

# **LEE COUNTY BUILDING PERMITS REQUIRED INFORMATION**

## **ALL PERMITS:**

- DEED PLAT APPROVED BY PLANNING DEPT.  
(COURTHOUSE ROOM 302)
- SEPTIC / SEWER PERMIT \*If not pre-existing\*  
(DHEC BISHOPVILLE OR SUMTER)
- E911 ADDRESS INQUIRY  
(COURTHOUSE ROOM 301)
- PERMIT APPLICATIONS & FEES
- PERMITS WILL BE ISSUED FOR ALL THAT APPLY: BUILDING,  
ELECTRICAL, PLUMBING, GAS & MECHANICAL,  
ALTERATIONS, RENOVATIONS, ROOFING AND RE-ROOFING,  
ADDITIONS TO INCLUDE MANUFACTURED / MOBILE HOMES

## **RESIDENTIAL NEW CONSTRUCTION, ADDITIONS & GARAGES/STORAGE:**

- 2 SETS OF DRAWINGS
- PLAN REVIEW FEE DUE WHEN SUBMITTED (See Fee Schedule)
- S.C LICENSED CONTRACTOR OR EXEMPTION

## **OWNER/BUILDER RESIDENTIAL:**

- OWNER MUST FILE NOTICE WITH THE CLERK OF COURTS
- OFFICE IN THE COURTHOUSE BEFORE APPLYING FOR PERMIT

## **ALL COMMERCIAL NEW CONSTRUCTION & ADDITIONS:**

- 3 SETS OF DRAWINGS THAT ARE SEALED AND SIGNED  
BY A S.C. LICENSED ARCHITECT AND ENGINEER
- PLAN REVIEW FEE DUE WHEN SUBMITTED

- S.C. LICENSED GENERAL COMMERCIAL CONTRACTOR OR
- EXEMPTION (WHEN GC REQUIRED, GC MUST OBTAIN  
PERMIT)

**NOTE:** MOBILE HOMES MAY ONLY BE USED FOR SINGLE FAMILY DWELLINGS.

**NOTE:** PERMITS ARE LEGAL DOCUMENTS. ANY CONTRACTOR OR OWNER THAT WISHES TO HAVE SOMEONE OTHER THAN THE LICENSED CONTRACTOR OR OWNER OBTAIN PERMITS MUST PROVIDE A WRITTEN, NOTARIZED AFFIDAVIT LISTING WHO MAY SIGN FOR THEM.