

# Lancaster County Council Infrastructure and Regulation (I & R) Committee Regular Meeting Agenda

Tuesday, March 13, 2018

**County Council Conference Room  
County Administration Building  
101 N. Main Street  
Lancaster, SC 29720**

1. **Call to Order Regular Meeting – Committee Chair Larry Honeycutt** **3:00 p.m.**
2. **Approval of the agenda** *[deletions and additions of non-substantive matters]*
3. **Citizens Comments**
4. **Approval of Minutes from the February 13, 2018 I&R Committee regular meeting – pgs. 3-6**
5. **Discussion / Action Items**
  - a. **Ordinance 2018-1491 regarding Second Amendment to the Development Agreement Avondale Development**  
Ordinance Title: An Ordinance To Approve A Second Amendment To The Development Agreement Avondale Development; To Authorize Certain County Officials To Execute And Deliver The Second Amendment To The Development Agreement Avondale Development. – *John Weaver – pgs. 7-16*
  - b. Recycle Sites – *Jeff Catoe – pg. 17*
  - c. Transportation Alternatives Program (TAP) grant application for proposed sidewalks on River Road – *Penelope Karagounis – pgs. 18-20*
  - d. Tween Program at Parks and Recreation – *Katherine Walters/Hal Hiott/Mike Barnes – pgs. 21-23*
  - e. Summer Youth Program at Parks and Recreation – *Katherine Walters/Hal Hiott/Mike Barnes – pgs. 24-27*
  - f. FY 2016-2017 pool finance report (operating cost) - *Katherine Walters – pgs. 28-29*
  - g. Regional Recreation Site- Source of Funds for Purchase – *Steve Willis*

- h. Community Input for Library – Partnering with J. Marion Sims AND timeline update on libraries – *Rita Vogel*
- i. Discussion of Library – *Terry Graham*
- j. Litter throughout the County – *Larry Honeycutt*

6. **Executive Session**

- a. *Discussion incident to two (2) proposed contractual matters: SC Code Section 30-4-70(a)(2).*

7. **Adjournment**

*Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.*

*Lancaster County Council Infrastructure and Regulation Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: [www.mylancastersc.org](http://www.mylancastersc.org)*



Members of Lancaster County Council  
I & R Committee

Larry Honeycutt, District 4, Chairman  
Terry Graham, District 1  
Billy Mosteller, District 3

**DRAFT**

## **Minutes of the Lancaster County Council Infrastructure and Regulation (I & R) Committee Regular Meeting**

101 N. Main Street, Lancaster, SC 29720

Tuesday, February 13, 2018

Council Members present were Larry Honeycutt, Terry Graham, Billy Mosteller and Charlene McGriff. Also present were John Weaver, Steve Willis, Sherrie Simpson, Chelsea Gardner, Allen Cook, David Wilson, Jeff Catoe, Kim Hill, Rita Vogel, Nicholas Miller, various department heads and citizens. A quorum of the Lancaster County I & R Committee was present for the meeting.

The following press were notified of the meeting by e-mail in accordance with the Freedom of Information Act: *Lancaster News*, *Kershaw News Era*, *The Rock Hill Herald*, *Fort Mill Times*, Cable News 2, Channel 9 and the local Government Channel. The agenda was posted in the lobby of the County Administration Building and also on the county website for the required length of time.

### **Call to Order**

Committee Chairman Larry Honeycutt called the regular meeting to order at approximately 3:00 p.m.

### **Approval of the Agenda**

Billy Mosteller moved to approve the agenda as written. The approval of the agenda passed by unanimous vote of 3-0.

### **Citizens Comments**

Janine Gross, 15155 Legend Oaks Court, Indian Land, SC, spoke regarding the accomplishments made by the Lancaster Animal Shelter Supporters (LASS) in 2017.

## Approval of Minutes

Terry Graham moved to approve the minutes from the January 9, 2018 I & R Committee regular meeting. Seconded by Billy Mosteller. The approval of the January 9, 2018 I & R Committee regular meeting minutes passed by unanimous vote of 3-0.

## Discussion / Action Items

### **Airport Discussion.**

Paul Moses introduced Allen Cook, an Airport Commission member. He explained that Allen Cook was on the Airport Commission Committee that put together the quote for the TUG, which is a tow tractor for aircraft. Paul Moses provided a handout about the Lancaster County Airport, attached as Schedule A. Allen Cook provided a handout, attached as Schedule B, which explained airport TUGS and gave a quote for the cost of the TUG. He stated that the airport needs a tug due to the airport expansion and the possibility of having more jets at the airport. Kim Hill noted that the TUG request will be a part of the next fiscal year budget request for the airport.

### **Reid Pointe HOA – post 915 roads (Extension Request) and discussion of return of letter of credit to the HOA.**

David Wilson, an attorney for the Reid Pointe Home Owners Association (HOA), provided a summary of what the Reid Pointe HOA has done up to this point to try to get their subdivision's roads accepted into the County road system. He stated that they have tried to work with the developer without success. He noted that the HOA has provided a letter of credit.

Larry Honeycutt stated that he has been to look at the roads in the Reid Pointe subdivision with Jeff Catoe, the Director of Public Works. Jeff Catoe stated that the roads in the Reid Pointe subdivision have been inspected by the County staff. He noted that the roads look alright aesthetically, but that the sub-grade underneath needs work. He provided a handout, attached as Schedule C, detailing the roads in the Reid Pointe subdivision. He stated that it would take approximately four hundred and eighty five thousand dollars (\$485,000.00) to get the roads in the Reid Pointe subdivision up to the required standards for acceptance into the County road system. He did note that that price can fluctuate.

Lisa Byrd, 2974 Arthur Road, Indian Land, SC, asked the Committee if they would consider returning the letter of credit to the HOA.

Larry Honeycutt stated that John Weaver will be in touch with the HOA about the possibility of creating a Special Tax district for the Reid Pointe subdivision for upgrading their roads for acceptance into the County road system and about the possible return of the letter of credit to the HOA.

## **Ashley Glen HOA – post 915 roads (Extension Request) OR Legacy Road.**

Larry Honeycutt stated that he and Jeff Catoe rode through the Ashley Glen subdivision and looked at the roads. Jeff Catoe stated that the subdivision's roads have been inspected and they have not found any problems. He noted that the final cap out was put on them in 2010. He stated that the drainage structures are good. Larry Honeycutt asked if all that the Ashley Glen subdivision is lacking is the deed to transfer the roads to the County and Jeff Catoe indicated that it was. John Weaver asked the Committee if Council was going to waive the letter of credit for this subdivision. He explained that the HOA can sign a quit claim deed in order to transfer the roads to the County.

Terry Graham moved to waive the letter of credit for the Ashley Glen subdivision HOA and that the County accept a quit claim deed from the HOA transferring the subdivision's roads into the County road system and that this item be moved to full Council with a favorable recommendation from the I & R Committee. Seconded by Billy Mosteller. The motion passed by unanimous vote of 3-0.

Jeff Catoe noted that if the Ashley Glen subdivision roads are Legacy Roads, then those roads were taken in "as is" and did not require a letter of credit.

## **Function of Library and vision for all 3 Libraries.**

Rita Vogel provided an update on services/programs offered by the County library: for example, they have programs for teens, adults, children and babies, they have faxing services, they field reference questions, they provide meeting rooms for non-profits, etc. She stated that the County library system has three (3) branches: Lancaster, Kershaw and Del Webb. She explained the library's "born to read program," which provides books to newborns. She noted that the County does have a Book Mobile which the staff takes to events, but that it is really just used for publicity now.

Terry Graham stated that libraries are changing and that they are becoming more just meeting rooms. Rita Vogel explained that libraries embrace change. She noted that the library needs more privacy for computer users and more computers. She stated that the library needs not just meeting rooms but more combination rooms, which can be used for both programming and meetings. Larry Honeycutt asked if the library needs more computers and less books in the future. Rita Vogel stated that printed book circulation is decreasing but that printed books will never go away altogether.

Rita Vogel provided her vision for all three of the branch libraries. She noted that Del Webb needs a new meeting room, a new conference room and an air lock. She noted that the children's area needs to be relocated and expanded and that the teen and young adult section needs to be expanded, among other items. For Kershaw, she stated that the entire branch needs to be relocated to Main Street. She explained that the Kershaw branch needs more space for shelving, dedicated space for computers, quiet study rooms and a staff bathroom. She explained that she

would like to see the Lancaster main branch on Main Street. She noted that she would like for the main branch to have a café, a teen space, additional meeting rooms, lower book cases or shelves, self check out, comfortable seating for the periodicals section and additional multi-purpose rooms.

Charlene McGriff asked if the designs for the branches have been completed. Rita Vogel indicated that the Library Board will be picking a project manager after the 15<sup>th</sup>. Charlene McGriff asked if the Board vision matches her vision and Rita Vogel stated that she has submitted her vision to the Board and that she thinks that the Board is in agreement with her vision.

### **Pending Projects Update (Animal Shelter and Garage).**

Nicholas Miller stated that the notice of award has gone out for the Animal Shelter. He stated that the County will now enter negotiations and then pick the site for the Shelter. Larry Honeycutt stated that if the farmers market location is not sufficient, then the County could look at the Steele property on Highway 521. John Weaver stated that the farmers market property will not work for the Shelter because of the setbacks and Nicholas Miller indicated that the farmers market property is not conducive to what the County has indicated that it wants in a Shelter. Hal Hiott stated that the farmers market property has a drainage problem.

### **Discussion of DSS Building.**

Nicholas Miller stated that the County has gotten quotes from three (3) or four (4) contractors to complete the renovations at the Department of Social Services (DSS) building. He noted that the project is on budget and that the County is working to obtain the necessary permits. Charlene McGriff asked if the County would be able to re-use the building with the renovations that are currently underway if DSS were to move to another building. Steve Willis stated that the renovations will be useful even if DSS relocates to another building.

### **Adjournment**

Billy Mosteller moved to adjourn the meeting. Seconded by Terry Graham. The motion to adjourn passed by unanimous vote of 3-0. The I & R Committee meeting adjourned at approximately 4:07 p.m.

Respectfully Submitted:

Approved by the I & R Committee

Sherrie Simpson  
Clerk to Council

\_\_\_\_\_  
Larry Honeycutt, Chairman

---

STATE OF SOUTH CAROLINA

)

ORDINANCE NO. 2018-1491

COUNTY OF LANCASTER

)

AN ORDINANCE

**TO APPROVE A SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT AVONDALE DEVELOPMENT; TO AUTHORIZE CERTAIN COUNTY OFFICIALS TO EXECUTE AND DELIVER THE SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT AVONDALE DEVELOPMENT.**

Be it ordained by the Council of Lancaster County, South Carolina:

**Section 1. Findings and Determinations; Purpose.**

A. The Council finds and determines that:

(a) Lancaster County is authorized by the South Carolina Local Government Development Agreement Act, codified as Sections 6-31-10 to -160, Code of Laws of South Carolina 1976, as amended, and by the Development Agreement Ordinance for Lancaster County, South Carolina, Ordinance No. 663, codified as Section 9.2.18 in Chapter 9 of the Unified Development Ordinance, to enter into development agreements with developers;

(b) Council approved a development agreement for the Avondale development between Sinacori Builders, LLC ("Developer"), and the County of Lancaster and that development agreement, dated November 28, 2016, is recorded in the records of the Lancaster County Register of Deeds in Deed Book 1018, Pages 15-42 (the "Development Agreement");

(c) Developer subsequently assigned it rights under the Development Agreement to D.R. Horton, Inc. ("Subsequent Developer"), pursuant to that certain Assignment and Assumption of Development Agreement dated and recorded January 26, 2017 in the records of the Lancaster County Register of Deeds in Deed Book 1029, Pages 34-38.

(d) at the request of the Subsequent Developer, Council passed Ordinance No. 2017-1478, which approved the First Amendment to the Development Agreement Avondale Development (the "First Amendment") and the First Amendment, among other things, approved amendments relating to certain road improvements at the intersection of Calvin Hall Road and Harrisburg Road.

(e) Subsequent Developer has acquired additional property which Subsequent Developer is requesting Council to include in the Development Agreement

B. It is the purpose of this ordinance to approve a second amendment to the Development Agreement with the amendment providing for additional property of Subsequent Developer to be included in the Development Agreement.

**Section 2. Approval of Second Amendment; Authorization to Act.**

A. The Council Chair and Council Secretary are each authorized, empowered and directed to execute, acknowledge and deliver a Second Amendment to the Development Agreement Avondale Development between D.R. Horton, Inc., a Delaware corporation and the County of Lancaster (the “Second Amendment”) in the name and on behalf of the County of Lancaster. The form of the Second Amendment is attached hereto as Exhibit A and all terms, provisions and conditions of the Second Amendment are incorporated herein by reference as if the Second Amendment were set out in this ordinance in its entirety. By adoption of this ordinance, the Council approves the Second Amendment and all of its terms, provisions and conditions. The Second Amendment is to be in substantially the form as attached to this ordinance and hereby approved, or with such minor changes therein as shall be approved by the officials of the County executing the same, their execution thereof to constitute conclusive evidence of their approval of any and all changes or revisions therein from the form of the Second Amendment attached to this ordinance.

B. The Council Chair and Council Secretary are each authorized to execute and deliver any related instruments, documents, certificates and other papers as are necessary to effectuate the purpose of this ordinance and the Second Amendment. The Council and its duly elected or appointed officers and any other County official are each authorized to take any and all action as may be necessary to effectuate the purposes of this ordinance and the Second Amendment.

**Section 3. Severability.**

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

**Section 4. Controlling Provisions.**

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, orders and resolutions, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

**Section 5. Effective Date.**

This ordinance is effective upon Third Reading.

SIGNATURES FOLLOW ON NEXT PAGE.

**AND IT IS SO ORDAINED**

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**LANCASTER COUNTY, SOUTH CAROLINA**

\_\_\_\_\_  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Larry Honeycutt, Secretary, County Council

Attest:

\_\_\_\_\_  
Sherrie Simpson, Clerk to Council

Planning Commission Public Hearing:	March 20, 2018	(Tentative)
First Reading:	April 9, 2018	(Tentative)
Second Reading:	April 23, 2018	(Tentative)
Council Public Hearing:	April 23, 2018	(Tentative)
Third Reading:	May 14, 2018	(Tentative)

**Exhibit A to Ordinance No. 2018-1491**

**Second Amendment to the Development Agreement Avondale Development  
between  
D.R. Horton, Inc., and the County of Lancaster**

See attached.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

(Space above this line for recording use)

STATE OF SOUTH CAROLINA            )  
  )  
COUNTY OF LANCASTER                )       **SECOND AMENDMENT TO THE  
  )       DEVELOPMENT AGREEMENT  
  )       AVONDALE DEVELOPMENT**

This **SECOND AMENDMENT TO THE DEVELOPMENT AGREEMENT FOR THE AVONDALE DEVELOPMENT** ("Second Amendment") is made and entered into as of the \_\_\_ day of \_\_\_\_\_ 2018, by and between **D.R. HORTON, INC.**, ("Subsequent Developer"), a Delaware corporation, and the **COUNTY OF LANCASTER** (the "County"), a body politic and corporate, a political subdivision of the State of South Carolina.

**RECITALS**

**WHEREAS**, the Development Agreement dated November 28, 2016 for the Avondale development was entered into by Sinacori Builders, LLC ("Developer"), a North Carolina limited liability company and the County (the "Development Agreement"). The Development Agreement is recorded in the records of the County Register of Deeds in Deed Book 1018, Pages 15-42;

**WHEREAS**, Developer subsequently assigned it rights under the Development Agreement to Subsequent Developer, pursuant to that certain Assignment and Assumption of Development Agreement dated and recorded January 26, 2017 in the records of the County Register of Deeds in Deed Book 1029, Page 34-38;

**WHEREAS**, at the request of Subsequent Developer, the First Amendment to the Development Agreement Avondale Development was approved by the County by passage of Ordinance No. 2017-1478 and the First Amendment, among other things, approved amendments relating to certain road improvements at the intersection of Calvin Hall Road and Harrisburg Road. The First Amendment is recorded in the records of the County Register of Deeds in Deed Book \_\_\_, Pages \_\_\_;

**WHEREAS**, Subsequent Developer has acquired additional property which Subsequent Developer is requesting to be included in the Development Agreement;

**WHEREAS**, Section 5.02 of the Development Agreement provides that amendments to the Development Agreement must be in writing and, for the amendment to be effective, it must be signed by the party against whom the amendment is sought to be enforced;

**WHEREAS**, it is the purpose of this Second Amendment to amend provisions of the Development Agreement so as to include additional property of Subsequent Developer.

### **SECOND AMENDMENT**

**NOW THEREFORE**, in consideration of the foregoing and the terms and conditions set forth in this Second Amendment, the receipt and sufficiency of such consideration being acknowledged by the parties, the parties to this Second Amendment intending to be legally bound, agree as follows:

**Section 1.** The above recitals are incorporated in this Second Amendment as if the recitals were set out in this Second Amendment in their entirety.

**Section 2.** The first recital to the Development Agreement is amended to read:

“WHEREAS, Developer has obtained the right to acquire certain real property consisting of approximately ~~179.35~~ 188.975 acres, more or less, located between Calvin Hall Road and Harrisburg Road in the Indian Land section of the County and known as the Avondale development.”

**Section 3.** The definitions in Section 1.02 of the Development Agreement, as last amended by the First Amendment, are further amended by adding definitions for “Ordinance No. 2018-1490,” “Ordinance No. 2018-1491,” and “Second Amendment”:

“(11A) ‘Ordinance No. 2018-1490’ means Ordinance No. 2018-1490 of the County zoning the land identified as Tax Map No. 0005-00-090.00 as Planned Development District (PDD-27).

(11B) ‘Ordinance No. 2018-1491’ means Ordinance No. 2018-1491 of the County approving the Second Amendment.

(14A) ‘Second Amendment’ means the Second Amendment to the Development Agreement Avondale Development, dated \_\_\_\_\_, 2018, and approved by passage of Ordinance No. 2018-1491.”

**Section 4.** Section 1.05 of the Development Agreement, relating to zoning, is amended to read:

“The Property is zoned Planned Development District pursuant to Ordinance No. 2015-1369 and Ordinance No. 2018-1490.”

**Section 5.** Exhibit A of the Development Agreement, relating to property description, is amended to read:

“Exhibit A  
Property Description

Avondale Development

Tax Map No. 1 – 0005-00-077.00  
Tax Map No. 2 – 0005-00-076.00  
Tax Map No. 3 – 0005-00-075.01  
Tax Map No. 4 – 0005-00-075.00  
Tax Map No. 5 – a portion of 0005-00-074.03  
Tax Map No. 6 – 0005-00-093.04  
Tax Map No. 7 – 0005-00-093.05  
Tax Map No. 8 – 0005-00-092.00  
Tax Map No. 9 – 0005-00-091.03  
Tax Map No. 10 – 0005-00-091.00  
Tax Map No. 11 – 0005-00-089.00  
Tax Map No. 12 – 0005-00-089.01  
Tax Map No. 13 – 0005-00-083.00  
Tax Map No. 14 – 0005-00-079.01  
Tax Map No. 15 – 0005-00-078.00  
Tax Map No. 16 – 0005-00-090.00 (owned by Subsequent Developer)”

**Section 6.** Exhibit E of the Development Agreement, as last amended by the First Amendment, relating to Laws and Land Development Regulations, is amended to read:

“Exhibit E  
Laws and Land Development Regulations

1. Ordinance No. 2015-1369, zoning the Property Planned Development District.
2. Ordinance No. 2015-1370, approving this Development Agreement.
3. The Development Agreement Ordinance for Lancaster County, South Carolina: Ordinance No. 663.
4. Unified Development Ordinance of Lancaster County (UDO): Ordinance No. 309, as amended as of the Agreement Date. The UDO includes Ordinance No. 328, as amended, as of the Agreement Date and which is cited as the Land Development Regulations of Lancaster County. A copy of the UDO is filed in the County Planning Department.
5. Land Development Regulations of Lancaster County: See Unified Development Ordinance of Lancaster County.
6. Article V, Chapter 26, Lancaster County Code of Ordinances, Road Construction Standards.

7. Ordinance No. 2017-1478 approving the First Amendment to this Development Agreement.
8. Ordinance No. 2018-1490, zoning the land identified as Tax Map No. 0005-00-090.00 as Planned Development District (PDD-27).
9. Ordinance No. 2018-1491, approving the Second Amendment to this Development Agreement.”

**Section 7.** County agrees to record this Second Amendment with the Lancaster County Register of Deeds within fourteen (14) days of the execution of this Second Amendment.

**Section 8.** (A)(1) The County represents that it has approved this Second Amendment by adoption of Ordinance No. 2018-1491 in accordance with the procedural requirements of the South Carolina Local Government Development Agreement Act, codified as Sections 6-31-10 to -160, Code of Laws of South Carolina 1976, as amended, Lancaster County Ordinance No. 663 and any other applicable law.

(2) The County represents that prior to the final reading of Ordinance No. 2018-1491 that at least two public hearings were held after publication of the required notice and the publication of a notice of intent to consider a proposed development agreement.

(B) Subsequent Developer represents and warrants that the execution, delivery and performance by the individual or entity signing this Second Amendment on behalf of Subsequent Developer has been duly authorized and approved by all requisite action on the part of Subsequent Developer.

**Section 9.** This Second Amendment may be executed in several counterparts, each of which shall be deemed an original, and such counterparts shall constitute but one and the same instrument.

**Section 10.** Upon submission of appropriate documentation of the expenditure, Subsequent Developer agrees to reimburse the County, not later than May 31, 2018, for the County's reasonable unreimbursed actual costs related to this Second Amendment. The cost reimbursement is limited to County payments to third-party vendors and service providers, including, but not limited to, attorneys.

**Section 11.** Upon execution of this Second Amendment by the parties, the Development Agreement consists of the Development Agreement as originally executed and recorded as amended by the First Amendment and this Second Amendment.

**Section 12.** This Second Amendment is effective upon its execution.

SIGNATURES FOLLOW ON NEXT PAGE.

**IN WITNESS WHEREOF**, D.R. Horton, Inc., has caused this instrument to be executed by its duly authorized Division President, all by order and authority duly granted by its corporate board of directors, as of the day and year first above written.

**D.R. HORTON, INC.**,  
a Delaware corporation

\_\_\_\_\_  
Witness #1

By: **THIS IS AN EXHIBIT AND NOT FOR EXECUTION**  
Brian Etheridge, Division President

\_\_\_\_\_  
Witness #2

STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_, a Notary Public of the County and State aforesaid, certify that Brian Etheridge personally appeared before me this day and acknowledged that he is Division President of D.R. Horton, Inc., a Delaware corporation, and that he, being duly authorized to do so, executed the foregoing for and on behalf of said corporation.

Witness my hand and official stamp or seal, this \_\_\_\_ day of \_\_\_\_\_, 2018.

NOTARY SEAL

\_\_\_\_\_  
Signature of Notary Public  
My Commission Expires: \_\_\_\_\_

COUNTY SIGNATURES FOLLOW ON NEXT PAGE.

**IN WITNESS WHEREOF**, the County of Lancaster, South Carolina, has caused this instrument to be executed by its duly authorized Chair and Secretary, as of the day and year first above written.

**COUNTY OF LANCASTER,  
SOUTH CAROLINA**

\_\_\_\_\_  
Witness #1

By: THIS IS AN EXHIBIT AND NOT FOR EXECUTION  
Steve Harper, Chair, County Council

\_\_\_\_\_  
Witness #2

\_\_\_\_\_  
Witness #1

By: THIS IS AN EXHIBIT AND NOT FOR EXECUTION  
Larry Honeycutt, Secretary, County Council

\_\_\_\_\_  
Witness #2

**STATE OF SOUTH CAROLINA  
COUNTY OF LANCASTER**

I, \_\_\_\_\_, a Notary Public of the County and State aforesaid, certify that Steve Harper personally appeared before me this day and acknowledged that he is Chair of the County Council of Lancaster County, South Carolina, a body politic and corporate, a political subdivision of the state of South Carolina, and that he, being duly authorized to do so, executed the foregoing for and on behalf of said County and that Larry Honeycutt personally appeared before me this day and acknowledged that he is Secretary of the County Council of Lancaster County, South Carolina, a body politic and corporate, a political subdivision of the state of South Carolina, and that he, being duly authorized to do so, executed the foregoing for and on behalf of said County..

Witness my hand and official stamp or seal, this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

NOTARY SEAL

\_\_\_\_\_  
Signature of Notary Public  
My Commission Expires: \_\_\_\_\_

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.

## Agenda Item Summary

Ordinance # / Resolution#: \_\_\_\_\_  
Contact Person / Sponsor: Jeff Catoe/Sonny Conner  
Department: Public Works  
Date Requested to be on Agenda: March 13, 2018

**Issue for Consideration:**

Discussion of Recycling Center hours.

**Points to Consider:**

Changing hours at certain Recycling sites due to daylight savings time.

**Funding and Liability Factors:**

**Council Options:**

**Recommendation:**

Discussion only.

## Agenda Item Summary

Infrastructure and Regulation Committee  
Contact Person: Penelope G. Karagounis  
Department: Planning Department  
Date Requested to be on Agenda: Tuesday, March 13, 2018

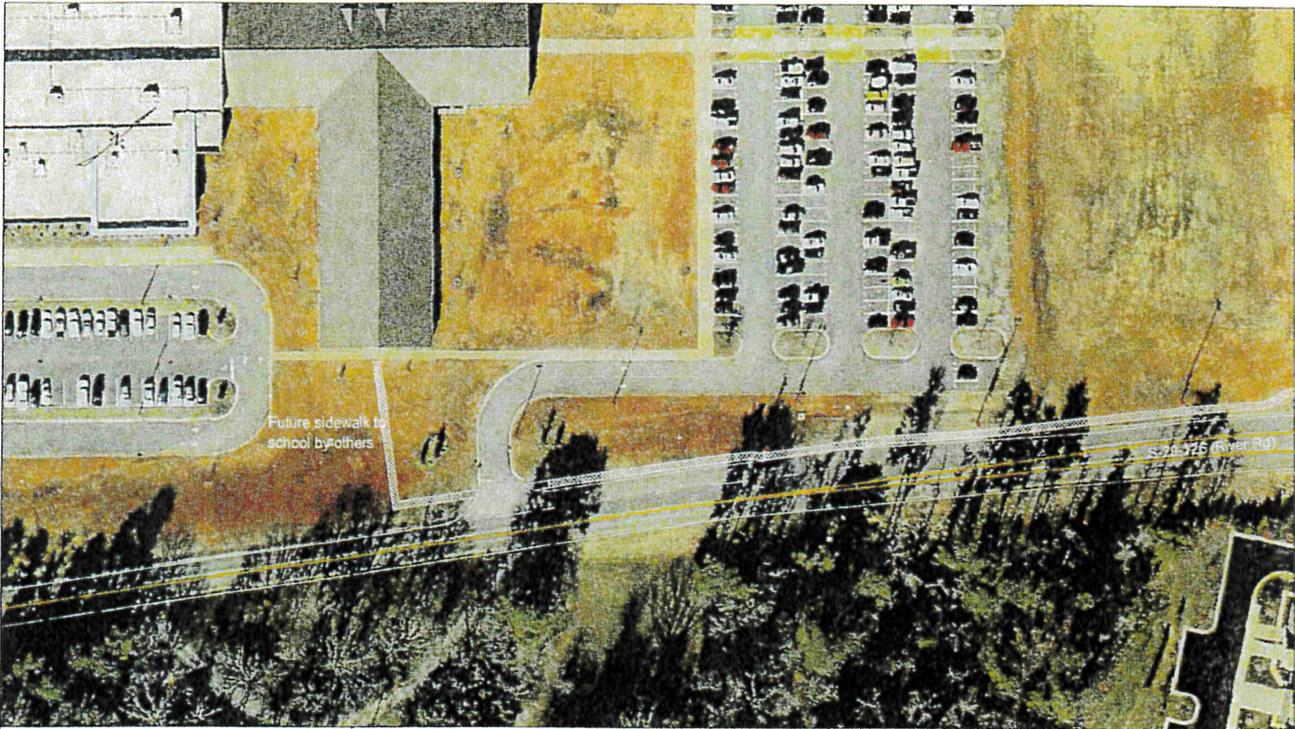
**Issue for Consideration:** Lancaster County would like to apply for the RFATS Transportation Alternatives Program (TAP) application for the FY 18-19 funding cycle. We would like to improve the pedestrian safety along River Road.

**Points to Consider:** This year's allocation is \$112,987 and it is a competitive grant application. If we are awarded, the County must provide a 20% match.

**Funding and Liability Factors:** 20% Match

**Council Options:** Council can approve or deny staff in applying for the TAP application

**Recommendation:** Staff recommends applying for the grant because the money can be used for pedestrian safety improvements along River Road. River Road currently serves the Indian Land Middle and High School.



MATCHLINE

 SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION ENGINEERING DIVISION CHESTER, S.C.	SPECIFIC LOCATION US 521 AND S-126		<h2>OPTION C</h2>	DRAWN BY: _____	CHECKED BY: _____
	SUBJECT TITLE SIDEWALK AT INDIAN LAND SCHOOLS	SCDOT FILE NUMBER _____		COUNTY LANCASTER	DATE: 8-2018 SCALE: 1"=60'

MATCHLINE



 SOUTH CAROLINA DEPARTMENT OF TRANSPORTATION ENGINEERING DIVISION CHESTER, SC	SPECIFIC LOCATION US 521 AND S-126		<b>OPTION C</b>	DRAWN BY _____ CHECKED BY _____	
	SCDOT FILE NUMBER _____	COUNTY LANCASTER		DATE: 3-2018 SCALE: 1"=60'	SHEET NO. 2 OF 2
SUBJECT TITLE SIDEWALK AT INDIAN LAND SCHOOLS					

## Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Mike Barnes, Hal Hiott & Katherine Walters

Department: Recreation

Date Requested to be on Agenda: March 13, 2018

### **Issue for Consideration:**

Based on citizen inquiries and concerns last year, there was definitely a want and a need for a program that I am calling a “**Tween Program**.” This is a program for rising 7<sup>th</sup>, 8<sup>th</sup>, and 9<sup>th</sup> grade kids whom parents feel are not quite ready to stay home by themselves. You know, those kids who think that they are old enough, but mom/dad have reservations and concerns. This would be a Summer Day Camp tailored to the interests and engagements of the kids this age. We would talk and teach about life skills, teach and practice water safety, expose kids to college dreams and career aspirations, and things along this line. While the argument can be made to offer this opportunity throughout the county because of need, I recommend that it initially be offered in a centrally located site for the county residents. We would register 40 kids attending this **Tween Camp**, and because of vacations and summer activities, our budget would be based on 30 kids attending weekly.

### **Points to Consider:**

The attached budget shows the projected revenues and expenses that this program would incur. Because of the nature of this program and the sheer lack of number of participants in this program compared with the other, the fee structure would need to be modified and strictly adhered to in order to produce a positive cash flow. Attached, you will see a **Tween Program-Springdale** budget, showing income and expenditures. The Program would be housed at the Springdale Recreation Center, and this program would utilize the lower gym, areas not used by our current Summer Day Camp, and different field trips. Many recreation programs throughout the state offer and address this need for their citizens via a “Teen Camp.”

Meal time would be a common time where both groups would be together, but we can separate them easily by lowering the curtain in our gymnasium. While the hours of operation would be similar, the daily operations, class structures, and timing would be totally different. While the current Summer Day Camp has daily attendance fees and additional Field Trip charges for those who choose to attend, the **Tween Program** would use weekly fees that included Field Trip prices. Because of staffing and busing, all would be required to attend.

### **Funding and Liability Factors:**

Revenues generated would cover expenses, produce a profit, and address a need and concern throughout the county.

### **Council Options:**

Approve or deny to spend monies for this program. As shown in the budget, it should produce a positive cash flow.

### **Staff Recommendation:**

Staff recommends approving to spend extra funds since it will create a positive cash flow, address a need and want of some of the citizens, and help and hopefully make a positive difference/impact in a participant’s life.

### **Committee Recommendation:**

## Tween Program-Springdale

<b>income-Tween</b>			
SDC registration	\$20 per person x 40 kids	\$800	shirt included (register 40 kids)
SDC fees	30 x \$100/week x 9 weeks	\$27,000	\$100 per week regardless of attending or not
SDC trips	30 x \$20/day x 1 day x 9 weeks	\$5,400	
SDC movies	30 x \$8/day x 1 day x 9 weeks	\$2,160	
SDC bowling	30 x \$8/day x 1 day x 9 weeks	\$2,160	
		<b>\$37,520</b>	
<b>expenses-Tween salaries</b>			
SDC site supervisor	\$12/hr x 8 hrs x 5 days/week x 9 weeks	\$4,320	8:30AM-5PM
SDC AM workers(2)	2 x \$8/hr x 6.5 hrs x 5 days/week x 9 weeks	\$4,680	6:30AM-1:00PM & 7:30AM-2PM
SDC PM workers(2)	2 x \$8/hr x 6.5 hrs x 5 days/week x 9 weeks	\$4,680	11:30AM-6PM & 11:30AM-6PM
SDC Tween Bus driver	\$11/hr x 6 hrs x 4 days/week x 9 weeks	\$2,376	no Friday FT- Bus Driver for other days
		<b>\$16056</b>	
<b>expenses-Tween supplies</b>			
<b>SDC T shirt</b>	\$6/shirt x \$40 kids	\$240	shirt included from registration fee
food/crafts/supplies	30 tweens x \$2.00/day x 45 days	\$2,700	
SDC trips	30 x \$18 x 1 day x 9 weeks	\$4,860	
SDC movies/local	30 x \$7/day x 1 day x 9 weeks	\$1,890	
SDC bowling/putt putt shirts	30 x \$7/day x 1 day x 9 weeks	\$1,890	
	5 x \$7/ per shirt x 3 shirts	\$105	
		<b>\$11,685</b>	
<b>total budgeted profit-Tween Program</b>		<b>\$9,779</b>	

## **Brief Synopsis of Tween Program**

Sign up 40 kids, rising 7<sup>th</sup> graders through rising 9<sup>th</sup> graders. This program is to be housed at Springdale-Lower Gym & Activity Room. The room occupancy is more than large enough for 32 people. 3 workers at any given time + 30 kids equal camp full occupancy. We register more kids, but look for an average of 30 kids because of other summer obligations. If more came on a particular day, we have room to spread out under the covered canopy. The program would consist of AM field trips on Tuesdays, Wednesdays, and Thursdays to various locations such as:

movies, putt-putt, bowling, swimming, water and boating safety in the pool, etc.(smaller field trips)-Tuesdays & Wednesdays

Sky High, Carowinds, Rafting, Nascar, Laser tag, etc.(larger field trips)-Thursdays

The afternoons would consist of life building skill classes for 1.5 hours each day (PCASSA, Teen Pregnancy, Sherriff's Office, Fire Department, EMS & general 1<sup>st</sup> aid, etc., and then structured athletic instructional programs from 2PM-5:30PM.

## Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Mike Barnes, Hal Hiott & Katherine Walters

Department: Recreation

Date Requested to be on Agenda: March 13, 2018

### **Issue for Consideration:**

Based on community needs and area offerings from other recreation departments, I would like for Lancaster County to offer a much needed **Summer Youth Program** to the youth in Lancaster County at the Springdale Recreation Department. This program would be offered once a month throughout the months of May-August as a safe engaged place for youth to come and hang out, have a DJ, dance, play recreational games, speak with agency representatives from youth related organizations throughout Lancaster County etc. I see this as a place where the youth will come and eat until they are full, learn to behave and make positive choices, and make good decisions through guided discovery and modeling. This is a program for rising 7<sup>th</sup>-12<sup>th</sup> kids who have shown that good behavior and good decision making skills are rewarded in life. I can see this program making huge strides within our community, and I feel that the benefits would far outweigh the costs. The cost for such a program would be around \$7500 for the season. If this program is approved or approved for future consideration, I would like to try to receive additional funding to help offset the costs to the county.

### **Points to Consider:**

The attached budget shows the projected expenses that this program would incur. Because of the nature of this program and the unknown factors with starting and implementing such a program, there are some unknowns. It is evident that the youth in Lancaster County need a safe welcoming place to attend on Friday Nights, need a place where they feel free to eat, and need a place to congregate besides being in the streets many times. This program would be a win/win for the kids, the citizens, and the area businesses. I have spoken with various community groups, and I feel that the reception and commitment of those willing to help with this program would be overwhelming. Meal time would be a common time where both youth and adults would interact with each other. Groups could be together, eat together, but we can separate them easily by lowering the curtain in our gymnasium when they are done eating. I see dancing on 1 side, athletics on the other side, community group representatives in our activity room, and our conference room used for counseling if needed. We would be naïve if we did not think or prepare that from time to time, we may have problems. As you see in the attached **BUDGET**, security is provided for the safety of all in attendance.

### **Funding and Liability Factors:**

There would be no revenues generated to cover expenses, but we would solicit community partnerships, via in-kind labor, meals, additional funding, attending the events, etc.

### **Council Options:**

Approve or deny to spend monies for this program. This is a need for the youth and citizens throughout Lancaster County, and it would speak volumes toward trying to address the needs of Lancaster County, particularly the youth.

### **Staff Recommendation:**

Staff recommends approving to spend extra funds since it will create a positive image, address a need and want of some of the citizens, and help and hopefully make a positive difference/impact in a participant's life.

# Summer Youth Evening Program

I envision:

-a place for the youth throughout Lancaster to feel safe, eat a free meal, be entertained, receive some subliminal guidance, and feel comfortable in attending, without any preconceived notion or perception, and more importantly feel that their city/county/community cares about them!

I see:

1- advertising via newspaper, flyers @ school, word of mouth, non profits, churches, etc.

2- a safe place with 4 off duty policemen/deputies where people feel comfortable in attending.

- 1 in parking lot
- 1 in hall way
- 1 in Gym
- 1 patrolling between gym/activity room/outside

**We have to be prepared and accept the idea that while we may have trouble, we need to be proactive instead of reactive. We do not need to pull the plug at the 1<sup>st</sup> sight of trouble.**

3- a place where teens come to eat a free meal

4- a DJ who reacts and interacts with those in attendance.

5- a host of non-profits there, a so called health/career/college fair

6-A place that opens the doors from 7PM-7:30PM, and closes at 10PM.

7- Once arriving and entering the building, departure and re-admittance, nor loitering would not be allowed.

8-I see jinga, portable disc golf, dancing, interactive and engaging games, police/deputy interaction with sports, etc.

9-I see certain volunteers coming to the Rec Center to spend time with the youth.

10-I see the community seeing that we are making a positive stride to help make a difference!

## Summer Evening Program for the Youth

	amount	notes
<b>May 18th</b>		
DJ	\$400	7PM-11PM
Marketing and Advertising	\$200	ROP, the local paper, flyers, connect ed, etc
Party Supplies	\$200	crafts, new games, expendables, etc.
Refreshments	\$400	pizza, water, lemonade, burgers, hotdogs, etc.
Security4-officers	\$500	off duty-6:30PM-11:30PM @ \$25/hr
Payroll-4 LCP&R employees	\$200	4 employees @ \$10/hr for 5 hours
	\$1,900	
<b>June 15th</b>		
DJ	\$400	7PM-11PM
Marketing and Advertising	\$150	ROP, the local paper, flyers, connect ed, etc
Party Supplies	\$200	crafts, new games, expendables, etc.
Refreshments	\$400	pizza, water, lemonade, burgers, hotdogs, etc.
Security-4 officers	\$500	off duty-6:30PM-11:30PM @ \$25/hr
Payroll-4 LCP&R employees	\$200	4 employees @ \$10/hr for 5 hours
	\$1,850	
<b>July 20th</b>		
DJ	\$400	7PM-11PM
Marketing and Advertising	\$150	ROP, the local paper, flyers, connect ed, etc
Party Supplies	\$200	crafts, new games, expendables, etc.
Refreshments	\$400	pizza, water, lemonade, burgers, hotdogs, etc.
Security-4 officers	\$500	off duty-6:30PM-11:30PM @ \$25/hr
Payroll-4 LCP&R employees	\$200	4 employees @ \$10/hr for 5 hours
	\$1,850	

<b>August 17th</b>	amount
DJ	\$400
Marketing and Advertising	\$200
Party Supplies	\$200
Refreshments	\$400
Security-4 officers	\$500
Payroll-4 LCP&R employees	\$200
	\$1,900
<b>Total</b>	<b>\$7,500</b>
	hopefully to be funded by the county and the city

## Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Katherine Walters

Department: Recreation

Date Requested to be on Agenda: March 13, 2018

### **Issue for Consideration:**

By county ordinance, FY 2016-2017 pool finance report (operating cost) must be reviewed by the I & R committee, City Finance Committee and the Parks & Recreation Commission. The capital costs were paid from City of Lancaster in the amount of \$45,000 for the pool resurfacing and bath house upgrades back in June 2017.

### **Points to Consider:**

The Joint Recreation Commission will review this report at the March meeting for them to be presented to the City Finance Committee and the I & R committee. We will meet with City Finance Committee this month for them to review both operating and capital costs.

### **Funding and Liability Factors:**

By county ordinance, operating and capital costs shall be equally shared between Lancaster County and the City of Lancaster. City Finance Committee asked for us to send an invoice for half of the amount of the operating costs once reviewed by the I & R committee, which would be \$13,423.13 and the County would be responsible for the other half (\$13,423.13). In the FY 16-17 budget, I estimated each municipality paying \$17,557.50 for the pool operating costs. We were under estimated budget.

### **Council Options:**

Review, approve and send to County Finance Department.

### **Recommendation:**

LCPR would recommend the pool financial report be approved.

Attachments:  
FY 2016-2017 Operating report

# FY 16-17 Swimming Pool Financial Report

<u>MONTHLY FINANCIAL</u>	
Jul-16	\$6,515.49
Aug-16	\$4,642.71
Sep-16	<b>(\$920.70)</b>
Oct-16	<b>(\$136.17)</b>
Nov-16	\$175.13
Dec-16	\$0.00
Jan-17	<b>(\$138.05)</b>
Feb-17	<b>(\$1,091.49)</b>
Mar-17	<b>(\$1,752.28)</b>
Apr-17	<b>(\$2,613.92)</b>
May-17	\$3,350.01
Jun-17	\$7,288.57

**Total: \$15,319.30**

	<u>UTILITIES EXPENSES</u>		
	<u>Phone/Internet</u>	<u>Power</u>	<u>Water</u>
	(\$84.00)	(\$1,010.96)	(\$229.75)
	(\$84.00)	(\$1,117.61)	(\$281.51)
	(\$84.00)	(\$1,070.14)	(\$285.47)
	(\$84.00)	(\$907.20)	(\$185.75)
	(\$84.00)	(\$1,005.49)	(\$245.15)
	(\$84.00)	(\$748.32)	(\$251.27)
	(\$84.00)	(\$616.22)	(\$396.71)
	(\$84.00)	(\$828.17)	(\$201.88)
	(\$84.00)	(\$587.42)	(\$178.48)
	(\$84.00)	(\$555.71)	(\$155.08)
	(\$84.00)	(\$674.45)	(\$978.04)
	(\$84.00)	(\$863.07)	(\$452.74)

**Total: (\$1,008.00) (\$9,984.76) (\$3,841.83)**

<u>WAGES</u>
<b>(\$27,330.97)</b>

**Total: (\$27,330.97)**

## GRAND TOTALS

Monthly Financial Reports

\$15,319.30

Utility Expenses

**(\$14,834.59)**

Wages

**(\$27,330.97)**

---

**(\$26,846.26)**

**City of Lancaster- \$13,423.13**

**Lancaster County- \$13,423.13**