

To begin the electronic building permit process

1. Web search La Plata County or go
to

<https://cityview.laplata.co.us/>

2. Select “Register”.

You will need to register once.

You may sign in to the portal anytime after this.

3. Once registered, you may sign in and apply for a building permit.

Steps to apply

Step 1: Permit application-description and type. Use drop down buttons as needed.

Step 2: Location – Type in address of where the structure is being built.

Step 3: Contacts - This will not show on the property owner but will show the applicant. You may add contractor information to your application here.

Step 4: Upload files – add building plans, site plans, or any other information we may need to process your request.

Step 5: Review and submit- please review information prior to submitting project. Check the Captcha box to verify that you are not a robot. Follow the directions and submit the application.

Step 6: Submitted – You have successfully submitted your application, plans, and site plan.

****If this is a new single family residence, an addition or remodel where bedroom are being added, approvals for sanitation and water will be required. You may use our paper building permit application to provide this information. The application may be found on our website.**