

Minutes of the meeting of the Logan Municipal Council convened in regular session on Tuesday, January 2, 2018 at 5:30 p.m. in the Logan City Municipal Council Chamber, 290 North 100 West, Logan, Utah. Chairman Tom Jensen conducting.

Councilmember's present at the beginning of the meeting: Chairman Tom Jensen, Councilmember Jeannie Simmonds, Councilmember Herm Olsen, Councilmember Amy Z. Anderson and Councilmember Jess W. Bradfield. Administration present: Mayor Holly H. Daines, Finance Director Richard Anderson, City Attorney Kymber Housley and City Recorder Teresa Harris.

Chairman Jensen welcomed those present. There were approximately 70 citizens in the audience at the beginning of the meeting.

OPENING CEREMONY:

The Logan City Police and Fire Department Honor Guard led the audience in the pledge of allegiance.

Dr. Ross Peterson gave the opening thought.

Oath of Office. Judge David C. Marx administered the Oath of Office to Mayor Elect Holly H. Daines, Councilmember Elect Amy Z. Anderson and Councilmember Elect Jess W. Bradfield.

Meeting Minutes. Minutes of the Council meeting from December 5, 2017 were reviewed and approved with minor changes.

ACTION. Motion by Councilmember Simmonds seconded by Councilmember Olsen to approve the December 5, 2017 minutes as amended and approve tonight's agenda. Motion carried unanimously.

Meeting Agenda. Chairman Jensen announced there is one public hearing scheduled for tonight's Council meeting.

Meeting Schedule. Chairman Jensen announced that regular Council meetings are held the first and third Tuesdays of the month at 5:30 p.m. The next regular Council meeting is Tuesday, January 16, 2018.

QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:

Logan resident Bronwyn O'Hara addressed the Council about an article in the newspaper regarding the signing of an Option to Purchase land for a future library site. She and others she has talked to feel this is not the best location for a library because of the traffic congestion with Logan High School and the Recreation Center. The difficulty of keeping high school students from parking in library parking, the fact that it's not one piece of property, and she feels the property site is too small for a library building. She

encouraged everyone who has an opinion on the new library and where it should be located to contact Mayor Daines and the Council. She urged the Mayor and Council to not locate the new library at the V-1 location and find another location that is more central.

Chairman Jensen said the Wonderbread property has been sold to another party and there is only an Option to Purchase on the V-1 property.

Mayor Daines said the new library location is just one of the difficult issues that the City will need to address. She announced at the January 16 Council meeting, there will be a Library Programming Report to inform the Council and public on what the needs of the new library are and an estimated budget will also be presented.

Chairman Jensen added a plan has been developed showing adequate or reasonably adequate parking on 100 South if the library were to be built there.

There were no further questions or comments for the Mayor or Council.

MAYOR/STAFF REPORTS:

Neighborhood Councils – Mayor Daines

Mayor Daines stated that two of her priorities as Mayor are Neighborhoods and Downtown. She would like to reinstate the Neighborhood Councils and hear from the citizens in the neighborhood to help identify problems/concerns. Given where councilmembers reside, she proposed the following neighborhoods for the Council to oversee:

Chairman Jensen - Wilson
Councilmember Simmonds – Adams
Councilmember Olsen – Hillcrest
Councilmember Anderson – Ellis
Councilmember Bradfield – Woodruff and Bridger

She stated that one of the councilmember's will need two assignments, and since Councilmember Bradfield lives on the West side, she asked if he would be willing to oversee both Woodruff and Bridger.

Mayor Daines would like the Council to reach out to as many citizens as possible and invite people to attend and participate. Previously, there was one Chair from each neighborhood and they all met together monthly with City staff and two councilmembers. There was an application process to be a Neighborhood Chair. The group format seemed challenging, as different neighborhoods had different concerns, and sometimes one single individual had a particular issue which perhaps didn't represent the neighborhood as a whole. As Mayor, she would also like to attend the meetings and said there are different meeting times that can be made depending on the needs of the neighborhood. She is compiling a list of those who are interested in serving on a Neighborhood Council and invited all who are interested to contact her directly or one of the councilmembers.

Chairman Jensen said he likes the idea of reestablishing neighborhoods and he would be willing to represent the Wilson area. He said some neighborhoods are too large for one person and there could be separate issues within the same neighborhood. He suggested having sub-groups in some of the larger neighborhoods.

Councilmember Olsen said he also likes the notion of a Neighborhood Council. He feels one of the impediments of someone participating is people are sometimes intimidated by the formality of the administration and Council. He suggested that the neighborhood meetings be held in the schools where people are more comfortable and he also feels that more will attend.

Mayor Daines said logistically if the meetings are held at a school then a school district employee must be in attendance to unlock/lock the building.

Councilmember Simmonds suggested that larger meetings could be held quarterly or semi-annually in the schools where the entire neighborhood is invited. From the larger group meeting, individuals report back to their neighborhood. She feels this will help take the Council out of controlling the meeting and make it more “organic”.

Mayor Daines said the neighborhoods need to set the agenda and be organized enough to select a chairman and let the City know what they as a neighborhood want to talk about.

Councilmember Anderson said holding the meetings in the neighborhoods is important because there are some who have transportation issues and may need to walk to the meeting location.

COUNCIL BUSINESS:

Planning Commission Update – Councilmember Simonds

Councilmember Simmonds reported the Planning Commission met once in December and discussed at great length a parking issue for a potential reception center on 200 East. The parking discussion highlights the challenge the City has both in providing adequate parking for an intermittent use and the concerns on roads such as 200 East because if overflow parking is needed then people will park elsewhere. She said, the Planning Commission is very careful to weigh all the issues in their decision-making process.

Council Vice Chair Position – Chairman Jensen

ACTION. Motion by Councilmember Olsen seconded by Councilmember Anderson to approve the nomination of Councilmember Jeannie Simmonds to serve as the Council Vice Chair for 2018. Motion carried unanimously.

**Proposed Logan Municipal Council Board & Committee Assignments for 2018 –
Chairman Jensen**

LOGAN MUNICIPAL COUNCIL - 2018 BOARD AND COMMITTEE ASSIGNMENTS

Tom Jensen Chair	Cache Metropolitan Planning Organization	1st Mon, 5:00 PM
	Cache Valley Center for the Arts	1st Thurs, 5:15 PM
	**CDBG	As req'd annually
	Fine Arts Committee (2)	As needed
	**Solid Waste Advisory Board- <i>County Exec Appoints</i>	Quarterly
	Storm Water Advisory Board	As needed
	Water and Sewer Board	3rd Thurs, 4:00 PM
Jeannie Simmonds Vice Chair	Audit Committee (2)	As needed
	**CDBG	As req'd annually
	Economic Development Committee (2)	2nd Thur, 3:30 PM
	Logan Cache Airport Advisory Board	1st Thur, 8:30 AM
	Neighborhood Council	TBD
	Planning Commission	2nd/4th Thur, 5:30 PM
Herm Olsen	CCEMS/Cache Cty Emerg Med Svcs- <i>Ambul (2)</i>	2nd Tues, 3:00 PM
	**CDBG	As req'd annually
	Golf Course Advisory Committee	3rd Thurs, 5:00 PM
	Light and Power Advisory Board	Quarterly
	Parks and Recreation Committee	3rd Thurs, 9:30 AM
	Renewable Energy Board (2)	1st Fri, 7:30 AM
Amy Anderson	Audit Committee (2)	As needed
	**Bicycle and Pedestrian Advisory Committee (BPAC)	2nd Wed, 11:30 AM
	**CDBG	As req'd annually
	Historic Preservation Committee	1st/3rd Mon, Noon
	Library Board	2nd Tues, 5:30 PM
	Transit Board	TBD
	Youth City Council	2nd/4th Thurs, 5:30 PM
Jess Bradfield	**ASUSU	Tuesday
	CCEMS/Cache Cnty Emerg Med Services- <i>Ambul.(2)</i>	2nd Tues, 3:00 PM

	**CDBG	As req'd annually
	Downtown Alliance	2nd Tues, Noon
	Economic Development Committee	2nd Thur, 3:30 PM
	Renewable Energy Board	1st Fri, 7:30 AM

Approved January 2, 2018

****Non-City Committees**

Vice Chair Simmonds expressed her appreciation of serving on the RECAB and Golf Course Advisory Board both of which she feels are very important.

Mayor Daines said in regards to the Transit Board, the City makes 5 appointments to this Board and two of the board members terms are expiring and she will appointment new members to serve.

Vice Chair Simmonds indicated that she would like to remain as a citizen representative on the Transit Board and, as long as she is serving on the Council she cannot serve as Chair of the Transit Board.

City Attorney Kymber Housley explained that the Transit Board is a legislative body appointment and is based on service miles for the representation. Traditionally, the Mayor has made a recommendation to the Council.

The Council are all in agreement to the Board and Committee assignments for 2018. Vice Chair Simmonds will remain on the Transit Board and Councilmember Anderson will serve as the Neighborhood Council Leadership representative.

No further Council business items were discussed.

ACTION ITEMS:

PUBLIC HEARING - Budget Adjustment FY 2017-2018 appropriating: \$2,636 for the Peer Court Program – Resolution 17-59

At the December 5, 2017 Council meeting, Finance Director Richard Anderson addressed the Council regarding the proposed budget adjustment.

Chairman Jensen opened the meeting to a public hearing.

There were no comments and Chairman Jensen closed the public hearing.

ACTION. Motion by Councilmember Olsen seconded by Vice Chair Simmonds to approve Resolution 17-59 as as presented. Motion carried unanimously.

Consideration of a proposed ordinance adopting modifications and additions to the Logan Municipal Code Section 13.12.050 regarding the Industrial Pretreatment Program – Ordinance 17-25

At the October 17, 2017 Council meeting, Environmental Director Issa Hamud addressed the Council regarding the proposed ordinance. The Logan City Environmental Department recommended modifications and additions to Logan City Code Section 13.12 that addresses the Industrial Pretreatment program. These modifications and additions are due to an order from the State of Utah Division of Water Quality (DWQ) after an audit of the City Code in August 2013. In a report from DWQ dated January 6, 2014 he was told that “the legal authority was found to be deficient” and that “the City must revise the legal authority” according to EPA regulation. The proposed ordinance has been revised and approved by Utah DWQ for the Council’s approval.

Mr. Hamud further stated that the City of Logan has had an approved Industrial Pretreatment Program since 1983. It started with one inspector and few industries, and the implementation of an oil and grease program. The City currently employs three full-time inspectors and the wastewater treatment manager who serves as the pretreatment coordinator. The pretreatment program service areas cover not just Logan City but the cities of Smithfield, Hyde Park, North Logan, Providence, River Heights and Nibley. The program regulates over 500 businesses, with 37 of them being in the Significant Industrial User (SIU) status under EPA designation.

ACTION. Motion by Vice Chair Simmonds seconded by Councilmember Anderson to adopt Ordinance 17-25 as as presented. Motion carried unanimously.

WORKSHOP ITEMS:

Budget Adjustment FY 2017-2018 appropriating: \$10,000 additional CCEMS contract funding toward the hiring of an additional firefighter (\$20,000 annually-\$10,000 for January-June 2018); \$39,173 additional funding the Willard Bay Mitigation grant received from Chevron. These funds will be used to continue the restoration of the Logan River; \$37,588 funds received from a vehicle insurance recovery toward the replacement of a police vehicle; \$67,102 funds received for alcohol enforcement – Resolution 18-03 – Richard Anderson, Finance Director

Finance Director Richard Anderson addressed the Council regarding the proposed budget adjustment.

The proposed resolution will be an action item and public hearing at the January 16, 2018 Council meeting.

Consideration of a request to add an additional firefighter position – Chief Brad Hannig, Fire Department

Chief Brad Hannig addressed the Council regarding the proposed addition of one firefighter position. He explained the fire administration has had three Assistant Chief positions for several years, but unable to utilize them due to using one of them as a Battalion Chief. Both Battalion Chief and assistant chief positions are necessary and vital to the organization. The new position will allow the fire department to backfill the ranks up to Assistance Chief, to include the third needed Battalion Chief. The third Assistant Chief gives the fire department the support in administration to manage the many

programs to include: EMS and Fire Training, Emergency Management, Airport Operations, Tech-Rescue and Hazmat. Furthermore, this will partly be funded by Cache County Emergency Management Service (CCEMS) to include EMS training and certification management for the County EMT's.

Chief Hannig said this has been the overall strategy for the fire department to fill these positions but, they haven't been in the financial position to fill them under the current budget. However, due to recent changes in CCEMS budget allocations, this is now possible.

The annual cost of the new position is \$65,257. The recent changes in the CCEMS budget that were previously funded partially by Logan is \$45,000. Also, CCEMS has submitted a request for an additional \$20,000 to pay for the EMS coordination activities for the County conducted through this new position.

Councilmember Olsen said the underlying premise is to coordinate the emergency response for both the County and City to avoid duplication of both services and equipment. The coordination and cooperation emerging from this association are logical, reasonable and it works.

Consideration of a proposed ordinance adding Subsection (C) to 2.02.140 of the Logan Municipal Code Department of Finance; Director – Ordinance 18-01 – Mayor Daines

Mayor Daines explained the proposed ordinance regarding the Finance Director and said when she first served on the City Council there was a State statute in place that protected the City Finance Director, where other City department heads serve at the pleasure of the Mayor. She feels the Council should have an independent voice giving them financial information and as a former councilmember she appreciated that information and she supports this as Mayor. For some reason, the State statute was changed within the last year and was just realized by Logan City. Going by the current State statute, the Finance Director is no longer protected. Mayor Daines proposed that language be added to the Logan Municipal Code so any firing/hiring of a Finance Director would require joint approval of both the Mayor and Council.

The proposed ordinance will be an action item at the January 16, 2018 Council meeting.

Rezone – Consideration of a proposed rezone. Dan Larsen/Nibley Sixteen LLC, requests a rezone of 6.62 acres located at approximately 991 West 2200 South from Commercial (COM) to Mixed Residential (MR-20) – Ordinance 18-02 – Russ Holley, Planner

Planner Russ Holley explained the proposed rezone. The proponent is requesting to rezone approximately 5.86 acres of property from COM to MR-20. The area is currently vacant and fronts onto 2200 South along the South property boundary. The new extension of 1000 West will align along the West side of this property. The property located directly East is currently being considered for annexation into Logan City. The property has primarily been used for agricultural and grazing purposes in the past. The applicant's

intention is to combine this property with the adjacent 10-acre property currently already zoned MR-20, for the purpose of a larger more comprehensive multi-family development.

On December 14, 2017, the Planning Commission recommended that the Municipal Council approve the Nibley Sixteen Rezone project that amends the Official Logan City Zoning Map. The Planning Commission vote was 5-2 (Nay: Commissioner Newman and Dickinson). One public comment was made from a property owner to the West along the highway and was recently approached to sell a portion of his property to U-Haul, however, he did not want to sell only part of the land and he was against the RV Park when it came in. He also felt that when the road is completed it will have more trucks (especially from Miller's) that will travel along this road and it will not be a good location for housing due to noise and safety.

Mr. Holley said the two objections from Commissioners Newman and Dickinson were their concerns about road alignment and felt it would be better to have commercial on both sides of the road. He said there are a lot of areas in the City where the roadways are used to change zoning boundaries.

Logan Planning Commissioner Russ Price addressed the Council and said a lot of the thought process was whether cutting down the already limited commercial space would make it even harder for commercial. On a long-term basis, the Planning Commissioners would all like to know what this area should be. He supports the rezone because he feels it will be a reasonable buffer from the NR-6. He doesn't feel that single family homes should go right next to commercial property. He personally feels it would be good to start thinking about where we want commercial development to happen and to be proactive to make this happen.

Chairman Jensen said he feels that both sides of the street should be zoned the same. He was mistaken when he first read the description and thought that 10th West would not front this street and it does.

Planner Holley said 10th West will front the proposed area along the Western boundary. There is a small area that is in the annexation process at this time and will be MR-20 as well.

Councilmember Anderson said she read that Nibley will have truck restrictions and asked, will this proposed rezone become an extension of 10th West and create more truck traffic.

Planner Holley responded that going farther South, the road goes through residential neighborhoods and he does not anticipate the speeds and volume of traffic that we currently see on the upper portion of 10th West.

The proposed ordinance will be an action item and public hearing at the January 16, 2018 Council meeting.

Consideration of a proposed request from Country Manor to Dedicate Private Infrastructure – Mark Nielsen, Public Works Director

Chairman Jensen announced that the proposed request from Country Manor will be presented at the February 6, 2018 Council meeting.

OTHER CONSIDERATIONS:

No further considerations were addressed by the Council.

ADJOURNED. There being no further business to come before the Council, the meeting of the Logan Municipal Council adjourned at 6:30 p.m.

Teresa Harris, City Recorder