



**Lancaster County  
Stormwater Advisory Council**

Minutes of the Meeting of March 28, 2018  
12:30 pm

Conference Room  
1033 W. Meeting Street  
Lancaster, SC 29720

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**Council Members Present:** Jeffrey Catoe, Kenneth Cauthen, Scott Edgar, Jon Hardy, Theodore Hoover, Penelope Karagounis and Benjamin Levine

**Staff Members Present:** Terrance Barr, Elizabeth Evans and Kristen Jones

**Guests Present:** John Gast, Keck and Wood

County Engineer Scott Edgar gave a PowerPoint presentation about stormwater.

1. Call to Order: Scott Edgar called the meeting to order at 1pm
2. Mr. Edgar Updated the Council on the following items:
  - a. June 30, 2017: County Engineer started
  - b. Coordination with Keck and Wood concerning MS4 Implementation
    - o Mr. Edgar thanked K&W for their assistance during the transition
  - c. September 1, 2017: Revised Stormwater Management Plan SWMP submitted to DHEC
  - d. September 2017: Stormwater staff prepared three documents to explain the fee imposed on panhandle residents
  - e. DHEC representatives came to Council subcommittee meeting to discuss MS4 regulations and responsibilities
  - f. September 15, 2017: Ordinance 2017-1455 Establishment of Stormwater Management Utility filed with Clerk
  - g. October 2017: Stormwater webpage launched with basic stormwater information
  - h. October 2017: Fee was included in tax bills
  - i. January 1, 2018: LC Stormwater began issuing stormwater permits in panhandle
  - j. January 29, 2018: Elizabeth Evans joined the team
  - k. Entered into lease for Indian Land Service Center office
  - l. February 20, 2018: Terrance Barr joined the team
  - m. March 1, 2018: Kristen Jones joined the team

3. Stormwater Staff Updates:
  - Kristen Jones, Elizabeth Evans and Terrance Barr gave brief overviews of their background and duties in the Stormwater Department.
4. Present Goals:
  - a. Relocate to Indian Land office: Mr. Edgar gave an update on the status of the relocation plan.
  - b. Implement program as we develop processes
  - c. Selection of project management software program: Mr. Edgar advised that staff is researching various software programs to use in coordination with fellow departments.
  - d. Finalize and implement checklist for staff and applicant use: Mr. Edgar stated that contractors do not read regulations but they follow checklists.
  - e. Review and revise UDO: Mr. Edgar advised that the Stormwater Department will be reviewing the UDO and will be making recommendations in coordination with the Planning Department.
  - f. Develop an illicit discharge ordinance: Mr. Edgar will draft an illicit discharge that will include penalties for violations.
  - g. Additional Staff: Mr. Edgar advised that he intends to expand the department by the addition of an inspector and a community outreach specialist.
  - h. Schedule for future meetings: it was decided that the next meeting will occur on June 13 at 4pm in the Conference Room at 1033 W. Meeting Street.
5. Council Comments:
  - Mr. Hardy advised that most contractors are not aware of BMPs for stormwater.
  - Mr. Hoover asked if the residential fee is expected to increase
  - Mr. Edgar advised that the current residential fee will not be sufficient to fund capital improvement projects.
  - Discussion of the challenges of Black Horse Run and Old Bailes Road
6. Adjournment: