

**AUTHORIZED ADDRESS CHANGE REQUEST**

**OWNER NAME** \_\_\_\_\_ **DATE** \_\_\_\_\_

*If you own properties under different names, include sufficient information to identify all parcels you want updated.*

If owner is deceased or property is held by trustee other than yourself, please enclose a **copy** of any legal documents showing your authority to change the mailing address. Original documents will **not** be returned.

Check all appropriate boxes: **We are responsible for updating only those accounts listed below**

- Account # \_\_\_\_\_
- Account # \_\_\_\_\_
- Account # \_\_\_\_\_
- Account # \_\_\_\_\_
- Account # \_\_\_\_\_
- Mobile Home Account # \_\_\_\_\_
- Personal Prop Account # \_\_\_\_\_

**PLEASE PRINT**

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**NEW MAILING ADDRESS** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SIGN HERE → AUTHORIZED SIGNATURE** \_\_\_\_\_

BY SIGNING, I AFFIRM THAT I AM THE OWNER OF THIS PROPERTY [OR AUTHORIZED TO SIGN FOR] & UNDERSTAND THAT FUTURE MAILINGS WILL BE SENT TO THIS ADDRESS

**CONTACT PHONE NUMBER (DAYTIME)** \_\_\_\_\_

**CONTACT EMAIL** \_\_\_\_\_

**YOU CAN ALSO UPDATE YOUR MAILING ADDRESS ONLINE AT:**  
[https://www.co.laplata.co.us/departments/assessor\\_s\\_office/address\\_change\\_request.php](https://www.co.laplata.co.us/departments/assessor_s_office/address_change_request.php)

**PLEASE VERIFY CORRECT MAILING ADDRESS AND MAIL OR HAND DELIVER FORM TO THE ADDRESS BELOW:**

**LA PLATA COUNTY ASSESSOR'S OFFICE  
679 TURNER DR SUITE A  
DURANGO, CO 81303**

**Phone: 970-382-6221**

**IT'S EASY TO GO PAPERLESS FOR YOUR NOTICE OF VALUATION!  
SIMPLY GO TO OUR WEBSITE: [https://www.co.laplata.co.us/departments/assessor\\_s\\_office/electronic\\_notices.php](https://www.co.laplata.co.us/departments/assessor_s_office/electronic_notices.php)**