Code (UL or approved listing required).
 - Building Inspections are required for some signs. A copy of the approved sign permit must be on site at the inspection.
 - Freestanding signs must be located outside of the sight distance t (SDT). 40 feet for street intersections & 30 feet for driveways.
 - For signs located inside the Logan City Historic District refer to the Logan City Historic Design Guidelines.
 - A Logan City Business License Application must be submitted (or amended for new locations) to the Business License Division. www.loganutah.org (Departments/Community Development) or 435-716-9230 for more information and application forms.

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Applicant Signature

Property Owner Signature (or attach written authorization)

For Logan City Staff Use Only

Conditions or Notes:	
Planning Staff Approval:	Date:
Building Staff Approval:	Date:

Sign Permit