

Lancaster County Council Administration Committee Meeting Agenda

Tuesday, February 14, 2017

**County Council Chambers
County Administration Building
101 N. Main Street
Lancaster, SC 29720**

1. **Call to Order – Committee Chair Charlene McGriff** **5:00**
2. **Approval of the agenda** *[deletions and additions of non-substantive matters]*
3. **Citizens Comments**
4. **Consent Agenda – pgs. 3-7**
 - a. **Approval of the following Administration committee meeting minutes:**
 - November 14, 2016
 - November 28, 2016
5. **Discussion / Action Items**
 - a) Information on funding at DHEC/DSS facility – *Steve Willis – pg. 8*
 - b) **1st Reading Of Ordinance 2017-1429 regarding Fee In Lieu of Tax and Incentive for Akzo Nobel Coatings Inc.**
Ordinance Title: An Ordinance To Authorize The Execution And Delivery Of The First Amendment To The Fee In Lieu Of Tax And Incentive Agreement Between Lancaster County, South Carolina And Akzo Nobel Coatings Inc. – *John Weaver – pgs. 9-17*
 - c) Amendment to Real Property Lease for United Global Solutions, Inc. – *John Weaver – pgs. 18-33*
 - d) Draft Budget Requests for Direct Assistance Agencies – *Kim Hill – pgs. 34-38*
 - e) Budget Amendment Discussion – *Kim Hill*
 - f) Monthly Budget Report – *Kim Hill – pgs. 39-54*

6. Adjournment

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Administration Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancastersc.org



MINUTES OF THE LANCASTER COUNTY COUNCIL ADMINISTRATION
COMMITTEE
COUNTY ADMINISTRATION BUILDING
COUNCIL CONFERENCE ROOM
101 N. MAIN STREET, LANCASTER

Members of the Lancaster County Council Administration Committee

Brian Carnes, Committee Chairman – District 7
Bob Bundy, Council Member – District 3
Charlene McGriff, Council Member – District 2

Thursday, November 14, 2016

Council Members present were Brian Carnes Bob Bundy. Councilwoman Charlene McGriff was absent. Also present was Steve Willis, John Weaver, Veronica Thompson, Kimberly Hill, Chelsea Gardner various Department heads and spectators. A quorum of Lancaster County Administration Committee was present for the meeting.

The following press was notified of the meetings by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building the required length of time and on the county website.

Call to Order

Chairman Brian Carnes called the meeting to order at 5:30 p.m.

Approval of the Agenda

Councilman Bob Bundy moved to approve agenda. Passed 2-0

Minutes of the October 13, 2016 meeting

Motion was made by Bob Bundy to approve the minutes of the October 13, 2016 meeting.
Passed 2-0.

Citizens Comments

No one spoke during Citizens comments.

Discussion/ Action Items

Discussion of renewal of external audit proposal

Financial Director Veronica Thompson speaks about wanting to extend the external auditors for another three years and there won't be a laps.

Bob Bundy made the motion to send forward with a positive recommendation to full Council. Passed 2-0.

Health and Wellness grant

County Administrator Steve Willis stated that it is information only because it is a 100% grant. The Health and Wellness commission is going to be working on getting people physically active and moving.

Discussion of capitalization threshold for CIP items

County Administrator stated that they would like to a threshold of 100,000 to be considered capitalization. The draft CIP that Council will be considering after the first of the year currently has 72 items, this will knock it down to 39. What it lets you do is you can focus on your real big ticket strategic. Real property capital needs are still in there but it lets Council focus on the big ticket capital items. Steve Willis stated that one thing that they are looking at trying to do with the CIP is once this one is adopted and all the data in from the COG they will send it to us in excel. It will be a constant revolving document every year moving forward.

Steve Willis stated that the information item that he had was to inform Council that there are still three items pending. Steve asked to remove those items from the table to post pone indefinitely.

John Weaver stated that he would be glad to write out a motion and have someone read it at the November 28, 2016 meeting.

Adjournment

Bob Bundy moved to adjourn the meeting. Seconded by Committee Chairman Brian Carnes. Passed 2-0.

Respectfully Submitted:

Approved by Committee Chair

Chelsea H. Gardner
Deputy Clerk to Council

Charlene McGriff, Vice Chairwoman



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Thursday, November 28, 2016

Council Members present were Brian Carnes, Councilwoman Charlene McGriff was absent. Also present was Steve Willis, John Weaver, Veronica Thompson, Kimberly Hill, Chelsea Gardner various Department heads and spectators. A quorum of Lancaster County Administration Committee was present for the meeting.

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Call to Order

Chairman Brian Carnes called the meeting to order at 5:00 p.m.

Approval of the Agenda

Bob Bundy moved to approve the amended agenda. Passed 2-0

Citizens Comments

No one spoke during Citizens comments.

Discussion/ Action Items

- a. Meeting with auditor to review FY 16-17 CAFR- Veronica Thompson

Adjournment

Bob Bundy moved to adjourn the meeting. Seconded by Committee Chairman Brian Carnes.
Passed 2-0.

Respectfully Submitted:

Approved by Committee Chair

Chelsea H. Gardner
Deputy Clerk to Council

Charlene McGriff, Vice Chairwoman

Agenda Item Summary

Ordinance # / Resolution#:	Information Item
Contact Person / Sponsor:	Steve Willis
Department:	Administration
Date Requested to be on Agenda:	February Administration Committee

Issue for Consideration:

Funding at DHEC/ DSS facility.

Points to Consider:

On February 6th we received approval from DHEC's home office concerning our alternative plan for DSS access to the former Environmental Health area at DHEC.

This will involve relocating one office at DHEC and then utilizing that office as a corridor.

We are in the process of relocating the office at this time.

By using this method we will come in under budget. I am requesting authorization to allow Building Maintenance Superintendent Daniel Hammond to utilize the rest of the funding to make needed improvements at the building. I have authority to do this but wanted to run this past the Administration Committee first.

Funding and Liability Factors:

\$75,000 is our budget figure.

Council Options:

N/A but we will inform them of action reviewed by the Committee.

Staff Recommendation:

Make needed improvements at the facility.

Committee Recommendation:

To be determined.

Agenda Item Summary

Ordinance No.: 2017 - 1429

Contact Person: John Weaver

Department: County Attorney

Date Requested to be on Council Agenda: February 27, 2017

Committee: Administration Committee – February 14, 2017



Issue for Consideration: Whether or not it is appropriate for County Council to consider passage of this ordinance that amends the existing FILOT Agreement with Akzo Nobel Coatings, Inc?

Points to Consider: In December, 2011, Lancaster County Council approved a FILOT Agreement with Akzo Nobel Coatings, Inc. wherein a thirty (30) year term to the FILOT and a Special Source Revenue Credit was established. This amendment changes those 2011 terms by reducing the term from 30 years down to 20 years, terminates the Special Source Credits and permits the repayment of monies to the County for credits previously received by the company. Additionally, as noted in Section 3 of the First Amendment, new terms and conditions of continuing incentives have been provided – as will be explained by Jamie Gilbert at the time of Council's consideration of this ordinance.

Funding and Liability Factors: None.

Council Options: Approve or reject the ordinance.

Recommendation of Economic Development Director: Approve.

STATE OF SOUTH CAROLINA)
)
COUNTY OF LANCASTER)

ORDINANCE NO. 2017-1429

AN ORDINANCE

TO AUTHORIZE THE EXECUTION AND DELIVERY OF THE FIRST AMENDMENT TO THE FEE IN LIEU OF TAX AND INCENTIVE AGREEMENT BETWEEN LANCASTER COUNTY, SOUTH CAROLINA AND AKZO NOBEL COATINGS INC.; AND TO PROVIDE FOR OTHER MATTERS RELATED THERETO.

Be it ordained by the Council of Lancaster County, South Carolina:

Section 1. Findings; Purpose.

(A) The Lancaster County Council finds that:

(1) Lancaster County, South Carolina (hereinafter referred to as the "County"), acting by and through its Council (the "Council"), is empowered under and pursuant to the provisions of the Fee in Lieu of Tax Simplification Act, codified as Chapter 44, Title 12 of the Code of Laws of South Carolina 1976, as amended (the "Act"), to enter into fee agreements with industries in connection with the acquisition, enlargement or improvement of industrial and commercial enterprises within the State of South Carolina (the "State");

(2) the County previously entered into a Fee in Lieu of Tax and Incentive Agreement with Akzo Nobel Coatings Inc. (the "Company"), dated as of December 12, 2011 (the "Fee Agreement"), for the purpose of, among other things, providing to the Company incentives in the form of a fee in lieu of tax arrangement and special source credits in connection with the "Project," as defined in the Fee Agreement;

(3) the scope of and timing for the implementation of the Project as envisioned by the terms of the Fee Agreement have changed; and

(4) the County and the Company have agreed to shorten the term of the fee in lieu of tax arrangement and to eliminate the special source credits.

(B) It is the purpose of this ordinance to approve an amendment to the Fee Agreement to provide for the (i) reduction of the number of years for which a Negotiated FILOT Payment is payable from thirty (30) to twenty (20) years, (ii) termination of the Special Source Credits, and (iii) repayment of certain Special Source Credits previously received by the Company.

Section 2. Statutory Findings.

Council makes the following additional findings:

(a) the Project will continue to constitute a “project” as said term is referred to and defined in Section 12-44-30(16) of the Act, and the First Amendment will promote the purposes enumerated in the Act, and in all respects conform to the provisions and requirements of the Act;

(b) the Project will continue to benefit the general public welfare of the County by providing or maintaining services, employment, recreation, and other public benefits not otherwise provided locally;

(c) neither the Project, the First Amendment, nor any documents or agreements entered into by the County in connection therewith will constitute or give rise to any pecuniary liability of the County or an incorporated municipality or a charge against its general credit or taxing power;

(d) the purposes to be accomplished by the Project and the First Amendment are proper governmental and public purposes; and

(e) the inducement of the expansion of the Project within the County and State is of paramount importance, and the benefits of the Project to the public will be greater than the costs.

Section 3. Approval and Execution of First Amendment.

The form, terms, and provisions of the First Amendment to the Fee in Lieu of Tax and Incentive Agreement (the “First Amendment”), attached hereto as Exhibit A, are approved, and all of the terms, provisions, and conditions thereof are incorporated herein by reference as if the First Amendment was set out in this ordinance in its entirety. The Council Chair and Council Secretary are authorized, empowered, and directed to execute and acknowledge the First Amendment in the name of and on behalf of the County, and thereupon to cause the Fee Agreement Amendment to be delivered to the Company. The First Amendment is to be in substantially the form as attached to this ordinance and hereby approved, with such changes therein as shall not be materially adverse to the County and as shall be approved by the officials of the County executing the same, upon the advice of counsel to the County, such officer’s execution thereof to constitute conclusive evidence of such officer’s approval of any and all changes or revisions therein from the form of the First Amendment attached to this ordinance.

Section 4. Authority to Act.

The Council Chair, Council Secretary, Clerk to Council, County Administrator, County Attorney and all other appropriate officials of the County are authorized and directed to do any and all things necessary to effect the execution and delivery of the First Amendment and the performance of all obligations of the County under and pursuant to the First Amendment.

Section 5. Severability.

If any section, subsection or clause of this ordinance is held to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected.

Section 6. Controlling Provisions.

To the extent this ordinance contains provisions that conflict with provisions contained elsewhere in the Lancaster County Code or other County ordinances, resolutions or orders, the provisions contained in this ordinance supersede all other provisions and this ordinance is controlling.

Section 7. Effective Date.

This ordinance is effective upon third reading.

AND IT IS SO ORDAINED, this _____ day of _____, 2017.

LANCASTER COUNTY, SOUTH CAROLINA

Steve Harper, Chair, County Council

Larry Honeycutt, Secretary, County Council

ATTEST:

Sherrie Simpson, Clerk to Council

First Reading: February 27, 2017

Second Reading: March 13, 2017 (Tentative)

Public Hearing: March 13, 2017 (Tentative)

Third Reading: March 27, 2017 (Tentative)

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Exhibit A to Ordinance No. 2017-1429

**First Amendment
to the
Fee in Lieu of Tax and Incentive Agreement
between
Lancaster County, South Carolina and Akzo Nobel Coatings Inc.**

This FIRST AMENDMENT TO THE FEE IN LIEU OF TAX AND INCENTIVE AGREEMENT (the "First Amendment") is dated as of March 27, 2017, by and between LANCASTER COUNTY, SOUTH CAROLINA, a body politic and corporate, a political subdivision of South Carolina (the "County") and AKZO NOBEL COATINGS INC., a corporation organized and existing under the laws of Delaware and authorized to do business in the South Carolina (the "Company").

RECITALS

WHEREAS, pursuant to Title 12, Chapter 44 of the Code of Laws of South Carolina 1976, as amended (the "Act"), the County and the Company entered into a Fee in Lieu of Tax and Incentive Agreement dated as of December 12, 2011 (the "Fee Agreement"), for the purpose of, among other things, providing to the Company incentives in the form of a fee in lieu of tax arrangement and special source credits in connection with the "Project," as defined in the Fee Agreement;

WHEREAS, the scope of and timing for the implementation of the Project as envisioned by the terms of the Fee Agreement have changed;

WHEREAS, the County and the Company have agreed to shorten the term of the fee in lieu of tax arrangement and to eliminate the special source credits;

WHEREAS, pursuant to Ordinance No. 2017-1429, and at the request of the Company, the County approved this First Amendment to the Fee Agreement for the purpose of (i) reducing the number of years for which a Negotiated FILOT Payment is payable from thirty (30) to twenty (20) years, (ii) terminating the Special Source Credits, and (iii) providing for the repayment of certain Special Source Credits previously received by the Company; and

WHEREAS, the County and Company now desire to enter into this First Amendment for the purposes stated above.

FIRST AMENDMENT

NOW, THEREFORE, in consideration of the above recitals and other lawful consideration duly paid and received, the parties agree that the Fee Agreement is amended as follows:

Section 1. *Incorporation of Recitals.* The above recitals are incorporated into this First Amendment as if the recitals were set out in this First Amendment in their entirety.

Section 2. *Amendment of Recapitulation.* Item 4 of the Recapitulation of Contents of Fee in Lieu of Tax and Incentive Agreement is amended to read:

“Length and Term of the Agreement – 20 years for each annual increment of investment in the Expansion Project placed in service during the Investment Period”

Section 3. *Amendment of Special Source Credits.* Section 3.02(a) of the Fee Agreement, relating to Special Source Credits, is amended to read:

“The County, as an additional incentive to induce the Company to locate the Expansion Project within the County and as reimbursement for investment in certain Special Source Improvements, and subject to the requirements of the Special Source Act, does hereby agree that the Company and each Co-Investor (each a “Claiming Entity”) shall each be entitled to receive, and the County shall provide, Special Source Credits against each annual FILOT Payment made by each Claiming Entity with respect to the Expansion Project, in an amount equal to fifty percent (50%) of each such FILOT Payment, for a period commencing with the year for which the initial annual Negotiated FILOT Payment is due hereunder and ending with the year for which the annual Negotiated FILOT Payment is due to be paid without penalty on or before January 15, 2017. In accordance with the Special Source Act and subject to Section 4.03 hereof, the Special Source Credits authorized herein shall not, in the aggregate, exceed the aggregate cost of Special Source Improvements funded from time to time in connection with the Expansion Project.”

Section 4. *Amendment of Compliance Requirements.* Section 4.04 of the Fee Agreement, relating to Failure to Comply with Minimum Contractual Investment Requirement and/or Minimum Jobs Requirement, is amended to read:

“(a) County and Company agree that neither the Minimum Contractual Investment Requirement and the Minimum Jobs Requirement were satisfied under this Agreement.

(b) Because of the failure to satisfy the Minimum Contractual Investment Requirement and the Minimum Jobs Requirement, Company agrees to reimburse the County for any Special Source Credits received prior to January 16, 2017, and the amount of the reimbursement shall be calculated according to the following formula:

The highest degree of compliance reached by the end of the Investment Period (but not to exceed the investment and job creation levels contained in the Minimum Contractual Investment Requirement and the Minimum Jobs Requirement) shall be measured against the Minimum Contractual Investment Requirement and the Minimum Jobs Requirement, and shall be weighted 50% Jobs/50% Investment times the aggregate Special Source Credits.

As an example, assuming investment in the Expansion Project totaled \$5,000,000 and job creation totaled 25 jobs by the end of the Investment Period and the Company had received, or will receive, in the aggregate, \$200,000 in Special Source Credits, the reimbursement would be:

$$((30-25)/30)=[16.666\%]$$

$$((\$7,500,000-\$5,000,000)/\$7,500,000)[33.333\%]$$

$$16.66\%+33.333\%/2=24.999\%$$

$$= 24.999\% \times \$200,000$$

The Company would owe \$49,998.

As an additional example, assuming investment in the Expansion Project totaled \$10,000,000 and job creation totaled 25 new jobs by the end of the Compliance Period and the Company had received, or will receive, in the aggregate \$200,000 in Special Source Credits, the reimbursement would be:

$$((30-25)/30)=[16.666\%]$$

$$((\$7,500,000-\$7,500,000)/\$7,500,000)=[(0\%)]$$

$$16.666\%+(0\%)/2=(8.3\%)$$

The Company would owe \$16,600.

Notwithstanding the provisions of Section 5.01(g) of this Agreement, the amount due the County pursuant to this Section 4.04(b) shall be paid not later than December 29, 2017 and shall be collected and enforced in accordance with Section 12-44-90 of the Negotiated FILOT Act.

(c) For property tax years beginning after December 31, 2016, Company agrees to maintain not less than seventy-seven (77) full-time jobs at the Expansion Project ("Jobs Maintenance Commitment"). If the number of full-time jobs falls below the number set forth in the Jobs Maintenance Commitment, then the Company agrees that the Company forfeits the benefit of the Negotiated FILOT Payment provided in Section 5.01(b) of this Agreement for the property tax year immediately following the property tax year in which the Jobs Maintenance Commitment is not maintained and the Company shall pay a fee-in-lieu of tax to the County computed in the same manner and amount as *ad valorem* property taxes would be computed. Beginning in calendar year 2017, the Company shall certify to the County Auditor on or before May 31 of each year following the end of a property tax year that the Company has complied with the Jobs Maintenance Requirement as of the end of such property tax year. If the certification is not made on or before May 31 of the applicable year, the Company agrees that the benefit of the Negotiated FILOT Payment provided in Section 5.01(b) of this Agreement are forfeited for the applicable property tax year and the Company shall pay a fee-in-lieu of tax to the County computed in the same manner and amount as *ad valorem* property taxes would be computed. Company agrees that this Agreement is terminated prospectively if the number of full-time jobs is below the number set forth in the Jobs Maintenance Commitment for three (3) consecutive years.

(d) Notwithstanding any other provision of this Agreement, the Company acknowledges and agrees that County's obligation to provide the Negotiated FILOT benefits end if the Company closes its facilities in the County (including, without limitation, the Expansion Project) or otherwise ceases operations in the County and this Agreement shall terminate prospectively beginning with the FILOT Payment due with respect to the year in which the Company, closes its facilities or otherwise ceases operations."

Section 5. *Amendment of Number of Negotiated FILOT Payments.* Section 5.01(b)(i) of the Fee Agreement, relating to number of annual Negotiated FILOT Payments, is amended to read:

"For each annual increment of investment in Negotiated FILOT Property, the annual Negotiated FILOT Payments shall be payable for a period of twenty (20) years. Accordingly, if such Negotiated FILOT Property is placed in service during more than one year, each year's investment during the Investment Period shall be subject to the Negotiated FILOT for a period of twenty (20) years."

Section 6. *Amendment of Remedy.* Section 5.01(f)(iii) of the Fee Agreement is amended to read:

“(iii) Reserved.”

Section 7. *Amendment of Notice Addresses.* Items (b) and (c) of Section 9.03, relating to Notices; Demands; Requests, is amended to read:

“(b) with a copy (which shall not constitute notice) to:

Lancaster County Attorney
Administration Building
101 N. Main Street, 2nd Floor (29720)
P.O. Box 1809 (29721-1809)
Lancaster, SC
Phone: 803-416-9426
Fax: 803-285-3361
Email: jweaver@lancastercountysc.net

(c) with a copy (which shall not constitute notice) to:

Lancaster County Department of Economic Development
Attn: Director
1033 W. Meeting Street (29720)
P.O. Box 1809 (29721)
Lancaster, SC
Phone: 803 286-3633
Email: jgilbert@lancastercountysc.net”

Section 8. *Payment of Expenses.* Upon submission of appropriate documentation of the expenditure, Company agrees to reimburse the County, not later than March 31, 2017, for the County’s reasonable unreimbursed actual costs incurred related to this First Amendment. The cost reimbursement is limited to County payments to third-party vendors, including, but not limited to, payments for attorney’s fees.

Section 9. *Representations and Warranties.* (A) Company represents and warrants, as the basis for the undertakings on its part contained in this First Amendment, that it (i) is a corporation organized and existing and in good standing under the laws of Delaware, (ii) is authorized to do business in South Carolina, (iii) has all requisite power to enter into this First Amendment, and (iv) by proper action has been duly authorized to execute and deliver this First Amendment.

(B) County represents and warrants, as the basis for the undertakings on its part contained in this First Amendment, that it (i) is a body politic and corporate and a political subdivision of the State, (ii) is authorized by the Act to enter into this First Amendment, (iii) has approved this First Amendment in accordance with the procedural requirements of the Act and any other applicable state law, and (iv) has authorized its officials to execute and deliver this First Amendment.

Section 10. *Multiple Counterparts.* This First Amendment may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute but one and the same instrument.

Section 11. *Fee Agreement.* Except as specifically provided in this First Amendment, the Fee Agreement shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto, each after due authorization, have executed this First Amendment to be effective as of the date first written above.

LANCASTER COUNTY, SOUTH CAROLINA

Steve Harper, Chair, County Council

Larry Honeycutt, Secretary, County Council

[SEAL]

ATTEST:

By: _____
Sherrie Simpson, Clerk to County Council

AKZO NOBEL COATINGS INC.

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

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Agenda Item Summary

Ordinance #: N/A

Contact Person: John Weaver

Department: County Attorney

Date Requested to be on Council Agenda:

Committee: Administration, February 14, 2017

JLW

Issue for Consideration: Whether or not it is appropriate for County Council to consider an amendment to the real property lease between Lancaster County and United Global Solutions, Inc. whereby the Company would be permitted to sublease a portion of the building to an automotive repair and servicing business..

Points to Consider: United Global Solutions has approximately three years remaining on its five (5) year lease. At present, the monthly lease payment received by the county is \$3,726.00. Beginning in March, 2018, the monthly lease will increase to \$5,590.

Funding and Liability Factors: None.

Committee's Options: 1) Recommend approval of the sublease request; 2) Recommend denial of the sublease request; 3) Negotiate different terms of the Real Property Lease and/or proposed Amendment.

Recommendation: None

03-20-2015 08:39 AM

JOHN LANE
REGISTER OF DEEDS
LANCASTER COUNTY, SC
By: CANDICE PHILLIPS DEPUTY

BK: DEED 858

PG: 262-271

OLINA

ER

REAL PROPERTY LEASE

This Lease is made and entered into as of the 19 day of March, 2015 by and between **LANCASTER COUNTY, SOUTH CAROLINA**, ("County") and **UNITED GLOBAL SOLUTIONS, INC.** ("Company"), a business entity formed and existing under the laws of the State of South Carolina, and authorized to do business in Lancaster County, South Carolina.

WITNESSETH

WHEREAS, County is the owner of that certain parcel of property containing 5.578 acres identified as **3758 Charlotte Highway**, Lancaster, South Carolina; Tax Map Number 0032-00-018.00, and

WHEREAS, Company desires to lease, occupy and use both the acreage and the building located thereon to conduct its materials distribution business; and

WHEREAS, County is willing to authorize and allow Company to lease, occupy and utilize the building and surrounding outside premises, subject to the restrictions and terms provided herein:

NOW, THEREFORE, County and Company agree as follows:

1. Lease. County hereby leases and authorizes the Company to occupy and use the approximately Twenty Two Thousand Three Hundred Sixty (22,360) square foot building together with any surrounding curtilage and parking ("Property") to be utilized for Company's materials distribution business.
2. Term. The term of this Lease shall commence on March 10, 2015, and it shall continue in force and effect until February 29, 2020, but no longer than the sixty (60) months from the date of commencement unless otherwise earlier terminated. After actual physical occupancy of the property by Company, either party may terminate this Lease for any reason by giving at least ninety (90) days written notice to the other party. Any act of default hereunder, including without limitation failure to pay the monthly lease payment when due, shall terminate any right, license or permission for use of the entire property immediately upon event of default. This Lease shall not be renewed or extended, nor shall another such Lease be entered into between the same parties.
3. Use. During the term hereof, Company shall occupy and use property authorized by County solely in connection with its materials distribution facility, to the extent permitted by and fully in compliance with all applicable rules, regulations, and requirements of any Federal, State, City or County regulatory agency having jurisdiction over the Company's operations. Company shall also fully comply with all safety and security policies/directives as established by Lancaster County.

Company's employees and customers will have reasonable access to and from and the right to use and occupy property for the sole purpose of engaging in or furthering Company's business.

4. Lease Payment; Late Payment; Taxes.

A. Lease Payment. As the monthly lease payment for occupancy and use of the property, Company shall pay County monthly payments of **Three Thousand Seven Hundred Twenty Six (\$3,726.00) Dollars** per month for its use of the property from March 10, 2015 through February 28, 2018. Company shall pay said amounts without set-off or deduction, in advance and without demand on or before the first day of each month during the term hereof. Thereafter, beginning March 1, 2018 and continuing on monthly through the ending term of this lease, February 29, 2020, Company shall pay County monthly payments of **Five Thousand Five Hundred Ninety (\$5,590.00) Dollars** subject to the same payment terms and conditions noted herein.

B. Late Payment. Company acknowledges that the late payment by Company of any monthly installment of lease payment or other charges will cause County to incur certain costs and expenses not contemplated under this Lease, the exact amount of which are difficult or impracticable to determine. Therefore, if any such amount owing is not received by County within three (3) days following the due date thereof, Company shall immediately pay to County a late charge of **Two Hundred (\$200.00) Dollars** in addition to the monthly lease payment noted above.

C. Taxes. Beginning in 2015 and continuing throughout the Company's occupancy and usage of the facility and surrounding acreage, all real property taxes and personal property taxes assessed upon the property being utilized and occupied by the Company shall be the sole responsibility of the Company. All taxes of any type shall be paid by the Company in a timely fashion.

5. Utilities and Services. County shall supply access to water, natural gas and electricity to the extent and capacity of the currently existing mains, lines, transformers, and panels. Company shall be solely responsible for the payment of all utility charges, telephone, trash removal, hazardous waste removal and other services used by Company in or on the property, to include hook-up fees, advanced deposits or other such costs, regardless of whether the utility charge is incurred in the name of Company or County. Company shall accept transfer of all applicable utility meters to Company's name when so tendered by County. In the event Company incurs any utility charge in the name of County, Company shall reimburse County for the full amount of the charge within five (5) calendar days of the date of written notice to Company of the amount of the charge. County assumes no responsibility for interruption of such services for any reason whatsoever.

6. Cleaning and Maintenance. Company, at its sole cost and expense, shall keep the facility

and outside property in a clean, neat and orderly condition at all times, and shall be responsible for maintaining all non-structural elements, including without limitation plumbing and HVAC. Company understands that it is responsible for the conduct of its guests, permittees, invitees, and licensees on the premises. Company shall not store any personal property exterior to the building on the unimproved premises associated with the building. Company is prohibited from taking any action which would negate or void the warranty, if any, on the roofs of any building within its facility.

7. Alterations. Company may make an alteration, addition, or improvement to the facility with the prior written approval of the County Administrator. Company shall submit a written request for permission to perform such alterations, which shall include a description of the improvements, a site plan, and any other documentation requested by the County Administrator to demonstrate the suitability of the improvements or alterations. Unless County elects otherwise, all permanent alterations, additions, or improvements to the facility shall become the property of County upon termination. All agreed upon improvements must be made in a workmanlike manner, in accordance with all applicable statutes, ordinances, rules and regulations, including without limitation applicable building codes, and may be made only upon written approval of County's Building Department after review of complete plans for such improvements.
8. Grant of Option. For and in consideration of the Option Fee payable to the County as set forth herein, County does hereby grant to Company the exclusive right and Option to purchase the 5.578 acre premises upon the terms and conditions set forth herein.
 - a. Payment of Option Fee. Company agrees to pay County Option Fee of **Twenty Five Thousand (\$25,000.00) Dollars** upon the exercise of the option. It is understood and agreed that the Option Fee shall be considered as a credit toward the final negotiated sales price. The exercise of the option must be in writing provided to the County at the address noted herein. The Option Fee must accompany the written notice. The date of sending the notice shall be the Option Exercise Date. In the event that the Company does not exercise its exclusive right to purchase the property through the closing and transfer of the property within one hundred twenty (120) days of the Option Exercise Date, this Option shall become absolutely null and void and neither party shall have any liability regarding this Grant of Option to the other. However, the voiding of this Option by the Company's failure to close shall not infringe upon nor lessen the Company's right to continue utilizing the property for the remaining months of the lease.
 - b. Purchase Price. The price of the 5.578 acres and all improvements thereon from which the County and Company shall decide upon a final sales price will be initially narrowed by the written valuation of the property by two (2) independent certified MAI appraisers. The County shall select one appraiser and be fully responsible for the cost of the services rendered by that appraiser. Likewise, the Company shall select the second appraiser and shall be fully responsible for the cost of the services rendered. It is agreed and understood that the selection of the two appraisers shall be an open process and that the selected appraisers will be acceptable to both parties. Upon presentation and review of the two appraisals by the County and the Company, the parties shall negotiate a final purchase price that both parties believe to be fair and reasonable. If a final purchase price cannot be

agreed upon, the Twenty Five Thousand (\$25,000.00) Dollars Option Fee shall be returned to the Company.

8. Right of Entry. Prior to the Company's purchase of the property, should such occur, County shall have the right to enter the facility and grounds at any time for any reasonable purpose.

9. Compliance with Law.

A. General Compliance. Company will comply with all applicable statutes, ordinances, rules, regulations, orders and directives of any governmental authority, including County, in its occupancy and use of the property.

B. Acceptance of Premises. Company accepts the property in its "as-is" condition and County has no obligation to improve, repair, restore, or alter any portion of the property. Company acknowledges that neither County nor any agent, employee, director or official of County has made any representation or warranty, except as otherwise expressly provided in this Lease, with respect to the property and facility including, without limitation, any representation or warranty with respect to the suitability or fitness of the building or any portion thereof for the conduct of Company's business.

- D. Jurisdiction of Other Agencies. If Company's activities and operations shall in any way fall within the jurisdiction or regulatory authority of other governmental agencies, including without limitation the South Carolina Department of Health and Environmental Control ("DHEC"), Company must secure and produce evidence of such agency's final approval of such operations or occupancy of Space. If such activities and operations fall outside DHEC's jurisdiction, Company shall procure and submit to County the statement of an appropriately authorized DHEC representative to that effect. Company acknowledges that its representations and warranties pursuant to this subsection are material to the County's agreement to authorize the Company's use of the property.

10. Release and Indemnity.

A. Release. Company hereby releases County from any liability to Company for any loss or damage to any property of Company, its officers, directors, employees, agents, customers, concessionaires, vendors, contractors or invitees, and for the death or injury of any officers, directors, employees, agents, customers, concessionaires, vendors, contractors or invitees of Company, occasioned by theft, fire, acts of God, public enemy, injunction, riot, strike, insurrection, war, governmental body or authority including County, or any other matter beyond the control of County, or for any injury or damage or inconvenience which may arise through repair or alteration of any part of the facility, or failure to make repairs, or for any cause whatsoever, except the sole negligence or willful misconduct of

County.

- B. Indemnity. Company hereby releases and will defend, indemnify and hold harmless County, its departments, agencies, boards, commissions, committees, officers, directors, employees, and agents and assigns of any of them ("Indemnified Parties") from and against any and all liability, claims, penalties, fines, causes of action, suits, liens, losses, loss of use, damages, costs and expenses of any kind (including legal fees and litigation costs) which may be suffered by, accrued against, be charged to or be recoverable from the Indemnified Parties by reason of:

(1) any occurrence, in, upon, or at the property, however caused, or any cause of action of any nature whatsoever, in law or equity, arising out of or incidental to this Lease or the use or occupancy of the facility and/or outside grounds; and/or

(2) any occupancy, use, or misuse of the facility, or the areas surrounding the facility, or the service areas, parking areas, pedestrian areas, pedestrian walks or driveways in or around the facility, by Company, its officers, directors, employees, agents, customers, concessionaires, vendors, contractors or invitees, including without limitation uses or misuses which may render the premises subject to the Americans with Disabilities Act in whole or in part; and/or

(3) any violation of any law, regulation or ordinance by Company or its employees, officers, directors, agents, customers, concessionaires, vendors, contractors or invitees; and/or

(4) any occurrence arising in whole or in part out of the negligent act, or negligent failure to act, of Company, its officers, directors, employees, agents, customers, vendors, contractors or invitees.

The provisions of this section shall survive the expiration or early termination of this Lease..

- C. Environmental Indemnification. Company shall also indemnify, defend (with counsel satisfactory to County), and hold County, its departments, agencies, council, boards, commissions, committees, members, officers, directors, employees, and agents and assigns of any of them harmless from and against any and all loss, cost, damage, expense, claim, cause of action, judgment, penalty, fine or liability, directly or indirectly, relating to or arising from the use, storage, release, discharge, handling or presence of Hazardous Materials on, under, or about the facility in violation of Company's obligations under this Lease ("Hazardous Materials Release"). This indemnification shall include, without limitation, (a) personal injury claims, (b) the payment of liens, (c) diminution in

the value of the property, or any building located thereon; (d) damages for the loss or restriction on use of the facility; (e) sums paid in settlement of claims, (f) actual attorneys' fees, consulting fees, court costs, and expert fees, (g) the cost of any investigation of site conditions, (h) the cost of any repair, cleanup, remedial, removal, or restoration work or detoxification if required by any governmental authority or deemed necessary in County's reasonable judgment, (i) and any fines associated with Company's activities. County shall have the right but not the obligation to join and participate in, and control, if it so elects, any legal proceedings or action initiated in connection with the Hazardous Materials Release. County may also negotiate, defend, approve, and appeal any action taken or issued by any applicable governmental authority with regard to a Hazardous Materials Release. Any costs or expenses incurred by County for which Company is responsible under this Paragraph or this Lease and has indemnified County, (i) shall be paid to County on demand, during the term of this Lease as additional lease payments; and (ii) from and after the expiration or earlier termination of the Lease shall be reimbursed by Company on demand. Company's obligations pursuant to the foregoing indemnity shall survive the expiration or termination of this Lease and shall bind Company's successors and assignees and inure to the benefit of County's successors and assigns.

11. Insurance Required. Company agrees to purchase and keep in force and maintain at all times during the term of this Lease, at its own expense, for the benefit of itself and County as additional named insured, a policy or policies of insurance, issued by an insurance company of generally recognized responsibility and licensed to do business in the State of South Carolina all insurance as may be required under any applicable minimum standards for Lancaster County. At minimum, Company agrees to insure against: (A) all liability for damage to or loss of Company's and its customer's property located on the acreage, (B) liability for property damage and personal injury or death arising from acts or omissions of Company, its agents and employees, (C) liability for any damage or harm resulting from any release of any hazardous material, as that term is defined by the United States Environmental Protection Agency, including, but not limited to, costs of remediation or mitigation of such release of hazardous materials, and (D) Workers Compensation claims of all employees. Said insurance shall be maintained throughout the term of this Lease with an insurance company acceptable to County with liability limits of at least \$1,000,000.00 where such limits are not otherwise set forth in any applicable minimum standards. The policy or policies shall contain a contractual liability endorsement expressly covering the indemnification provisions of Section 10 of this Lease. Company shall also purchase, at its own cost and in its sole discretion, such business interruption or other insurance to protect Company's interest in the event of major or minor damage or disaster to the facility.

This Lease shall not become effective until Company shall provide to the Lancaster County Attorney a copy of certificate(s) evidencing the above insurance. The certificate of insurance shall provide that no material alteration, reduction, or termination of coverage shall occur without the insurance carrier giving County at least thirty (30) days' written notice prior to such alteration, reduction, or termination.

12. Subuse and Assignment. Company shall not allow any other entity to occupy or use any of the property without the written consent of the Lancaster County Council and no attempted assignment of this Lease by Company shall be effective.
13. GOVERNING LAW. THIS PERMIT SHALL BE GOVERNED BY AND CONSTRUED UNDER THE LAWS OF THE STATE OF SOUTH CAROLINA. This Lease is not subject to alternative dispute resolution except where ordered by a court of competent jurisdiction or required by operation of law. The forum for any action or claim brought as a result of this contract shall be the Court of Common Pleas, Lancaster County, South Carolina.
14. Entire Agreement/Amendment. This Lease constitutes the complete agreement of the parties with respect to the subject matter hereof and supersedes all previous agreements, representations and understandings concerning the same, whether written or oral. The provisions of the Lease may be modified, amended or waived only by a written instrument executed by County and Company.
15. Termination of Lease. In the event of termination of this Lease by either Party, Company shall promptly cause to be removed all personal property from the facility and real property. Any property left on leased premises by Company and remaining there fifteen days after the date on which Company either vacated the property or should have vacated the property according to the notice of termination sent by the terminating party, may be deemed, at the sole and exclusive option of the County, abandoned. Once so deemed, such property shall become the exclusive property of the County and may be disposed of as such in accordance with applicable statutes, ordinances, and County procedures. Alternatively, County may have such property removed, at Company's sole expense.
16. Notices. Any notices required or sent hereunder shall be in writing and shall be sent as follows:

As to County:

Lancaster County
Attn: Steve Willis, County Administrator
Post Office Box 1809
Lancaster, South Carolina 29271

As to Company:

United Global Solutions, Inc. .
Attn: Michael Hosseini, CFO-CIO
Post Office Box 19589
Charlotte, North Carolina 28219

Either party from time to time may change its address by written notice to the other party. Notices hereunder shall be deemed effective when delivered by hand delivery or

overnight courier, or three days after deposit in the United States mail, first class, postage prepaid.

WITNESS the signatures of the parties as of the date first written above.

ATTEST:

Virginia Berger
John Weaver

LANCASTER COUNTY:

By:

Its:

Date:

Allen Miller
County Administrator
3-19-2015

ATTEST:

Virginia Berger
John Weaver

UNITED GLOBAL SOLUTIONS, INC.

By:

Its:

Date:

Michael Harrison
CFO-CTO
3-19-2015

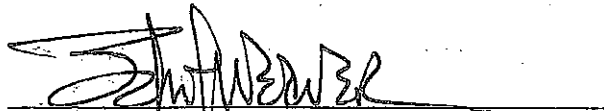
STATE OF SOUTH CAROLINA)
)
COUNTY OF LANCASTER)

PROBATE

Before me, the undersigned notary public, personally appeared the undersigned witness, who, being duly sworn, deposed and said that she saw the within named Owner, Lancaster County, by Steve Willis, its Administrator, sign, seal and deliver the foregoing Lease and that she, together with the other witness whose signature appears above, witnessed the execution thereof.


Witness

SWORN To and subscribed before me
this 19th day of March, 2015


Notary Public for South Carolina

My Commission expires: December 28, 2016

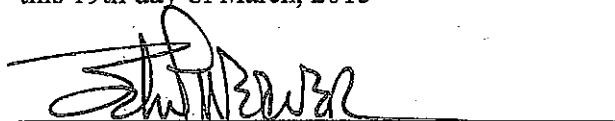
STATE OF SOUTH CAROLINA)
)
COUNTY OF LANCASTER)

PROBATE

Before me, the undersigned notary public, personally appeared the undersigned witness, who, being duly sworn, deposed and said that she saw the within named Lessee, United Global Solutions, Inc., by Michael Hosseini, its Chief Financial Officer, sign, seal and deliver the foregoing Lease and that she, together with the other witness whose signature appears above, witnessed the execution thereof.


Witness

SWORN To and subscribed before me
this 19th day of March, 2015


Notary Public for South Carolina

My Commission expires: December 28, 2016

AMENDMENT TO REAL PROPERTY LEASE

THIS AMENDMENT TO REAL PROPERTY LEASE (this "Amendment") is entered into as of this ____ day of January, 2017, by and between **LANCASTER COUNTY, SOUTH CAROLINA** ("County") and **UNITED GLOBAL SOLUTIONS, INC.** ("Company"), a business entity formed and existing under the laws of the State of South Carolina, and authorized to do business in Lancaster County, South Carolina.

WITNESSETH

WHEREAS, on March 19, 2015, County and Company entered into a Real Property Lease (the "Lease") for that certain parcel of property containing 5.578 acres identified as 3758 Charlotte Highway, Lancaster, South Carolina; Tax Map Number 0032-00-018.00; and

WHEREAS, County and Company now wish to amend such Lease as set forth herein.

NOW, THEREFORE, in consideration of the mutual covenants and agreements set forth herein, and in consideration of TEN AND 00/100 DOLLARS (\$10.00) and other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, County and Company hereby agree to amend the Lease as follows:

1. **USE.** Section 3 of the Lease is amended to read as follows: "Use. During the term hereof, Company or its sublessee shall occupy and use property authorized by County solely in connection with: (i) a material distribution facility; and/or (ii) an automotive repair and servicing facility. Use of facility by Company or Company's sublessee shall be in full compliance with all applicable rules, regulations, and requirements of any Federal, State, City, or County regulatory agency having jurisdiction over the Company's operations or that of Company's sublessee. Company and Company's sublessee shall also fully comply with all safety and security policies/directives as established by Lancaster County."
2. **SUBUSE.** Section 12 of the Lease is amended to read as follows: "Subuse and Assignment. Company shall not allow any other entity to occupy or use any of the property without the written consent of the Lancaster County Council and no attempted assignment of this Lease by Company shall be effective; provided, however, that Company is permitted to sublease a portion of the premises to Auto Masters of Carolinas, Inc. ("Sublessee") for the purpose of operating an automotive repair and servicing facility therein, so long as Sublessee maintains insurance of the type and amount set forth in Section 11 of this Lease."

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, County and Company have executed and delivered this Amendment as of the day, month, and year first above written.

ATTEST:

LANCASTER COUNTY:

By: _____
Its: _____
Date: _____

ATTEST:

UNITED GLOBAL SOLUTIONS, INC.

By: _____
Its: _____
Date: _____

STATE OF SOUTH CAROLINA)
)
COUNTY OF LANCASTER)

PROBATE

Before me, the undersigned notary public, personally appeared the undersigned witness, who, being duly sworn, deposed and said that she saw the within named County, Lancaster County, by Steve Willis, its Administrator, sign, seal and deliver the foregoing Amendment to Real Property Lease and that she, together with the other witness whose signature appears above, witnessed the execution thereof.

Witness

SWORN To and subscribed before me
This ____ day of January, 2017.

Notary Public for South Carolina

My commission expires: _____

PROBATE

Witness

Notary Public for South Carolina

My commission expires: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER COMMERCIAL INS NET LLC 2420 SPRINGER DR STE 100 NORMAN, OK 73069 (888) 661-3938	CONTACT NAME:	
	PHONE (A/C, No, Ext): (888) 661-3938	FAX (A/C, No): (877) 552-6091
INSURED AUTO MASTERS OF CAROLINAS INC 3758 CHARLOTTE HWY LANCASTER, SC 29720	E-MAIL ADDRESS: Service.center@travelers.com	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : TRAVELERS CASUALTY INSURANCE COMPANY OF AMERICA	
	INSURER B :	
	INSURER C :	
	INSURER D :	
INSURER E :		
INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 804043148280310

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		680-1J005898-17	01/12/2017	01/12/2018	EACH OCCURRENCE	\$1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000	
	<input checked="" type="checkbox"/> HIRED AUTO						MED EXP (Any one person)	\$5,000	
	<input checked="" type="checkbox"/> NON OWNED AUTO						PERSONAL & ADV INJURY	\$1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$2,000,000	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG	\$2,000,000	
	<input type="checkbox"/> OTHER:							\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO						<input type="checkbox"/> SCHEDULED AUTOS	BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS						<input type="checkbox"/> NON-OWNED AUTOS	BODILY INJURY (Per accident)	\$
<input type="checkbox"/> HIRED AUTOS		PROPERTY DAMAGE (Per accident)	\$						
			\$						
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$	
	<input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$	
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$							\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N	N/A				PER STATUTE	OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input type="checkbox"/>					E.L. EACH ACCIDENT	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$	
							E.L. DISEASE - POLICY LIMIT	\$	
A	GARAGEKEEPERS - COMPREHENSIVE			680-1J005898-17	01/12/2017	01/12/2018	\$250	\$120,000	
	GARAGEKEEPERS - COLLISION						\$500	\$120,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
INSURED IS NAMED ADDITIONAL INSURED AS PER XTEND ENDORSEMENT.

CERTIFICATE HOLDER**CANCELLATION**

LANCASTER COUNTY
ATTN: STEVE WILLIS COUNTY ADMIN
OR RYAN WHITAKER, RISK MANAGER
PO BOX 1809
LANCASTER, SC 29721

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Mary J. Swan

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Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Kimberly Hill

Department: Finance

Date Requested to be on Agenda: Administration Committee February 14, 2017

Issue for Consideration:

Fiscal Year 2017-2018 Draft Budget Requests for Direct Assistance Agencies.

Points to Consider:

Each department submitted a draft budget for its committee to consider last month. The objective of this review is to receive Council's informal feedback on requests from agencies who receive Direct Assistance funds.

These budgets have not yet been formally reviewed by Finance or the Administrator.

Funding and Liability Factors:

All feedback given will be used to assist in the development of the Administrator's Recommended Budget.

Council Options:

This is simply for commentary only.

Recommendation:

None.

MEMORANDUM

TO: KIMBERLY HILL, BUDGET ANALYST
FROM: BRIAN BEER, CLEMSON EXTENSION
SUBJECT: FY2018 LANCASTER COUNTY FUNDING REQUEST
DATE: 1/9/2017
cc: Steve Willis, County Administrator

Below is Clemson Extension's Budget Request for FY2018. Funding levels are unchanged from last year's allocation.

Request for FY2018- \$25,000 as salary support to maintain Lancaster County's full-time 4-H Extension Agent, conducting youth development programs and activities for youth 5 to 19 years old. Request is unchanged from FY2017.

Funding request aligns with the Intergovernmental Relations section of Lancaster County's Strategic Priorities. The request will fund a full time 4-H Extension Agent position in partnership with Clemson University. This partnership has been in place since 2007 and Clemson University Cooperative Extension looks forward to its continuation into the future.

Please contact me if there are any questions.

Brian Beer

bbeer@clemson.edu

803-320-9360

Senior Citizens Center
P.O. Box 1296
Lancaster, SC 29721




309 S. Plantation Road
Lancaster, SC 29720

LANCASTER COUNTY COUNCIL ON AGING, INC.

Telephone: (803) 285-6956

Fax: (803) 285-6958

Memo To: Kimberly Hill, MPA
Budget Analyst
Finance

Memo From: Sally P. Sherrin 
Executive Director

Re: Fiscal Year 2017-2018 Budget Request
Account 10-7-014-625-31
\$30,500

Date: January 25, 2017

Please accept this budget request for matching funds for the provision of LARS Rural Public Transportation Services for Fiscal Year 2017-2018. The Lancaster County Council on Aging respectfully requests \$30,500 to continue to be eligible to apply for \$158,213 in state and federal public transportation funding.

In addition to the operating funds, LARS has been approved for \$300,000 in capital funding to replace five vehicles in the fleet of vehicles used to provide public transportation services in Lancaster County. This funding is at 100% funding, therefore local matching funds are not required for this capital grant.

This service fits the priority of Infrastructure, Capital and Transportation Needs as indicated in the Strategic Priority Memo of November 2016 as this project provides public transportation services for residents of Lancaster County.

Please let me know if any additional information is needed.



United Way of
Lancaster County, Inc.



Lancaster Soil and Water Conservation District

PO Box 2274

Lancaster, SC 29721

Phone: 803-286-4455, ext.100; Fax: 1-855-589-9004;

Email: amanda.roberts@sc.nacdnet.net

Website: www.lancasterswcd.com

Lancaster Soil and Water Conservation District's Budget Request For Fiscal Year 2017-2018

Tort Liability

\$ 1,600.00

For 5 Conservation District Commissioners and 1 District Manager

This amount is decreased from last year since the tort liability will not increase for 2017-2018.

District Manager's Salary

\$ 32,450.00

The Conservation District has one full-time employee who provides support to the district as well as the Cane Creek Watershed Board and the Little Lynches Watershed Board. This employee is responsible for all the administrative and financial work of our agency and for the two watershed boards. Our employee also conducts a comprehensive and diverse educational program for the teachers, students and citizens of Lancaster County. We request for a 5% increase in salary for the district employee. The Watershed Boards' have included 1/3 of the 5% increase and mileage for watershed work on their budget this year for the District Employee. We also ask for 4% of the benefits for our employee.

District Manager's Retirement

\$1,911.00

We added this on July 1, 2011, to assure retention of our quality employee. We request half of the cost of retirement. We are requesting an increase since premiums will increase in July 2017.

Office Supplies and Postage

\$ 4,000.00

Office supplies, printing and postage were combined in the total. The office supplies and postage are needed to carry out our educational programs and daily office operations. This amount is the same as last year.

Total for LSWCD

\$ 39,961.00

Cane Creek and Little Lynches Watershed Boards' Budget Request For Fiscal Year 2017-2018

District Manager's Salary:

1/3 of the District Manager's salary 5% increase (\$0.26 per hour= \$507.00) and
mileage for watershed work

\$1,400.00

We are increasing our mileage budget on this section from last year. Since we are working on more watershed maintenance items, our employee is making more inspections of the dams as the contractors are working.

Tort Liability

For 5 Cane Creek Watershed Directors and 5 Little Lynches Watersheds Directors

Worker's Compensation

For 5 Cane Creek Watershed Directors and 5 Little Lynches Watersheds Directors

Postage/ Office Supplies

This item is the same as last year.

\$5,000.00

Watershed Maintenance Work on Five Flood Control Lakes:

\$44,000.00

Mowing and Debris Removal- all dams

Fertilizer- all dams

Soil Samples- all dams

Rodent Control-all dams

Spraying of Woody Vegetation- all dams

The Watershed Boards request an increase due to general price increases and after their inspections, there is a need for rodent control, spraying of woody vegetation and a few more depressions have appeared over the last few years. The Watershed Boards are requesting these funds to be able to have the maintenance items completed to ensure the dams are in great working condition. We had several heavy rain storms in 2015-2016 that have caused a few areas to be added to our maintenance list. The boards have discussed trying to have an inspection completed on each riser's gate since they have not been inspected in years. The boards have discussed trying to repair the plunge basins since they are eroding more over the past two years.

Total For CC and LL Watershed Boards

\$50,400.00

The total 2017-2018 request for the LSWCD, CC and LL Watershed Boards

\$90,361.00



2018 Catawba Regional Ag + Art Tour

Request for Funds Consideration

The South Carolina Ag + Art Tour is a free, self-guided tour of farms in participating counties (Chester, Chesterfield, Darlington, Florence, Horry, Fairfield, Kershaw, Lancaster, Newberry, Union and York) with area artisans located at each farm site. During this weekend-long event, visitors will have the opportunity to see first-hand where their food comes from, watch artists in action and purchase their works, dance to the melodies of bluegrass and folksongs, and learn more about rural life. The tour is the *largest FREE farm tour in the nation* and has drawn over **28,000 visitors** since it began in 2012. As with previous tours, the **2018 South Carolina Ag + Art Tour** will be take place on Saturdays (9:00 AM - 5:00 PM) and Sundays (1:00 PM - 5:00 PM) the entire month of June.

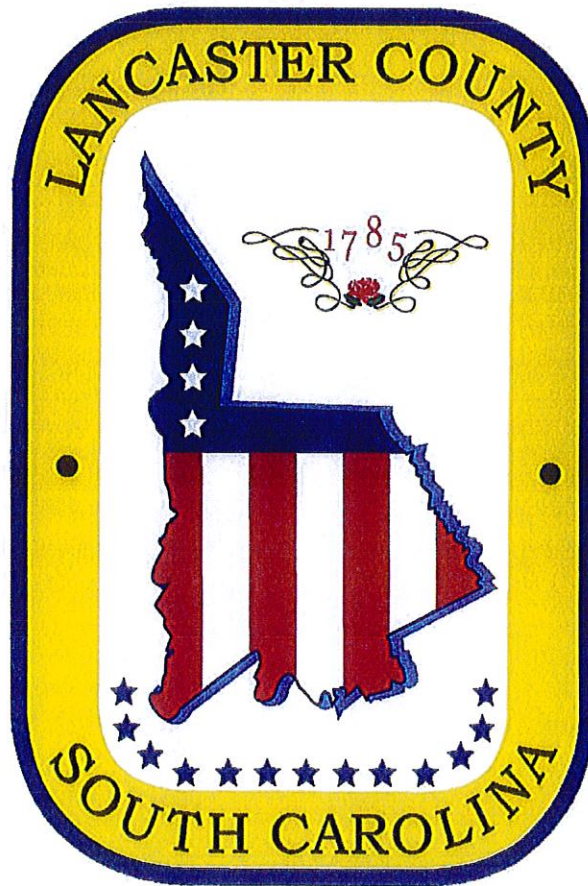
Amount Requested: \$7,000

Use of Funds:

Expense Items	Dollar Amount
Print Collateral Material for Tour Visitors	1,500
Signage for Tour	500
Billboards	3,500
Advertising Materials	1,000
Website	500
Amount Requested:	\$7,000

Budget Monitoring Report

Month of January 2017



Administration Committee

Prepared by Kimberly Hill, Budget Analyst

This is an unaudited report to management and is intended for informational purposes only.

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General Fund Revenue Overview

Major Revenue Source - Property Taxes

These revenues are comprised of ad-valorem real property taxes, personal property taxes, vehicle taxes, 1% local option sales taxes for property tax reduction, and property tax reimbursements from the State of SC such as homestead, manufacturer's, and motor carrier.

January Collections	Current YTD Collections	Previous YTD Collections	Total Budgeted Collections	% of Target
8,101,531	22,873,424	22,415,975	30,268,104	76%

Major Revenue Source - Other Taxes

These FY2017 revenues come from road improvement fees.

January Collections	Current YTD Collections	Previous YTD Collections	Total Budgeted Collections	Current % of Target
184,842	1,308,769	1,247,308	2,105,000	62%

Major Revenue Source – Intergovernmental Revenue

This revenue source consists of the following payment types: State Aid to Subdivisions, State Salary Participation, State DSS 4D Funds, State Election Commission, State Veterans Affairs, some State & Federal grants, and intergovernmental payments from other governments.

January Collections	Current YTD Collections	Previous YTD Collections	Total Budgeted Collections	% of Target
792,312	2,186,114	1,517,888	4,472,895	49%

Major Revenue Source – Charges for Services

The majority (\$2,540,000 FY2017) of these revenues come from ambulance fees. Other sources are solid waste fees, convenience fee for SCDMV stickers, and delinquent tax costs.

January Collections	Current YTD Collections	Previous YTD Collections	Total Budgeted Collections	% of Target
318,948	1,924,525	1,554,407	2,991,900	64%

Major Revenue Source - Licenses and Permits

These revenues are associated with land ownership transfers and new home and commercial construction. The majority (\$3,095,830) of FY2017 budgeted revenues in this category come from anticipated building permit revenue.

January Collections	Current YTD Collections	Previous YTD Collections	Total Budgeted Collections	% of Target
642,061	3,499,082	2,894,929	4,491,315	78%

Non-Major Revenue Sources-- Fines and Fees, Contributions & Donations, Miscellaneous

These revenues are considered non-major sources. Fines & Fees include Magistrate fines, Family Court fees, civil paper fees, costs of court, and library fines. Contributions & Donations include any donations or contributions made to the varying departments in the County. Miscellaneous includes interest income, rental income, and inmate commissary commission income.

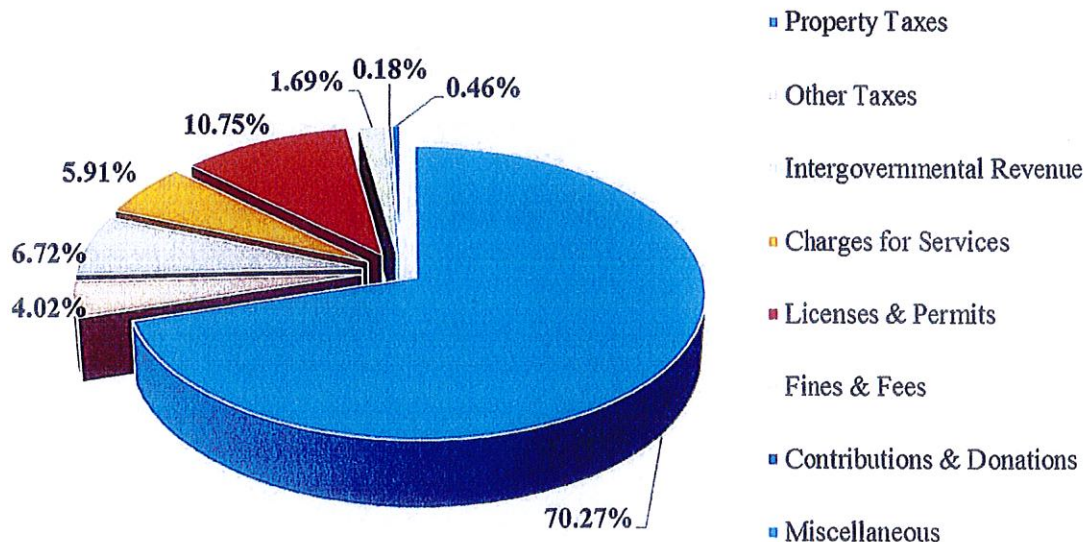
	January Collections	Current YTD Collections	Previous YTD Collections	Total Budgeted Collections	% of Target
Fines & Fees	146,628	549,140	447,058	918,250	60%
Contributions & Donations	4,593	59,356	90,451	53,000	112%
Miscellaneous	7,953	150,973	111,723	154,212	98%

Total Revenue January: \$10,198,869

Major Revenue Sources:

Ad Valorem Taxes--Current	\$6,648,495
Fee in Lieu of Tax--Current	\$716,242
State Aid to Sub Division	\$703,787
Permits-Building	\$370,001
Local Option Rollback	\$369,719
Charges-Ambulance	\$295,923

General Fund YTD Revenue by Source (Excludes Other Financing Sources)



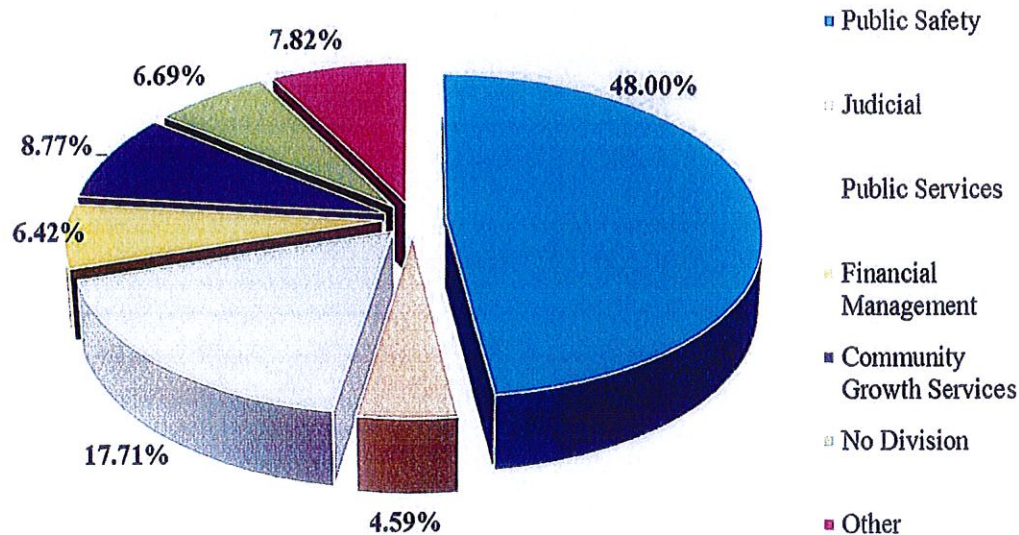
General Fund Expenditure Overview

Total Expenditures January: \$3,351,961

Major Expenditures:

Wages & Salaries	\$1,627,958
Fringe Benefits	\$618,093
Direct Assistance	\$219,596
Contractual Services	\$198,867
Disposal Contract	\$115,072
Utilities	\$82,972

General Fund YTD Expenditures by Division



General Fund

CATEGORY	BUDGET	YTD	%
Revenues	45,456,676	32,551,383	71.61%
Expenditures	-46,561,979	-26,106,551	56.07%
Other Financing Source	3,916,665	0	
Other Financing Source	-2,811,362	0	
Revenues Over (Under) Expenditures	0	6,444,832	

Fund Balance Estimates

Estimated Unassigned Fund Balance (GF): \$25,422,323 which is about 51% of the total GF budget.

Overall the GF expenditure budget reflects a remaining percentage of 56%. Revenue collections are within 28% of estimates.

	Current Year	Prior Year
Nonspendable	\$1,280,176	\$1,232,416
Restricted	\$4,245,527	\$3,350,775
Committed	-	-
Assigned	\$3,839,633	\$9,188,889
Unassigned	\$25,422,323	\$16,047,288
Fund Balance End of January	\$34,787,659	\$29,819,368

Fund balance terminology (GASB 54)

There are five components of fund balance:

1. Nonspendable-examples would include inventory and prepaid items
2. Restricted-externally enforceable by law, etc.
3. Committed-self-imposed limitations (requires ordinance-highest level)
4. Assigned-intended use limitations
5. Unassigned

Requests for Information

This financial report is designed to provide a general overview of Lancaster County's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to:

Kimberly Hill

Budget Analyst

khill@lancastercountysc.net

Major Projects Tracker

Responsible Department	Project/Item	Budget	YTD Expenditures	Status
GIS	Pictometry	\$60,000	\$15,267	Flyover won't take place until after Jan. 1, 2017
Solid Waste	Disposal Contract Rebid	\$1,600,000	\$742,659	Contract signed with Republic—Complete.
Roads	EMS Slope	\$350,000	\$12,375	Design is done and bid package is almost complete.
IT	Cyber Security-CJIS Compliance	\$75,000	\$44,703	Software required for logging and auditing compliancy has been purchased, but not fully implemented. End-of-life video evidence analysis computer has been replaced; new computer meets security standards and has built-in redundancy to avoid data loss.
Recreation	Pool Repairs	\$100,000	-	The pool bid opening is February 8. A committee will do the scoring. There may be a valve that may need to be replaced in the pump room as well. That is a recent find and the pool is losing an inch of water in a day. Will have get quotes on that so that work can be done same time.
Administrator	Historic Jail Repairs	\$268,940	\$17,500	Trying to get cost estimates down to make it work within the budget.
Fleet/Administrator	Fleet Facility	\$1,612,066	\$4,000	Coming back to I&R Committee February 14.
Risk Management	Security Upgrades	\$106,830	-	Going to begin on physical security upgrades this fiscal year. Will have to carry forward some funding to next fiscal year to complete the card reader system upgrades.
Administrator	DSS Building Renovation	\$75,000	-	DHEC approved plans to move offices.
Solid Waste	IL Convenience Center	\$784,135	\$755,810	Project moving forward. Paving is done, waiting on utilities to be hooked up.

Other Fund Overview-January 31, 2017

CAPITAL IMPROVEMENT FUND

CATEGORY	BUDGET	YTD	%
Revenues	1,594,000	1,428,080	89.59%
Expenditures	-1,887,024	-1,367,516	72.47%
Other Financing Source	293,024	0	
Revenues Over (Under) Expenditures	0	60,564	

COURT MANDATED SECURITY

CATEGORY	BUDGET	YTD	%
Revenues	1,283,500	1,117,153	87.04%
Expenditures	-1,308,333	-658,282	50.31%
Other Financing Source	24,833	0	
Revenues Over (Under) Expenditures	0	458,870	

VICTIMS SERVICES FUND

CATEGORY	BUDGET	YTD	%
Revenues	86,605	37,809	43.66%
Expenditures	-86,605	-45,938	53.04%
Other Financing Source	0	0	
Revenues Over (Under) Expenditures	0	-8,128	

E-911

CATEGORY	BUDGET	YTD	%
Revenues	625,150	247,373	39.57%
Expenditures	-583,434	-307,993	52.79%
Other Financing Use	-41,716	0	
Revenues Over (Under) Expenditures	0	-60,620	

COUNTY TRANSPORTATION COMMISSION FUND

CATEGORY	BUDGET	YTD	%
Revenues	2,226,200	1,786,228	80.24%
Expenditures	-4,639,385	-3,828,266	82.52%

Other Financing Source	2,413,185	0
Revenues Over (Under) Expenditures	0	-2,042,038

INDIAN LAND FIRE PROTECTION DISTRICT FUND

CATEGORY	BUDGET	YTD	%
Revenues	546,000	560,917	102.73%
Expenditures	-605,936	-409,135	67.52%
Other Financing Source	59,936	0	
Other Financing Use	0	0	
Revenues Over (Under) Expenditures	0	151,782	

LOCAL ACCOMODATIONS TAX FUND

CATEGORY	BUDGET	YTD	%
Revenues	40,000	40,109	100.27%
Expenditures	-50,000	-24,138	48.28%
Other Financing Source	10,000	0	
Revenues Over (Under) Expenditures	0	15,972	

SUNDAY ALCOHOL SALES TAX FUND

CATEGORY	BUDGET	YTD	%
Revenues	0	3,030	-
Expenditures	-7,000	0	0.00%
Other Financing Source	7,000	0	
Revenues Over (Under) Expenditures	0	3,030	

DEBT SERVICE FUND

CATEGORY	BUDGET	YTD	%
Revenues	2,625,276	2,135,698	81.35%
Expenditures	-4,203,722	-730,061	17.37%
Other Financing Source	1578446	0	
Revenues Over (Under) Expenditures	0	1,405,637	

CAPITAL PROJECT SALES TAX FUND 1

CATEGORY	BUDGET	YTD	%
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Revenues	0	4,542	-
Expenditures	-2,196,347	-1,465,082	66.71%
Other Financing Source	2,734,456	0	0.00%
Other Financing Use	-538,109	0	0.00%
Revenues Over (Under) Expenditures	0	-1,460,540	

CAPITAL PROJECT SALES TAX FUND 2

CATEGORY	BUDGET	YTD	%
Revenues	8,500,000	4,254,563	50.05%
Expenditures	-4,515,000	-6,104,894	135.21%
Other Financing Source	1,234,690	234,690	19.01%
Other Financing Use	-4,985,000	0	0.00%
Revenues Over (Under) Expenditures	234,690	-1,615,641	

RECREATION FUND

CATEGORY	BUDGET	YTD	%
Revenues	1,406,052	748,528	53.24%
Expenditures	-2,540,062	-1,260,416	49.62%
Other Financing Source	1,134,010	50,425	
Revenues Over (Under) Expenditures	0	-461,463	

AIRPORT FUND

CATEGORY	BUDGET*	YTD*	%
Revenues	158,197	57,760	36.51%
Expenditures	-223,483	-352,903	157.91%
Other Financing Source	65,286	0	
Revenues Over (Under) Expenditures	0	-295,142	

*Does not include grant revenue or expenditures

PLEASANT VALLEY FIRE PROTECTION DISTRICT FUND

CATEGORY	BUDGET	YTD	%
Revenues	440,078	436,475	99.18%
Expenditures	-410,078	-164,803	40.19%
Other Financing Source	0	0	

Other Financing Use	-30,000	0	0.00%
Revenues Over (Under) Expenditures	0	271,672	

DEVELOPMENT AGREEMENT FUND

CATEGORY	BUDGET	YTD
Revenues	0	0
Expenditures	-9,536	-8,910
Other Financing Source	244,226	0
Other Financing Use	-234,690	-234,690
Revenues Over (Under) Expenditures	0	-243,600

COUNTY OF LANCASTER
REVENUE & EXPENDITURE STATEMENT

FY 2016-2017

01/01/2017 TO 01/31/2017

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE INCLUDING ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
10 GENERAL FUND					
REVENUE:					
400 CURRENT PROPERTY TAXES	21,784,157.00	7,604,624.20	19,186,313.32	2,597,843.68	88
410 DELINQUENT PROPERTY TAXES	816,500.00	-61,020.74	307,082.43	509,417.57	38
417 PROPERTY TAXES-STATE REIM	1,702,447.00	21,818.71	131,768.66	1,570,678.34	8
418 PROPERTY TAXES-LOST REV	5,950,000.00	532,407.29	3,243,099.80	2,706,900.20	55
419 MULTI COUNTY PILOT	15,000.00	3,701.81	5,159.33	9,840.67	34
422 OTHER TAXES	2,105,000.00	184,842.41	1,308,768.79	796,231.21	62
434 INTERGOVERNMENTAL- STATE	3,512,875.00	729,328.50	1,694,952.52	1,817,922.48	48
435 STATE AID TO LIBRARY	114,978.00	0.00	66,264.96	48,713.04	58
436 INTERGOVERNMENTAL- LOCAL	845,042.00	62,983.85	413,435.99	431,606.01	49
437 INTERGOVERNMENTAL-FEDERAL	0.00	0.00	5,205.06	-5,205.06	0
439 OTHER GOVERNMENTAL REVENUE	0.00	0.00	6,255.48	-6,255.48	0
440 LICENSE- MISCELLANEOUS	0.00	0.00	204.00	-204.00	0
441 LICENSE- FRANCHISE	468,385.00	144,289.17	357,202.86	111,182.14	76
442 LIC & PERMITS- BLDG	3,095,830.00	402,483.00	2,488,346.00	607,484.00	80
444 LIC & PERMITS- PLANNING	24,100.00	8,460.00	30,175.00	-6,075.00	125
446 LIC & PERMITS- ROD	900,000.00	86,378.80	620,694.10	279,305.90	69
448 LIC & PERMITS- CORONER	3,000.00	450.00	2,460.00	540.00	82
450 CHGS. FOR SVCS.- PUBLIC W	111,400.00	12,278.07	59,357.32	52,042.68	53
455 CHGS. FOR SVCS.- FEES	272,500.00	5,641.80	177,163.95	95,336.05	65
456 CHGS. FOR SVCS.- COPIES	14,800.00	1,360.60	10,333.10	4,466.90	70
457 CHGS. FOR SVCS.- OTHER	28,200.00	1,590.25	12,461.55	15,738.45	44
458 CHGS. FOR SVCS.- EMS	2,540,000.00	295,922.66	1,648,175.01	891,824.99	65
459 CHGS. FOR SVCS.- MISC	27,000.00	2,155.00	17,034.50	9,965.50	63
460 FINES & FEES-TEMP VEH TAG	2,500.00	68,507.83	69,392.83	-66,892.83	2,776
461 FINES & FEES- COURTS	792,500.00	60,076.92	393,241.98	399,258.02	50
463 FINES & FEES- DRUF FORF	0.00	0.00	5,837.12	-5,837.12	0
464 FINES & FEES- OTHER	10,000.00	1,300.00	5,810.00	4,190.00	58
465 FINES & FEES- OTHER	0.00	0.00	1,493.12	-1,493.12	0
466 FINES & FEES- OTHER	15,000.00	490.00	5,800.00	9,200.00	39
467 FINES & FEES- OTHER	30,000.00	7,025.00	26,025.00	3,975.00	87
468 FEES- BANK	68,250.00	9,228.04	41,539.56	26,710.44	61
470 CONTRIBUTION & DONATIONS	25,000.00	1,905.00	51,365.20	-26,365.20	205
471 LIBRARY DONATIONS	28,000.00	2,687.80	7,991.18	20,008.82	29
480 INTEREST INCOME	25,500.00	0.00	51,869.10	-26,369.10	203
490 OTHER INCOME	92,212.00	5,736.30	80,002.67	12,209.33	87
491 OTHER INCOME	35,000.00	2,157.10	18,930.12	16,069.88	54
495 OTHER INCOME	1,500.00	59.92	171.12	1,328.88	11

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE INCLUDING ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
TOTAL REVENUE	45,456,676.00	10,198,869.29	32,551,382.73	12,905,293.27	72
EXPENDITURE:					
500 WAGES	20,671,410.00	1,627,958.00	11,502,816.46	9,168,593.54	56
510 FRINGE	8,171,032.00	618,093.37	4,400,286.12	3,770,745.88	54
520 OTHER PERSONNEL EXPENDITURE	347,500.00	14,828.92	103,480.19	244,019.81	30
530 TRAVEL, TRAINING, & DUES	455,136.00	23,129.96	250,344.66	204,791.34	55
540 SUPPLIES	432,320.00	25,481.05	229,833.60	202,486.40	53
541 POSTAGE	537,495.00	37,510.79	276,533.60	260,961.40	51
542 CLOTHING	209,704.50	7,950.27	99,417.07	110,287.43	47
543 SUPPLIES- LAUNDRY	228,500.00	14,064.97	109,553.83	118,946.17	48
544 SUPPLIES- PUBLIC WORKS	522,000.00	12,251.37	462,945.84	59,054.16	89
545 SUPPLIES- CUSTODIAL	20,000.00	1,081.29	7,817.08	12,182.92	39
547 SUPPLIES- ANIMAL FOOD	3,000.00	82.68	919.77	2,080.23	31
548 SUPPLIES- HAND TOOLS	20,000.00	654.61	22,200.16	-2,200.16	111
549 SUPPLIES- WELCOME CENTER	4,000.00	24.63	338.24	3,661.76	8
550 EQUIPMENT- NON CAPITAL	86,000.00	15,898.18	39,106.75	46,893.25	45
551 EQUIPMENT- GENERAL	592,976.20	49,260.43	351,420.27	241,555.93	59
560 CAPITAL EQUIPMENT	271,495.09	0.00	189,706.82	81,788.27	70
570 UTILITIES	1,048,340.00	82,972.28	609,945.09	438,394.91	58
571 UTILITIES- TELEPHONE	547,540.00	47,852.68	278,816.73	268,723.27	51
580 RENT	7,500.00	1,200.00	4,820.00	2,680.00	64
581 RENT- BUILDING	78,766.00	2,652.25	43,563.50	35,202.50	55
582 RENT- EQUIPMENT	5,000.00	0.00	0.00	5,000.00	0
590 MAINTENANCE	1,695,796.32	62,516.08	693,535.00	1,002,261.32	41
591 MAINTENANCE- GENERAL	66,500.00	2,369.99	45,520.71	20,979.29	68
593 MAINTENANCE-SVC AGREEMENT	640,500.00	19,867.64	336,529.98	303,970.02	53
594 MAINTENANCE- BLDG	172,000.00	18,192.90	135,761.46	36,238.54	79
600 CONTRACTUAL SERVICES	2,439,865.39	198,866.77	1,699,740.17	740,125.22	70
604 PS-MEDICAL & PROFESSIONAL	756,215.00	41,817.40	408,843.66	347,371.34	54
605 CS- PRINTING	371,155.60	2,771.61	261,388.66	109,766.94	70
608 SC DEPT OF CORRECTIONS	25,000.00	645.00	7,245.00	17,755.00	29
612 CS-DISPOSAL CONTRACT	1,600,000.00	115,071.75	807,565.65	792,434.35	50
613 DEMOLITION EXPENSE	50,000.00	0.00	53,830.00	-3,830.00	108
620 DIRECT ASSISTANCE	13,041.00	13,040.77	13,040.77	0.23	100
625 DIRECT ASSISTANCE	1,112,031.00	219,595.57	798,100.98	313,930.02	72
650 INSURANCE	933,774.00	0.00	929,261.00	4,513.00	100
670 ADVERTISING	93,650.00	2,938.02	59,534.92	34,115.08	64
680 FEE REIMBURSEMENT	600.00	0.00	0.00	600.00	0
690 SPECIAL PROJECTS	1,264,851.00	26,231.64	247,799.78	1,017,051.22	20
691 SP- PROMOTIONS	56,000.00	6,058.91	29,412.79	26,587.21	53
750 EQUIPMENT LEASE	145,300.00	24,779.59	90,146.39	55,153.61	62
760 GRANTS MATCH	318,000.00	9,793.45	52,564.04	265,435.96	17

	<u>BUDGETED</u>	<u>CURRENT PERIOD</u>	<u>YEAR-TO-DATE INCLUDING ENCUMBRANCES</u>	<u>REMAINING BALANCE</u>	<u>PCT USED</u>
771 DS- LEASE PURCHASE			387,459.77	59,705.23	87
780 MISCELLANEOUS	45,000.00	1,320.00	15,405.00	29,595.00	34
781 MISCELLANEOUS	55,250.00	1,894.78	32,469.58	22,780.42	59
782 OVER/SHORT	570.00	-254.47	-378.63	948.63	-66
783 DRUG FORFEITURE	0.00	53.00	6,592.17	-6,592.17	0
786 DONATIONS	0.00	1,443.17	11,316.33	-11,316.33	0
TOTAL EXPENDITURE	46,561,979.10	3,351,961.30	26,106,550.96	20,455,428.14	56
EXCESS OF REVENUE BEFORE	<u>-1,105,303.10</u>	<u>6,846,907.99</u>	<u>6,444,831.77</u>		<u>-583</u>
OTHER FINANCING SOURC					
801 TRANSFER IN	30,000.00	0.00	14.90	29,985.10	0
810 OFS FUND BALANCE	3,886,665.10	0.00	0.00	3,886,665.10	0
TOTAL OTHER FINANCING SOURC	3,916,665.10	0.00	14.90	3,916,650.20	0
OTHER FINANCING USE:					
950 TRANSFERS	2,811,362.00	0.00	0.00	2,811,362.00	0
TOTAL OTHER FINANCING USE	2,811,362.00	0.00	0.00	2,811,362.00	0
EXCESS OF REVENUE AFTER	<u>0.00</u>	<u>6,846,907.99</u>	<u>6,444,846.67</u>		<u>0</u>

BUDGET REPORT BY DEPARTMENT - EXPENDITURE

Current Period: 01/01/2017 To 01/31/2017

County Of Lancaster

FY 2016-2017

Ideal Remaining Percent: 41 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
005 Non-Departmental	1,454,205.00	19,040.74	1,133,948.12	0.00	320,256.88	22
007 Cnty Economic Dev. Dept.	410,821.96	22,877.66	195,298.12	12,499.50	203,024.34	49
011 County Council	2,957,518.00	20,529.14	495,047.79	30,920.00	2,431,550.21	82
012 Council Transfers	1,199,296.00	0.00	0.00	0.00	1,199,296.00	100
014 Direct Assistance	989,541.00	232,636.34	709,492.75	0.00	280,048.25	28
021 Administrator	557,719.78	51,842.62	291,882.51	261.78	265,575.49	48
022 Legal Team	243,927.00	15,548.92	135,125.03	0.00	108,801.97	45
023 Finance	664,855.00	45,377.70	347,816.09	0.00	317,038.91	48
024 Human Resources	214,799.00	15,214.61	118,417.35	0.00	96,381.65	45
025 Risk Management	206,446.00	10,402.69	53,817.55	0.00	152,628.45	74
026 Mis	1,031,952.60	60,565.44	588,396.91	0.00	443,555.69	43
027 Gis	206,019.00	9,722.76	77,807.57	45,800.97	82,410.46	40
029 Zoning	353,465.00	22,880.81	219,540.70	0.00	133,924.30	38
031 Building	994,673.00	56,885.73	415,035.00	0.00	579,638.00	58
032 Planning	480,093.00	58,404.01	309,386.86	0.00	170,706.14	36
041 Assessor	886,172.00	58,613.19	490,673.90	0.00	395,498.10	45
043 Auditor	392,714.00	29,428.01	206,320.92	0.00	186,393.08	47
044 Treasurer	380,715.00	26,439.80	223,376.27	0.00	157,338.73	41
045 Delinquent Tax	322,239.00	15,845.90	171,616.30	0.00	150,622.70	47
051 Registration & Elect	304,893.00	10,289.11	210,984.52	0.00	93,908.48	31
060 Register Of Deeds	338,553.00	27,809.17	176,281.14	0.00	162,271.86	48
061 Circuit Court	82,503.00	2,945.02	26,901.75	0.00	55,601.25	67
063 Clerk Of Court	364,253.00	27,097.56	198,739.29	0.00	165,513.71	45
064 Family Court	367,568.00	25,801.07	193,631.15	0.00	173,936.85	47
068 Coroner	436,343.00	43,735.98	261,273.96	0.00	175,069.04	40
069 Probate Court	439,804.00	33,002.04	239,818.90	2,861.46	197,123.64	45
070 Mag-Countywide	883,974.00	62,503.47	496,162.84	0.00	387,811.16	44
110 Sheriff	7,863,216.78	578,300.99	4,208,396.18	19,340.17	3,635,480.43	46
111 Sher:Drug Asset Forf	0.00	53.00	6,592.17	0.00	-6,592.17	0
117 Sheriff Dpt- Town Of Kers	527,367.00	40,169.43	298,858.59	0.00	228,508.41	43
120 Detention Center	2,207,132.08	165,492.79	1,209,004.32	18,071.27	980,056.49	44
121 School Resource Officers	117,146.00	10,493.09	79,376.54	0.00	37,769.46	32
130 Communications	1,792,733.00	123,352.89	850,401.24	0.00	942,331.76	53
140 Emergency Management	415,848.00	23,652.09	178,580.03	17,782.08	219,485.89	53
141 Fire Service	1,276,837.00	81,242.38	696,752.67	128,861.31	451,223.02	35
142 Town Of Kershaw- Fire	146,727.00	10,081.28	77,748.89	3,500.00	65,478.11	45
144 Lanc. County Firefighters	1,094,677.64	81,019.86	607,307.82	10,131.32	477,238.50	44
153 Lancaster Ems	6,228,318.00	511,001.07	3,522,222.37	18,784.46	2,687,311.17	43
202 Roads & Bridges	2,895,205.00	117,066.35	1,313,759.02	216,071.97	1,365,374.01	47
210 Fleet Operations	573,244.00	39,275.71	309,866.26	16,442.76	246,934.98	43
251 Building Maintenance	1,496,605.00	108,617.75	835,982.29	52,583.58	608,039.13	41
310 Landfill-Solid Waste	56,366.00	2,029.64	9,382.52	0.00	46,983.48	83
312 Solid Waste Collect	3,480,342.26	328,764.48	1,893,443.84	344,883.07	1,242,015.35	36
318 Animal Shelter	186,804.00	13,755.65	92,355.58	0.00	94,448.42	51
330 Health Services	82,600.00	6,284.77	50,570.78	0.00	32,029.22	39
601 Dept. Of Social Services	139,210.00	2,985.01	23,012.72	0.00	116,197.28	83

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BUDGET REPORT BY DEPARTMENT - EXPENDITURE

Current Period: 01/01/2017 To 01/31/2017

County Of Lancaster

FY 2016-2017

Ideal Remaining Percent: 41 %

Account	Budgeted	Current	Year To Date	Encumbrance	Remaining Balance	PCT
602 D.S.S. Family Indep	58,330.00	1,659.41	29,963.10	0.00	28,366.90	49
610 Veterans Affairs	173,609.00	14,233.33	101,773.66	0.00	71,835.34	41
840 Library	1,228,884.00	86,990.84	650,136.26	0.00	578,747.74	47
999 Lease	167,077.00	0.00	124,690.50	0.00	42,386.50	26
Report Totals Net	49,373,341.10	3,351,961.30	25,156,970.64	938,795.70	23,277,574.76	47