



Lancaster County, SC
LOCAL HOSPITALITY TAX FORM

Mail form & check to:
Lancaster County
Attn: Hospitality Tax
PO Box 1809
Lancaster, SC 29721
OR
Remit online:
bit.ly/lancastersctaxes

SC Retail Tax #

FEI OR SSN

DBA NAME

TAX MONTH/YR.

LOCATION ADDRESS

CITY, STATE, ZIP

REMITTANCE FREQUENCY

MAILING ADDRESS

CITY, STATE, ZIP

- Monthly
Quarterly
Annually

Must be postmarked by the 20th to
not be charged a late fee.

HOSPITALITY TAX COMPUTATION

- 1. GROSS SALES FROM PREPARED FOOD AND/OR 2.
2. BEVERAGES HOSPITALITY TAX= LINE 1 X 2% (.02)
3. PENALTY (IF LATE)= TAX DUE X 5% (.05) PER
4. MONTH TOTAL AMOUNT DUE (SUM OF 2 AND 3)

Please check all that may apply and provide updated information on the line provided:

- Change of ownership (include new ownership information) Change of mailing address Final remittance
Change of telephone number Business sold (include date sold) Change of location address

Checks should be made payable to Lancaster County Treasurer. Include your DBA Name on check.

I certify that the information reported above is accurate and true to the best of my knowledge.

SIGNATURE

TITLE

DATE

PRINT NAME

TELEPHONE #

In accordance with Ordinance No. 2016-1402, Lancaster County has imposed a tax of 2% on the sale of prepared meals and beverages sold ready for consumption either on-premises or off-premises. The tax must be remitted to the County and is due by the 20th of the month following the closing date of the tax period. The tax is considered late if not postmarked on or before the 20th. If you have questions, need a copy of the County's Hospitality Tax Guidelines, or desire other assistance, please contact us at hospitalitytax@lancastersc.net or 803-416-9385.