

Lancaster County Council Regular Meeting Agenda

Monday, January 23, 2017

County Administration Building, County Council Chambers
101 N. Main Street
Lancaster, SC 29720

1. **Call to Order Regular Meeting – Chairman Steve Harper** 6:30 p.m.
2. **Welcome and Recognition – Chairman Steve Harper**
3. **Pledge of Allegiance and Invocation – Council Member Jack Estridge**
4. **Approval of the agenda** *[deletions and additions of non-substantive matter]*
5. **Special Presentations**
 - a. Thumbs Up Award – Anna Sims, Parks and Recreation, presented by Chairman Steve Harper
 - b. Employee of the Quarter– Ken Snipes, Magistrates Office, presented by Chairman Steve Harper
 - c. Employee of the Year – Jennifer Collins, Coroner’s Office, presented by Chairman Steve Harper
 - d. Architects presentation – Indian Land Recreation Center on Harrisburg Road
6. **Citizen Comments** *[Speakers are allowed approximately 3 minutes. If there are still people on the list who have not spoken at the end of thirty (30) minutes, Council may extend the citizen comments section or delay it until a later time in the agenda]*
7. **Consent Agenda**
 - a. Minutes of the January 9, 2017 regular meeting – *pgs. 3-7*
8. **Non-Consent Agenda**
 - a. **Resolution 0950-R2017 regarding the Emergency Management Continuity of County Government Plan**
Resolution Title: A Resolution Updating The Continuity Of County Government Plan As Last Amended By Resolution 0864-R2015. – *Steve Willis and Darren Player - pgs. 8-37*
 - b. **Resolution 0951-R2017 regarding approval of bond by Lancaster County Sheriff**
Resolution Title: A Resolution To Approve A Bond Executed By The Lancaster County Sheriff In The Sum Of Ten Thousand (\$10,000.00) Dollars. – *John Weaver – pgs. 38-43*

9. Discussion and Action Items

a. Appointments of Council Members – *Chairman Steve Harper*

- Revised I & R Committee Appointment – *pg. 44*
- Catawba Regional Council of Governments Board of Directors
- Charlotte Regional Partnership Board

b. Nomination to the Board of Zoning Appeals

- District 6 – nomination by Council Member Jack Estridge – *pg. 45*

c. Appointment of citizens to Stormwater Advisory Council – *Steve Willis and Jeff Catoe* – *pgs. 46-47*

10. Status of items tabled, recommitted, deferred or held

None at this time.

11. Miscellaneous Reports and Correspondence

- Clemson Extension Report to the People – *pgs. 48-54*

12. Citizens Comments *[if Council delays until end of meeting]*

13. Executive Session

- a. *Economic Development Discussion: Project # 2017-1. SC Code 30-4-70(a)(5)*
- b. *Legal Briefing on pending litigation. SC Code 30-4-70(a)(2)*

14. Calendar of Events – *pg. 55*

15. Adjournment

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancastercsc.org



Members of Lancaster County Council

Steve Harper, District 5, Chairman
Charlene McGriff, District 2, Vice Chairwoman
Larry Honeycutt, District 4, Secretary
Brian Carnes, District 7
Jack Estridge, District 6
Terry Graham, District 1
Billy Mosteller, District 3

Minutes of the Lancaster County Council Regular Meeting

101 N. Main Street, Lancaster, SC 29720

Monday, January 9, 2017

Council Members present were Brian Carnes, Jack Estridge, Terry Graham, Steve Harper, Larry Honeycutt, Charlene McGriff and Billy Mosteller. Also present were Steve Willis, John Weaver, Sherrie Simpson, Chelsea Gardner, Penelope Karagounis, Veronica Thompson, the press and spectators. A quorum of Lancaster County Council was present for the meeting.

The following press were notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: *Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times*, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building and on the county website the required length of time.

Call to Order regular meeting

Chairman Steve Harper called the regular meeting of Council to order at 6:30 p.m.

Welcome and Recognition/Pledge of Allegiance and Invocation

Chairman Steve Harper welcomed everyone to the meeting and announced the press notification was met. Councilman Brian Carnes led the Pledge of Allegiance to the American Flag and provided the invocation.

Approval of the agenda

Terry Graham made a motion that the agenda be amended to remove item 7A from the agenda and send it to the I & R Committee. Larry Honeycutt seconded the motion. No further discussion. Passed 7-0.

Brian Carnes moved to approve the agenda as amended. Larry Honeycutt seconded the motion. The motion passed 7-0.

Citizens Comments

Stephen and Deb Dunphy, 1995 Flat Creek Road, spoke regarding their aim to create an honor committee/society.

Sara Phillips, 2045 Robert H. Kirk Road, Lancaster, SC, spoke regarding the Trap/Neuter/Return program and the best method to address overpopulation of animals in Lancaster County.

Consent Agenda

Larry Honeycutt moved to approve the Consent Agenda item A. Seconded by Billy Mosteller. Passed 7-0.

A. Minutes of the following meetings:

- December 12, 2016
- Organizational Meeting January 3, 2017
- Clerk to Council Search Committee Meeting

Non-Consent Agenda

Resolution 0949-R2017 – A Resolution noting the current condition of Taxahaw Road and Steele Hill Road in relation to earlier Resolutions requesting No Through Truck Traffic signage be installed by the South Carolina Department of Transportation.

This item was earlier removed from the agenda and will be discussed by the I & R Committee on January 10, 2017.

Discussion and Action Items

Appointments of Council Members.

Chairman Steve Harper recommended appointing the following Council Members to the following committees:

1. Council Standing Committees -
 - Administration Committee: Charlene McGriff (Chairwoman), Steve Harper and Terry Graham.

- Infrastructure and Regulation Committee: Larry Honeycutt (Chairman), Steve Harper and Terry Graham.
- Public Safety Committee: Brian Carnes (Chairman), Billy Mosteller and Larry Honeycutt.
- Councilman Estridge decided not to serve on a Council Committee for 2017 and 2018.

Brian Carnes moved to approve the Committee assignments. Seconded by Charlene McGriff. Passed 7-0.

2. RFATS (Rock Hill – Fort Mill Area Transportation Study): Brian Carnes

Larry Honeycutt moved to approve the appointment. Seconded by Terry Graham. Passed 7-0.

3. Catawba Regional Council of Governments Board of Directors: no one at this time.

Chairman Steve Harper stated that he needs more information regarding this appointment and the nominations will be forthcoming in the next few weeks.

Approval of law enforcement body camera grant and program.

Steve Willis informed Council that this grant was originally a state grant funding equipment and personnel. However, the rules of the grant changed to fund equipment only. The county now has a private grant from a citizen that will fund personnel for this program for the remainder of this fiscal year. However, the personnel for this program will be a recurring expense for the county in future fiscal years and will come from the general fund.

Larry Honeycutt made a motion to approve the grant. Seconded by Billy Mosteller. Passed 7-0.

Waiver of building permit fees for Promise Neighborhood Project.

Steve Willis informed Council that the Promise Neighborhood Project was a grant program initiated through the school district and serves the Clinton Elementary area of attendance. This program is non-profit and volunteer driven. The request is for the county to waive the building permit fees for projects requiring a building permit. Work requiring a building permit will still need to have a permit issued and required inspections will still be conducted; however, the county would waive the fee for the permit. Code requirements will not be waived.

Charlene McGriff made a motion to waive the building permit fees for the Promise Neighborhood Project. Seconded by Brian Carnes. Passed 7-0.

Charlene McGriff spoke regarding the Promise Neighborhood Project and encouraged everyone to come out and participate in this community project.

Approval to utilize capital replacement funds to replace failing HVAC units in Parks and Recreation.

Steve Willis informed Council that they have already approved funding within the budget, but no specific use was specified for the money. Parks and Recreation Commission policy is that they would like to have Council formally approve a project such as this one. The money would be to replace the heating, ventilation and air conditioning units.

Brian Carnes inquired as to which facility was having the HVAC replacements. Katherine Small from Parks and Recreation spoke regarding the Buford Recreation Center, which is the facility receiving the HVAC units. The 3 units in the gym will be replaced.

Larry Honeycutt made a motion to utilize capital replacement funds to replace failing HVAC units in Parks and Recreation. Seconded by Charlene McGriff. Passed 7-0.

Council starting time.

Chairman Steve Harper recommended to move the start time of the County Council Meetings to 6:00 p.m. The change would start in February. Executive session would still be held after the regular county council meeting. He stated that up until 4 years ago the county council meetings started at 6:00 p.m. Other counties start at 6. Over-time has to be paid to staff who have to attend meetings that start later, which adds up over a 12 month period.

Brian Carnes stated that the starting time was changed, in part, to allow citizens time to attend the meetings if they want to attend. Citizens should be encouraged to attend the meetings. He stated he would be voting against changing the start time.

Jack Estridge stated he has not had complaints in his district regarding the 6:30 start time.

Larry Honeycutt stated that the meeting time is posted in the newspaper two weeks ahead of time and people can make arrangements to attend the meeting. He stated that Council needs to think about the employees and he does not have a problem with changing the start time.

Terry Graham explained that he had the same concerns as Mr. Carnes regarding citizens not being able to get to the meetings by 6 from work.

Larry Honeycutt moved to change the time of the County Council meeting till 6:00 p.m. effective in February. Seconded by Charlene McGriff. Passed 4-3. Brian Carnes, Jack Estridge and Terry Graham opposed.

Adjournment

Larry Honeycutt moved to adjourn the meeting. Seconded by Billy Mosteller. Passed 7-0.

Respectfully Submitted:

Approved by Council, January 23, 2017

Sherrie Simpson
Clerk to Council

Larry Honeycutt, Secretary

Agenda Item Summary

Ordinance # / Resolution#:	Resolution 0950-R2017
Contact Person / Sponsor:	Darren Player
Department:	Emergency Management/ Fire Rescue
Date Requested to be on Agenda:	January 23, 2017

Issue for Consideration:

Every two years we must update and readopt the Emergency Management Continuity of County Government Plan.

Points to Consider:

The only change is to update the Council officer positions.

This is a state requirement.

Funding and Liability Factors:

N/A on any funding but we do have liability if we fail to update the plan.

Council Options:

Adopting the plan is a requirement. Council does have leeway in determining the order of succession on Council but we do not recommend any change.

Staff Recommendation:

Adopt the Continuity of Government Plan as presented by Emergency Management.

Committee Recommendation:

N/A as no change has been made. If Council desires to look at making changes we would recommend this be referred to the Public Safety Committee.

STATE OF SOUTH CAROLINA

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COUNTY OF LANCASTER

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RESOLUTION # 0950-R2017

A RESOLUTION UPDATING THE CONTINUITY OF COUNTY GOVERNMENT PLAN AS LAST AMENDED BY RESOLUTION 0864-R2015

WHEREAS, the Lancaster County Council desires to re-adopt the Lancaster County Continuity of County Government Plan; and

WHEREAS, a copy of the updated plan, dated January 23, 2017 is attached hereto and included herein by reference; and

NOW, THEREFORE, BE IT RESOLVED by the County Council of Lancaster, South Carolina, that the Lancaster County Continuity of County Government Plan dated January 23, 2017, as prepared by the Lancaster County Emergency Management Office, is hereby adopted. Furthermore, County Council adopts the following Council succession plan as required by Section VI(A)(4):

1. Chair of County Council
2. Vice-Chair of County Council
3. Secretary of County Council
4. Most senior member of County Council based upon date of initial oath of office, provided that service on Council must have been continuous. In the event there is a break in service, the earliest date of oath of office where there is continuous service shall be utilized.
5. Where the date of oath of office shall be the same, by alphabetical order of last name.

AND IT IS SO RESOLVED

Dated this _____ day of January, 2017.

LANCASTER COUNTY, SOUTH CAROLINA

Steve Harper, Chair, County Council

Larry Honeycutt, Secretary, County Council

ATTEST:

Sherrie Simpson, Clerk to County Council

Continuity of County Government Plan

Originally Published-January 25, 2006

Revised-April 1, 2008

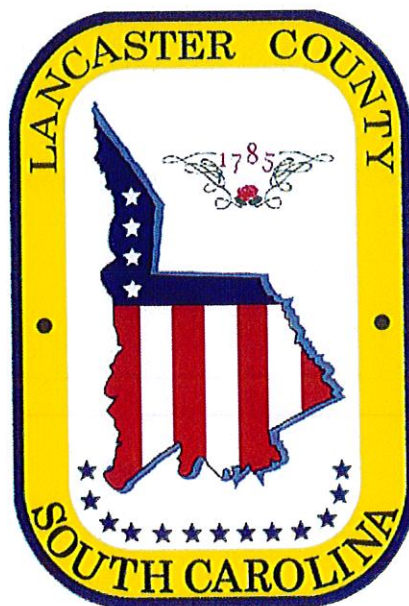
Revised-September 28, 2009

Revised-March 2, 2011

Revised-December 11, 2012

Revised-January 8, 2015

Revised-January 23, 2017



Lancaster County Continuity of County Government Plan Basic Plan

The purpose of this document is to provide for the preparation and coordination of plans for emergency management within the County in the event of a disaster, for the exercise of emergency powers and for the continuity of County government, in a manner consistent with the South Carolina Code of Laws.

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Section – 1

Basic Plan

**Comprehensive Plan for Emergency
Succession of Authority**

Lancaster County Continuity of County Government Plan Basic Plan

I. INTRODUCTION

The declared purposes of this document are to provide for the preparation and coordination of plans for emergency management within the County in the event of a disaster, for the exercise of emergency powers and for the continuity of County government, in a manner consistent with the South Carolina Code of Laws Title 1, Article 1., Chapter 9. [SC ST SEC 1-9-50] thru [SC ST SEC 1-9-60] and Title 25, Chapter 1., Article 1. [SC ST SEC 25-1-450]. This plan is designed to meet the requirements set forth in 58-1. Local Emergency Preparedness Standards. [SC ADC 58-1] C.1.b.

II. EMERGENCY MANAGEMENT POLICY

It is the policy of Lancaster County to make effective preparation and use of resources, and facilities for dealing with any emergency or disaster that may occur. Disasters and emergencies by their very nature may disrupt existing systems and the capability of Lancaster County to respond to protect life, public health and public property. Therefore, citizens are encouraged to be prepared to be self sufficient for up to five days should an emergency or disaster occur.

III. DEFINITIONS

"Absent" means not present in the State of South Carolina for a period of 24 hours or more.

"Director" means the Emergency Management Director.

"Disaster" means actual or threatened natural, or man-caused public calamity, including, but not limited to, enemy attack, sabotage, hazardous material incident and extraordinary fire, flood, storm, pandemic, epidemic, tsunami and earthquake.

"Emergency Management" means the preparation for and the coordination of all emergency functions, other than functions for which military forces are primarily responsible, to prevent, minimize and repair injury and damage resulting from disasters.

"Interim Administrator" means the individual designated to exercise the powers and duties of the Administrator during such time as the Administrator is absent, unavailable or the position is vacant.

"Unavailable" means either that a vacancy in the office exists or that the lawful incumbent of the office is absent or unable to exercise the powers and discharge the duties of the office.

"Vacancy" means that an office of a County official is legally unoccupied due to the incumbent's death, incapacity, resignation or other reason.

IV. POWERS AND DUTIES

The Director is empowered:

- A. To request the Administrator of Lancaster County or in the case of Vacancy, the officially appointed Interim Administrator or in his/her absence, the Chair of the County Council to proclaim the existence or threatened existence of a disaster and termination thereof, or to issue such proclamation if the Administrator or, if applicable, Interim Administrator and the Chair are unavailable, subject to confirmation by the Administrator or, if applicable, Interim Administrator at the earliest practicable time;
- B. To request the Administrator of Lancaster County or in the case of Vacancy, the officially appointed Interim Administrator or in his/her absence, the Chair of the County Council to request the Governor to proclaim a state of extreme emergency when, in the opinion of the Director, the resources of the area or region are inadequate to cope with the disaster, or to make such request to the Governor if the Administrator or, if applicable, Interim Administrator and the Chair, are unavailable, subject to confirmation by the or, if applicable, Interim Administrator at the earliest practicable time;
- C. Whenever practicable, to consult with the Council prior to any request for a declaration of emergency or disaster under A. or B. above, or notify the Council within 24 hours of making a declaration.
- D. To organize, administer and operate the Department of Emergency Management for the accomplishment of the purposes of this Chapter, subject to the direction and control of the County Administrator or, if applicable, Interim Administrator;
- E. To develop mutual aid agreements to be executed by the County Administrator or designee.
- F. The Department of Emergency Management shall be the hazardous materials incident coordinating agency for Lancaster County.

V. DISASTER AND EMERGENCY POWERS OF DIRECTOR

Lancaster County Continuity of County Government Plan Basic Plan

In the event of the proclamation of a disaster as provided in this Chapter, or the proclamation of a state of extreme emergency by the Governor or the State Director of Emergency Management declaration of a Presidential Emergency, or Incident of National Significance, the Director is empowered:

- A. To make and issue rules and regulations on matters reasonably related to the protection of life and property as affected by such disaster; Provided, however, such rules and regulations must be confirmed at the earliest practicable time by the Administrator of Lancaster County;
- B. With the approval of the County Administrator or designee to obtain vital supplies, equipment and such other properties found lacking and needed for the protection of Lancaster County property and the life of the residents thereof, and bind the County for the fair value thereof, and if required immediately, to commandeer the same for public use;
- C. To require emergency services of any County officer or employee and, in the event of the proclamation of a state of extreme emergency by the Governor in the region in which this County is located, to command the aid of as many citizens of this community as he thinks necessary in the execution of his official duties; Such persons shall be entitled to all privileges, benefits and immunities as are provided by state law for registered emergency workers.

VI. SUCCESSION OF AUTHORITY

- A. In the event the Administrator is absent or unavailable, the powers and duties of the office of the Administrator shall be exercised and discharged by the following officers in the following order:
 - 1. Interim Administrator
 - 2. Chair of the Council
 - 3. Vice Chair of the Council
 - 4. Remaining Council members in succession as determined by resolution.
- B. Council shall resolve issues of succession of authority by tenure

**Lancaster County Continuity of County Government Plan
Basic Plan**

during the first meeting following the organization of council and election of officers. Council shall, by resolution, establish for itself an order of succession of authority to be continuous for a period of two years.

- C. Any Council member succeeding to the Office of the Administrator on a temporary interim basis pursuant to this Section shall discharge the duties of that office until such time as the appointed officer is available for duty or a regular successor is appointed by the ordinary means applicable to the Office of the Administrator.
- D. Whenever practicable, the Administrator or Interim Administrator shall notify the Chair of the Council, succeeding official, and Director at least 72 hours prior to the Administrator's absence.
- E. In the event the Director is absent or unavailable, the powers and duties of the office of the Director shall be exercised and discharged by the following officers in the following order:
 - 1. Emergency Management Deputy Director
 - 2. Lancaster County Fire Rescue Apparatus/Equipment Officer
 - 3. Lancaster County Fire Rescue Fire Marshal

VII. Continuity of County Government

- A. In the event of a disaster, it is essential to assure continued operation of County government, to preserve and protect records essential to the continued functioning of County government, and to provide for the appointment of temporary interim successors to the elected and appointed offices of the County.

Elected officials of Lancaster County include:

Auditor
Clerk of Court
Coroner
Probate Judge
Sheriff
Treasurer
County Council (7 Districts)

- 1. If a declared disaster reduces the number of members of the County Council, then those members who are available for

**Lancaster County Continuity of County Government Plan
Basic Plan**

duty shall have full authority to act in all matters as the County Council. In the event no member of the County Council is available for duty, then those elected County officials other than judges, as are available for duty shall jointly act as the County Council and shall possess by majority vote the full authority of the County Council.

2. Elected County Officers, other than members of the County Council and the Judiciary, shall designate by title (if feasible) or by named person, emergency interim successors and specify their order of secession. The officer shall review and revise, as necessary, designations to insure current status. The officer shall designate a sufficient number of persons so that there will be not less than three or more than seven, deputies or emergency interim successors or any combination thereof, at any one time. In the event that any officer (or his/her deputy provided for pursuant to law) is unavailable, the powers of the office shall be exercised and duties discharged by the designated emergency interim successor in the order specified. (See SC ST SEC 1-9-60)
 3. The County Administrator shall, subject to such rules as the Administrator may adopt, permit each appointed County officer to designate one or more temporary interim successors of such officer in the event the officer is unavailable for duty during an emergency caused by a declared disaster.
- B. Any County officer succeeding to an office on a temporary interim basis pursuant to this Section shall discharge the duties of that office until such time as the elected or appointed officer is available for duty or a regular successor is appointed by the ordinary means applicable to the office.
- C. Whenever it becomes impracticable, due to disaster, to convene the Council in the County seat, the Council may convene in any of the following alternate locations, pursuant to the South Carolina Code of laws section 6-3-10 thru section 6-3-30.
1. Buford High School
4290 Tabernacle Road
Lancaster, South Carolina 29720
(803) 286-7068

**Lancaster County Continuity of County Government Plan
Basic Plan**

2. Andrew Jackson High School
6925 Kershaw Camden Highway
Kershaw, South Carolina 29067
(803) 475-2381
 3. Indian Land High School
8063 River Road
Indian Land, South Carolina 29707
(803) 547-7571
- D. If it becomes impracticable or unsafe for members of the Council to convene in person during a declared emergency, the Council may convene by teleconference or any other reasonable means. After any emergency relocation, the business of the Council shall be lawfully conducted at such alternate site or sites for the duration of the emergency.
- E. Essential Records Preservation. All departments of Lancaster County shall identify records essential for continuity and preservation of government and provide for their protection according to the guidelines set by the South Carolina Code of Laws [SC ADC 12-500].

VIII. Severability

- A. If any provision of this plan or its application to any person or circumstance is held invalid, the remainder of the plan or the application of the provision to other persons or circumstances shall not be affected.

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LANCASTER COUNTY CONTINUITY OF COUNTY GOVERNMENT PLAN

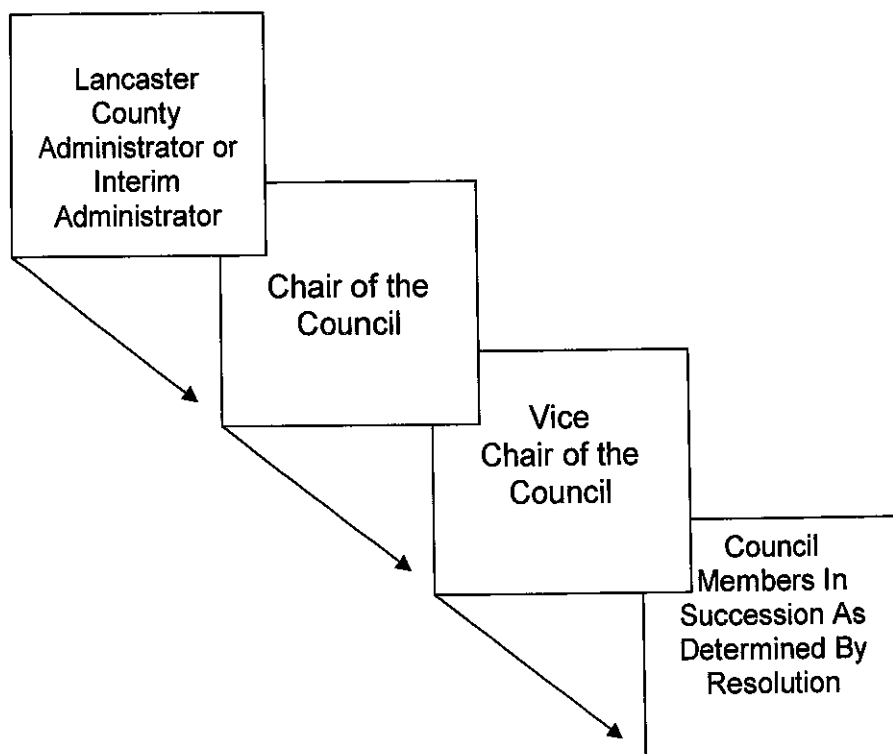
Section – 2 **Annexes**

Comprehensive Plan for Emergency Succession of Authority

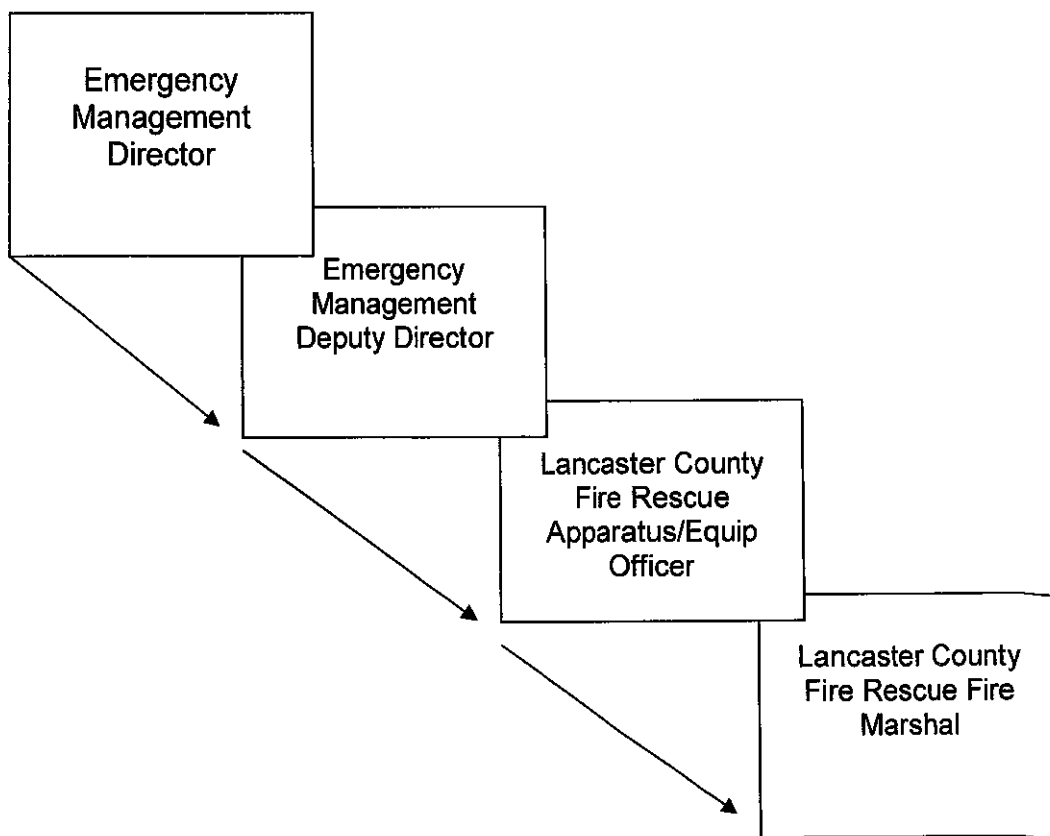
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SUCCESSION OF AUTHORITY

County Administrator



Emergency Management Director



I. Buford High School

In the event the County seat of Lancaster cannot be used to conduct normal business, Buford High School, Located approximately 8.5 miles to the east of the County Government Building, is a primary alternate choice for an emergency relocation of County Council. Buford is equipped with an emergency standby generator as well as adequate space to hold County Council Meetings.

Buford High School is located at:

4290 Tabernacle Road
Lancaster, South Carolina 29720

II. Andrew Jackson High School

Andrew Jackson High School is located approximately 14.75 miles south east of the County Government building. In the event that neither the County Seat or Buford High School are available due to an emergency situation or disaster, Andrew Jackson High School has an auditorium and additional space as may be required to hold County Council meetings.

Andrew Jackson High School is located at:

6925 Kershaw Camden Highway
Kershaw, South Carolina 29067

III. Indian Land High School

Indian Land High School is located approximately 16.5 miles north of the County Government building. In the event that neither the County Seat or Buford High School or Andrew Jackson High School are available due to an emergency situation or disaster, Indian Land High School has an auditorium and additional space as may be required to hold County Council meetings.

Indian Land High School is located at:

8063 River Road
Indian Land, South Carolina 29707

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**Lancaster County Continuity of County Government Plan
Annex C Legal Provisions For Continuity of Government**

**South Carolina Code of Laws
(Unannotated)
Current through the end of the 2014 Session**

TITLE 1. ADMINISTRATION OF THE GOVERNMENT

CHAPTER 9. EMERGENCY PROVISIONS

ARTICLE 1. EMERGENCY INTERIM EXECUTIVE AND JUDICIAL SUCCESSION

SECTION 1-9-50. Authorization of qualified local governments to enact ordinances providing for emergency interim successors to local offices. [SC ST SEC 1-9-50]

With respect to local offices for which the governing bodies of cities, towns, villages, townships, and counties may enact resolutions or ordinances relative to the manner in which vacancies will be filled or temporary appointments to office made, such bodies are hereby authorized to enact resolutions or ordinances providing for emergency interim successors to offices of such governmental units. Such resolutions and ordinances shall not be inconsistent with the provisions of the article.

SECTION 1-9-60. Applicability of emergency interim successor provisions to officers of political subdivisions not included in § 1-9-50. [SC ST SEC 1-9-60]

The provisions of this section shall be applicable to officers of political subdivisions (including, but not limited to, cities, towns, villages, townships and counties, as well as school, fire, power, water, sewer, watershed conservation, soil conservation, public service and drainage districts) not included in § 1-9-50. Such officers, subject to such regulations as the executive head of the political subdivision may issue, shall upon approval of this article, designate by title (if feasible) or by named person, emergency interim successors and specify their order of succession. The officer shall review and revise, as necessary, designations made pursuant to this article to insure their current status. The officer will designate a sufficient number of persons so that there will be not less than three, nor more than seven, deputies or emergency interim successors or any combination thereof, at any time. In the event that any officer of any political subdivision (or his deputy provided for pursuant to law) is unavailable, the powers of the office shall be exercised and duties shall be discharged by his designated emergency interim successors in the order specified. The emergency interim successor shall exercise the powers and discharge the duties of the office to which designated until such time as a vacancy which may exist shall be filled in accordance with the Constitution or statutes; or until the officer (or his deputy or a preceding emergency interim successor) again becomes available to exercise the powers and discharge the duties of his office.

SECTION 1-9-20. Definitions.

a) "Unavailable" means either that a vacancy in office exists and there is no deputy authorized to exercise all of the powers and discharge the duties of the office, or that the lawful incumbent of the office (including any deputy exercising the powers and discharging the duties of an office because of a vacancy) and his duly authorized deputy are absent or unable to exercise the powers and discharge the duties of the office.

**Lancaster County Continuity of County Government Plan
Annex C Legal Provisions For Continuity of Government**

(b) "Emergency interim successor" means a person designated pursuant to this article, in the event the officer is unavailable, to exercise the powers and discharge the duties of an office until a successor is appointed or elected and qualified as may be provided by the Constitution, statutes, charters and ordinances or until the lawful incumbent is able to resume the exercise of the powers and discharge the duties of the office.

(c) "Office" includes all State and local offices, the powers and duties of which are defined by the Constitution, statutes, charters, and ordinances, except the office of Governor, and except those in the General Assembly and the judiciary.

(d) "Attack" means any attack or series of attacks by an enemy of the United States causing, or which may cause, substantial damage or injury to civilian property or persons in the United States in any manner by sabotage or by the use of bombs, missiles, shellfire, or atomic, radiological, chemical, bacteriological, or biological means or other weapons or processes.

(e) "Political subdivision" includes counties, cities, towns, villages, townships, districts, authorities, and other public corporations and entities whether organized and existing under charter or general law.

**South Carolina Code of Laws
(Unannotated)
Current through the end of the 2014 Session**

TITLE 25. MILITARY, CIVIL DEFENSE AND VETERANS AFFAIRS

CHAPTER 1. MILITARY CODE

ARTICLE 4. SOUTH CAROLINA EMERGENCY MANAGEMENT DIVISION

SECTION 25-1-450. Duties of state, county and municipal governments for mutual assistance in emergencies. [SC ST SEC 25-1-450]

State, county and municipal governments shall cooperate in developing and maintaining a plan for mutual assistance in emergencies.

(1) State government shall be responsible for:

(a) Establishing policies and developing a plan and procedures to insure maximum utilization of all state resources to minimize loss of life and injury to the populace and destruction or damage to resources and facilities of the State during emergencies resulting from enemy attack or natural or man-made emergencies.

(b) Providing state forces and resources to support local governmental emergency operations and coordinating support with local governments from other sources, including the federal government and those unaffected counties of the State, and implement mutual assistance agreements with adjoining states.

**Lancaster County Continuity of County Government Plan
Annex C Legal Provisions For Continuity of Government**

(c) Assuming direction and control of area or local government emergency operations when requested by the county legislative delegation or their designees or when local government authority has broken down or is nonexistent or when the nature or magnitude of an emergency is such that effective response and recovery action is beyond local government's capability or when, in the event of a war emergency or declared natural or man-made emergency, state direction is required for implementation of a national plan.

(2) County and municipal governments shall be responsible for:

(a) Organizing, planning and otherwise preparing for prompt, effective employment of available resources of the county or municipality to support emergency operations of the municipalities of the county or to conduct emergency operations in areas where no municipal capability exists.

(b) Coordinating support to municipal emergency operations from other sources including state and federal assistance as well as support made available from other municipalities of the county.

(c) Developing and implementing a shelter/relocation plan to protect the populace from the hazards of a nuclear emergency and to provide for the congregate housing and care of persons displaced or rendered homeless as a result of a natural or man-made emergency.

**South Carolina Code of Laws
(Unannotated)
Current through the end of the 2014 Session**

**TITLE 6 LOCAL GOVERNMENT –PROVISIONS APPLICABLE TO SPECIAL
PURPOSE DISTRICTS AND OTHER POLITICAL SUBDIVISIONS**

**CHAPTER 3 EMERGENCY SEATS OF GOVERNMENT FOR POLITICAL
SUBDIVISIONS**

SECTION 6-3-10. Establishment of emergency locations for seats of government of political subdivisions. [SC ST SEC 6-3-10]

Whenever, due to an emergency resulting from the effects of enemy attack, or the anticipated effects of a threatened enemy attack, it becomes imprudent, inexpedient or impossible to conduct the affairs of local government at the regular or usual place thereof, the governing body of each political subdivision of this State may meet at any place within or without the territorial limits of such political subdivision on the call of the presiding officer or any two members of such governing body, and shall proceed to establish and designate by ordinance, resolution or other manner, alternate or substitute sites or places as the emergency temporary location, or locations, of government where all, or any part, of the public business may be transacted and conducted during the emergency situation. Such sites or places may be within or without the territorial limits of such political subdivision and may be within or without this State.

**Lancaster County Continuity of County Government Plan
Annex C Legal Provisions For Continuity of Government**

SECTION 6-3-20. Conduct of public business at emergency locations.

During the period when the public business is being conducted at the emergency temporary location, or locations, the governing body and other officers of a political subdivision of this State shall have and possess and shall exercise, at such location, or locations, all of the executive, legislative and judicial powers and functions conferred upon such body and officers by or under the laws of this State. Such powers and functions may be exercised in the light of the exigencies of the emergency situation without regard to or compliance with time-consuming procedures and formalities prescribed by law and pertaining thereto, and all acts of such body and officers shall be as valid and binding as if performed within the territorial limits of their political subdivision.

SECTION 6-3-30. Chapter shall be controlling.

The provisions of this chapter shall control and be supreme in the event it shall be employed notwithstanding any statutory, charter or ordinance provision to the contrary or in conflict herewith.

**South Carolina Code of Regulations
(Unannotated)
Current through State Register Volume 37, Issue 9, effective
September 27, 2013**

ARTICLE 5

**GENERAL RETENTION SCHEDULES FOR COUNTY RECORDS
INTRODUCTION AND GENERAL MATTERS**

12-500. Introduction and General Matters; Application of Schedule.

The following general schedules contain minimum records retention periods for the official copy of the records. These retentions and dispositions apply regardless of physical format, i.e., paper, microfilm, electronic storage, digital imaging, etc. Convenience, informational or duplicate copies are not governed by this regulation and may be destroyed when no longer needed for reference. To destroy records in accordance with this regulation, county governments must complete and submit a report of records destroyed form to the Department of Archives and History after eligible records have been destroyed. These forms are available from the Department's Division of Archives and Records Management. Before disposing of public records under these general schedules, county governments should insure that the records have no further audit, legal, or fiscal value. These general schedules supersede all schedules approved previously for the same records series. However, county governments may opt out of these general schedules and request the continuing use of existing schedules or the establishment of specific retention schedules for their records when appropriate, necessary, or in order to avoid conflict with other laws or regulations.

SUBARTICLE 1

REGISTER OF DEEDS

12-501.1. Grantor and Grantee Index to Conveyances.

A. Description: A finding aid to instruments in the conveyance book series. Information includes name of grantee and grantor, book and page number where document is recorded, day and year of execution, month, day and year of recordation, number of acres or lots and a description of the land.

B. Retention: Permanent. Microfilm for security.

12-501.2. Conveyances (Deeds, Titles to Real Estate).

A. Description: Documents real property transactions plus infrequent entries involving personal property. Information includes grantor, grantee, location and description of land, monetary consideration, encumbrances (if any), signature of grantor, notary, and witnesses (or facsimiles thereof), date recorded, and plats (where applicable).

B. Retention: Permanent. Microfilm for security.

12-501.3. Mortgagor and Mortgagee Index to Real Estate Mortgages.

A. Description: A finding aid to instruments in the real estate mortgage book series. Information includes name of mortgagee and mortgagor, book and page number where document is recorded, and the date.

B. Retention: Permanent. Microfilm optional.

12-501.4. Real Estate Mortgages and Satisfactions.

A. Description: Records the transfer of property, serving as a security for a debt which becomes void when the debt is paid according to the terms of the mortgage. Information includes name of mortgagor and mortgagee, description of the property, date of instrument, date of recording and satisfaction of mortgage (where applicable).

B. Retention: Permanent. Microfilm optional.

12-501.5. Index to Plats.

A. Description: A finding aid to plats. Information includes name of owner and surveyor, date filed, date surveyed, volume and page number, property location, description, map number.

B. Retention: Permanent. Microfilm for security.

Lancaster County Continuity of County Government Plan
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12-501.6. Plats.

A. Description: Documents the legal survey and mapping of lands for grants and conveyances. Information includes location, boundaries and divisions, date of survey, certificate of surveyor, scale, property owners, date of recording, and plat.

B. Retention: Permanent. Microfilm for security.

12-501.7. Index to Miscellaneous Records.

A. Description: A finding aid to instruments in the miscellaneous record series. Information includes name of party, book and page number.

B. Retention: Permanent. Microfilm optional.

12-501.8. Miscellaneous Records.

A. Description: Various instruments filed with the register of mesne conveyance or clerk of court as register of mesne conveyance. These include charters, contracts, options, agreements, powers of attorney, covenants, articles of association, articles of mergers between corporations, notices of forthcoming mergers, assignments of contract to mortgages, limited partnership agreements, and notices of intent to petition.

B. Retention: Permanent. Microfilm optional.

12-501.9. Index to Uniform Commercial Code Financing Statements.

A. Description: A finding aid for liens on personal property under the Uniform Commercial Code adopted for South Carolina as of January 1968. Information includes name of debtor, date of personal debt, date of maturity character of debt, and description of personal property pledged.

B. Retention: 1 year after all entries have been terminated or lapsed, then destroy.

12-501.10. Uniform Commercial Code Financing Statements.

A. Description: Original papers recording liens on personal property under the Uniform Commercial Code adopted for South Carolina as of January 1968. These replace chattel mortgages. Information includes file number, debtor's name and address, secured party, filing date, time, number, and officer, types of property covered, signature of party and signature of clerk.

B. Retention:

(1) Financing statements where transmitting utility is the debtor: 1 year after termination statement has been filed, then destroy. If a microfilm or other photographic record of the financing statement and any related statements (continuation, assignment, release) exist, originals may be destroyed immediately after receipt of termination statement. Microfilm or other photographic records may then be destroyed one year after

Lancaster County Continuity of County Government Plan
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termination statement has been filed.

(2) Other financing statements: 1 year after statement has lapsed or termination statement has been filed, then destroy. If a microfilm or other photographic record of the financing statement and any related statements (continuation, assignment, release) exist, originals may be destroyed immediately after statement has lapsed or after receipt of termination statement. Microfilm or other photographic records may then be destroyed one year after statement has lapsed or termination statement has been filed.

12-501.11. Charters.

A. Description: Consists of information on charters which have been recorded in the office of the Secretary of State. Information includes name of organization, incorporators, date, place of activities, capital, stock, increases in capital stock and cancellations.

B. Retention: Permanent. Microfilm optional.

12-501.12. Chattel Mortgages and Indexes.

A. Description: Defunct series containing original papers recording liens on personal property by chattel mortgages. Information includes debtor's name and address, secured party, filing date, time, number, officer, types of property covered, signature of party, signature of notary. These have been replaced by Uniform Commercial Code Financing Statements.

B. Retention:

(1) Records concerning chattel mortgages for rural electric cooperatives and Public Service Commission regulated utilities: Until termination statement is filed, then destroy.

(2) Other records: Destroy.

12-501.13. Index to Federal Tax Liens.

A. Description: Finding aid to federal tax liens. Information includes name of taxpayer, address of taxpayer, date of filing, hour of filing, and amount of tax with interest.

B. Retention: Permanent. Microfilm optional.

12-501.14. Federal Tax Liens.

A. Description: Standard forms filed in the office against personal property as a means of collecting delinquent federal taxes. Information includes period ending, type and amount of taxes owed, amount of penalty, amount of interest, total taxes, name/address of taxpayer, warrant number, date of notice and demand, date signed, and signature of tax official.

B. Retention: 10 years and 30 days after date of assessment or last extension, whichever is longer, then destroy.

**Lancaster County Continuity of County Government Plan
Annex C Legal Provisions For Continuity of Government**

12-501.15. Index to State Tax Liens.

A. Description: Finding aid to state tax liens. Information includes name of taxpayer, address of taxpayer, date of filing, hour of filing, and amount of tax with interest.

B. Retention: 10 years, then destroy.

12-501.16. State Tax Liens.

A. Description: Standard forms filed in the office against personal property as a means of collecting delinquent state taxes. Information includes period ended, type and amount of taxes owed, amount of penalty, interest, total tax, name/address of taxpayer, warrant number, date of notice and demand, date assigned, and signature of tax official.

B. Retention: 10 years, then destroy.

12-501.17. Index to Mechanics Liens.

A. Description: Serves as the principal finding aid for locating mechanics liens. Information includes name of plaintiff, name of defendant, and file number.

B. Retention: 10 years after final entry has been executed, discharged, released, or dissolved, then destroy.

12-501.18. Mechanics Liens.

A. Description: Records transcripts of mechanics' and contractor's claims filed as statutory liens on property to secure payment of debt for materials or labor used thereon. Information includes name of defendant, name of plaintiff, description of lien, recording date and time, book numbers and page number.

B. Retention: 10 years after final judgment to execute the lien, discharge, release or dissolution has been entered upon the registry, then destroy.

Agenda Item Summary

Resolution #: 0951 – R2017
Contact Person: John Weaver
Department: County Attorney
Date Requested to be on Council Agenda: January 23, 2017
Committee: N/A



Issue for Consideration: Whether or not it is appropriate for County Council to consider passage of this Resolution that approves a Surety Bond for the Lancaster County Sheriff.

Points to Consider: South Carolina state law requires that a county's Sheriff post a \$10,000.00 Surety Bond so as to insure the actions of the Sheriff during his time in office. While this law may seem antiquated, it remains a part of the statutory requirement for service in that position. A similar Resolution was passed by Council in 2014. Unlike that bond, this bond will be valid for the entire four (4) years of service by Sheriff Faile.

Funding and Liability Factors: None.

Council Options: Approve or reject the ordinance.

Recommendation: Approve.

RESOLUTION NO. 0951 -R2017



Western Surety Company

CONTINUATION CERTIFICATE

Western Surety Company hereby continues in force Bond No. 62388109 briefly described as SHERIFF COUNTY OF LANCASTER,
for BARRY S FAILE, as Principal,
in the sum of \$ TEN THOUSAND AND NO/100 Dollars, for the term beginning January 01, 2017, and ending January 01, 2019, subject to all the covenants and conditions of the original bond referred to above.

This continuation is issued upon the express condition that the liability of Western Surety Company under said Bond and this and all continuations thereof shall not be cumulative and shall in no event exceed the total sum above written.

Dated this 16 day of November, 2016.

WESTERN SURETY COMPANY

By

Paul T. Bruhat, Vice President



THIS "Continuation Certificate" MUST BE FILED WITH THE ABOVE BOND.

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One SHERIFF COUNTY OF LANCASTER

bond with bond number 62388109

for BARRY S FAILE

as Principal in the penalty amount not to exceed: \$10,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruflat with the corporate seal affixed this 16 day of November, 2016.

ATTEST

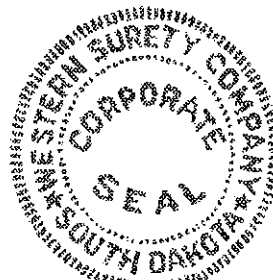
L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY

By

Paul T. Bruflat

Paul T. Bruflat, Vice President



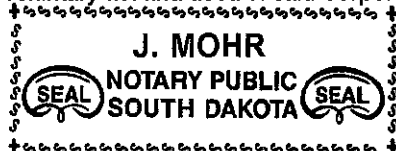
STATE OF SOUTH DAKOTA

COUNTY OF MINNEHAHA

} ss

On this 16 day of November, 2016, before me, a Notary Public, personally appeared
Paul T. Bruflat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to www.enasurety.com > Owner/Obligee Services > Validate Bond Coverage.





Western Surety Company

RIDER

It is hereby mutually agreed and understood by and between the Principal and WESTERN SURETY COMPANY, that instead of as originally written:

The anniversary date has been changed to read: January 1, 2021

No further changes other than above.

Nothing herein contained shall be held to vary, alter, waive or extend any of the terms, limits or conditions of the _____ bond _____, except as hereinabove set forth.

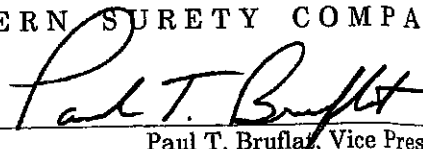
This Rider becomes effective on the 2nd day of December, 2016, at twelve and one minute o'clock a.m., standard time.

Attached to and forming part of _____ bond _____ No. 62388109
issued by WESTERN SURETY COMPANY of Sioux Falls, South Dakota, to
Barry S Faile

Signed this 2nd day of December, 2016.

WESTERN SURETY COMPANY

By



Paul T. Bruflax, Vice President



Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,
as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One SHERIFF COUNTY OF LANCASTER

bond with bond number 62388109

for BARRY S FAILE

as Principal in the penalty amount not to exceed: \$10,000.00.

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its
Vice President with the corporate seal affixed this 2nd day of December,
2016.

ATTEST

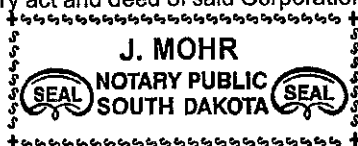
L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss



On this 2nd day of December, 2016, before me, a Notary Public, personally appeared
Paul T. Bruflat and L. Nelson
who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President
and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the
voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr

Notary Public

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Bond Coverage.



Revised 2017 Council Committee List

*per telephone call from Chairman Harper
January 10, 2017*

Administration Committee

Meets Tuesday following the first Council meeting; 5:00 p.m., in the Council Conference Room

Charlene McGriff – Chairwoman
Steve Harper
Terry Graham

Infrastructure and Regulation Committee

Meets Tuesday following the first Council meeting; 3:00 p.m., in the Council Conference Room

Larry Honeycutt – Chairman
Terry Graham
Billy Mosteller

Public Safety Committee

Meets Tuesday following the first Council meeting; 5:00 p.m., in the Council Chambers

Brian Carnes – Chairman
Larry Honeycutt
Billy Mosteller

Councilman Jack Estridge decided not to serve on a Council Committee.

LANCASTER COUNTY BOARDS & COMMISSIONS
APPLICATION FOR SERVICE



Name LEWIS J. (JABO) SIMS County Council District 6
Mailing Address P.O. Box 592 City/Zip Kershaw, SC 29067
Street Address 501 W. PINE ST, Kershaw Registered Voter yes ☒ no ☐
Tel. Number (home) _____ (work) ☒ (other) _____
Email: _____
Occupation LET Place of employment _____
Address _____ Normal working hours _____
(most meetings are scheduled after 6:00 pm - lack of attendance can be reason for replacement on a commission)

Name of Board or Commission in which you are interested

1st choice Zoning Board & APPEAL 2nd choice _____

3rd choice _____

Reason for interest I UNDERSTAND IT'S BEEN A HARD SLOT TO
FILL, WE NEED SOMEONE FROM OUR AREA TO
LOOK OUT FOR OUR INTEREST.

Why do you feel you are qualified to serve on these boards? In addition, note education, areas of expertise, skills & interests. (continue on separate sheet if needed)

HAVE SERVED ON SIMILAR BOARDS IN THE PAST
I ALSO HAVE A 12TH GRADE EDUCATION (DIPLOMA)

Do you presently serve any State, County or Municipal Boards? NO If yes, list _____

Have you ever served on a county board? YES If yes, list Zoning Board,

CJC BOARD

Additional pertinent information

Applicant's signature Lewis J. Sims Date 1-9-17
Receipt of application does not guarantee an appointment. Applicants will be notified of appointments by mail.

Return completed application to Debbie Hardin, Lancaster County Council Office, P.O. Box 1809, Lancaster, SC 29721
Form Revised 1-28-13

Agenda Item Summary

Ordinance # / Resolution#:	Discussion/ Action Item
Contact Person / Sponsor:	Steve Willis/ Jeff Catoe
Department:	Administration/ Public Services
Date Requested to be on Agenda:	January 23, 2017

Issue for Consideration:

Appointment of citizens to Stormwater Advisory Council.

Points to Consider:

Membership is outlined in Section 9.1.7.B of the UDO.

Four members serve due to their position: Public Works Director, Planning Director, Zoning Director, and County Engineer.

Three citizens must be appointed by County Council.

Staff would like to recommend the following for Council's consideration. All reside within the stormwater service area and we feel the following will provide a diverse group.

Jon Hardy
Ted Hoover
Ben Levine

The term of office is not specified but we recommend all be appointed for a two year term to expire June 30, 2019. That way the new Council may appoint members when they take office.

Funding and Liability Factors:

N/A

Council Options:

Council may accept or reject the recommendation and appoint three other citizens. The appointees should reside within the service area.

Staff Recommendation:

Accept the recommended citizens for appointment.

Committee Recommendation:

N/A as this is an appointment by full Council.

3. Vacancies occurring for reasons other than expiration of term shall be filled as they occur for the remainder of the unexpired term by the body making the original appointment.
4. All members of the Board shall have equal rights, privileges, and duties in all matters, regardless of whether the matters arise within the County or within the extraterritorial area.
5. All members shall serve 4 year terms and may succeed themselves but may not serve more than 2 consecutive full terms.
6. Membership terms shall continue to be staggered so that the Board will always be served by experienced members.
7. Officers shall be elected in accordance with the adopted rules of procedure.

9.1.6 UDO ADVISORY COMMITTEE

A. POWERS AND DUTIES

The Lancaster County UDO Advisory Committee shall have the following powers and duties to be carried out in accordance with the terms of this ordinance:

1. To review the UDO on an annual basis to discuss and consider any necessary amendments for a more efficient and effective ordinance.
2. To make recommendations to the Planning Commission on amendments that have a demonstrated public benefit and are constant with the Comprehensive Plan.
3. To make amendment recommendations that reflect consistency throughout the UDO with references and definitions.

B. MEMBERSHIP

The UDO Advisory Committee shall be chaired by the Planning Department Director (or designee) and shall consist of two members of County Council, two members of the Planning Commission, the Building Official, the Zoning Official, the Fire Marshal, the Public Works Director and three residents of Lancaster County.

9.1.7 STORMWATER ADVISORY COUNCIL

A. POWERS AND DUTIES

The Lancaster County Stormwater Advisory Council shall have the following powers and duties to be carried out in accordance with terms of this ordinance:

1. To provide input and guidance on the Lancaster County Stormwater Management Plan.
2. To review and consider annual performance measures and practices.

B. MEMBERSHIP

The Lancaster County Stormwater Advisory Council shall consist of seven members representing residents knowledgeable in stormwater and erosion control. The Public Works Director shall serve as staff support for the Stormwater Advisory Council. The Council shall consist of the Public Works Director, the Planning Department Director, the Zoning Official, the County Engineer, and 3 Lancaster County residents.

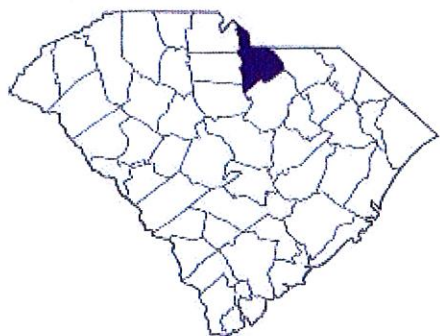
9.1.8 MEETINGS AND GENERAL PROCEDURES

A. ALL MEETINGS TO BE OPEN

All meetings of bodies under this ordinance shall be open to the public in accordance with SC Freedom of Information Act and shall be conducted in accordance with the procedures set forth in the South Carolina Code of Laws, Title 30, Public Records, Chapter 4, as amended.

Annual Report to the People

November 2016
Lancaster County



107 S. French Street
Lancaster, SC 29720
Phone: (803) 283-3302
Fax: (803) 286-6650
www.clemson.edu/lanaster

Mission Statement

The mission of the Cooperative Extension Service is to provide sound, scientifically based information to South Carolinians and help them use that information to improve the quality of their lives.

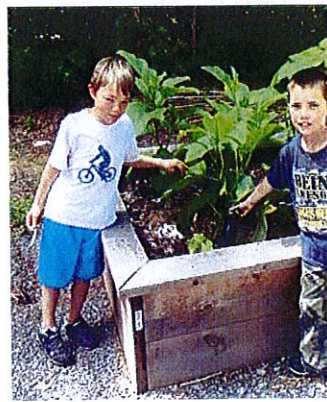
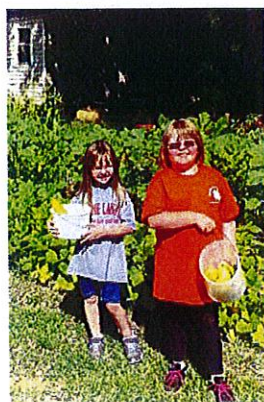
Area 4-H Youth Learn Gardening Skills

The 2016 Project Year for the 4-H Small Garden Contest saw a record number of youth participating. Out of a total of 239 4-H youth participants from across the state, 51 youth were registered in Lancaster County. The purpose of the Small Garden Project is to educate the youth of South Carolina on where and how their food is grown using hands-on, in-the-garden experiences. Individuals are required to work a minimum 100 square foot garden. Groups of 2 or more are required to work a minimum 200 square foot garden. The addition of the group component proved to be a great success as siblings and friends were able to work together to provide food for their families and others.

In addition to preparing, planting, maintaining, and harvesting a garden with at least 3 edible crops, youth are required to keep and return a project record book. The record books are divided into sections based on project timing and topic: preparing, planting, maintaining, and harvesting. Youth also are required to keep up with financial expenses and any income generated from the garden, write a short story, record precipitation amounts, sketch a map of the garden, and document the project in photos. Once the gardens were producing, Lancaster County youth received a visit from the Clemson Extension 4-H Agent and a local master gardener to evaluate the gardens and to provide feedback to the youth.

Congratulations to Elijah Moree, the top junior level 4-H gardener in the county and also to Kaitlyn Hudson, the top Cloverbud level 4-H gardener in the county. All of the youth learned valuable lessons that will last a lifetime.

Article by: Steve Hucks, 4-H Extension Agent



Catawba Fresh Market Brings Local Food to Lancaster County

Lancaster County residents now have a new way to purchase locally grown food – on-line! The Catawba Fresh Market is like having a 24-hour farmers market in your computer. Once orders are placed online, local growers process them, and then they are delivered to a pick-up site within the Catawba region. Lancaster County residents can pick-up their orders at Integra Wellness in Indian Land. The goal of the program is to provide the best local produce in a convenient and sustainable manner while promoting the success and future of our local agriculture.

The market is made possible through a partnership between Clemson Extension, the Catawba Farm and Food Coalition and Eat Smart Move More. Currently, the site has 32 active farmers selling items such as meat, eggs, produce, breads and other value-added products. To become a customer (or vendor) visit our website: www.catawbafreshmarket.com. For more information contact Ben Boyles at boyles2@clemson.edu or 803-981-3021.



Clemson Extension Helps Lancaster Farmers with Forage Crop Establishment

Several Lancaster County farmers worked on establishing new fields of hybrid bermudagrass in the spring of 2016. Hybrid bermudagrass is a highly productive forage crop used as either grazing or hay for livestock operations. It is also expensive to plant, with estimated establishment cost of \$315 per acre.

Lancaster's Area Livestock and Forage Agent assisted three area farmers with establishment of new bermudagrass fields in 2016. Farmers submitted soil samples for fertilization recommendations and used Clemson Extension expertise to formulate fertilization plans that would promote successful establishment. After planting, Extension also helped the area farmers with management and weed control recommendations.

(Continues on page 3)

Off-Farm Feeder Calf Sales

Area cattle farmers often seek to add value to feeder calves they sell each year. One method is to market feeder calves in off-farm, semi-trailer load lots. Because semi-trailer load lots are difficult for some small farms to assemble, local farmers often work together to assemble enough cattle to make a semi-load lot of feeder calves (approx. 48,000 lbs. of calves).

During 2016, Clemson Extension Area Livestock Agent worked with farmers in York, Chester, Fairfield, Union, Newberry, and Lancaster County to market off-farm loads of feeder calves. Eighteen different producers sold 22 semi-loads of feeder calves, totaling 1,515 head. Comparing prices received to traditional marketing avenues, off-farm feeder calves sold for an average of \$99 more per head. By marketing cattle off-farm, participating cattle farmers received an average of \$8,332 more income per farm versus traditional marketing methods.



*Article by: Brian L. Beer,
Area Livestock & Forage Extension Agent*

(Continued from page 2)

In the spring of 2016, newly established stands of hybrid bermudagrass were slow-growing and farmers were concerned about the viability and quantity of grass in the fields. The farmers relied on Extension's advice concerning the quality of stand, and they were encouraged to continue proper management, as most stands were adequate, but most were barely adequate. By the end of the growing season, these new fields were

looking good and most farmers were pleased with the end results. They are looking forward to next summer, when they will get hay production off of these fields and will have them for years to come by following recommendations from Clemson Extension.

Article by: Brian Beer, Area Livestock & Forage Extension Agent

Lancaster County a part of 2016 Catawba Regional Ag + Art Tour Nation's Largest Free Farm Tour

Over 10,000 local residents and visitors had the unique opportunity to see first-hand where their food comes from while enjoying the works of local artisans during the South Carolina Ag + Art Tour in Lancaster County on June 11 and 12, 2016. The tour included 9 agriculture sites throughout Lancaster County. 8 other counties participated in the tour throughout the month of June making it the largest free farm tour in the nation. In addition, the tour featured artisans at every stop who provided demonstrations while exhibiting and selling their work.

The Tour, directed by Ben Boyles, Agribusiness Agent, has created a new agritourism community in the region, bringing together stakeholders from farm, tourism, economic development, and arts backgrounds just to name a few. The 2017 Tour will expand to include 13 counties. For more information about the tour please visit our website: www.AgandArtTour.com

Article by: Ben Boyles, Area Agribusiness Extension Agent



Lancaster Seniors Learn It's Important... And Easy...to Consume More Vegetables and Fruits

Nutrition and diet play a vital role in health, disease prevention and management, and quality of life. Most people have heard about the importance of too much fat, sodium, sugar and total calories in the diet. But just as important are the foods and subsequent nutrients the body needs to thrive and of which many individuals need more. Most people's diets are low in fiber, vitamins and minerals, phytochemicals / anti-oxidants, and water.

The State Indicator Report on Fruits and Vegetables, 2013 (a Centers for Disease Control [CDC] document) showed median intake of fruits and vegetables (times per day) for adults in South Carolina at 1.0 for fruits and 1.5 for vegetables. Additionally, the percentage who reported consuming fruits and vegetables less than one-time daily were fruits at 44.4% and vegetables at 27.3%.

The Lancaster County Council on Aging serves many seniors. Currently there are four congregate meal sites in the county, providing daily lunch and educational activities for participants. The Clemson University Food Safety and Nutrition Agent had been asked to provide nutrition education for participants at the sites and pertinent nutrition programs were being taught in all four sites.

Since many Americans have voiced frustration about the foods they have been told to consume less, the Agent decided to provide a class on foods to increase. The primary objectives were 1) to educate participants on the importance of vegetable and fruit consumption, and 2) demonstrate how to increase vegetables and fruits in commonly prepared dishes and recipes. A very common dish – an old favorite, spaghetti over pasta, was used as a springboard to inspire creativity for other favorites. Increasing the amount of vegetables and /or fruits in the dishes they're already in, or creatively adding f/v to recipes was the premise for teaching this.

The Agent demonstrated a "Spaghetti All in One Dish" recipe for each group. This recipe was based on one previously used in 4-H, and being kid-friendly, had few ingredients. To reach the objective of inciting creativity, three 'non-typical' spaghetti ingredients were added – shredded carrots, yellow bell pepper, and fresh baby spinach. The participants were asked to share with the group other, non-typical ingredients. Other commonly prepared recipes and dishes were discussed and participants considered ways they could add more vegetables to these dishes.

Participants were given the opportunity to taste the dish, given copies of the recipe, and encouraged to try different ingredients. The program was taught in three congregate meal sites with approximately 63 seniors participating. Written evaluations and verbal feedback were very favorable, with many stating they would work to increase vegetables and fruits in their recipes and dishes at home.

Article by: Angela Forbes, Food Safety & Nutrition Extension Agent



Master Gardener Educates Her Neighbors

The Master Gardener Program is an Extension recruitment tool for community volunteers to be trained in growing plants and all that ails them. Upon graduation from the 15 week class, members are obligated to perform 40 hours of volunteer service by providing unbiased, research based information on gardening to the public. One Lancaster Master Gardener has done much more than that.

Jeanette Oesterlin has been writing a monthly gardening advice column for the Sun City Carolina Lakes monthly community magazine *Living* for over eight years. There are approximately 3,200 copies delivered to homes in Sun City each month.

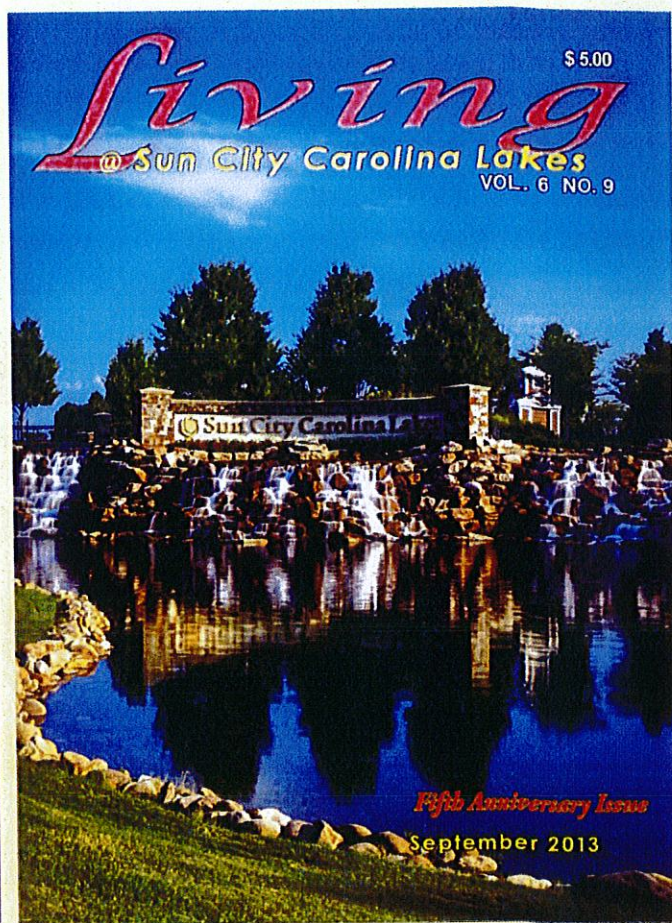
It started as a 'what to do this month' to answer questions that people new to South Carolina might ask. It has evolved into a column on timely garden topics of interest. She started out using Clemson University professor, Bob Polomski's book *Month by Month Gardening in the Carolinas* and now uses resources from Clemson and other land grant university publications for technical material

Most of the columns are calendar driven. January is information such as what to do with gift plants, and house plants. February is usually planning for spring. March is something about early spring planting in vegetable gardens and flowering pots outdoors. Fall is usually about renewing vegetable gardens, blooming plants that will survive winter, and looking at your landscaping and planning improvements. Winter is fall tree planting.

Currently Jeanette is writing a lot about butterflies because the community is starting pollinator gardens along over three miles of walking paths. She has written about garlic, tomatoes, spring bulbs, fall bulbs, annuals, watering yards and gardens, tree choices for small yards, interesting shrubs, snakes and other 'friends'.

Jeanette gets a lot of calls or questions when people see her on the street and gets a lot of 'will you look at.....'. Most people in the community know who to ask. Jeanette humbly states that she is not the expert they think she is, but using her training, she knows where to find the answers.

Article by: Paul Thompson, Horticulture Extension Agent



Lancaster County EFNEP - Overcoming Old Habits

You are never too old to learn something new as participants in the EFNEP Adult Program in Lancaster County can attest. Ranging in ages from 28-50, the participants from the Carolina Community Actions program overcame some self-described objection to trying new foods and learning how a variety of foods in moderate amounts are the best way to balance their meals.

We began the lessons by teaching the group the importance of eating healthy and how to make healthy food choices which can improve the nutritional quality of the meals they serve their families. The participants in this group were able to increase their ability to select and buy food products that meet the nutritional needs of their families.

The most challenging aspect was working through their concerns about changing their eating habits. However, because the group had agreed at the beginning of the lessons to at least try each food item, we were able to continue to explore new options in food shopping, meal preparation, and ingredient substitution.

The most rewarding aspect of the program was seeing group members use recommendations to make healthy choices. These included:

- Trying whole grain flours to enhance flavors of baked goods made with less fat and fewer or no cholesterol ingredients;
- Replacing whole milk with low-fat or skim milk in soups, puddings and baked goods;
- Steaming, boiling, or baking vegetables and meats rather than frying them;

- Seasoning vegetables with herbs and spices instead of fatty sauces;
- Choosing lean cuts of meat and trimming fat from meat and poultry before and after cooking;
- Using vegetable oil instead of shortening, margarine, or butter in recipes.

Participants shared that since they changed their eating habits and are making healthier food choices they feel better, whereas the high-fat diet they ate before left them feeling tired and lacking energy. They also shared that they now eat more fruits and vegetables along with daily physical activity.



There were a number of contributing factors that led to the success of this program. Giving participants the opportunity to examine the different food items and then see how easy it is to prepare healthy meals with them was key to encouraging them to eat the healthier food options and realize that taste is not lacking with this option.

Article by: Josephine Alexander, EFNEP Nutrition Educator Assistant

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Clemson University Cooperative Extension Service offers its programs to people of all ages, regardless of race, color, gender, religion, national origin, disability, political beliefs, sexual orientation, gender identity, marital or family status and is an equal opportunity employer.

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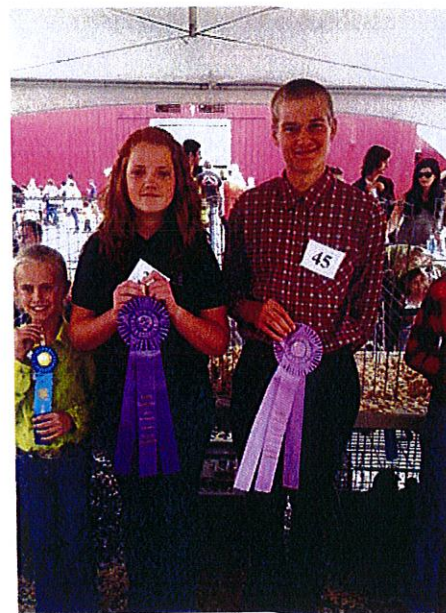
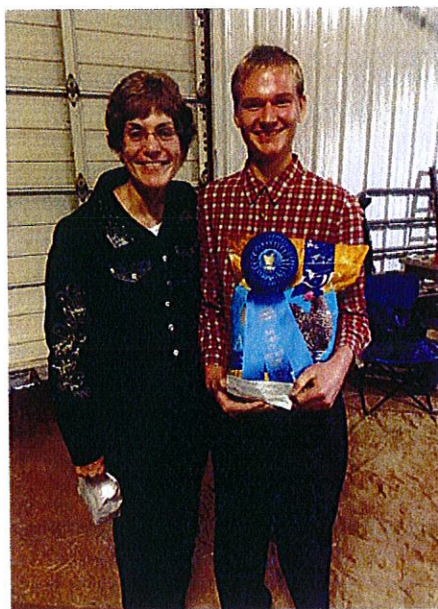
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Daniel Hilgendorf, of Lancaster County 4-H, continued his success in the poultry show ring this year as he took Grand Champion Honors for the Senior Division in each show that he entered. Daniel went on to earn Overall Reserve Grand Champion at the South Carolina State Fair Poultry Showmanship Show. Daniel is in his 8th year of participating in 4-H and is becoming a great young leader as demonstrated by his show demeanor and boldness to always help others when the opportunity to do so arises. In September, Daniel made a trip to Florence County to lead a showmanship clinic for 4-H youth from several counties. His willingness to share and his reputation of always putting others before himself is a true testament to the values of 4-H. Daniel will be the first to tell you that the greatest reward from participating in 4-H is not the ribbons or trophies, but instead it is the lesson that hard work is rewarded and that a positive attitude will serve you well. Thank you, Daniel, for representing 4-H and Lancaster County so well and congratulations once again on a job well done.

MEETINGS & FUNCTIONS – 2017

DAY/DATE	TIME	FUNCTION/LOCATION
Monday, January 23rd	6:30 p.m.	Council Meeting Council Chambers, Administration Building
Saturday, February 11th	7:30 p.m.	Kellie Pickler Concert, Performing Arts Series Bundy Auditorium, USC-L
Monday, February 13th	6:00 p.m.	Council Meeting Council Chambers, Administration Building
Tuesday, February 14 th	3:00 p.m.	Infrastructure and Regulation Committee (I&R) Council Conference Room
Tuesday, February 14 th	5:00 p.m.	Public Safety Committee Meeting To Be Determined
Thursday, February 14 th	5:00 p.m.	Administration Committee To Be Determined

LANCASTER COUNTY STANDING MEETINGS

The Tuesday following 1st Council meeting (most of the time it is the 2nd Tuesday)
 5:00 p.m. ... Public Safety Committee

The Tuesday following the 1st Council meeting (most of the time it is the 2nd Tuesday)
 3:00 p.m. ... Infrastructure and Regulation Committee

The Tuesday following the 1st Council meeting (most of the time it is the 2nd Thursday)
 5:00 p.m. ... Administration Committee

1st Thursday of each month 7:00 p.m. ... Fire Commission, Covenant Street EOC Building

2nd Tuesday of each month 6:30 p.m. ... Zoning Appeals Board, County Council Chambers

2nd Tuesday of each month 6:30 p.m. ... Recreation Commission, 260 S. Plantation

Last Tuesday of each month (Every other month – Beginning with Feb.) 6:00 p.m. Library Board, Carolinian Room, Library

2nd Wed (Jan/March/May/July/Sept/Nov) 11:45 a.m. ... Health & Wellness Comm., various locations

2nd Tuesday 6:00 p.m. ... Historical Commission, Library Conference Room

3rd Thursday of each month 6:30 p.m. ... Community Relations Commission, County Council Chambers

1st Thursday of each month 5:00 p.m. ... Planning Commission work session, County Council Chambers

3rd Tuesday of each month 6:30 p.m. ... Planning Commission, County Council Chambers