CITY OF LOGAN RESOLUTION NO. 21-09

A RESOLUTION ADOPTING AN AMENDMENT TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM YEAR 2019 (PY2019) ANNUAL ACTION PLAN (AAP)

WHEREAS, the PY2019 AAP, which identifies the CDBG funding allocations for PY2019, was adopted by the Municipal Council and was approved by the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Coronavirus Aid, Relief, and Economic Security Act (CARES Act) was adopted by the U.S. Congress and signed by President Trump on March 27, 2020 to respond to the growing effects of the coronavirus pandemic; and

WHEREAS, the U.S. Department of Housing and Urban Development (HUD) has awarded Logan City a second allocation of CDBG-CV funds to be used to prevent, prepare for, and respond to the coronavirus pandemic; and

WHEREAS, HUD has authorized Logan City to amend PY2019 AAP to allocate this CDBG-CV funding in response to the coronavirus pandemic; and

WHEREAS, the City of Logan CDBG 2019 Citizen Participation Plan was amended to reflect a modified public involvement process including reduced public comment periods, virtual public hearings, and the use of alternative methods for accepting public comments; and

WHEREAS, notice of this amendment has been published and made available for public comment.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOGAN, UTAH:

- 1. That Amendment 2 of the PY2019 AAP, attached hereto as Exhibit A and incorporated herein by reference, is hereby adopted by the City of Logan and approved to be submitted to HUD.
- 2. That this resolution shall be effective immediately as of the date of its adoption.

PASSED BY THE LOGAN MUNICIPAL COUNCIL THIS 16 DAY OF Telsnuary, 2021.

AYES: A. Anderson, M. Anderson, Lenson, Jopen, Simmonds

NAYS: NOTE

Mark A. Anderson, Council Chair

ATTEST:

Teresa Harris, City Recorder

EXHIBIT A

LOGAN CITY CDBG PROGRAM PROGRAM YEAR 2019 (PY2019) ANNUAL ACTION PLAN (AAP) AMENDMENT 1

Summary

The purpose of this amendment is to specify funding alternatives authorized under the CARES Act and CDBG-CV guidance in response to the coronavirus pandemic and include those in Logan City's PY2019 Annual Action Plan (APP). The proposed changes to the PY2019 AAP include utilizing the second allocation of CDBG-CV funding \$207,849 as follows:

- Allocate \$207,849 to the Logan City Fire Department and the Bear River Health Department for a Community Coronavirus Vaccination Clinic program.
- Designate the Little Lambs, Cache Food Pantry, and the Non-Profit Assistance Grant Program as the designed receiver projects for funding reallocations from completed projects, cancelled projects, or recaptured funds.

These funding alternatives reflect Logan City's strategies for distributing the supplemental funding of CDBG-CV funds in response to the impacts and demands of COVID-19 on Logan residents.

NOTICE OF PUBLIC HEARING LOGAN CITY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM ANNUAL ACTION PLAN (PY2019) CDBG-CV (COVID-19) #2 AMENDMENT

Notice is hereby given that Logan Municipal Council will hold a public hearing on Community Development Block Grant (CDBG) Program funds HUD has allocated to Logan City in the amount of \$209,849 as authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136. These special CDBG-CV funds are to be used to prevent, prepare for, and respond to the coronavirus pandemic (COVID-19) and to mitigate the impacts of COVID-19 in Logan City. Logan City will consider an amendment to the 2019 AAP in order to use the CDBG-CV funds to address urgent needs related to the prevention of, preparation for. or response to coronavirus for low/moderate income residents of Logan. Activities considered may include: financial assistance to food banks, meal delivery programs, and other food assistance programs serving LMI clients in need due to the Coronavirus; financial assistance for non-profit entities serving LMI persons financially impacted by the Coronavirus: financial assistance to help provide emergency shelters for LMI residents who are victims of domestic violence; financial assistance (for qualifying expenses) to LMI families who are at risk of or have recently become homeless due to the Coronavirus; acquisition, construction, reconstruction, or installation of public works, facilities, and site or other improvements, or the rehabilitation of buildings and improvements; planning, capacity building, technical assistance, and administrative services to prevent the spread and assist with the response and recovery of COVID-19.

THE PUBLIC HEARING on the proposed PY2019 AAP (CDBG-CV) Amendment shall commence no earlier than 5:30pm on Tuesday, February 16, 2021, via ZOOM Webinar at this link: https://us02web.zoom.us/j/82829481740 Zoom Webinar Meeting ID: 828 2948 1740 Or join by phone:+1 669 900 912. Instructions for downloading and using ZOOM can be found at https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting. Logan Municipal Council Meetings are televised live as a public service on Channel 17, City of Logan Facebook page: https://www.facebook.com/cityoflogan. To listen to the meeting by phone call: US: +1 669 900 9128.

THE PUBLIC COMMENT PERIOD for this PY2019 AAP (CDBG-CV) Amendment runs from February 10, 2021 through the Council's public hearing on February 16, 2021. A summary of the proposed amendment is available on the CDBG webpage at www.loganutah.org. If you wish to make comments, please submit written comments to either Mike DeSimone, Director, at mike.desimone@loganutah.org, 435.716.9022 or Debbie Zilles, CDBG Coordinator, at Debbie.zilles@loganutah.org 435.716.9021 by Tuesday, February 16 at 11:00 a.m. to guarantee distribution to the Mayor and Councilmembers prior to the public hearing. You can also join the Zoom meeting using the link above.

For further information, visit the CDBG web page at www.loganutah.org or contact Mike DeSimone, Director, at 435.716.9022 or mike.desimone@loganutah.org, or Debbie Zilles, CDBG Coordinator, at 435.716.9021 or Debbie.zilles@loganutah.org.

This Council Meeting is being held by electronic means in compliance with Utah Code Ann. §52-4-207. In compliance with the American with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify Teresa Harris, City Recorder, at 435-716-9002, at least 24 hours prior to the meeting.



MEMORANDUM TO MUNICIPAL COUNCIL

DATE: Februa

February 16, 2021

FROM:

Mike DeSimone, Director

SUBJECT:

Resolution #21-09 (CDBG-CV #2 Supplemental Funding)

PY 2019 Annual Action Plan Amendment #2

Amendment Summary

In response to the Coronavirus Pandemic (COVID-19) the U.S. Department of Housing and Urban Development (HUD) awarded Logan City a second allocation of Community Development block Grant Coronavirus (CDBG-CV) funds to be used to *prevent, prepare for, and respond to* the coronavirus pandemic (COVID-19). This second allocation of \$207,849 was authorized by the Coronavirus Aid, Relief, and Economic Security Act (CARES Act), Public Law 116-136, which was signed by President Trump on March 27, 2020, to respond to the growing effects of this historic public health crisis.

The City was awarded the first CDBG-CV allocation of \$299,912 in early 2020. On May 5, 2020, the Municipal Council reviewed amendments to the 2019 Annual Action Plan (AAP) on the funding proposals as well as amendments to the 2019 Citizen Participation Plan adopting a modified public review process during the pandemic. We received formal notification of the second allocation in September.

In planning for the utilization of these Covid-19 funds, the City prioritized the needs of low and moderate-income residents and the development of partnerships in both the private for-profit and non-profit sectors. Here is a brief summary of Amendment #1 (Round 1) funding.

Summary - PY 2019 Annual Action Plan Amendment #1

CDBG-CV \$299,912

During the first round of allocation, the City looked at the impacts of the Coronavirus pandemic to Logan City and its residents. At that time, the rate of infection and hospital utilization were relatively low and were not taxing our local health care system. The most significant impacts of the pandemic had been economic impacts due to job losses, job reductions, wage reductions, loss of income, business & event closures along with the mental health impacts resulting in greater demand on social services. We also saw a significant shift in how entities responded to their clients' needs through virtual methods as well as an immediate need to keep people safe through an investment in Personal Protection Equipment.

With the first allocation, the City funded emergency food and shelter, rental assistance, PPE's, telehealth systems, and non-profit operational support. We did try targeting small businesses,

restaurants, LMI residents, and assisting with quarantine housing, but since these did not generate any significant demand, these funds have since been repurposed.

Activity	Applicant	Amount Awarded	Amount Spent	Balance	Amount Repurposed
Food Assistance	Food Pantry	\$87,276	\$87,276	\$0	
Cooler Replacement	Food Pantry	\$11,000	\$10,362	\$0	\$638
Emergency Shelter	CAPSA	\$37,500	\$17,460	\$20,040	
Rental Assistance	CAPSA	\$20,000	\$5,068	\$14,932	
PPE	BRHD	\$6,000	\$6,000	\$0	
Telehealth	BRHD	\$10,000	\$10,000	\$0	
Business Assistance	Logan City	\$50,000	\$0	\$50,000	\$50,000
LMI Res Assistance	Logan City	\$50,000	\$435.15	\$49,565	\$49,565
Non-profit Assistance	Logan City	\$70,650			
Restaurant Voucher	Logan City	\$10,000	\$0	\$0	\$10,000
Segregated Patient Space	Sunshine Terrace	\$17,000	\$17,000	\$0	
Telehealth	Sunshine Terrace	\$5,000	\$5,000	\$0	
PPE	Family Place	\$17,777	\$0	\$17,777	
Domestic Violence	Children's Justice Center	\$5,912	\$0	\$5,912	
Quarantine Housing	USU	\$10,000	\$0	\$10,000	\$10,000
The following were funded within the Non-Profit Assistance category above Operating Expenses					
Diapers/Hygiene	Little Lambs	\$25,883	\$25,883	\$0	
Operating Expenses	ELC	\$6,600	\$6,600	\$0	
Operating Expense	Common Ground	\$7,787	\$7,787	\$0	
Operating Expenses	Cache Employment Training	\$2,380	\$2,247	\$133	
Operating Expenses	CAPSA	\$18,000	\$15,541	\$2,459	

Both the Food Pantry emergency food distribution program, CAPSA emergency shelter program, and general non-profit assistance were designated as receiver projects, meaning money not spent in other programs were redirected to one of these three programs. There is approximately \$93,253 from the first allocation that remains unspent, and at some point, if these funds don't get spent, we will redirect them towards another program that is able to use the funds to support the initial CDBG-CV purpose statement: *prevent, prepare for, and respond to* the coronavirus pandemic (COVID-19).

PY 2019 Annual Action Plan Amendment #2

CDBG-CV \$207,849

We received the formal notification of round #2 funding in September and put out a call for round 2 funding applications in October. Based on the responses we received as well as the evolution of the pandemic, we decided to delay the process until the first of the year to determine if any of the conditions surrounding the coronavirus had changed, e.g., infection rates, community impacts, closures, job losses, vaccines, etc. We then issued another call for round 2 applications in January. The applications in front of the Council reflect both application periods.

To be considered for CDBG-CV funding, eligible activities supporting COVID-19 response include the following:

- a. Food Assistance Program Financial assistance to food banks, meal delivery programs, and other food assistance programs that are serving LMI clients in need of these services because of the Coronavirus.
- b. Non-Profit Assistance Program Financial assistance for non-profit entities serving LMI persons that have been financially impacted by the Coronavirus. The non-profit must be able to prove financial hardship due to the Coronavirus.
- c. Emergency Shelter Assistance Program Financial assistance to help provide emergency shelters for LMI residents who are victims of domestic violence.
- d. Homeless Prevention Assistance Program Financial assistance Resource and financial assistance (for qualifying expenses) to LMI families who are at risk of or have recently become homeless due to the Coronavirus.
- e. Acquisition, construction, reconstruction, or installation of public works, facilities, and site or other improvements, or the rehabilitation of buildings and improvements.
- f. Planning, capacity building, and technical assistance.
- g. Any other activity allowed under current CDBG regulations that prepares for, responds to, or prevents the coronavirus.

Under the typical CDBG processes, we generally hold a workshop(s) with the CDBG steering committee followed up by a public hearing. The CDBG-CV funds are administered a little differently with a condensed public input and public hearing cycle due to the immediacy of the need. I have summarized the requests for Round 2 of CDBG-CV funding along with our recommendation for allocation of funds (applications are attached).

Our overall recommendation for this funding is to fully fund the LCFD/BRHD proposed Community Coronavirus Vaccination Program with the full grant amount of \$207,849 as this activity is directly tied to Covid-19, and designate Little Lambs, Food Pantry, CAPSA, and the general category "non-profit assistance" as the receiver projects for any unspent funds.

Applicant: Logan City Fire Department & Bear River Health Department

Proposal: Establish a series of Community Coronavirus Vaccine Clinics in the City's fire stations utilizing LCFD personnel to staff the clinics and administer vaccines. Put together a mobile vaccination unit to reach those homebound Logan residents who are unable to get to a vaccine site. This work would happen outside the LCFD's normal personnel schedules and will utilize both off-duty personnel and/or part time or temporary personnel. BRHD will provide their staff to manage the administrative side of the vaccine program and which is not included in this grant request.

Amount Requested: \$200,000

Notes: This responds to an immediate need to provide Covid-19 vaccines, clearly fits the purpose of CDBG-CV funding, will help BRHD facilitate the administration of vaccines into Logan residents, and is capable of mobilizing almost immediately in response to increased supplies of vaccines.

Recommendation: Fund this program with the full grant amount of \$207,849.

Applicant: Little Lambs

Proposal: Provide emergency diaper and hygiene kits for low/moderate income residents affected by

Covid-19.

Amount Requested: \$29,513.52

Notes: We provided \$25,883 in round #1 funding to Little Lambs and they have spent the entire amount. This need can be tied to Covid-19 and is also something that can be funded through traditional CDBG

Recommendation: Designate as a "Receiver Activity" and reallocate any unspent funds here, up to the requested amount of \$29,513.52.

Applicant: Cache Community Food Pantry

Proposal: Provide emergency food distribution for low/moderate income residents affected by Covid-

19.

Amount Requested: \$50,000

Notes: We provided \$97,638 in round #1 funding to the Cache Community Food Pantry for both emergency food distribution and cooler replacements. This need can be tied to Covid-19 and is also something that can be funded through traditional CDBG funds.

Recommendation: Designate as a "Receiver Activity" and reallocate any unspent funds here, up to the requested amount of \$50,000.

Applicant: Cache Community Food Pantry

Proposal: Construct new warehouse.

Amount Requested: \$50,000

Notes: We provided \$97,638 in round #1 funding to the Cache Community Food Pantry for both emergency food distribution and cooler replacements. I think we could make the case that using CDBG-CV funds to expand warehouse/storage space for the food pantry is an appropriate use of these specific funds; however, there are so many other immediate needs combined with the fact that this specific request could be funded through normal CDBG funds, we are recommending that this not be considered under this funding source.

Recommendation: Do not fund this request.

Applicant: CAPSA

Proposal: Provide emergency shelter in local hotels for victims of domestic abuse; purchase PPE, telehealth technology, professional cleaning services, cleaning supplies.

Amount Requested: \$30,000 (\$20,000/Shelter & \$10,000PPE/Cleaning)

Notes: We provided \$75,500 in round #1 funding to CAPSA for emergency shelter assistance, rental assistance, and operating costs. Approximately \$37,431 of that funding remains unspent. This need can be tied to Covid-19 impacts and is also something that can be funded through traditional CDBG funds.

Recommendation: Do not fund this request due to large, unspent balance of CDBG-CV #1 funds.

Applicant: English Language Center of Cache Valley

Proposal: Technology to facilitate online classes including a color copy machine, webcams, classroom microphones, and a wifi amplifier.

Amount Requested: \$11,000

Notes: We provided \$6,600 in round #1 funding to the Cache Community Food Pantry for operational expenses as they had been unable to hold primary fundraising events due to Covid-19. In our discussions with HUD, the types of equipment purchases being requested under this application are not appropriate for funding under CDBG-CV as the need and use of these items goes beyond just coronavirus impacts.

Recommendation: Do not fund this request.

Applicant: Common Ground Outdoor Adventures

Proposal: Request to purchase PPE materials, provide assistance with utilities, and purchase materials

& supplies for use in both virtual and in-person activities.

Amount Requested: \$16,684

Notes: We provided \$7,787 in round #1 funding to the Cache Community Food Pantry for operational assistance. One of the problems with the current request is that they have included their Beaver Mountain facility in this request which is something the City cannot fund. This need can be tied to Covid-19 and is also something that can be funded through traditional CDBG funds.

Recommendation: Do not fund this request.

Applicant: USU – Cache Community Gleaning Team

Proposal: Purchase a vehicle for use in their food gleaning project and SNAC pantry.

Amount Requested: \$5,000

Notes: This group picks up surplus produce throughout the valley and distributes it to low/moderate income residents through their SNAC pantry and in conjunction with the Cache Community Food Pantry. We have discussed this with HUD and their recommendation is to avoid using CDBG funds to purchase vehicles, especially the CDBG-CV funds.

Recommendation: Do not fund this request.

Applicant: Family Place

Proposal: Employee Communication Stipend. Provide a monthly communications stipend for

employees forced to work from home due to the coronavirus pandemic.

Amount Requested: \$38,520

Notes: We provided \$17,777 in round #1 funding to the Family Place for PPE and technology supplies. All of this funding remains unspent. While the need to accommodate employees forced to work at home due to the pandemic is real, according to HUD, this is treated like "cash" and is not permitted under HUD guidelines.

Recommendation: Do not fund this request.

In generating this preliminary list of funding alternatives, staff reached out to all of the local non-profits and service providers through the Cache Interagency Council to determine any of their specific needs relative to COVID-19. We also notified them again when we issued the public notice for this Council hearing, so you may receive some additional suggestions. During this public hearing, the Municipal Council can consider other funding alternatives provided they meet the CARES Act mandate: CDBG-CV is to be used to prevent, prepare for, and respond to the coronavirus (COVID-19).

It is important for the Council to designate a couple of Receiver Activities for funding reallocations from completed projects, cancelled projects, or recaptured funds. It is also important to note that these funds cannot duplicate other funds that are potentially available to meet a specific need.

The CARES Act provides procedural flexibility for the CDBG-CV grant. It authorizes the HUD Secretary to grant waivers and alternative requirements to meet existing statutes and regulations that are administered in connection with the use of these funds. To expedite and facilitate the use of the CDBG-CV funds, Logan City will, as necessary, avail itself of the additional flexibility being provided and request the appropriate available waivers through HUD.

Further guidance defining what qualifies as a CDBG-CV response, and other information, is still forthcoming from HUD, especially as vaccines are rolling out.

All eligible CDBG activities must meet one of the national objectives which are: (1) Benefit to low and moderate-income (LMI) residents; (2) Aid in the prevention of slums or blight; and (3) Meet a need having a particular urgency. Logan City may undertake CDBG eligible activities to meet needs resulting from declared disasters or emergencies under any one of the three national objectives. The proposals meet this condition.

Public Comment

Opportunities for public comment were published as following:

- Publication on the City's website at www.loganutah.org
- Notice of publication on the City's social media platforms, including Facebook and Twitter.
- A comment period running from February 10, 2021 through February 16, 2021.
- A virtual hearing on the proposed 2019 AAP Amendment shall commence no earlier than 5:30pm on Tuesday, February 16, 2021, via ZOOM Webinar at this link: https://us02web.zoom.us/j/82829481740 Zoom Webinar Meeting ID: 828 2948 1740 Or join by phone:+1 669 900 912. Instructions for downloading and using ZOOM can be found at https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-Meeting. Logan Municipal Council Meetings are televised live as a public service on Channel 17, City of Logan Facebook page: https://www.facebook.com/cityoflogan To listen to the meeting by phone call: US: +1 669 900 9128.
- Comments can be submitted to either Mike DeSimone, Director, at <u>mike.desimone@loganutah.org</u>, 435.716.9022 or Debbie Zilles, CDBG Coordinator, at <u>Debbie.zilles@loganutah.org</u> 435.716.9021 by Tuesday, February 16, 2021 at 11:00 a.m. to guarantee they will be distributed to the Mayor and Councilmembers prior to the public hearing.

We will provide any comments received to the Council prior to the hearing. We have also reached out to both the Cache Interagency Council (CIC) and the Bear River Association of Governments (BRAG) to identify funding opportunities that meet the greatest needs in response to this emergency.

If you have any questions, please let me know.

Attachments

Resolution No. 21-09 Notice of Public Hearing Applications



Municipal Council Meeting

PY2019 AAP AMENDMENT CDBG-CV #2

February 16, 2020



CARES ACT Coronavirus Aid, Relief, and Economic Security Act

Purpose: Prevent, Prepare for, and Respond to the Coronavirus Pandemic (COVID-19)



CARES ACT

- Modified Traditional CDBG Processes
- Allows Expedited Review and Approval Process
- Goal Respond Quickly to Immediate Needs



CARES ACT

- Signed March 27, 2020
- Round #1 Funding \$299,912
- Round #2 Funding \$207,849



CDBG-CV #2 Process

- Amend 2019 Annual Action Plan to include Additional Activities
- Public Services Funding Cap Does Not Apply to these Funds



Initial COVID-19 Impacts in Logan (5/20)

- Lessor Impact Healthcare Impacts -early on, low infection rates, stable)
- Greater Impact Job losses, business closing, job reductions, loss of income
- Mental Health Impacts increase in domestic violence, mental health services
- Non-Profits client service changes
- The Unknown of the Pandemic....



Round 1 Funding (\$299,912)

- Food Pantry Food, Coolers
- CAPSA Shelter & Rental Assistance
- BRHD PPE & Telehealth
- Sunshine Terrace Telehealth & Seg. Space
- Family Place PPE
- USU Quarantine Housing
- Logan City Business, Non-profit, LMI Resident, Restaurant Assistance
- Non-Profits Little Lambs, ELC, Common Ground, CET, CAPSA, Community Nursing



Current COVID-19 Impacts in Logan (2/21)

- Healthcare Impacts (Infection rate stable, testing increased, PPE use)
- Economic Impacts Job losses, business closures, job reductions, loss of income (Not as significant as other areas)
- Mental Health Impacts Increase in domestic violence, emergency shelter, food needs
- Vaccine Distribution
- The End is in Sight....



Eligible Activities (Round #2)

- Food Assistance
- Non-profit Assistance
- Emergency Shelter Assistance
- Homeless Prevention Assistance
- Acquisition, construction of public works, building rehab....
- Planning, capacity building, tech. assistance
- Any Activity Typically Allowed Under CDBG (LMI, ED, Urgency)



Round #2 Funding Recommendation

Total CDBG-CV (#2) Funding Available \$207,849

Purpose – Prevent, Prepare for, and Respond to the Coronavirus Pandemic



2019 Moderate Income Housing Plan

Logan City Fire Department (LCFD) & Bear River Health Department (BRHD)

- \$207,849 Community Coronavirus Vaccine Clinics
- Utilize Existing Fire Stations
- Fund LCDF Staff to Administer Vaccines
- Mobile Vaccination Unit
- Anticipate Increase in Vaccine Availability



2019 Moderate Income Housing Plan

Designated Receiver Activities

- Little Lambs, Cache Community Food Pantry, CAPSA and Non-Profit Assistance
- Other Ideas for Assistance Funding



2019 Moderate Income Housing Plan

Questions