

Minutes of the meeting of the Logan Municipal Council convened in regular session on Tuesday, January 17, 2017 at 5:30 p.m. in the Logan City Municipal Council Chamber, 290 North 100 West, Logan, Utah. Chairman Holly H. Daines conducting.

Councilmember's present at the beginning of the meeting: Chairman Holly H. Daines, Vice Chairman Tom Jensen, Councilmember Herm Olsen, Councilmember S. Eugene Needham and Councilmember Jeannie F. Simmonds. Administration present: Mayor H. Craig Petersen, Finance Director Richard Anderson, City Attorney Kymber Housley and City Recorder Teresa Harris.

Chairman Daines welcomed those present. There were approximately 16 citizens in the audience at the beginning of the meeting.

OPENING CEREMONY:

Debbie Miller offered the opening thought/prayer and led the audience in the pledge of allegiance.

Meeting Minutes. Minutes of the Council meeting from January 3, 2017 were reviewed and approved with minor changes.

ACTION. Motion by Councilmember Olsen seconded by Vice Chairman Jensen to **approve the January 3, 2017 minutes as amended and approve tonight's agenda.** Motion carried unanimously.

Meeting Agenda. Chairman Daines announced there are three public hearings scheduled for tonight's Council meeting.

Meeting Schedule. Chairman Daines announced that regular Council meetings would be held the first and third Tuesdays of the month at 5:30 p.m. The next regular Council meeting is Tuesday, February 7, 2017.

QUESTIONS AND COMMENTS FOR MAYOR AND COUNCIL:

There were no comments or questions for the Mayor or Council.

MAYOR/STAFF REPORTS:

Updates on Projects/Issues – Mayor Petersen

Mayor Petersen stated he did not have any updates for the Council tonight but will instead give his State of the City address.

Board Appointment (Cache Valley Transit District) – Mayor Petersen

Mayor Petersen asked for ratification of Deborah D. Miller (new appointment), Dean Quayle (new appointment) and Glen Schmidt (reappointment) to serve on the Cache Valley Transit District Board.

ACTION. Motion by Vice Chairman Jensen seconded by Councilmember Olsen to **approve ratification of Deborah D. Miller, Dean Quayle and Glen Schmidt** as presented. Motion carried unanimously.

State of the City Address – Mayor Petersen

Mayor Petersen presented his State of the City address to the Council. He stated that a narrated version of the Power Point will be available January 24 on the Logan City Website.

- 2016 - 311 Non-Emergency Number Implemented
- 2016 - Community Bridge Initiative Projects: Rural Recycle Analysis, Tree planting at 2nd Dam, Urban Deer Survey and Social Media Assistance
- 2017 - Healthy Communities Grant Evaluation, Wastewater Co-Generation Analysis and Woodruff Neighborhood Survey
- Ongoing – Emphasis on Social Media (Facebook, Twitter and Instagram)
- 2017 – Municipal Election, Vote by Mail
- 2017 – Tour of Utah coming back to Logan
- 2016/2017 – South Corner of City Block, Property sold January 2017 and a new Hampton Inn will be built. Construction starts Spring 2017
- 2016/2017 – Emporium/Plaza45/Poco Loco – Purchased in May 2016 and a decision will be made on the future of these buildings in early 2017
- 2016 – New Logan City Website which has been a significant cost saving for the City
- 2017 – Document Management Software – Greatly improved storage and retrieval, requires digitization of documents
- 2016 – Sesquicentennial Celebration “A Trail Through Time”
- 2016/2017 – City’s Health Insurance has a new provider in 2016 going from Arches to Cigna
- 2016 – Risk Management and Insurance – Liability Coverage reduced deductible from \$1 million to \$100K, expanded coverage and increased coverage limits, saved over \$100,000
- 2016/2017 – The City received a State Grant for the Logan River and in 2016 finished the Conservation Action Plan. 2017 – First two projects: Bank Restoration at Stewart Nature Park and Sediment Pond at Rendezvous Park
- 2016 – Road Projects completed: 400 East 1000 North and 800 West from 600 North to 800 North
- 2016 – Neighborhood Road Projects – 350 South and Riverside Drive
- 2017 – 400 North Medians (300 East and 500 East Intersections)
- 2017 – Crossing at the “Y” and 700 South at Main Street
- 2017 – A Weather Station will be installed on City Block

- 2016 – Steep Dugway Sidewalk and Completion of Boulevard Trail
- 2016/2017 – Cemetery Roads resurfaced (two completed in 2016 and three to be completed in 2017)
- 2017 – Cemetery Water Line
- 2016 – Cemetery Entrance was completed with private funding
- 2016/2017 – Freedom Fire and Laser Show (RAPZ)
- 2017 – Eight Pickleball Courts to be completed with the help of RAPZ funding
- 20216 – Trapper Park (RAPZ)
- 2016 – Trail to Trapper Park (RAPZ)
- 2016/2017 – Canyon Connector Trails (RAPZ) Logan, USU, UDOT Partnership, Two UDOT Grants: \$317,000, Design in 2016 and Construction in 2017
- 2016/2017 – Countryside Village Park (RAPZ)
- 2017 – Merlin Olsen Park (RAPZ)
- 2016 – Highline Trail (County RAPZ)
- 2017 – Rendezvous Park Connection Trail (RAPZ)
- 2016/2017 – Canyon Road Canal Trail (RAPZ) 2016-Trail fenced and opened, 2017-Trailhead to be constructed at 700 East
- 2016/Ongoing – Community Gardens
- 2017 – Hydro 3 Upgrade at 3rd Dam, Construction starts Fall of 2017
- 2016/2017 – Energy, Efficient, Decorative Street Lights. 2016: 100 North West of Main, Center Street East of Main and 400 North – Main to 700 East
- 2017 – South Main lights installed
- 2016 – New Light & Power Building. Environmentally friendly with solar panels and ground source heat pump
- 2016 – Sub Station #6 transformer installed
- 2016/2017 – Wastewater Treatment Facility. Funding secured, rate study completed February 2017, facility design to be completed Fall of 2017, scheduled completion 2021
- 2016/2017 – New North Valley Landfill: Road constructed in 2016 cost savings of \$1,200,000, cell preparation in 2016 cost saving of \$1,750,000, cell lining in 2017, landfill opens in Fall of 2017
- 2016/2017 – Police: Shoot House completed with private funding, safe exchange zone, recruiting incentives
- 2016/2017 – Fire: Call volume and transfers increased
- 2016/2017 – Licensing and Permitting: 2016 Online Website completed, 2017 Online Permitting to be completed
- 2017 – Online Occupancy Map
- 2016/2017 – 200 East (200 South – 300 South) Subdivision: Eight lots sold in December, First Homes to be started Spring, 2017
- 2016/2017 – Wayfinding Signs: Phase 2 in 2016 and Phase 3 in 2017
- 2016 – Active Recreation Signage completed with help from Bear River Health Department Grant
- 2016/2017 – 2016 Hillcrest Neighborhood Plan completed, 2017 Woodruff, Urban Forest and Bridger Plans to be completed
- 2016/2017 – 500 North 600 East Roundabout: \$750,000 received in CMAQ Funds, USU Funding for Aggie theme in the middle

- 2016 – Facade Grants received and projects completed for Even Stevens, Sportsman, Jack’s Pizza
- 2016/2017 – Main Street Planters
- 2016/2017 – Quayle Meadows Subdivision
- 2016 – Berntson Subdivision: From 112 lots, most at 6,000 square feet to 76 lots at 8,000 square feet and larger
- 2016 – Deer Pen Subdivision
- 2016 – R-4 Rezone for the Hillcrest, Wilson and Woodruff Neighborhoods
- 2016 – Library Activities: Centennial Celebration on April 18, 2016, Storytelling Festival
- 2016/2017 – New Library building: Site analysis was completed in 2016, most of the funding has been identified, finalize location in 2017
- Ongoing – Logan’s financial condition is excellent. Great reviews from external auditors, healthy reserve balances, outstanding debt down from \$60 to \$48/capita, maybe a little tighter in 2017
- 2017 – Logan rated #5 Best Performing City by the Milken Institute

Mayor Petersen thanked the citizens of Logan, Logan City Council and Logan City Employees for another great year.

Chairman Daines thanked Mayor Petersen for his State of the City report and for his leadership.

Vice Chairman Jensen said we have done a lot of trail and river improvements and he asked if we can use the Logan River for kayaking and tubing.

Mayor Petersen responded using the Logan River for kayaking and tubing is under consideration at this time.

Presentation: SR 30 Project – Mike Pepper, KMP Planning

UDOT Representative Rod Terry addressed the Council. He said the SR 30 Project is currently in the environmental process and funding has not been identified at this time.

Mike Pepper with KMP Planning addressed the Council. He said the purpose of the presentation is the following:

- To provide an update on the status of the Study
- To present the Study Purpose and Need
- To present the results of Level 1 screening and gather input
- To present bicycle use alternatives for further evaluation in the EIS and gather input
- To highlight the Level 2 screening process, key criteria and requirements

The expected General Schedule is the following:

- EIS Notice of Intent – August 2016
- Public Meeting #1 – Scoping – September 28, 2016
- Purpose and Need – September – October 2016

- Stakeholder Working Group Meeting #1 – October 19, 2016
- Study Alternatives – October – February 2017
- EIS Technical Evaluation and Consultation
- Draft EIS – Fall 2017
- Final EIS – May 2018

Alternatives Screened in Level 1 – All action alternatives will include safety improvements; widened shoulders, and left and right turn lanes at intersections

Alternative 1: Transportation systems and demand management. Maintain two lanes SR 23 to 1000 West, plus center median from 1000 West to 1900 West

Alternative 2: Off-corridor improvements on 3000 North and 600 South. Add capacity to either 3000 North or 600 South

Alternative 3: Three-lane highway with safety improvements. Add passing lanes for a continuous 3 lane roadway

Alternative 4: Four-lane highway with safety improvements. Two travel lanes each direction – no center median; SR 23 to 1000 West

Alternative 5: Five-lane highway with safety improvements. Two travel lanes each direction, plus center median; SR 23 to 1000 West

Alternative 6: Combination of two thru five lanes with safety improvements. Minimum number of lanes to meet purpose and need; Two, three or four lanes, plus center median; SR 23 to 1000 West. Five lanes including center median; 1900 West to 1000 West

Alternative 7: Reversible lanes with safety improvements. Three travel lanes from SR 23 to 1000 West; reverse one lane during AM and PM peak

Alternative 8: Couplet/Bridge with safety improvements. Maintain current two lane roadway; SR 23 to 3200 West. Add new two lane highway on bridge to reduce wetland impacts; 3200 West across marsh. Two travel lanes with center median plus westbound passing lane; 3200 West to 1900 West. Five lanes from 1900 West to 1000 West

Initial Overall Bicycle Use Alternatives:

- Buffer with bike lane
- Two-way protected bike path
- Roadway shoulder
- Two-way multi-use path

Option 1 – Shoulder path throughout

Option 2 – Two-way separated 10 feet wide path at just inside or outside edge of the clear zone. One side of highway only, urban section is shoulder only, plus 5 feet sidewalk

Final Discussion/Next Steps:

- Remaining Comments/Related Issues
- SR30/1000 West Intersection Discussion
- SWG Meeting #3 – February 2017 – tentative
- Local Government Presentation #2 – Fall 2017
- Additional Input: Phone - 435-554-1136 or Email - SR30study@utah.gov
- Additional Information: Website - udot.utah.gov/SR30study or newsletter

Chairman Daines thanked Rod Terry and Mike Pepper for their presentation.

COUNCIL BUSINESS:

Councilmember Olsen stated that he recently talked with a Logan citizen regarding concerns about air quality. He stated this citizen has asthma and would like to see more done to improve air quality.

Councilmember Olsen announced that from 6:00 – 8:00 p.m. this Thursday, January 19, 2017 in the City Hall Conference Room there will be a discussion regarding Air Quality. This is free and open to the public.

Councilmember Olsen also announced that Logan resident Megan Dattenmaier prepared a brochure regarding idling and air quality. He distributed this brochure to the Mayor, Council and others.

There was no further Council business discussed at this time.

ACTION ITEMS:

PUBLIC HEARING - Budget Adjustment FY 2016-2017 appropriating: \$156,554 from the sale of property on 200 East to be reimbursed to FHWA for their portion of the original cost of purchases; \$27,400 funds the Parks and Recreation Afterschool Program was awarded for this fiscal year. These funds will be used to support After School Programs in the Logan City School District; \$84,198 for the purchase of a Public Works vehicle ordered in FY 2016 but not received until FY 2017 – Resolution 17-02

At the January 3, 2017 Council meeting, Finance Director Richard Anderson addressed the Council regarding the proposed budget adjustments.

Chairman Daines opened the meeting to a public hearing.

There were no comments and Chairman Daines closed the public hearing.

ACTION. Motion by Councilmember Simmonds seconded by Councilmember Olsen to **approve Resolution 17-02** as presented. Motion carried unanimously.

PUBLIC HEARING - Consideration of a proposed resolution adopting a New Water Master Plan – Resolution 17-03

At the January 3, 2017 Council meeting, Public Works Director Mark Nielsen addressed the Council regarding the Water Master Plan. He introduced Steven Jones, Project Manager from Hansen, Allen and Luce who presented the master plan.

Mr. Jones stated the purpose of the master plan is to provide specific direction to the City of Logan for decisions that will be made over the next 5 to 40 years in order to help the City provide adequate water to customers at the most reasonable cost. Recommendations are based on City drinking water demand data and standards established by the Utah Division of Drinking Water.

He presented the following recommendations:

Source

1. It is recommended that the capacity of the Cliffside pump station should be increased by 2,350 gpm and the pumps should be upgraded to pump from the recommended higher head supply pipeline.
2. It is recommended to equip the River Park well, construct a new Jens Johansen Park well, and upgrade the 1000 North well for use in the drinking water system in order to meet future demands.
3. Additional wells should be located in the West, if possible. In particular, new sources would be especially beneficial in the far northwest and southwest areas of the Lower Zone.
4. It is recommended that the City apply for a source exemption.
5. It is recommended that redundancy be incorporated into the drinking water systems so that the City would have adequate water if their largest drinking water source were off line.

Storage

1. It is recommended that new storage be constructed for the Cliffside and Lower pressure zones. Two new tanks should be built: 1MG Cliffside Zone tank southwest of the existing Cliffside Tank and a 10MG tank on the Bluff between Sumac Drive and Quail Way at about 1450 East.
2. It is recommended that the City apply for a storage exemption.

Distribution

1. It is recommended to complete several fire flow projects that address existing deficiencies as soon as possible. Projects required to meet other existing deficiencies should also be completed as soon as possible. Future projects should be completed as needed.
2. It is recommended that transmission capacity be added so that future demands can be met without large pressure variations at service connections. In particular, significant transmission capacity should be added between the proposed Bluff Tank and the Lower pressure zone.

Organization

1. It is recommended that the Lower USU zone be combined into the Upper Zone and the Castle Hills and USU zones be combined.
2. The Hillcrest pump station should be modified so that water can be pumped directly out of the DeWitt Springs supply line up to the Hillcrest Tank,
3. It is recommended to set PRV's so that equalization storage is utilized while pressure fluctuations are controlled.
4. It is recommended to minimize pumping costs by:
 - a. Eliminating the Castle Hills pump station by installing a transmission line from the Hillcrest pump station with dedicated controls for the Castle Hills Tank.
 - b. Upgrading the Hillcrest pump station to pump from the DeWitt Spring pressure.
 - c. Installing a new pipeline at 1020 North 800 East to combine the Upper and Lower USU pressure zones.
 - d. Moving the Crockett well and possibly the 700 North well to the Lower presser zone and adding a pump station to move the water to the Upper pressure zone when needed.
 - e. Modifying the Cliffside pump station to pump from the high pressure transmission line.
5. Lower cost source water usage should be prioritized.
6. Water quality test results should be monitored. In particular, chlorine should be tested in areas the model identifies as having lower chlorine residual levels.
7. Water quality in areas identified as having higher age should be monitored.
8. It is recommended that the City use the water age model to make sure DBP sampling is occurring at the locations with the highest DBP production potential.

General

1. Development should be limited to elevations where adequate pressure can be maintained.
2. It is recommended that the City fund a pipeline replacement program.
3. It is recommended that the City continue updating the model as the water system changes.
4. It is recommended that the City could also reduce the energy intensity of the pump stations where possible.

Mayor Petersen commented that it's one thing to adopt the Water Master Plan and another to find a way to pay for it. Public Works Director Mark Nielsen has developed some very good ideas on ways to finance the Plan and this will come back to the Council in a future meeting.

Vice Chairman Jensen added that he sits on the Water and Sewer Board. He feels we are falling behind when it comes to the things mentioned in the Water Master Plan and budgeting needs to be more creative and we need to look at the Plan realistically. Chairman Daines opened the meeting to a public hearing.

There were no comments and Chairman Daines closed the public hearing.

ACTION. Motion by Councilmember Simmonds seconded by Vice Chairman Jensen to **approve Resolution 17-03** as presented. Motion carried unanimously

WORKSHOP ITEMS:

Budget Adjustment FY 2016-2017 appropriating: \$996,974 to transfer the proceeds from the sale of the 200 North corner block to the Capital Projects Fund; \$63,819 funds received this fiscal year for the Police Alcohol Grant - Resolution 17-04 – Richard Anderson, Finance Director

Finance Director Richard Anderson addressed the Council regarding the proposed budget adjustments.

The proposed resolution will be an action item and public hearing at the February 7, 2017 Council meeting.

CDBG Priorities and Goals for Program Year 2017 Annual Action Plan – Aaron Smith, CDBG Coordinator

CDBG Coordinator Aaron Smith addressed the Council regarding the CDBG Priorities and Goals for Program Year 2017 Annual Action Plan.

Project Updates

- Complete, but awaiting final closeout/drawdown
 - 2014, Low-Water Demonstration Garden
 - 2014 – Neighborhood Infrastructure
- Currently under construction
 - 2015 – 1800 South sidewalk (only sod installation remaining)
- Under contract, awaiting construction
 - 2015 – Rendezvous Park Railroad Crossing (\$30,000)
- Planned for spring/early summer 2017
 - 2015 – 300 South 100 West to 300 West sidewalk (\$280,000)
 - 2016 – 400 North medians (\$320,000)
 - 2016 – 400 East Center sidewalk (\$48,000)

Project Updates – 2016 Subrecipients

- Complete
 - Common Ground Roof
 - Whittier Center windows
- Underway
 - Bridgerland Literacy Program Materials (\$5,000)
 - Logan Family Center (AKA Family Information and Resource Center building upgrades (\$19,000)

Project Updates – Planning Projects

- Access and Mobility Plan
 - Inventory of parks, public infrastructure, and bus stops complete
 - Currently collecting winter conditions data for bus stops and corners

- Conducting workshops with stakeholder groups
- Completion Summer 2017
- Woodruff Plan
 - Inventory work complete
 - Woodruff resident's workshop scheduled for January 25, 7:00 – 9:00 p.m.
 - USU resident survey
 - Completion Fall 2017
- Historic District Updates
 - Draft 2 with consultants
 - Workshops upcoming with residents and stakeholders
 - Completion Spring 2017

PY 2017 Discussion – Consolidated Plan

- Consolidated Plan (ConPlan) 2014-2018
 - Identifies funding priorities for the program
 - Set funding marks for all priorities
- Priority 1 – Contribute to at least one significant neighborhood infrastructure or facility improvement in each eligible neighborhood over the course of five years, such as:
 - Sidewalks, curb and gutter
 - Park improvements, community gardens, or other gathering areas;
 - Improved lighting
 - Traffic calming measures
 - Elimination and prevention of slum and blight, through means such as the purchase and rehabilitation and/or clearance of blighted properties that pose a public health and safety concern.
 - Funding – Approximately 65 -70% over five years
- Priority 2 – Support Social services, nonprofit, or neighborhood initiatives that address community needs for low/moderate income residents, including but not limited to:
 - Domestic abuse programs
 - Volunteerism programs
 - Integration of the immigrant community
 - Senior home care programs
 - Job training initiatives
 - Transitional housing units
 - Public transit services
 - Affordable programming for kids
 - Basic financial management classes
 - Funding – Approximately 10 – 15% over five years
- Priority 3 – Administration and Planning, including but not limited to:
 - Basic grant administration (1 FTE) – Salary, benefits, operational expenses, training, supplies, etc.
 - Planning documents
 - Funding – Approximately 20% over five years

- Estimated funding allocations for PY2017 - \$425,000
 - Priority 1 – Infrastructure and Facilities - \$300,000
 - Priority 2 – Nonprofit Services Support - \$42,500
 - Priority 3 – Administration and Planning - \$82,500

- Goals and Priorities for PY2017
 - Public Infrastructure and Facilities
 - What areas of the City may be emphasized?
 - What types of projects would the City like to accomplish?
 - Nonprofit Service Support
 - Are there specific services that are lacking that CDBG can help to provide?
 - Are there programs that should be bolstered?
 - Are there particular groups of people who are in need of service?
 - Planning
 - Are there planning projects that should be given consideration?

- PY2017 Application Change
 - 1 to 1 match for low/moderate income clientele projects
 - Programs open to the general public
 - Does not include projects that target only Logan City residents (Housing)
 - May be waived with verifiable, minimum 1 year clientele tracking
 - HUD requires that funding for a project be no more than the % of Logan City residents that benefit.
 - Projects from PY 2016 have varied from 52% to 75% Logan City residents
 - If we fund a project for more than the % of Logan City residents we may have to repay funds
 - A 1 to 1 match will reduce this risk

PY 2017 Timeline

- February 7 – Public Hearing
 - Discuss goals and priorities
 - Finalize steering committee (Council member or designee)
- February 9 through March 9 – Application period
- March 16 – Steering Committee Meeting
- April 4 through May 2 – Public comment period
- May 2 – Public Hearing – Adoption of the Annual Action Plan and associated funding

There will be a public hearing on the CDBG Priorities and Goals for Program Year 2017 Annual Action Plan at the February 7, 2017 Council meeting.

Consideration of a proposed ordinance vacating a Utility Easement between parcels 02-083-0006, 02-083-0007, 02-083-0021 and 02-083-0025 in the Logan Business Park Subdivision located at approximately 1600 South Park Avenue – Ordinance 17-02 – Mark Nielsen, Public Works Director

Public Works Director Mark Nielsen addressed the Council regarding the proposed vacation of a Utility Easement. He stated the City of Logan received a petition to vacate a portion of a public right of way, and to vacate and reestablish public utility easements located at approximately 1600 South Park Avenue in the Logan River Business Park Subdivision.

Mr. Nielsen stated there are no utility easements in the area so there is no commercial or market value. At this time there is no opposition to the proposed vacation of the utility easement.

The proposed ordinance will be an action item and public hearing at the February 7, 2017 Council meeting.

OTHER CONSIDERATIONS:

There were no further items discussed by the Council.

ADJOURNED to meeting of the Logan Redevelopment Agency

Chairman Daines welcomed those present. There were approximately 5 citizens in the audience at the beginning of the meeting.

ACTION ITEM:

PUBLIC HEARING - Consideration of a proposed resolution approving Agency Assistance in Neighborhood Nonprofit Housing Corporation’s “Welcome Home – Own in Logan” Program – Resolution 17-01 RDA

At the January 3, 2017 Council meeting, Economic Development Director Kirk Jensen addressed the Council regarding the proposed resolution. He explained that Neighborhood Nonprofit Housing Corporation (NNHC) has currently expended all available “Welcome Home” funding that was awarded to NNHC from the RDA. NNHC is planning to apply for more CDBG funds but these funds will not be available until July 2017. In order to maintain the program and to assist Logan City in its efforts to attract homebuyers to the City, the request of \$75,000 in RDA Affordable Housing funds is being made at this time. He added that to date, the program has provided \$1,318,390 in funding to help 211 families purchase homes. The average income of participants is \$31,871 or 63% of the area median income. The average home was built in 1961, and the average purchase price is \$129,567. A total of 83% of all program participants are still in their homes. These statistics demonstrate that the program is working as intended; families are purchasing older homes in Logan City, and they are staying in these homes.

Chairman Daines opened the meeting to a public hearing.

There were no further comments and Chairman Daines closed the public hearing.

ACTION. Motion by Councilmember Simmonds seconded by Vice Chairman Jensen to **approve Resolution 17-01 RDA** as presented. Motion carried unanimously

ADJOURNED. There being no further business to come before the Council, the meeting of the Logan Redevelopment Agency adjourned at 7:00 p.m.

Teresa Harris, City Recorder