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## HISTORIC PRESERVATION COMMITTEE MEETING MINUTES February 5, 2018

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City Hall Council Chambers \* 290 North 100 West Logan, UT 84321 \* [www.loganutah.org](http://www.loganutah.org)

The meeting of the Logan City Historic Preservation Committee convened in regular session on Monday, February 5, 2018. Chairman Lewis called the meeting to order at 12:00 p.m.

Committee Members Present: Tom Graham, Amy Hochberg, David Lewis, Keith Mott, Gary Olsen, Christian Wilson

Committee Members Excused: Viola Goodwin

Staff Members Present: Amber Pollan, Russ Holley, Debbie Zilles

Minutes as written and recorded from the August 7, 2017 meeting were reviewed. Mr. Wilson moved that the minutes be approved as submitted. Mr. Mott seconded the motion. The motion was unanimously approved.

**HPC 18-001 Center Street Historic District Design Standards** – The City of Logan requests review and adoption of an update the Historic District Design Standards for the Center Street National Historic District. The update has been guided by a Steering Committee comprised of members of the Historic Preservation Commission, Planning Commission, City Council, City Administration and the public, and includes a comprehensive review and update of the existing guidelines with an emphasis on incorporating current best practices, technology, and materials innovations which are appropriate and acceptable under the Secretary of the Interior's Standards. The Historic Preservation Committee will be holding a workshop to review the final draft document.

**DISCUSSION:** Ms. Pollan provided an overview of the final draft/update of the Historic District Design Standards and provided a brief review of the Historic District boundaries. The Steering Committee will receive a copy of the draft this week. A public open house will be set up later this month, afterward, a timetable for the adoption process will be scheduled. The update will be reviewed by the Historic Preservation Committee, the HDDS Steering Committee and Logan Downtown Alliance. The Historic Preservation Committee will meet on March 5 to continue discussion and review. A public hearing will be held on March 19. The tentative dates for the Planning Commission to review the document are April 12 and 26, after which it will be forwarded to the Municipal Council for review and adoption in early Spring.

The layout of the draft includes residential and commercial being broken down into specific sections. The goal was to keep the information brief, but robust enough to provide guidance for projects in the Historic District. The project application will be amended, once the update is adopted, to ensure consistency with the standards. Illustrative graphics, tips, guidelines and resources have been included in each section.

Ms. Pollan explained the process for Track 1 review and outlined the type of projects that could qualify for administrative review.

Mr. Olsen said he would like to include historic color schemes added.

Mr. Wilson likes the organization format of the document.

Ms. Pollan said, because the standards are used by different groups of people (i.e. applicants, developers, staff, architects, committees), the goal is for the information to make sense to everyone.

Chairman Lewis commended the addition of tips, resources and examples and believes this will be quite useful.

Ms. Pollan pointed out that the current Town Center Rezone project that is being heard by the Planning Commission will not affect anything in the Historic District or the Historic Preservation Committee's review process.

Meeting adjourned at 12:56 p.m.

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Minutes approved as written and digitally recorded at the Logan City Historic Preservation Committee meeting on February 5, 2018.

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Michael A. DeSimone  
Community Development Director

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David Lewis  
Historic Preservation Committee Chairman

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Russ Holley  
Senior Planner

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Amber Pollan  
Senior Planner

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Debbie Zilles  
Administrative Assistant