



# **Candidate Guide**

## **2023 Municipal Election**

Logan City Recorder's Office  
Teresa Harris, City Recorder  
290 North 100 West  
Logan, UT 84321  
435-716-9002 / [teresa.harris@loganutah.org](mailto:teresa.harris@loganutah.org)

# INDEX

Letter to Candidates.....	3
Dates to Remember.....	4 & 5
Offices to be Voted On and Qualifications to File.....	6
Qualifications for Write-In Candidates.....	6
Personal Commitment.....	6
Logan’s Form of Government.....	7
Withdrawal of Candidacy.....	7
Elected Official’s Compensation.....	8
Campaign Literature.....	8
Political Campaign Signs.....	8
Campaign Financial Reporting.....	9
Statewide Electronic Voter Information Website.....	10
Ethics and Financial Disclosure.....	10 & 11
Voter Registration.....	11
By-Mail Voting.....	11
Electioneering.....	12
Poll Watchers.....	12
Election Night Returns.....	13
Recounts.....	13
Oath of Office.....	13
Boards and Committees.....	14
Executive Staff Contact List.....	14

## EXHIBITS

---

Protected Record Form (Sample).....	16
Declaration of Candidacy (Sample).....	17 & 18
Pledge of Fair Campaign Practices (Sample).....	19
Voter Information Website.....	20 & 21
Campaign Finance Statutes for Municipal Candidates.....	22 - 28
Candidate Profile.....	29
Campaign Financial Report (Sample).....	30
Disclosure Statement (Ethics & Financial Disclosure Form (Sample)).....	31
Master Ballot Position List.....	32

## PAST ELECTION RESULTS AND REGISTERED VOTERS BY PRECINT MAP

2005 – Mayor and Council Election.....	33
2007 – Council Election.....	33
2009 – Mayor and Council Election.....	34
2011 – Council Election.....	34
2013 – Mayor and Council Election.....	35
2015 – Council Election.....	35
2017 – Mayor and Council Election.....	36
2019 – Council Election.....	36
2021 – Council Election.....	37
Registered Voters by Precinct Map.....	38

## NOTES

39 & 40

Dear Candidate,

Congratulations on deciding to run for an elected office in Logan City!

This guide contains all the information you will need to run for office and is also available on the Logan City website at [loganutah.org](http://loganutah.org).

The City Recorder's Office oversees the City of Logan election process, as well as the candidate filing process. Please note this guide is not intended to replace the laws of the State of Utah, as each candidate is responsible for knowing and abiding by the laws for the office in which they are running.

Should you have any questions or need more information, please contact me at 435-716-9002 (office), 435-757-4764 (cell) or by email at [teresa.harris@loganutah.org](mailto:teresa.harris@loganutah.org).

Best wishes for a successful campaign!

Sincerely,

Teresa Harris  
Logan City Recorder

## 2023 ELECTION DATES TO REMEMBER

Thursday, June 1 through Wednesday, June 7 (no later than 5pm)	Filing period for Declaration of Candidacy Forms or Nominating Petition with the City Recorder (examples enclosed at the end of the Candidate Guide). There is no filing fee.
June 16	Last day for filing a written objection to a candidate filing – 5 days after end of declaration of candidacy. 20A-9-203
July 21	Deadline for candidates to submit 200-word statement for the State website for the Primary Election and voter information pamphlet. (45 days prior to primary) 20A-7-801
August 15-29	By-Mail Ballots Mailed no sooner than <b>21 days</b> before the August Primary Election Day and no later than <b>7 days</b> before Election Day
August 25	Voter registration must be received to vote by the County Clerk's Office for the September Primary Election no later than 5 p.m., (11 calendar days before the election). 20A-2-102.5
August 29	<b>FIRST CAMPAIGN FINANCIAL STATEMENT FOR ALL PRIMARY CANDIDATES – The DEADLINE is 7 days before the Primary. All candidates must submit a report that includes all contributions received and expenditures made between January 1, 2023 – August 24, 2023. The Names of candidates failing to meet this deadline will be removed from the ballot.</b> If a candidate receives or spends \$500 or less: Report the total aggregate amount of all contributions and expenditures. If a candidate receives or spends \$500 or more: Report all itemized contributions, including amount and donor, expenditures, including amount and recipient. Candidates who receive or spend \$500 or more can no longer aggregate contributions. Utah Code 10-3-208
September 5 – HB 2001	<b>Primary Election Day – Vote Center located at Cache County Building, 179 North Main opens at 7am and closes at 8pm.</b>
September 12-19	City Council canvasses returns from the Primary Election
September 18	Last day a write-in Candidate can file a Declaration of Candidacy for the General Election (20A-9-601 – (65 days before General Election)
September 22	Deadline for candidates to submit 200-word statement for the State website for the General Election.
October 5	<b>CAMPAIGN FINANCIAL STATEMENT - Candidates eliminated in the Primary Election must submit a report for remaining transactions not previously reported.</b> If a candidate receives or spends \$500 or less: Report the total aggregate amount of all contributions and expenditures. If a candidate receives or spends \$500 or more: Report all itemized contributions, including amount and donor, expenditures, including amount and recipient. Candidates who receive or spend \$500 or more can no longer aggregate contributions. Utah Code 10-3-208
October 24	<b>CAMPAIGN FINANCIAL STATEMENT – Candidates not in a Primary OR all candidates successful in the Primary Election must submit a report for contributions received and expenditures made between January 1, 2023 – October 19, 2023 (no Primary) OR August 24, 2023 – October 19, 2023 (won Primary). The Names of candidates failing to meet this deadline will be removed from the ballot.</b> If a candidate receives or spends \$500 or less: Report the total aggregate amount of all contributions and expenditures. If a candidate receives or spends \$500 or more: Report all itemized contributions, including amount and donor, expenditures, including amount and recipient. Candidates who receive or spend \$500 or more can no longer aggregate contributions. Utah Code 10-3-208
October 31-November 14	By-Mail Ballots Mailed no sooner than <b>21 days</b> before the November General Election Day and no later than <b>7 days</b> before Election Day
November 10	Last day to request a mail ballot and register to vote online or at the County Clerk's Office for the General Election no later than 5 p.m., (11 calendar days before the election). 20A-2-102.5(2)

November 14	<b>CAMPAIGN FINANCIAL STATEMENT – All Candidates in the General Election must submit a report for contributions received and expenditures made October 20, 2023 – November 9, 2023. The names of candidates failing to meet this deadline will be removed from the ballot.</b> If a candidate receives or spends \$500 or less: Report the total aggregate amount of all contributions and expenditures. If a candidate receives or spends \$500 or more: Report all itemized contributions, including amount and donor, expenditures, including amount and recipient. Candidates who receive or spend \$500 or more can no longer aggregate contributions. Utah Code 10-3-208
November 21 – HB 2001	<b>General Election Day - Voter Center located at Cache County Building, 179 North Main Opens at 7am and closes at 8pm.</b>
November 28 – December 5	City Council canvasses returns from the General Election
December 21	<b>FINAL CAMPAIGN FINANCIAL STATEMENT - All candidates in the General Election must submit a report for remaining transactions not previously reported.</b> If a candidate receives or spends \$500 or less: Report the total aggregate amount of all contributions and expenditures. If a candidate receives or spends \$500 or more: Report all itemized contributions, including amount and donor, expenditures, including amount and recipient. Candidates who receive or spend \$500 or more can no longer aggregate contributions. Utah Code 10-3-208
Tuesday, January 2, 2024	<b>Oath of Office Ceremony for newly elected officials</b>

## OFFICES TO BE VOTED ON AND QUALIFICATIONS TO FILE

The City of Logan will hold its municipal election this fall to elect three council members. Logan elections are non-partisan and there is no term limit. Council members serve four-year terms (January 2024 – January 2028) and are elected at-large.

Candidates must declare in person, EXCEPT if the individual is located out of the State during the entire filing period. These candidates may designate a person to file the declaration form in person and communicate with the filing officer using a device that allows the candidate and the filing officer to see and hear each other (e.g. Facetime).

During the declaration period, a resident may nominate another resident by submitting a nomination petition with signatures of 25 registered voters OR 20% of registered voters in the municipality.

### **Municipal Offices up for Election in 2023:**

**Municipal Council Seat Incumbents are:** **Mark A. Anderson**  
**Tom Jensen**  
**Jeannie F. Simmonds**

### Qualifications for Elected Office:

1. A candidate must be a United States Citizen.
2. A candidate must be at least 18 years old and a registered voter of the municipality.
3. A candidate must have resided in Logan City for 12 consecutive months immediately preceding the date of the election.
4. Not convicted of a felony, treason, or crime relating to elections.
5. Cannot have been declared mentally incompetent

Each person seeking to become a candidate for a municipal office shall file a Declaration of Candidacy in person with the Logan City Recorder, 290 North 100 West, Logan, Utah, during office hours and not later than 5pm from Thursday, June 1, 2023 through Wednesday, June 7, 2023. The appropriate filing form is available at the City Recorder's Office. There is no filing fee.

## QUALIFICATIONS FOR WRITE-IN CANDIDATES

Anyone wishing to become a write-in candidate must meet the above qualifications and requirements and must file a Declaration of Candidacy no later than 65 days before the General Election – September 5, 2023

## PERSONAL COMMITMENT

To perform effectively as a council member, you will need to budget your time wisely. You already know how much time is needed for your family and profession. However, few people realize how many hours are needed to conduct the official business of the City. In addition to the regularly scheduled council meetings, numerous informal meetings and work sessions are required to address special issues or problems. Council members also serve as representatives to the City's advisory boards and committees.

## LOGAN'S FORM OF GOVERNMENT

The optional form of government known as the council-mayor form, adopted by the City of Logan in July 1975, vests power in two separate, independent, and equal branches of government--the executive branch consisting of a mayor and administrative departments and offices; and the legislative branch consisting of a five-member council.

The mayor shall be the chief executive officer of the city and its official ceremonial head. The mayor's powers and duties include: supervising the administration and enforcement of all laws and ordinances of the city; executing policies adopted by the council; hiring and making all appointments regarding executive employees, administrative department heads, officers and agents; nominating board and commission members; administering all executive and administrative offices and departments of the city; coordinating functions of authorities and agencies; attending meetings of the council to inform them about conditions and needs of the city and to make recommendations for action; preparing annual budgets and reports; authorizing issuance of executive rules and regulations; supervising the purchase of materials or services and otherwise authorizing expenditures of funds on behalf of the city; and performing such other duties as may be prescribed or permitted by law.

The council adopts ordinances and resolutions, appropriates funds, approves long-term contracts or commitments of city resources; sets appropriate tax levies; adopts the city budget; sets sewer, water, power, and other service rates; reviews municipal administration; and exercises other rights and responsibilities accorded the council by law.

The officers of the council are a chair and vice-chair. At the first council meeting on the first Tuesday of each year, or as near that time as possible, the council elects one of its members to be chair and another member to be vice-chair. All members of the council are eligible for nomination.

The council chair signs all ordinances, resolutions, correspondence, or other documents on behalf of the council as a whole. The chair also signs other related items pertaining to council business; receives communications from the city and administration or others addressed to the council as a whole, and has the responsibility to see that all such communications are conveyed to other members of the council; and conducts all meetings of the council as a whole. At the council chair's request, the vice-chair has and exercises all the powers and authority of the chair.

Council members serve as directors of the Redevelopment Agency, and may serve as liaison to city boards, or may divide themselves into committees, the name, subject matter, and number as a majority of the municipal council shall direct.

## WITHDRAWAL OF CANDIDACY

Any candidate may withdraw candidacy by filing a "Withdrawal of Candidacy" form with the City Recorder any time. If ballots have already been printed and mailed, any votes cast for the candidate will not be counted.

## ELECTED OFFICIAL'S COMPENSATION

Members of the municipal council are currently paid an annual salary of \$17,842 according to prevailing rates for comparable positions throughout the State of Utah as determined by annual market survey, as well as a \$300 yearly vehicle allowance. Council members are also reimbursed for other expenses incurred while on city business.

## CAMPAIGN LITERATURE

Please be aware that placing campaign literature inside residential mailboxes is a violation of federal postal standards. Anything placed in the mailbox must have proper postage attached and have been through the postal system. Any material found in the mailboxes will be removed by the postal carrier and, at the discretion of the postmaster, the offender may be charged with violation of federal postal standards. You are also encouraged to warn your campaign workers against the use of mailboxes for campaign literature. Feel free to check with the postmaster on any postal questions you have, including requests for assistance with mailing bulk rate campaign literature.

## POLITICAL CAMPAIGN SIGNS

### What you should know before ordering and putting up campaign signs in Logan City

#### §17.33.110. Temporary Signs (Campaign Signs)

C. Temporary signs with a noncommercial message of any type in any zoning district shall be as follows:

1. Signs shall not exceed four (4) square feet per facing and a maximum height of four (4) feet above the ground; and
2. A maximum of one (1) sign per each noncommercial opinion, message, issue, or candidate for elected office may be placed on any one property per calendar year.

D. All Temporary Signs shall only be allowed as follows:

1. Signs shall be located on private property with the owner's permission;
2. Signs shall not be stacked;
3. Signs shall not be placed in the public right of way or on public property;
4. Signs shall not be placed in the sight distance triangle;
5. Signs shall not be illuminated;
6. Signs shall not be mounted to fences;
7. Signs shall not be mounted to trees or utility poles;
8. Signs shall be maintained in a safe condition. Signs that are damaged, broken or displayed in a manner to be a safety hazard shall be subject to immediate removal;
9. Signs shall be placed in/on landscaped areas and patios. No signs shall be allowed in/on parking lots or vehicular driveways;
10. Signs shall be securely fastened/anchored to the ground;
11. Signs shall consist of sturdy or rigid material that does not move or give the appearance of movement;
12. Unless otherwise evident (i.e., campaign signs), temporary signs shall include a notation or certificate on the back of the sign listing a responsible person to contact regarding the sign including the name address and phone number and the dates or date range the sign is displayed; and
13. Temporary Signs do not require sign permits prior to installation.

**If you have further questions, please contact the Logan City Logan Planning Department at 716-9023.**



# CAMPAIGN FINANCIAL REPORTING

## 2023 Municipal Financial Disclosure Deadlines

Campaign Financial Disclosures are due by 5:00 p.m. on the due date. Campaign finance statements should include all contributions received and expenditures made up to and including 5 days before the campaign finance statement is due.

Report Name	Due Date	Report includes all transactions between	Who this applies to
Primary Election Report	August 29, 2023	January 1, 2023 - August 24, 2023	Candidates in a Primary
Post-Primary Report	October 5, 2023	Remaining transactions	Candidates eliminated at Primary
28 Day Report	October 24, 2023	January 1, 2023 - October 19, 2023 (no primary) <b>OR</b> August 24, 2023 - October 19, 2023 (won primary)	Candidates not in a Primary, <b>OR</b> Candidates who won Primary
General Election Report	November 14, 2023	October 20, 2023 - November 9 2023	Candidates in the General Election
Post-General Report	December 21, 2023	Remaining transactions	Candidates in the General Election

Signed campaign financial statements received by the City Recorder are classified as a public record and will be posted to the City’s webpage “no later than seven days after the statement is filed.”

The campaign financial statements must include the following information:

**Utah Code 10-3-208**

1. If a candidate receives \$500 or less and spends \$500 or less, he or she can report the *total* amount of all contributions and expenditures:
2. If a candidate receives or spends \$500 or more:
  - Report all itemized:
    - Contributions, including amount and donor
    - Expenditures, including amount and recipient
3. Candidates who receive or spend \$500 or more can no longer aggregate contributions.

You must file a report whether you receive or spent any money. Donations of any kind must be reported.

- **Personal Use Expenditure Prohibited:** Candidates may not make personal use expenditures with campaign money. Personal use includes: Mortgage, car payment, vacation, meal expense, travel expense and clothing (except campaign t-shirts). The code allows the use of campaign funds to pay for childcare expenses if the candidate is engaging in campaign activity, or an officeholder is engaging in the duties of an officeholder.
- **Anonymous Donations:** If a candidate receives an anonymous cash donation that is over \$50, the candidate must give the money to a State or political subdivision to deposit into the general fund or a 501(c)(3) organization.
- Candidates must deposit contributions in a separate bank account.

## STATEWIDE ELECTRONIC VOTER INFORMATION AND CANDIDATE PPROFILE WEBSITE

This website allows registered voters to view election information particular to them, including their polling places, election officials, and a sample ballot. As directed in Utah Code Section 20A-7-801, the Utah's Lieutenant Governor hosts a Statewide Electronic Voter Information Website. Candidates may submit statements of qualifications (up to 200 words) and certain biographical information for inclusion on the website.

- **Profiles must be submitted via email to the Lt. Governor's Office at [vote.utah.gov](mailto:vote.utah.gov). There are no exceptions.**
- **Primary – 5pm on July 21, 2023**
- **General – 5pm on September 22, 2023**

## ETHICS AND FINANCIAL DISCLOSURE

The State has enacted the "Municipal Officers and Employees Disclosure Act" which establishes standards of conduct for elected and appointed officials. According to this act, elected or appointed officers or municipal employees may not:

1. Disclose or improperly use private, controlled, or protected information acquired by reason of their positions or in the course of official duties in order to further substantiate their personal economic interests or to secure special privileges or exemptions for themselves or others.
2. Use or attempt to use their positions to further substantiate their personal economic interests, or secure privileges for themselves or others.
3. Knowingly receive, accept, take, seek, or solicit, directly or indirectly for themselves or others a gift of substantial value or a substantial economic benefit tantamount to a gift (which is defined as a loan received at an interest rate that is substantially lower than the commercial rate, or compensation received for private services rendered at a rate substantially exceeding the fair market value of the services) that would tend to improperly influence a reasonable person to depart from the faithful and impartial discharge of the person's public duties; or the person knows or a reasonable person in the office should know that under the circumstances the gift is primarily for the purpose of rewarding the person for official action taken. This does not apply to:
  - a. An occasional nonpecuniary (nonmonetary) gift under \$50 in value.
  - b. An award presented publicly in recognition for public service.
  - c. A bona fide loan in ordinary course of business.
  - d. Political campaign contributions.
4. Fail to disclose in public meeting any personal interests or investments by any elected or appointed officials of a municipality, which creates a conflict between officials' personal interests and their public duties.

Also, according to the Act, a Disclosure Statement must be filed with the Mayor and proper notification must be given if any of the following situations exist:

1. City official or employee receives compensation for assisting any person or entity in a transaction involving the City. (Must be filed ten days before compensation is received or agreement is entered into).

2. City official or employee is an officer, director, agent, employee, or owner of substantial interest (over \$2,000) in business regulated by the City.
3. City official or employee is an officer, director, agent, employee, or owner of substantial interest in business, which does or anticipates doing business with the City.

Besides filing a disclosure statement, elected and appointed officials must also disclose their positions verbally in open meeting to the other members of the body to which they belong as well as immediately prior to any discussion involving the business or interest.

Certain penalties may be imposed for violation of the above requirements. They include:

1. Potential Second-Degree Felony action.
2. Mandatory removal from office.
3. Rescission of transaction.

The complete text of the applicable State law and City ordinance is available for your reference at the City Recorder's Office. A sample of the disclosure statement form is included at the end of the Candidate's Guide.

## VOTER REGISTRATION

The Cache County Clerk conducts voter registration at 179 North Main, Logan, Utah, during regular office hours, Monday through Friday, 8am to 5pm. Questions about voter registration should be directed to the County Clerk's Office, 435-755-1460.

The requirements are:

- Be a United States citizen.
- Be a resident of Utah for at least 30 days immediately before the next election.
- Be at least 18 years old by the next election.
- Have their principal place of residence in a specific voting precinct in Utah.
- A person who has been convicted of a felony whose right to vote has not been restored as provided by law may not register to vote while incarcerated.

## BY-MAIL VOTING

The City of Logan will do a By-Mail Election. All eligible voters will receive their ballot **no sooner than 21 days before the Election Day and no later than 7 days before Election Day.**

On Election Day there will be one Vote Center located at the Cache County Building, 179 North Main. Voters will have the following options for voting in the 2023 Election:

1. Vote the ballot that is sent to them and return it by mail in the envelope provided. **Ballots must be postmarked the day before the election.**
2. Voters may drop off their ballot in person at the Cache County Clerk's Office, 179 North Main in Logan (inside or outside) or Logan City Hall, 290 North 100 West (inside only during business hours).

## ELECTIONEERING

“Electioneering” includes any oral, printed, or written attempt to persuade persons to refrain from voting or to vote for or vote against any candidate or issue. A “polling place” means the physical place where ballots and absentee ballots are cast and includes City Hall during the period in which absentee ballots may be cast there.

Any person who violates any provision of this section is guilty of a class A misdemeanor.

On the day of any election, within a polling place or in any **public area** within 150 feet of the building where a polling place is located, a person may NOT:

1. Do any electioneering
2. Circulate cards or handbills of any kind
3. Solicit signatures to any kind of petition
4. Engage in any practice that interferes or disrupts the administration of the polling place
5. Obstruct the doors at polls or prevent free access to and from the polling place
6. Remove a ballot from the polling place unless the poll worker is assisting a physically disabled voter outside the building
7. Solicit any voter to show his ballot.
8. No campaigning can take place within 150 feet of City Hall on Election Day.

## POLL WATCHERS

Utah Code 20A-3a-801

Poll Watchers may **not**:

- Electronically record an activity if the recording would reveal a vote or otherwise violate a voter’s privacy or right to cast a secret ballot
- Interfere with the process except to challenge an individual’s eligibility to vote
- Communicate in any manner the result or any other information about the count (a 3<sup>rd</sup> degree felony)

Poll Watchers may:

- Observe the setup and takedown of a polling location
- Observe a voter checking in at a polling location
- Observe the collection, receipt, and processing of a ballot, including a provisional ballot cast by a covered voter
- Observe the transport or transmission of a ballot that is in an election official’s custody
- Observe the opening inspection of a by-mail ballot
- Observe ballot duplication
- Observe the logic and accuracy testing
- Observe the ballot tabulation
- Observe the process of storing and securing a ballot
- Observe a post-election audit
- Observe a canvassing board meeting
- Observe the certification of results of an election
- Observe a recount
- Observe signature verification

## ELECTION NIGHT RETURNS

### September 5, 2023 Primary Election and November 21, 2023 General

**Election:** Election returns are processed as they are returned and on Election Day following closing of the polls at 8pm. This takes place at the Ballot Processing Center located at the Logan-Cache Airport, 2785 Airport Drive. Unofficial election results will be posted after 8pm on the Cache County Website at [cachecounty.org](http://cachecounty.org) and the Logan City Website at [loganutah.org](http://loganutah.org).

## RECOUNTS

Municipal Elections - when the difference of votes cast between the winning and losing candidate is 0.25% of votes cast for all candidates in the race, OR the total number of votes cast in the race is 400 or less and the difference between the winning and losing candidate is 1 vote. Recount must be requested by 5pm within 3 days of the Primary Election Canvass and by 5pm within 7 days of the General Election Canvass. Ties decided by lot.

## OATH OF OFFICE

After being elected, the newly elected mayor and council members are required to take the following oath of office during the Swearing In Ceremony held at 12 noon on the first Monday in January (This year the time will be Tuesday, January 2, 2024) or as soon thereafter as practically possible:

Oath to be administered:

*“I do solemnly swear that I will support, obey and defend the Constitution of the United States, and the Constitution of the State of Utah, and that I will discharge the duties of my office as Mayor/City Council to which I have been elected with fidelity.”*

## BOARDS AND COMMITTEES

Cache Metropolitan Planning Organization (Mayor Appoints)  
Cache Valley Center for the Arts  
Economic Development Committee (Mayor Appoints)  
Parks and Recreation Committee (Mayor Appoints)  
Renewable Energy Sustainability Advisory Board (RESAB)  
Water, Sewer and Stormwater Advisory Board (Mayor Appoints)  
Downtown Alliance  
Logan-Cache Airport Authority Board (Mayor Appoints)  
Light and Power Advisory Board (Mayor Appoints)  
Golf Course Advisory Committee (Mayor Appoints)  
Public Arts/Fine Arts Committee (Mayor Appoints)  
Library Board (Mayor Appoints)  
Audit Committee  
Forester Board  
Planning Commission  
Historic Preservation Committee  
Homeless Coordinating Council  
Neighborhood Representatives  
\*\*Solid Waste Advisory Board (County Exec Appoints)  
\*\*Bicycle & Pedestrian Advisory Committee (BPAC)  
\*\*CDBG  
\*\*Non-City Committee/Board

## Meeting Schedule

1<sup>st</sup> Mon., 5pm  
1<sup>st</sup> Thur., 5:15pm  
2<sup>nd</sup> Thur., 3:30pm  
3<sup>rd</sup> Thurs., 9:30am  
1<sup>st</sup> Fri., 8am  
3<sup>rd</sup> Thur., 4:00pm  
2<sup>nd</sup> Wed., 11:30am  
1<sup>st</sup> Thur., 8:30am  
Quarterly  
3<sup>rd</sup> Thur., 5pm  
As needed annually  
3<sup>rd</sup> Mon., 5:30pm  
As needed  
As needed  
2<sup>nd</sup> and 4<sup>th</sup> Thur., 5:30pm  
1<sup>st</sup> and 3<sup>rd</sup> Mon., Noon  
TBD  
As needed  
As needed  
2<sup>nd</sup> Wed., 11:30am (Cache County)  
Annually

## EXECUTIVE STAFF CONTACT LIST

Russ Akina	Parks & Recreation Director	716-9240	<a href="mailto:russ.akina@loganutah.org">russ.akina@loganutah.org</a>
Rich Anderson	Finance Director	716-9180	<a href="mailto:richard.anderson@loganutah.org">richard.anderson@loganutah.org</a>
Craig Carlston	City Attorney	716-9085	<a href="mailto:craig.carlston@loganutah.org">craig.carlston@loganutah.org</a>
Karen Clark	Library Director	716-9138	<a href="mailto:karen.clark@loganutah.org">karen.clark@loganutah.org</a>
Ambrie Darley	Human Resource Director	716-9046	<a href="mailto:ambrie.darley@loganutah.org">ambrie.darley@loganutah.org</a>
Mike DeSimone	Community Development Director	716-9022	<a href="mailto:mike.desimone@loganutah.org">mike.desimone@loganutah.org</a>
Issa Hamud	Environmental Director	716-9752	<a href="mailto:issa.hamud@loganutah.org">issa.hamud@loganutah.org</a>
Brad Hannig	Fire Chief	716-9512	<a href="mailto:brad.hannig@loganutah.org">brad.hannig@loganutah.org</a>
Teresa Harris	City Recorder	716-9002	<a href="mailto:teresa.harris@loganutah.org">teresa.harris@loganutah.org</a>
Kirk Jensen	Economic Development Director	716-9015	<a href="mailto:kirk.jensen@loganutah.org">kirk.jensen@loganutah.org</a>
Paul Lindhardt	Public Works Director	716-9151	<a href="mailto:paul.lindhardt@loganutah.org">paul.lindhardt@loganutah.org</a>
Mark Montgomery	Light & Power Director	716-9744	<a href="mailto:mark.montgomery@loganutah.org">mark.montgomery@loganutah.org</a>
Jeff Simmons	Acting Police Chief	716-9348	<a href="mailto:jeff.simmons@loganutah.org">jeff.simmons@loganutah.org</a>

# EXHIBITS

Protected Record Form (Sample)  
Declaration of Candidacy (Sample)  
Qualifications for Candidate Filing (Sample)  
Pledge of Fair Campaign Practices (Sample)  
Voter Information Website  
Campaign Finance Statutes for Municipal Candidates  
Candidate Profile  
Campaign Financial Report (Sample)  
Disclosure Statement (Ethics & Financial Disclosure Form) (Sample)  
Master Ballot Position List  
Past Election Results (2005 – 2021)  
Registered Voters by Precinct Map  
Notes

## **PROTECTED RECORD FORM**

The mailing address provided on this form will be classified as “protected” and will only be used by Logan City or Cache County to contact you regarding required election notices, financial reports, and other important items.

Utah Code §63G-2-305(52) allows you to make your residential and mailing address a protected record if you provide an alternate address or phone number. If you would like to make your residential and mailing address a protected record, please complete the following fields:

Yes, I would like to make my residential and mailing address on my declaration of candidacy, certificate of nomination, and/or affidavit of impecuniosity a protected record.

Candidate Name: \_\_\_\_\_  
(Print name exactly as it is to be printed on the official ballot)

Mailing Address: \_\_\_\_\_  
(Protected – will not be share with the general public)

Alternative Address: \_\_\_\_\_  
(This address will be public)

**AND/OR**

Alternative Phone Number: \_\_\_\_\_  
(This phone number will be public)

SA



# DECLARATION OF CANDIDACY



**Filing Dates:** June 1 – June 7, 2023 8:00 a.m. to 5:00 p.m.

**Primary Election:** September 5, 2023

**General Election:** November 21, 2023

I do hereby declare my intention to become a candidate for the following office:

Each seat is a four-year term: \_\_\_\_\_ Council Member

\_\_\_\_\_  
(print name exactly as it is to be printed on the official ballot – no amendments or modifications after 5:00 p.m. on June 7, 2023)

I, \_\_\_\_\_, do solemnly swear that I will meet the legal qualifications required to hold office, both legally and constitutionally, if selected. I reside at \_\_\_\_\_ in the City of Logan, Cache, County in the State of Utah, Zip Code \_\_\_\_\_, Telephone Number (if any) \_\_\_\_\_; I am a registered voter; and I am a candidate for the office of \_\_\_\_\_. I will not knowingly violate any law governing campaigns and elections. If filing via a designated agent, I attest that I will be out of the State of Utah during the entire filing period. I will file all campaign financial disclosure reports as required by law; and I understand that failure to do so will result in my disqualification as a candidate for this office and removal of my name from the ballot. I request that my name be printed upon the applicable official ballots.

(Optional) Yes, I wish to classify my residential and/or mailing addresses listed above as a protected record. By doing so, I understand that I must provide an alternative address or phone number.

Alternative Address OR Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Campaign Website

\_\_\_\_\_  
Signature of Candidate

Subscribed and sworn before me this \_\_\_\_\_ day of June, 2023

\_\_\_\_\_  
Logan City Recorder/Deputy Recorder

## QUALIFICATIONS FOR CANDIDATE FILING DECLARATION

Please initial:

\_\_\_\_\_ The filing officer read the constitutional and statutory qualifications as listed below to me, and I meet those qualifications.

\_\_\_\_\_ I understand that an individual who holds a municipal elected office may not, at the same time, hold a county elected office.

\_\_\_\_\_ I agree to file all campaign financial disclosure reports, and I understand that failure to do so may result in my disqualification as a candidate for this office, possible fines and/or criminal penalties, including removal of my name from the ballot.

\_\_\_\_\_ I received a copy of the pledge of fair campaign practices, and I understand that signing this pledge is voluntary.

\_\_\_\_\_ I provided a valid email, or physical address if no email is available, and I understand this will be used for official communications and updates from election officials.

\_\_\_\_\_ I understand I will receive all financial disclosure notices by email.

\_\_\_\_\_ I prefer to also receive financial disclosure notices by mail at the following address:

\_\_\_\_\_

\_\_\_\_\_ I understand my name will appear on the ballot as it is printed on this declaration of candidacy, and that I may not make any amendments or modifications after 5:00 p.m. on June 7, 2023.

\_\_\_\_\_ I have received a copy of Section 20A-7-801 regarding the Statewide Electronic Voter Information Website Program and its applicable deadline.

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Filing Officer

\_\_\_\_\_  
Date

## QUALIFICATIONS

Before the filing officer accepts any declaration of candidacy, the filing officer shall read to the candidate the constitutional and statutory requirements for candidacy, and the candidate shall state whether he/she fulfills the requirements. If the candidate indicates that he/she does not qualify, the filing officer may not accept his/her declaration of candidacy (Utah Code Section 20A-9-203).

### MUNICIPAL CANDIDATE - Utah Code §10-3-301 - Utah Code §20A-9-203

- Registered voter in the municipality in which the individual is elected\*
- Must have resided within the municipality for which the candidate is seeking office for the 12 consecutive months immediately before the date of the election.
- Maintain a principal place of residence within the municipality, and within the district that the elected officer represents, during the officer's term of office.
- If the individual resides in a territory which was annexed into the municipality: must have resided within the annexed territory or the municipality the 12 consecutive months immediately before the date of the election.
- Pay filing fee, if one is required by municipal ordinance
- Not convicted of a felony, treason, or crime relating to elections\*\*
- Cannot have been declared mentally incompetent

\* Utah Code §20A-2-101 states: A registered voter (1) is a citizen of the United States; (2) is a resident of Utah; (3) will, on the date of that election, be at least 18 years old, (4) has been a resident of Utah for 30 days immediately before that election; (5) and is registered to vote.

\*\* Utah Code §20A-2-101.5 states: A person convicted of a felony loses the right to hold office until (1) all felony convictions have been expunged, OR (2) ten years have passed since the most recent felony conviction AND the person has paid all court-ordered restitution and fines AND the person has completed probation, been granted parole, or completed the term of incarceration associated with the felony.



## PLEDGE OF FAIR CAMPAIGN PRACTICES

(Utah Code §20A-9-206)

There are basic principles of decency, honesty, and fair play which every candidate for public office in the State of Utah has a moral obligation to observe and uphold, in order that, after vigorously contested but fairly conducted campaigns, our citizens may exercise their right to a free election, and that the will of the people may be fully and clearly expressed on the issues.

### THEREFORE:

**I SHALL** conduct my campaign openly and publicly, discussing the issues as I see them, presenting my record and policies with sincerity and frankness, and criticizing, without fear or favor, the record, and policies of my opponents that I believe merit criticism.

**I SHALL NOT** use, nor shall I permit the use of, scurrilous attacks on any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, defamation, libel, or slander against any candidate or the candidate's immediate family. I shall not participate in, nor shall I permit the use of, any other criticism of any candidate or the candidate's immediate family that I do not believe to be truthful, provable, and relevant to my campaign.

**I SHALL NOT** use, nor shall I permit the use of, any practice that tends to corrupt or undermine our American system of free elections, or that hinders or prevents the free expression of the will of the voters, including practices intended to hinder or prevent any eligible person from registering to vote or voting.

**I SHALL NOT** coerce election help or campaign contributions for myself or for any other candidate from my employees or volunteers.

**I SHALL** immediately and publicly repudiate support deriving from any individual or group which resorts, on behalf of my candidacy or in opposition to that of an opponent, to methods in violation of the letter or spirit of this pledge. I shall accept responsibility to take firm action against any subordinate who violates any provision of this pledge or the laws governing elections.

**I SHALL** defend and uphold the right of every qualified American voter to full and equal participation in the electoral process.

I, the undersigned, candidate for election to public office in the State of Utah, hereby voluntarily endorse, subscribe to, and solemnly pledge myself to conduct my campaign in accordance with the above principles and practices."

Name: \_\_\_\_\_ Office: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*This is a voluntary pledge. Candidates are not required to sign this pledge of fair campaign practices.

\*This document is considered a public record and will be retained for public inspection until 30 days following the election.

**Voter Information Website**

*Effective 5/5/2021*

20A-7-801. Statewide Electronic Voter Information Website Program -- Duties of the lieutenant governor -- Content -- Duties of local election officials -- Deadlines -- Frequently asked voter questions -- Other elections.

- (1) There is established the Statewide Electronic Voter Information Website Program administered by the lieutenant governor in cooperation with the county clerks for general elections and municipal authorities for municipal elections.
- (2) In accordance with this section, and as resources become available, the lieutenant governor, in cooperation with county clerks, shall develop, establish, and maintain a state-provided Internet website designed to help inform the voters of the state of:
  - (a) the offices and candidates up for election;
  - (b) the content, effect, operation, fiscal impact, and supporting and opposing arguments of ballot propositions submitted to the voters; and
  - (c) the status of a voter's trackable ballot, in accordance with Section [20A-3a-401.5](#), accessible only by the voter.
- (3) Except as provided under Subsection [\(6\)](#), the website shall include:
  - (a) all information currently provided in the Utah voter information pamphlet under [Chapter 7, Part 7, Voter Information Pamphlet](#), including a section prepared, analyzed, and submitted by the Judicial Performance Evaluation Commission describing the judicial selection and retention process;
  - (b) on the homepage of the website, a link to the Judicial Performance Evaluation Commission's website, [judges.utah.gov](http://judges.utah.gov);
  - (c) a link to the retention recommendation made by the Judicial Performance Evaluation Commission in accordance with [Title 78A, Chapter 12, Part 2, Judicial Performance Evaluation](#), for each judicial appointee to a court that is subject to a retention election, in accordance with Section [20A-12-201](#), for the upcoming general election;
  - (d) all information submitted by election officers under Subsection [\(4\)](#) on local office races, local office candidates, and local ballot propositions;
  - (e) a list that contains the name of a political subdivision that operates an election day voting center under Section [20A-3a-703](#) and the location of the election day voting center;
  - (f) other information determined appropriate by the lieutenant governor that is currently being provided by law, rule, or ordinance in relation to candidates and ballot questions;
  - (g) any differences in voting method, time, or location designated by the lieutenant governor under Subsection [20A-1-308\(2\)](#); and
  - (h) an online ballot tracking system by which a voter can view the status of the voter's trackable ballot, in accordance with Section [20A-3a-401.5](#), including:
    - (i) when a ballot has been mailed to the voter;
    - (ii) when an election official has received the voter's ballot; and
    - (iii) when the voter's ballot has been counted.
- (4) (a) An election official shall submit the following information for each ballot under the election official's direct responsibility under this title:
  - (i) a list of all candidates for each office;
  - (ii) if submitted by the candidate to the election official's office before 5 p.m. no later than 45 days before the primary election or before 5 p.m. no later than 60 days before the general election:
    - (A) a statement of qualifications, not exceeding 200 words in length, for each candidate;
    - (B) the following current biographical information if desired by the candidate, current:
      - (I) age;
      - (II) occupation;
      - (III) city of residence;
      - (IV) years of residence in current city; and
      - (V) email address; and
    - (C) a single web address where voters may access more information about the candidate and the candidate's views; and
  - (iii) factual information pertaining to all ballot propositions submitted to the voters, including:

- (A) a copy of the number and ballot title of each ballot proposition;
  - (B) the final vote cast for each ballot proposition, if any, by a legislative body if the vote was required to place the ballot proposition on the ballot;
  - (C) a complete copy of the text of each ballot proposition, with all new language underlined and all deleted language placed within brackets; and
  - (D) other factual information determined helpful by the election official.
- (b) The information under Subsection [\(4\)\(a\)](#) shall be submitted to the lieutenant governor no later than one business day after the deadline under Subsection [\(4\)\(a\)](#) for each general election year and each municipal election year.
- (c) The lieutenant governor shall:
- (i) review the information submitted under this section, to determine compliance under this section, prior to placing it on the website;
  - (ii) refuse to post information submitted under this section on the website if it is not in compliance with the provisions of this section; and
  - (iii) organize, format, and arrange the information submitted under this section for the website.
- (d) The lieutenant governor may refuse to include information the lieutenant governor determines is not in keeping with:
- (i) Utah voter needs;
  - (ii) public decency; or
  - (iii) the purposes, organization, or uniformity of the website.
- (e) A refusal under Subsection [\(4\)\(d\)](#) is subject to appeal in accordance with Subsection [\(5\)](#).
- (5) (a) A person whose information is refused under Subsection [\(4\)](#), and who is aggrieved by the determination, may appeal by submitting a written notice of appeal to the lieutenant governor before 5 p.m. within 10 business days after the date of the determination. A notice of appeal submitted under this Subsection [\(5\)\(a\)](#) shall contain:
- (i) a listing of each objection to the lieutenant governor's determination; and
  - (ii) the basis for each objection.
- (b) The lieutenant governor shall review the notice of appeal and shall issue a written response within 10 business days after the day on which the notice of appeal is submitted.
- (c) An appeal of the response of the lieutenant governor shall be made to the district court, which shall review the matter de novo.
- (6) (a) The lieutenant governor shall ensure that each voter will be able to conveniently enter the voter's address information on the website to retrieve information on which offices, candidates, and ballot propositions will be on the voter's ballot at the next general election or municipal election.
- (b) The information on the website will anticipate and answer frequent voter questions including the following:
- (i) what offices are up in the current year for which the voter may cast a vote;
  - (ii) who is running for what office and who is the incumbent, if any;
  - (iii) what address each candidate may be reached at and how the candidate may be contacted;
  - (iv) for partisan races only, what, if any, is each candidate's party affiliation;
  - (v) what qualifications have been submitted by each candidate;
  - (vi) where additional information on each candidate may be obtained;
  - (vii) what ballot propositions will be on the ballot; and
  - (viii) what judges are up for retention election.
- (7) The lieutenant governor shall ensure that each voter may conveniently enter the voter's name, date of birth, and address information on the website to retrieve information on the status of the voter's ballot if the voter's ballot is trackable under Section [20A-3a-401.5](#).
- (8) As resources are made available and in cooperation with the county clerks, the lieutenant governor may expand the electronic voter information website program to include the same information as provided under this section for special elections and primary elections.

**Campaign Finance Statutes: Municipal Candidates**

*Effective 5/3/2023*

**10-3-208. Campaign finance disclosure in municipal election.**

**(1) Unless a municipality adopts by ordinance more stringent definitions, the following are defined terms for purposes of this section:**

**(a) "Agent of a candidate" means:**

- (i) a person acting on behalf of a candidate at the direction of the reporting entity;**
- (ii) a person employed by a candidate in the candidate's capacity as a candidate;**
- (iii) the personal campaign committee of a candidate;**
- (iv) a member of the personal campaign committee of a candidate in the member's capacity as a member of the personal campaign committee of the candidate; or**
- (v) a political consultant of a candidate.**

**(b) "Anonymous contribution limit" means for each calendar year:**

- (i) \$50; or**
- (ii) an amount less than \$50 that is specified in an ordinance of the municipality.**

**(c) (i) "Candidate" means a person who:**

- (A) files a declaration of candidacy for municipal office; or**
- (B) receives contributions, makes expenditures, or gives consent for any other person to receive contributions or make expenditures to bring about the person's nomination or election to a municipal office.**

**(ii) "Candidate" does not mean a person who files for the office of judge.**

**(d) (i) "Contribution" means any of the following when done for political purposes:**

- (A) a gift, subscription, donation, loan, advance, or deposit of money or anything of value given to a candidate;**
- (B) an express, legally enforceable contract, promise, or agreement to make a gift, subscription, donation, unpaid or partially unpaid loan, advance, or deposit of money or anything of value to the candidate;**
- (C) any transfer of funds from another reporting entity to the candidate;**

- (D) compensation paid by any person or reporting entity other than the candidate for personal services provided without charge to the candidate;
  - (E) a loan made by a candidate deposited to the candidate's own campaign; and
  - (F) an in-kind contribution.
- (ii) "Contribution" does not include:
- (A) services provided by an individual volunteering a portion or all of the individual's time on behalf of the candidate if the services are provided without compensation by the candidate or any other person;
  - (B) money lent to the candidate by a financial institution in the ordinary course of business; or
  - (C) goods or services provided for the benefit of a candidate at less than fair market value that are not authorized by or coordinated with the candidate.
- (e) "Coordinated with" means that goods or services provided for the benefit of a candidate are provided:
- (i) with the candidate's prior knowledge, if the candidate does not object;
  - (ii) by agreement with the candidate;
  - (iii) in coordination with the candidate; or
  - (iv) using official logos, slogans, and similar elements belonging to a candidate.
- (f) (i) "Expenditure" means any of the following made by a candidate or an agent of the candidate on behalf of the candidate:
- (A) any disbursement from contributions, receipts, or from an account described in Subsection [\(3\)\(a\)](#);
  - (B) a purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value made for political purposes;
  - (C) an express, legally enforceable contract, promise, or agreement to make any purchase, payment, donation, distribution, loan, advance, deposit, gift of money, or anything of value for a political purpose;
  - (D) compensation paid by a candidate for personal services rendered by a person without charge to a reporting entity;
  - (E) a transfer of funds between the candidate and a candidate's personal campaign committee as defined in Section [20A-11-101](#); or
  - (F) goods or services provided by a reporting entity to or for the benefit of the candidate for political purposes at less than fair market value.
- (ii) "Expenditure" does not include:

(A) services provided without compensation by an individual volunteering a portion or all of the individual's time on behalf of a candidate; or

(B) money lent to a candidate by a financial institution in the ordinary course of business.

(g) "In-kind contribution" means anything of value other than money, that is accepted by or coordinated with a candidate.

(h) (i) "Political consultant" means a person who is paid by a candidate, or paid by another person on behalf of and with the knowledge of the candidate, to provide political advice to the candidate.

(ii) "Political consultant" includes a circumstance described in Subsection [\(1\)\(h\)\(i\)](#), where the person:

(A) has already been paid, with money or other consideration;

(B) expects to be paid in the future, with money or other consideration; or

(C) understands that the person may, in the discretion of the candidate or another person on behalf of and with the knowledge of the candidate, be paid in the future, with money or other consideration.

(i) "Political purposes" means an act done with the intent or in a way to influence or tend to influence, directly or indirectly, any person to refrain from voting or to vote for or against any candidate or a person seeking a municipal office at any caucus, political convention, or election.

(j) "Reporting entity" means:

(i) a candidate;

(ii) a committee appointed by a candidate to act for the candidate;

(iii) a person who holds an elected municipal office;

(iv) a party committee as defined in Section [20A-11-101](#);

(v) a political action committee as defined in Section [20A-11-101](#);

(vi) a political issues committee as defined in Section [20A-11-101](#);

(vii) a corporation as defined in Section [20A-11-101](#); or

(viii) a labor organization as defined in Section [20A-11-1501](#).

(2) (a) A municipality may adopt an ordinance establishing campaign finance disclosure requirements for a candidate that are more stringent than the requirements provided in Subsections [\(3\)](#) through [\(7\)](#).



- (b) The municipality may adopt definitions that are more stringent than those provided in Subsection [\(1\)](#).
  - (c) If a municipality fails to adopt a campaign finance disclosure ordinance described in Subsection [\(2\)\(a\)](#), a candidate shall comply with financial reporting requirements contained in Subsections [\(3\)](#) through [\(7\)](#).
- (3) Each candidate:
- (a) shall deposit a contribution in a separate campaign account in a financial institution; and
  - (b) may not deposit or mingle any campaign contributions received into a personal or business account.
- (4) (a) In a year in which a municipal primary is held, each candidate who will participate in the municipal primary shall file a campaign finance statement with the municipal clerk or recorder no later than seven days before the day described in Subsection [20A-1-201.5\(2\)](#).
- (b) Each candidate who is not eliminated at a municipal primary election shall file a campaign finance statement with the municipal clerk or recorder no later than:
- (i) 28 days before the day on which the municipal general election is held;
  - (ii) seven days before the day on which the municipal general election is held; and
  - (iii) 30 days after the day on which the municipal general election is held.
- (c) Each candidate for municipal office who is eliminated at a municipal primary election shall file with the municipal clerk or recorder a campaign finance statement within 30 days after the day on which the municipal primary election is held.
- (5) If a municipality does not conduct a primary election for a race, each candidate who will participate in that race shall file a campaign finance statement with the municipal clerk or recorder no later than:
- (a) 28 days before the day on which the municipal general election is held;
  - (b) seven days before the day on which the municipal general election is held; and
  - (c) 30 days after the day on which the municipal general election is held.
- (6) Each campaign finance statement described in Subsection [\(4\)](#) or [\(5\)](#) shall:
- (a) except as provided in Subsection [\(6\)\(b\)](#):
    - (i) report all of the candidate's itemized and total:
      - (A) contributions, including in-kind and other nonmonetary contributions, received up to and including five days before the campaign finance statement is due, excluding a contribution previously reported; and
      - (B) expenditures made up to and including five days before the campaign finance statement is due, excluding an

expenditure previously reported; and

(ii) identify:

(A) for each contribution, the amount of the contribution and the name of the donor, if known; and

(B) for each expenditure, the amount of the expenditure and the name of the recipient of the expenditure; or

(b) report the total amount of all contributions and expenditures if the candidate receives \$500 or less in contributions and spends \$500 or less on the candidate's campaign.

(7) Within 30 days after receiving a contribution that is cash or a negotiable instrument, exceeds the anonymous contribution limit, and is from a donor whose name is unknown, a candidate shall disburse the amount of the contribution to:

(a) the treasurer of the state or a political subdivision for deposit into the state's or political subdivision's general fund; or

(b) an organization that is exempt from federal income taxation under Section 501(c)(3), Internal Revenue Code.

(8) (a) A municipality may, by ordinance:

(i) provide an anonymous contribution limit less than \$50;

(ii) require greater disclosure of contributions or expenditures than is required in this section; and

(iii) impose additional penalties on candidates who fail to comply with the applicable requirements beyond those imposed by this section.

(b) A candidate is subject to the provisions of this section and not the provisions of an ordinance adopted by the municipality under Subsection [\(8\)\(a\)](#) if:

(i) the municipal ordinance establishes requirements or penalties that differ from those established in this section; and

(ii) the municipal clerk or recorder fails to notify the candidate of the provisions of the ordinance as required in Subsection [\(9\)](#).

(9) Each municipal clerk or recorder shall, at the time the candidate for municipal office files a declaration of candidacy, and again 35 days before each municipal general election, notify the candidate in writing of:

(a) the provisions of statute or municipal ordinance governing the disclosure of contributions and expenditures;

(b) the dates when the candidate's campaign finance statement is required to be filed; and

(c) the penalties that apply for failure to file a timely campaign finance statement, including the statutory provision that requires removal of the candidate's name from the ballot for failure to file the required campaign finance statement when required.

- (10) Notwithstanding any provision of [Title 63G, Chapter 2, Government Records Access and Management Act](#), the municipal clerk or recorder shall:
- (a) make each campaign finance statement filed by a candidate available for public inspection and copying no later than one business day after the statement is filed; and
  - (b) make the campaign finance statement filed by a candidate available for public inspection by:
    - (i) (A) posting an electronic copy or the contents of the statement on the municipality's website no later than seven business days after the statement is filed; and
      - (B) verifying that the address of the municipality's website has been provided to the lieutenant governor in order to meet the requirements of Subsection [20A-11-103\(5\)](#); or
    - (ii) submitting a copy of the statement to the lieutenant governor for posting on the website established by the lieutenant governor under Section [20A-11-103](#) no later than two business days after the statement is filed.
- (11) (a) If a candidate fails to timely file a campaign finance statement required under Subsection [\(4\)](#) or [\(5\)](#), the municipal clerk or recorder:
- (i) may send an electronic notice to the candidate that states:
    - (A) that the candidate failed to timely file the campaign finance statement; and
    - (B) that, if the candidate fails to file the report within 24 hours after the deadline for filing the report, the candidate will be disqualified; and
  - (ii) may impose a fine of \$50 on the candidate.
- (b) The municipal clerk or recorder shall disqualify a candidate and inform the appropriate election official that the candidate is disqualified if the candidate fails to file a campaign finance statement described in Subsection [\(4\)](#) or [\(5\)](#) within 24 hours after the deadline for filing the report.
- (c) If a candidate is disqualified under Subsection [\(11\)\(b\)](#), the election official:
- (i) shall:
    - (A) notify every opposing candidate for the municipal office that the candidate is disqualified;
    - (B) send an email notification to each voter who is eligible to vote in the municipal election office race for whom the election official has an email address informing the voter that the candidate is disqualified and that votes cast for the candidate will not be counted;
    - (C) post notice of the disqualification on a public website; and
    - (D) if practicable, remove the candidate's name from the ballot by blacking out the candidate's name before the

ballots are delivered to voters; and

(ii) may not count any votes for that candidate.

- (12) An election official may fulfill the requirements described in Subsection [\(11\)\(c\)\(i\)](#) in relation to a mailed ballot, including a military overseas ballot, by including with the ballot a written notice:
- (a) informing the voter that the candidate is disqualified; or
  - (b) directing the voter to a public website to inform the voter whether a candidate on the ballot is disqualified.
- (13) Notwithstanding Subsection [\(11\)\(b\)](#), a candidate who timely files each campaign finance statement required under Subsection [\(4\)](#) or [\(5\)](#) is not disqualified if:
- (a) the statement details accurately and completely the information required under Subsection [\(6\)](#), except for inadvertent omissions or insignificant errors or inaccuracies; and
  - (b) the omissions, errors, or inaccuracies are corrected in an amended report or in the next scheduled report.
- (14) A candidate for municipal office who is disqualified under Subsection [\(11\)\(b\)](#) shall file with the municipal clerk or recorder a complete and accurate campaign finance statement within 30 days after the day on which the candidate is disqualified.
- (15) A campaign finance statement required under this section is considered filed if it is received in the municipal clerk or recorder's office by 5 p.m. on the date that it is due.
- (16) (a) A private party in interest may bring a civil action in district court to enforce the provisions of this section or an ordinance adopted under this section.
- (b) In a civil action under Subsection [\(16\)\(a\)](#), the court may award costs and attorney fees to the prevailing party.

Amended by Chapter [45](#), 2023 General Session

# How to SUBMIT YOUR CANDIDATE PROFILE



The Lieutenant Governor's Office provides candidates with the opportunity to submit a candidate profile for the website, [VOTE.UTAH.GOV](https://vote.utah.gov). Your profile includes biographical information, a picture, and a short statement. The candidate profile portal may timeout during the submission process; it is recommended that candidates write out their profile details in a separate document to save their work.

## HOW DO I SUBMIT MY PROFILE?

1. Visit the website [VOTE.UTAH.GOV](https://vote.utah.gov). Select the button "Resources for Candidates, Political Groups & Parties" at the bottom of the page.
2. After being directed to a new page, select the option "Submit candidate profile."
3. You will be directed to the UtahID portal. If you do not have a UtahID account, you must create one to proceed. If you already have a UtahID account, simply log into your account.
4. After creating your UtahID account, you will be prompted for a PIN number. To obtain a PIN number, select your name in the dropdown menu then check your email.
5. After selecting your name in the dropdown menu, you will receive an email with your PIN number. Your PIN number will be sent to the email address that you provided on your declaration of candidacy. It will not be sent to the email address of your UtahID account.
6. After receiving your PIN number, enter it into the website and click "Submit."
7. After entering your PIN number, the website will prompt you to enter your candidate profile. After you are completed, click "Submit for Approval." You have the ability to save and edit your profile *before* the deadline.

## WHEN CAN I SUBMIT MY PROFILE?

- **Primary Election Candidates**  
**July 21, 2023 at 5:00 p.m.**
- **General Election Candidates:**  
**September 22, 2023 at 5:00 p.m.**

Please note that these deadlines are established by law. As a result, late submissions and edits cannot be accepted.

Do you need assistance with your candidate profile? Contact the Utah Lieutenant Governor's Office at (801) 538-1041 or [elections@utah.gov](mailto:elections@utah.gov). Open Monday – Friday, 8:00 am – 5:00 pm (state and national holidays excluded)



# CAMPAIGN FINANCIAL REPORT

Candidate Name \_\_\_\_\_

Street Address \_\_\_\_\_

Logan, Utah Zip Code \_\_\_\_\_

## REPORTING PERIOD

Reports are due by 5:00 p.m. on:

- \_\_\_ August 29, 2023 All Candidates in the Primary Election
- \_\_\_ October 5, 2023 Candidates eliminated in the Primary Election
- \_\_\_ October 24, 2023 Candidates not in a Primary OR Candidates who won in the Primary Election
- \_\_\_ November 14, 2023 All Candidates in the General Election
- \_\_\_ December 21, 2023 All Candidates in the General Election

Name of office \_\_\_\_\_

### Contributions

1a. Aggregate total of contributions under \$500.00 ..... \$ \_\_\_\_\_

OR

1b. Itemized total of contributions totaling \$500.00 or more ..... \$ \_\_\_\_\_

*(Form "A" total from other side of this sheet)*

### Expenditures

2a. Aggregate total of campaign expenditures under \$500.00 ..... \$ \_\_\_\_\_

OR

2b. Itemized total of campaign expenditures ..... \$ \_\_\_\_\_

*(Form "B" total from other side of this sheet)*

3. Balance at the end of the reporting period ..... \$ \_\_\_\_\_

*(Difference between lines 1 and 2)*

Signed \_\_\_\_\_ Date \_\_\_\_\_

*(Candidate)*

*NOTE: If a candidate receives \$500 or less and spends \$500 or less, he or she can report the total amount of all contributions and expenditures.*

DISCLOSURE STATEMENT

(Sample)

STATE OF UTAH

:ss.

COUNTY OF CACHE

CITY OF LOGAN, UTAH

DISCLOSURE STATEMENT (Conflict of Interest)

The undersigned, being first duly sworn, deposes and states:

1. I am the *(name of office)* \_\_\_\_\_ of the City of \_\_\_\_\_ and my address is \_\_\_\_\_, Utah.
2. I am also an *(officer, director, employee)* of *(name of business)* \_\_\_\_\_ located at \_\_\_\_\_, Utah.
3. I receive compensation from *(name of business)* \_\_\_\_\_ in the sum of \$ \_\_\_\_\_ for *(describe work)* \_\_\_\_\_.
4. *(I, my spouse, my children)* \_\_\_\_\_ own \_\_\_\_\_ % of *(name of business)* \_\_\_\_\_.
5. If the City awards the contract to *(name of business)* \_\_\_\_\_, I will benefit from the award for the following reason(s) \_\_\_\_\_.
6. I have been hired by *(name of business)* \_\_\_\_\_ to assist the business to *(insert purpose business hired official to assist it in its relationship with City)* \_\_\_\_\_ for which I will receive \$ \_\_\_\_\_.
7. I have a personal interest *(or investment)* in *(description)*, \_\_\_\_\_ which is a matter for council/commission action.
8. I am an *(officer, director, agent, employee, or owner)* of a substantial interest in *(name of business)* \_\_\_\_\_ which is subject to regulation by the City. The precise nature of my interest is *(description of interest)* \_\_\_\_\_

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Print Name \_\_\_\_\_

Signature \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Notary Public: \_\_\_\_\_

Residing at: \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

truthful, provable, and relevant to my campaign.

**MASTER BALLOT POSITION LIST, RANDON SELECTION AND PROCEDURES**

In accordance with Utah Code Section 20A-6-305, Utah Lieutenant Governor Deidre M. Henderson hereby establishes the Master Ballot Position List, establishes written procedures for election officials to use the Master Ballot Position List, establishes written procedures for the Lieutenant Governor in conducting the randomization in a fair manner, and provides a record of the random selection process used.

In accordance with Utah Code Section 20A-6-305, election officers shall use the Master Ballot Position List for the current year 2022-2023 to determine the order in which to list candidates on the ballot for any election held during those years.

To determine the order in which to list candidates on the ballot, the election officers shall apply the randomized alphabet using: the candidate’s last name;

The Lieutenant Governor’s Office conducted the randomization process by utilizing the randomization function in Microsoft Excel. The randomization was done in the presence of multiple witnesses, each of whom was affiliated with a different political party.

**\*\*NOTE: HOW YOU LIST YOUR NAME ON THE DECLARATION OF CANDIDACY IS HOW YOUR NAME WILL BE PRINTED ON THE BALLOT\*\***

**MASTER BALLOT LIST:**

- |               |               |
|---------------|---------------|
| <b>1 - Q</b>  | <b>14 - L</b> |
| <b>2 - P</b>  | <b>15 - W</b> |
| <b>3 - N</b>  | <b>16 - R</b> |
| <b>4 - U</b>  | <b>17 - F</b> |
| <b>5 - Y</b>  | <b>18 - G</b> |
| <b>6 - M</b>  | <b>19 - C</b> |
| <b>7 - E</b>  | <b>20 - X</b> |
| <b>8 - D</b>  | <b>21 - A</b> |
| <b>9 - T</b>  | <b>22 - V</b> |
| <b>10 - O</b> | <b>23 - Z</b> |
| <b>11 - H</b> | <b>24 - B</b> |
| <b>12 - K</b> | <b>25 - S</b> |
| <b>13 - I</b> | <b>26 - J</b> |



## PAST ELECTION RESULTS

### 2005 Primary Election Results

<u>Mayor</u>	<u>Total Votes</u>
Peter G. Brunson	551
Val Ewell	411
Steven C. Taylor	342
Randy Watts	1,325
Steven P. Woods	458

<u>Council</u>	<u>Total Votes</u>
Chris R. Laurence	277
Paul Morgan	880
Steve Thompson	1,770
Marc M. Karpowich	413
Tom Kerr	675
Tami Pyfer	1,783
Ryan M. Yonk	158

Total Registered Voters: 31,324  
 Voting Percentage: 9.67%

### 2005 General Election Results

<u>Mayor</u>	<u>Total Votes</u>
Peter G. Brunson	1,731
*Randy Watts	2,828

<u>Council</u>	<u>Total Votes</u>
Paul Morgan	2,058
*Steve Thompson	2,426
Tom Kerr	1,421
*Tami Pyfer	3,103

Total Registered Voters: 30,636  
 Voting Percentage: 14.88%  
**\*ELECTED**

### 2007 Primary Election Results

<u>Council</u>	<u>Total Votes</u>
Val Ewell	615
Robert Horning	191
Laraine Swenson	1,124
Jay A. Monson	1,240
Joseph C. Needham	640
Bryan Nielsen	89

Total Registered Voters: 24,165  
 Voting Percentage: 8.15%

### 2007 General Election Results

<u>Council</u>	<u>Total Votes</u>
Val Ewell	2,259
*Laraine Swenson	4,446
*Herm Olsen	4,684
Steven C. Taylor	2,132
*Jay A. Monson	3,722
Joseph C. Needham	3,234

Total Registered Voters: 28,454  
 Voting Percentage: 25.96%  
**\*ELECTED**

**2009 Primary Election Results**

<u>Mayor</u>	<u>Total Votes</u>
John P. Clay	121
Marc Haws	238
Mike Morrill	904
Randy Watts	1,102

<u>Council</u>	<u>Total Votes</u>
Brandon Brown	97
Holly H. Daines	1,248
Robert Horning	65
Dean W. Quayle	1,301
Steven G. Stokes	525
Chad A. Tilley	339
Tony Wegener	917

Total Registered Voters: 24,165  
 Voting Percentage: 9.79%

**2009 General Election Results**

<u>Mayor</u>	<u>Total Votes</u>
Mike Morrill	2,401
*Randy Watts	2,650

<u>Council</u>	<u>Total Votes</u>
*Holly H. Daines	2,822
*Dean W. Quayle	2,967
Steven G. Stokes	1,658
Tony Wegener	2,391

Total Registered Voters: 31,986  
 Voting Percentage: 15.79%

**\*ELECTED**

**2011 Primary Election Results**

<u>Council</u>	<u>Total Votes</u>
Nick Ball	77
Ken Cox	291
Jeff Ewing	239
Meri Fisher	153
Angela F. Fonnesbeck	474
Robert S. Horning	57
Tom Jensen	852
Ben Nilson	208
Herm Olsen	1,047
Jeannie S. Simmonds	660
Steven G. Stokes	282
Doug Thompson	673
Karl Ward	635

Total Registered Voters: 29,620  
 Voting Percentage: 6.36%

**2011 General Election Results**

<u>Council</u>	<u>Total Votes</u>
Angela F. Fonnesbeck	1,510
*Tom Jensen	2,052
*Herm Olsen	2,191
Jeannie F. Simmonds	1,470
Doug Thompson	1,531
*Karl Ward	1,821

Total Registered Voters: 29,620  
 Voting Percentage: 11.90%

**\*ELECTED**

### 2013 Primary Election Results

<u>Mayor</u>	<u>Total Votes</u>
Randy Watts	729
Craig Petersen	957
James Olson	487

### 2013 General Election Results

<u>Mayor</u>	<u>Total Votes</u>
Randy Watts	2,163
*Craig Petersen	2,616

**NOTE: Because there were not more than twice the number of candidates for the two council seats in the 2013 election. A Primary Election for those running for Council was not held.**

<u>Council</u>	<u>Total Votes</u>
*Holly H. Daines	3,532
*Gene Needham	2,635
Jess Bradfield	2,458
Richard West	94 (Write-In)
Steve Stokes	181 (Write-In)

Total Registered Voters: 29,227  
 Voting Percentage: 7.43%

Total Registered Voters: 31,986  
 Voting Percentage: 17.02%  
**\*ELECTED**

### 2015 Primary Election

**Council**

Karl B. Ward  
 Tom Jensen  
 Jeannie F. Simmonds  
 Herm Olsen

**NOTE: Because there was not more than twice the number of candidates for the three council seats in the 2015 election. A Primary Election for those running for Council was not held.**

### 2015 General Election Results

<u>Council</u>	<u>Total Votes</u>
Karl B. Ward	2,730
*Tom Jensen	3,089
*Jeannie F. Simmonds	3,157
*Herm Olsen	3,098

Total Registered Voters: 15,602  
 Voting Percentage: 29.96%

**\*ELECTED**

**2017 Primary Election Results**

<u>Mayor</u>	<u>Total Votes</u>
Hayden Eugene Nielson	134
Holly H. Daines	2,911
Brian Seamons	1,327
Kyle Barney	338

Total Registered Voters: 19,088  
 Voting Percentage: 24.89%

<u>Council</u>	<u>Total Votes</u>
Emmanuel Amador Herrera	385
Keith Schnare	863
Richard Steele	638
Paul R. Borup	683
Jess W. Bradfield	979
Amy Z. Anderson	1,629
Paul Rogers	1,143
Steve Thompson	1,067
Jens CK Trauntvein	562
April A. Mortensen	933

Total Registered Voters: 19,088  
 Voting Percentage: 24.89%

**2017 General Election Results**

<u>Mayor</u>	<u>Total Votes</u>
*Holly H. Daines	3,420
Brian Seamons	2,493

Total Registered Voters: 17,007  
 Voting Percentage: 34.90%

**\*ELECTED**

<u>Council</u>	<u>Total Votes</u>
*Jess W. Bradfield	3,684
*Amy Z. Anderson	3,757
Paul Rogers	2,088
Steve Thompson	1,567

Total Registered Voters: 17,007  
 Voting Percentage: 34.90%

**\*ELECTED**

**2019 Primary Election Results**

<u>Council</u>	<u>Total Votes</u>
Mark A. Anderson	3,094
Jeannie F. Simmonds	2,600
Abraham E. Verdoes	1,038
Ken Heare	1,530
Keegan Garrity	1,210
Gary Poore	631
Tom Jensen	2,111

Total Registered Voters: 18,498  
 Voting Percentage: 23.43%

**2019 General Election Results**

<u>Council</u>	<u>Total Votes</u>
*Mark A. Anderson	3,837
*Jeannie F. Simmonds	3,221
Abraham E. Verdoes	1,332
Ken Heare	2,138
Keegan Garrity	2,106
*Tom Jensen	2,543

Total Registered Voters: 22,505  
 Voting Percentage: 23.91%

**\*ELECTED**

**2021 Primary Election Results**

<u>Mayor</u>	<u>Total Votes</u>
*Holly H. Daines	3,283
*Dee Jones	1,596
R. Lowell Huber	192

Total Registered Voters: 22,826  
 Voting Percentage: 22.24%

<u>Council</u>	<u>Total Votes</u>
Not Enough Candidates Filed For Council To Have a Primary	

**2021 General Election Results**

<u>Mayor</u>	<u>Total Votes</u>
*Holly H. Daines	4,100
Dee Jones	2,485

Total Registered Voters: 20,776  
 Voting Percentage: 31.93%

**\*ELECTED**

<u>Council</u>	<u>Total Votes</u>
*Amy A. Anderson	4,237
Keegan Garrity	3,733
*Ernesto Lopez	4,313

Total Registered Voters: 20,776  
 Voting Percentage: 31.93%

**\*ELECTED**





