

Minutes of the meeting of the Logan Municipal Council convened to consider a request for an executive session on Tuesday, January 8, 2008 at 5:00 p.m. in the Municipal Council Chambers, Logan City Hall, 255 North Main, Logan, Utah, Chairman Tami W. Pyfer conducting.

Council members present: Tami W. Pyfer, Jay A. Monson, Stephen C. Thompson and Herm Olsen. Laraine Swenson was excused. Administration present: Mayor Randy Watts, City Attorney Kymber Housley, Finance Director Richard Anderson, Public Works Director Mark Nielsen, and Recorder Lois Price.

The oath of office was administered to Councilmembers elect Herm Olsen and Jay Monson by City Recorder Lois Price.

Chairman Pyfer called the meeting to order and asked for a motion to convene a closed session. The meeting was noticed as a closed discussion on the strategy for the purchase of real property.

ACTION. Motion by Councilmember Thompson, seconded by Councilmember Monson to convene a closed session for the purpose stated. Chairman Pyfer polled the Council with regard to the motion, which carried unanimously 4-0.

Tami W. Pyfer, voted yes
Laraine Swenson, excused
Jay A. Monson, voted yes
Stephen C. Thompson, yes
Herm Olsen, voted yes

Chairman Pyfer called the closed meeting to order in the Mayor's Conference Room, City Hall, 255 North Main at 5:10 p.m.

Issues relating to strategy for purchase of real property were discussed.

ACTION. Motion by Councilmember Thompson, seconded by Councilmember Monson to adjourn the closed session.

Tami W. Pyfer, voted yes
Laraine Swenson, excused
Jay A. Monson, voted yes
Stephen C. Thompson, yes
Herm Olsen, voted yes

There being no further business to come before the Council, the Executive Session adjourned at 5:50 p.m.

Lois Price, City Recorder

Minutes of the meeting of the Logan Municipal Council convened in regular session on Tuesday, January 8, 2008 at 6:15 p.m. in the Logan Municipal Council Chambers, 255 North Main, Logan, Utah, Chairman Tami W. Pyfer conducting.

Council members present: Tami W. Pyfer, Laraine Swenson, Herm Olsen, Stephen C. Thompson and Jay A. Monson. Administration present: Mayor Randy Watts, City Attorney Kymber Housley and Recorder Lois Price.

OATH OF OFFICE. The Oath of Office was administered by Recorder Lois Price to Councilmembers-elect Laraine Swenson, Herm Olsen and Jay Monson.

OPENING CEREMONY. Council Chair Tami Pyfer gave a thought and led the audience in the pledge of allegiance.

Chairman Pyfer welcomed those present. There were about 50 citizens in the audience at the beginning of the meeting.

Meeting Minutes. Minutes of the Council meeting of December 18, 2007 were approved with corrections. Minutes of the December 18, 2007 Logan Redevelopment Agency were also approved.

Meeting Agenda. The agenda was approved with additions to "Other Considerations" by Pyfer and Monson.

QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL. There were no questions or comments.

MAYOR/STAFF REPORTS.

YOUTH CITY COUNCIL UPDATE. Tiffany Leishman of the Youth City Council reported they held a Christmas party for their December activity. They planned to attend "Local Officials' Day with the Legislature" on January 23.

BOARD APPOINTMENTS. Mayor Watts requested ratification of the appointment of Joseph C. Needham to fill Herm Olsen's term on the Library Board. He also requested reappointment of Mary T. Anderson to a term on the Library Board.

ACTION. Motion by Councilmember Olsen, seconded by Councilmember Thompson to ratify the Mayor's appointments of Joseph C. Needham and Mary T. Anderson to the Library Board. Motion carried unanimously.

Laraine Swenson, voted yes

Herm Olsen, voted yes

Tami Pyfer, voted yes

Stephen C. Thompson, voted yes

Jay A. Monson, voted yes

CACHE COUNTY-WIDE PLANNER. Garth Day, new Cache County-wide Planner, introduced himself to the Council. He said he lived in Box Elder County and had recently worked as Box Elder County Planner for seven years. He was currently working on a Valley Vision project with the Regional Council and invited the Council to participate.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) REVIEW COMMITTEE. Mayor Watts asked that each Councilmember contact one citizen to serve on the CDBG review committee, and let him know who had agreed to serve. One additional citizen would be selected at-large by Mayor Watts and Jay Nielson.

Councilmember Pyfer wished to talk about this proposal later in the meeting.

MAYOR'S "STATE OF THE CITY" MESSAGE. Mayor Watts presented his State of the City Message:

"Welcome aboard Jay and Herm! We the administration are looking forward to working with both of you. Laraine, congratulations on your re-election; Steve and Tami, things have been a lot easier on us that haven't had to go through the election process this go around.

Now heading into my third year as the Mayor of Logan, I feel that the council and administration are moving in a very positive direction for the betterment of Logan City and "agree to disagree" is alive and well, full steam ahead!

I feel that 2007 was very successful in reaching your goals as a council, as well as we the administration.

Capital needs and rolling stock needs are just going to get harder to fund. We will continue to focus on our city infrastructure which I feel is the key to Logan's sound future.

In 2006 we replaced 7,240 square feet of hazardous sidewalk. In 2007 we replaced 4,887 square feet of hazardous sidewalk. Concrete prices have in increased by 3% in the last year, and 32% in the last two years. We replaced 96,321 square feet of sidewalk, installed 48 radius corners with some monies coming from CDBG. We installed 46,860 lineal feet of curb and gutter.

We covered 4.2 million square feet of roadway in 2006, and 3.9 million square feet in 2007. The chip/seal material price increases range from 19% to 66% with an average increase of 18% in the last year, and 32.5% in the last two years.

Every 5.5 years we should be able to do maintenance on every road in Logan. We have just recently acquired roads from the State and from annexation. Those will also have to be counted in our next year's estimate. Our past road maintenance cycle estimate was

that it would take 9 years to do all the roads in Logan. Now our estimate is 5.5 years. We would like to have a 5 year maintenance cycle.

Eight blocks of a new water main and two blocks of new sewer main have been installed by our Water Department at a significant cost savings compared to private contractors. We're gearing up for the DeWitt Springs project in 2008.

Fund balance is at 18% maximum of what the State will allow. Two years ago it was at 11.7% financing City Hall entirely from reserves. We continue to streamline Logan City government. We are taking care of the basics for (fire, police and public works) and have outsourced or discontinued other programs, such as Logan Transit District to Cache Valley Transit District, the theatre to the private sector/endowments and the fairgrounds to Cache County. We continue with our commitment to become more efficient and continue to evaluate every position that becomes vacant, whether or not to refill that position. Reward the competent employees who are many, work with the less competent for better performance or replacement if that doesn't work. The city is at 94.3% of market, and I feel we need to continue to improve the percentage to help with retention of competent employees.

Growth within the City of Logan has been progressive. New businesses such as Boomerang Systems, Hobby Lobby and Riverwoods have come or are coming. Established businesses have expanded such as IHC Cancer Center, IHC Logan Clinic, IHC Women's Center, INOVAR, Schreiber Foods, Thermo Fisher Bio Center and others.

I'm looking forward to getting information to our citizens concerning a new freestanding library. Hopefully you, the council will continue to roll our reserves into the Capital Improvement Plan.

I thank you, the council, for your support to move the city forward into 2008."

CCEMS COMMITTEE. Chairman Pyfer asked for Council consensus that City Attorney Kymber Housley be reappointed to a four-year term on the Cache County Emergency Medical Services Committee.

ACTION. Motion by Councilmember Monson, seconded by Councilmember Thompson to approve the reappointment of Kymber Housley to a term on the CCEMS Committee. Motion carried unanimously.

COUNCIL BUSINESS. Meeting Schedule. Chairman Pyfer announced that regular Council meetings were held the first and third Tuesdays at 6:15 p.m. in the Council Chambers at 255 North Main. The next regular meeting is January 15, 2007.

City-County Joint Meeting. Chairman Pyfer confirmed a joint meeting of the city and county councils would be held Tuesday, January 29, 2008. The time and place would be specified at a later date.

Council Meeting Time. Councilmember Olsen asked that the Council consider changing meeting time from 6:15 p.m. to 5:30 p.m. on the first and third Tuesdays of the month. Attorney Housley said the change would need to be adopted by ordinance. The Council concurred with the change, and Chairman Pyfer added the ordinance amendment to the January 15 agenda as an action item.

2008 Council Committee Assignments. The Council approved committee assignments as follows:

**LOGAN MUNICIPAL COUNCIL
2008 COUNCIL CHAIR AND COMMITTEE ASSIGNMENTS (Revised)**

Meeting Schedule

TAMI PYFER:

Council Chair (January-December)

RDA Chair (January-December)

CCEMS Board - *Ambulance*

Citizens Compensation Advisory Committee

Water and Sewer Board (Mayor Appoints)

Audit Committee

Cache Metropolitan Planning Organization (Mayor Appoints)

2nd Tues., 3:30 p.m.

As needed annually

3rd Thurs, 4 p.m.

As needed

1st Mon., 5 p.m.

STEPHEN C. THOMPSON:

Light and Power Advisory Board (Mayor Appoints)

ASUSU Board

Historic Preservation Committee (Mayor Appoints)

noon

Fine Arts Committee (Mayor Appoints)

Storm Water Advisory Board (Mayor Appoints)

1st Wed., 7a.m.

Tuesdays

As needed - 1st/3rd Mon.,

As needed annually

As needed

HERM OLSEN

Logan-Cache Airport Authority Board (Mayor Appoints)

Youth City Council

Citizens Finance Committee

North Park Interlocal Cooperative

Audit Committee

Golf Course Advisory Committee (Mayor Appoints)

1st Tues., 8 a.m.

1st and 3rd Mon., 5:30 p.m.

As needed

Quarterly

As needed

Monthly, 5 p.m.

JAY MONSON

Forestry Board (Mayor Appoints)

Library Board (Mayor Appoints)

CCEMS Board - *Ambulance*

Parks and Recreation Board (Mayor Appoints)

Cache Valley Transit District Board (Mayor Appoints)

Economic Development Committee (Mayor Appoints)

Willow Park Advisory Board (Mayor Appoints)

As needed

2nd Tues., 6:30 p.m.

2nd Tues., 3:30 p.m.

Monthly, 9 a.m.

3rd Wed., 12:30 p.m.

2nd Wed, 10 a.m.

2nd Thurs., 11:30 a.m.

LARAIN SWENSON:

Council Vice-Chair (January-December)

RDA Vice Chair (January-December)

Citizens Finance Committee

Cache Valley Center for the Arts Board (CVCA Board of Trustees Appoints)

Solid Waste Advisory Board (Co. Exec. Appoints)

Air Quality Task Force

3rd Thurs., 7 a.m.

2nd Thurs., 5:30 p.m.

Quarterly

As needed

Certification of Annexation Petition – Daniel C. Russell. Attorney Housley reported that the petition to annex 2.75 acres, more or less, at 1180 Eastridge Drive was certified to the Municipal Council by the City Recorder at tonight’s meeting as required by state law.

Councilmember Olsen reminded staff of the agreement to notify the Logan School Board. (The city had agreed to notify the school board sixty days prior to the adoption of an annexation ordinance.) Community Development Director Jay Nielson agreed to take care of the notification.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FIRST PUBLIC HEARING.

Community Development Director Jay Nielson explained the city was nearing the close of its fifth CDBG program year and had assessed the objectives of the Five-Year Consolidated Plan. Of the nine objectives approved in the Plan, the areas “least filled” were: (1) Economic development; (2) Affordable rental housing; and (3) Continuum of care.

Mr. Nielson stated that a review board would evaluate CDBG applications and make recommendations to the Council for distribution of funds. CDBG applications for the 2008-09 program year were due February 1, 2008.

Councilmember Pyfer agreed with the mayor’s appointment of a citizen committee but wanted one or two Councilmembers to serve to provide continuity and background information. She was interested in sitting on that review committee. Councilmember Swenson liked the idea of appointing citizens at-large who would recommend to the Council. She suggested that citizens be appointed as proposed by the Mayor but Councilmembers be invited to attend the meeting. Councilmember Pyfer agreed and said she would definitely like to attend.

Mayor Watts asked that Councilmembers each contact one individual to serve on the committee and let him know the name of that person.

Councilmember Thompson’s opinion was that HUD was not concerned with balancing funding as far as the City’s Consolidated Plan objectives were concerned. Mr. Nielson said that the City’s objectives were reviewed by HUD for balance in funding.

Chairman Tami Pyfer opened the meeting to the Community Development Block Grant First Public Hearing at 7:10 p.m. She stated that the purpose of the hearing was to gain citizen input as to their needs and potential CDBG projects and to distribute CDBG application packets. She also stated the following:

1. Approximately \$600,000 is expected to be available for Logan CDBG projects.

2. All of the allocated funds must meet a Housing & Urban Development (HUD) National Objective and benefit low/moderate (LMI) income individuals.
3. Projects which displace LMI persons are not likely to receive funding.
4. The range of activities that may be undertaken with CDBG funds include reconstructing or rehabilitation of housing and other property; helping people prepare for and obtain employment through education and job training; providing public services for youth, seniors, or the disabled; or assisting low-income homebuyers with down-payment assistance or closing costs. She added that a complete list of eligible activities was available upon request.

Chairman Pyfer opened the public hearing. She asked those in attendance to sign a roll that included name, address, phone and entity represented. They could then pick up an application packet from City Treasurer Robert Burton. Chairman Pyfer invited those who wished to comment publicly to provide their name, name of organization, specific project, and project cost range (if known). The following individuals provided input as to their needs:

1. Kim Datwyler, Executive Director, Neighborhood Nonprofit: \$100,000 Veterans land acquisition for multifamily development; \$50,000 Habitat for Humanity office building.
2. Esterlee Molyneux, Director, Child and Family Support Center: \$45,000 for home-based parent advocate program.
3. Liz Hunsaker, Fire Marshal, Logan City Fire Department: Free smoke detector program, \$5,000.
4. Katie Jensen, Director, English Language Center: \$45,000 for Center improvements.
5. David Seria, CEO, Sunshine Terrace Foundation: \$69,850 for expansion of senior services to the community.
6. Julie Pitcher, Executive Director, Cache County American Red Cross: Funds for emergency housing.
7. Claudia Brilliant, Director, Family Information & Resource Center: Funds for Parent Education Program,
8. Danielle Bird, Director, Bridgerland Literacy: Funds for literacy coordinator and GED classes.
9. Shana Longhurst, Executive Director, Logan Schools Foundation: Eyeglasses for Students program.
10. Dan Judd, Chair, Intermountain Hospice Community Council: \$5,000 for charity Hospice care to the elderly.
11. Stacy Abbott, Assistant Director, USU Family Life Center. Funds for financial counseling of low income families.
12. Jill Anderson, Executive Director, CAPSA: \$100,000 for transitional housing.
13. Bob Green, Boys & Girls Club of Cache Valley: South Main teen center funding.
14. Kendall Andelin, Manager, Whittier Community Center: \$30,000 site and ADA building improvements.
15. Tara Alder, Logan City Parks & Recreation Youth Community Coordinator: Funds to supplement After School Program.
16. Brooke Whiting, Boulevard Neighborhood Representative: \$3,500 for Blvd. East Trail project lighting.

17. Tom Hogan, Director, Cache Senior Center: Planning funds for Senior Center/Senior Housing project.
18. Wally Bloss, Executive Director, Cache Valley Center for the Arts: \$30,000 to continue energy efficiency improvements to the city-owned theatre building.
19. Nathan Hult, Presbyterian Church: Funds for ADA accessibility at the church.

Chairman Pyfer thanked all those who came to the meeting to comment on their projects.

The public hearing was closed at 7:30 p.m.

OVERNIGHT PARKING ORDINANCE DISCUSSION.

Attorney Housley reported that the ordinance passed December 18 was not being enforced. He said at the present time, no instructions from the Police Department had been given to the Parking Authority to enforce any overnight parking regulations. The change to the ordinance adopted December 18 read: *“No person shall park a vehicle on any street within a residential zone after any snow accumulation until 48 hours after the end of such accumulation.”*

Street Division Manager Jed Al-Imari said more cars were parked on the streets. Many calls were being received about streets not being plowed. City snowplow drivers had been instructed to plow around the parked vehicles.

Councilmember Thompson said the new ordinance was problematic in his neighborhood because of the high school and two churches. He asked how winter on-street parking enforcement would be handled during community events.

Councilmember Monson did not think people understood the new law. He said the old ordinance worked, and students seemed to find places to park off-street. “It seems like the previous council was trying to fix something that wasn’t broken,” he said.

Mr. Al-Imari said it had helped in the snow removal process not to have vehicles parked on streets between 1 a.m. and 5 a.m.

Councilmember Olsen said someone had told him that the old ordinance was the only leverage tenants had to pressure landlords to provide off-street parking. “If we’re trying to move to an off-street parking community, this is a step backward,” he said.

Councilmember Swenson asked that the ordinance be reconsidered. She supported repealing the ordinance passed December 18.

Councilmember Thompson agreed that the issue should be discussed further.

Chairman Pyfer did not believe the new ordinance had been given a “fair shot” because it had not been enforced. She suggested the possibility of enforcing the new ordinance with some exceptions.

Police Chief Roper confirmed that enforcement was suspended over the holidays, and he did not give instructions to enforce this week. Chief Roper was concerned about enforcing with “exceptions.”

ACTION. Motion by Councilmember Monson to put an action item on the January 15 agenda proposing re-enactment of the former ordinance prohibiting the parking of vehicles on any street between 1 a.m. and 5 a.m. from November 15 to the end of February.

Motion was seconded by Councilmember Swenson and carried unanimously.
Laraine Swenson, voted yes
Herm Olsen, voted yes
Tami Pyfer, voted yes
Stephen C. Thompson, voted yes
Jay A. Monson, voted yes

Mayor Watts agreed that more discussion was needed on the issue.

Enforcement was discussed. No conclusion was reached. Chief Roper said that if there was a snow accumulation, overnight parking tickets would be issued between the hours of 1 a.m. and 5 a.m.

ACTION ITEMS. There were no action items.

WORKSHOP ITEMS.

ELECTRONIC READER BOARDS. Planner Tavis Austin presented information on the increasing number of electronic outdoor display signs. He said technology continued to advance, and the land development code regulations were inadequate in this area. He said the Community Development Department felt an obligation to determine where and how these types of signs were appropriate. Staff recommended a six-month moratorium on all types of electronic display signs while new sign regulations were drafted.

Councilmember Thompson objected to a moratorium. He said there were other ways to regulate, such as a “dark skies” ordinance.

Councilmembers Swenson and Monson both supported a moratorium to give time to address what they observed as a safety issue

Mr. Austin agreed to bring an moratorium ordinance to the Council for possible action on January 15.

OTHER CONSIDERATIONS.

Freestanding Book Drop/Utility Bill Drop. Councilmember Pyfer asked for an update from Mayor Watts. Mayor Watts said a freestanding library book drop could be installed, and staff was working on it. A freestanding outdoor drop for utility bills had not been considered.

Upgrading City Website. Mayor Watts reported an employee had been assigned to specifically work on the website, and his staff was moving ahead on changes.

Council Meeting Opening Ceremony. Chairman Pyfer asked that Councilmembers be responsible for the opening ceremony by providing a thought or prayer and Pledge of Allegiance on the first Tuesday of the month. Assignments were as follows:

Swenson – February

Thompson – March

Olsen – April

Monson – May

Pyfer – June

Opening ceremony for the second meeting of the month would be organized by Chairman Pyfer.

2008 Logan Redevelopment Agency Chair and Vice Chair. Motion by Councilmember Thompson that Tami Pyfer serve as Chair and Laraine Swenson serve as Vice-Chair for the Logan Redevelopment Agency in 2008. Motion carried

Monson's Discussion Items. Councilmember Monson requested that the following items receive further discussion:

1. Status of 1000 West by-pass. (*Response: Staff report will be scheduled.*)
2. Investigate election of council members by district rather than at-large. (*Response: Will be discussed further.*)
3. Formal policy to receive public comment at council meetings. (*Response: There is a policy but it has not been adhered to in the past.*)
4. Budgeting surplus funds for sidewalk construction where no sidewalk exist; designated bike lanes on collector road; completion of Northwest Park by Bridger Elementary School and other critical needs as identified by staff and council members. (*Response: To be discussed during budget workshops, April-May.*)

There being no further business to come before the Council, meeting adjourned at 8:30 p.m.

Lois Price, City Recorder