Lancaster County Council Infrastructure and Regulation Committee Regular Meeting Agenda

Tuesday, April 11, 2017

County Council Conference Room County Administration Building 101 N. Main Street Lancaster, SC 29720

- 1. Call to Order Regular Meeting Committee Chair Larry Honeycutt 3:00 p.m.
- 2. Approval of the agenda [deletions and additions of non-substantive matters]
- 3. Citizens Comments
- 4. Consent Agenda pgs. 2-6
 - **a.** Approval of the following I&R committee meeting minutes:
 - Tuesday, March 14, 2017 I&R Committee Meeting
 - Friday, March 24, 2017 I&R Committee Meeting

5. Discussion / Action Items

- a. Amendment to plans for improvements to Kershaw parks *Hal Hiott pgs. 7-8*
- b. Amendment to Airport engineering contract for alternate design for taxiway Steve Willis/Paul Moses pgs. 9-14
- c. Discussion of Animal Shelter
- d. Update on Fleet Operations facility concept proposals Steve Willis/Jeff Catoe pgs. 15-21

6. Adjournment

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Infrastructure and Regulation Committee agendas are posted at the Lancaster County

Administration Building and are available on the Website: www.mylancastersc.org



Members of Lancaster County Council I & R Committee

Larry Honeycutt, District 4, Chairman Terry Graham, District 1 Billy Mosteller, District 3



Minutes of the Lancaster County Council Infrastructure and Regulation Committee Meeting

101 N. Main Street, Lancaster, SC 29720

Tuesday, March 14, 2017

Council Members present were Larry Honeycutt, Terry Graham and Billy Mosteller. Also present were Steve Willis, John Weaver, Sherrie Simpson, various Department Heads and citizens. A quorum of the Lancaster County I & R Committee was present for the meeting.

The following press were notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building and on the county website for the required length of time.

Call to Order

Chairman Larry Honeycutt called the meeting to order at 3:00 p.m.

Approval of the agenda

Billy Mosteller moved to approve the agenda as written. Seconded by Terry Graham. Passed 3-0.

Citizens Comments

Janine Gross, 15155 Legend Oaks Court, Indian Land, SC, spoke regarding the animal shelter. Ms. Gross provided handouts attached as Schedule A.

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Meta Wasson, 9823 Blackhorse Run, Indian Land, SC, spoke regarding her concern for the sign being down at the animal shelter and the loss of space for cats at the animal shelter.

Nadine Day, 3024 Everett Lane, Indian Land, SC, spoke regarding feral cats versus stray cats and a Trap/Neuter/Return program to control feral cats.

Dr. Elizabeth Hill, 6277 Carolina Commons Drive, Indian Land, SC, spoke regarding the difference between feral and stray/domestic cats and Trap/Neuter/Return programs.

Consent Agenda

Terry Graham moved to approve the Consent Agenda: minutes of the February 14, 2017 Committee meeting and minutes of the March 2, 2017 Committee Work Session meeting. Seconded by Billy Mosteller. Passed 3-0.

Discussion / Action Items

Trap/Neuter/Release program.

Steve Willis discussed a possible Trap/Neuter/Release program for Lancaster County. Funding of the program is uncertain. The animal shelter does not currently distinguish between feral versus stray/domestic cats.

Dr. Hill agreed to arrange a meeting between Larry Honeycutt, John Weaver, Alan Williams, and the three veterinarians willing to neuter cats for the county and discuss pricing for those services. Lancaster Animal Shelter Supporters (LASS) also agreed to make calls to find volunteer networks willing to rescue cats.

Discussion of Animal Shelter.

Larry Honeycutt stated that he toured the animal shelter in Chesterfield. The animal shelter in Chesterfield is similar to the Aiken animal shelter but on a smaller scale. He stated Lancaster County needs land to build a shelter similar to Chesterfield.

Steve Willis agreed to contact the Chesterfield animal shelter to determine the cost for building that shelter.

Update of Pool Resurfacing Project and spending leftover funds.

Katherine Walters explained that the bid for the pool resurfacing project was awarded to Paddock Construction and the project came in under budget. The project should be completed by April 7, 2017. The Recreation Department would like County Council to consider spending the remaining amount of money that is already budgeted for this project

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for various repairs, upgrades and life jackets. She provided a handout to the Committee members attached as Schedule B.

Billy Mosteller moved that the request for additional upgrades, repairs and life jackets be forwarded to County Council with a favorable recommendation from the I & R Committee. Seconded by Terry Graham. Passed 3-0.

Adjournment

Billy Mosteller moved to adjourn the committee meeting. Seconded by Terry Graham. Passed 3-0.

Respectfully Submitted:	Approved by the I & R Committee				
e					
Sherrie Simpson					
Clerk to Council					
	Larry Honeycutt, Chairman				



Members of Lancaster County Council I & R Committee

Larry Honeycutt, District 4, Chairman Terry Graham, District 1 Billy Mosteller, District 3



Minutes of the Lancaster County Council Infrastructure and Regulation Committee Meeting

101 N. Main Street, Lancaster, SC 29720

Friday, March 24, 2017

Council Members present were Larry Honeycutt, Terry Graham and Billy Mosteller. Also present were John Weaver, Art Davis of Waters and Company, Jeff Catoe and Steve Willis. A quorum of the Lancaster County I & R Committee was present for the meeting.

The following press were notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building and on the county website for the required length of time.

Call to Order

Chairman Larry Honeycutt called the meeting to order at 10:00 a.m.

Citizens Comments

There were no citizens that came forward for comments.

Executive Session

Billy Mosteller moved that the Committee go into Executive Session. Seconded by Terry Graham. The motion was unanimously passed to go into Executive Session to hear a personnel matter.

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Upon conclusion of the Executive Session, Billy Mosteller moved that the Committee come out of Executive Session. Seconded by Terry Graham. The motion was unanimously passed to come out of Executive Session.

Adjournment

There was a motion made and unanimously passed to adjourn the Committee meeting. The meeting was adjourned at 12:40 p.m.

Respectfully Submitted:	Approved by the I & R Committee				
Sherrie Simpson					
•					
Clerk to Council					
	Larry Honeycutt, Chairman				



Agenda Item Summary

Ordinance # / Resolution#:

Discussion Item

Contact Person / Sponsor:

Hal Hiott

Department:

Parks and recreation

Date Requested to be on Agenda:

April I&R Committee Meeting

Issue for Consideration:

Amendment to plans for improvements to Kershaw parks.

Points to Consider:

Due to septic tank concerns the Parks and Recreation Commission and staff have amended the plans for improvements in the Kershaw area. Restroom facilities will be dropped, in favor of using portable toilets (an operational expense, not a capital expense).

In lieu of the restroom facilities, a playground, similar to Springdale but on a smaller scale due to pricing, is proposed for the Kershaw Recreational Complex.

A copy of the new project list, as voted on by the Commission, is attached as information.

*Note – the fencing and dugout work at Boan Field was already approved by County Council and that work has been completed.

Funding and Liability Factors:

No change in the bottom line budget.

Council Options:

This will be in the annual budget ordinance for Council consideration.

Staff Recommendation:

At this point this is just information but we did want to make I&R aware of this for such input as you wish to offer the rest of Council.

Committee Recommendation:

To be determined.

Kershaw Upgrades list

Approved by the Recreation Commission on 3/14/17

Total funds available from sale of Property

\$50,425.00

SDPRT approved the sale as long as funds were used for improvements in the Kershaw area because of grant funds from SDPRT that were used in purchase of the property.

Projects approved by Commission	Real Cost
New fence and dugouts at Boan Baseball/softball field (older field)	\$11,200
Fence along trailer Park at Mullinax soccer field	\$ 5,900
Irrigation at Mullinax soccer field	\$ 7,500
Playground at AJ Recreation Complex	\$25,825
Total	\$50,425



Agenda Item Summary

Ordinance # / Resolution#:

Discussion/ Action Item

Contact Person / Sponsor:

Paul Moses

Department:

Airport

Date Requested to be on Agenda:

April I&R Meeting/ April 24th Council Meeting

Issue for Consideration:

Amendment to Airport engineering contract for alternate design for taxiway.

Points to Consider:

The FAA is recommending a potential concrete alternative to the taxiway project. Attached is the FAA summary with concerns about the asphalt design due to strong competition with roadway projects.

We ran into this issue years ago with the runway. A concrete design will give twice the life of an asphalt design in addition to supporting larger planes.

The FAA recommends we pursue this option.

Funding and Liability Factors:

The total cost fo the change order is \$23,592. Of this the FAA will pay 90%, the state 5%, and our local match of 5% comes to \$1,180.

Kim advises there will be no problem covering this amount in our grant match account (the overall project is an FAA grant).

Council Options:

Approve or reject the change order.

Staff Recommendation:

Approve the change order.

Committee Recommendation:

To be determined.

LANCASTER COUNTY AIRPORT COMMISSION

Work Authorization for Professional Services

SC1201-05	Five (5) – Amendment #1
(Project Identification No.)	(Work Authorization No.)
It is agreed to undertake the following work Agreement for Professional Services dated Fe	k in accordance with the provisions of our Prime bruary 10, 2014.
Description of Assignment:	
	er 5 will include lighting design services to address amendment will include bidding phase services.
Period of Services:	
Holt Consulting will provide design a Work, to be completed within 120 day	services in accordance with the attached Scope of rs from the Notice to Proceed.
Basis of Compensation:	
	CONSULTANT for the Basic and Special Services, in the following amount: \$23,592.00, as shown in
Agreed as to the scope of services, period of s	services, and budget*:
LANCASTER COUNTY AIRPORT COMMISSION	HOLT CONSULTING COMPANY, LLC
BY:	BY:
DATE:	DATE:
*Budget will not be exceeded without a Supp	lemental Work Authorization.
Attachments: Attachment A – Scope of Wor Attachment B – Fee Breakdow	

Attachment A

Lancaster County Airport Aircraft Apron Expansion

Scope of Services – Amendment #1 to Task Order No. 5

Project Description

The Lancaster County Airport intends to construct a new apron expansion located just north of the aircraft terminal that would accommodate heavier GA aircraft parking. The apron expansion will be approximately 220' wide x 240' long (Base Bid) and 220' wide x 400' long (Base Bid and Additive Bid) to allow parking and maneuvering of several large aircraft at a time. Design and permitting phase services of the apron expansion were included in Task Order Number 5.

During a review meeting, the Airport Manager raised concerns with the adequacy of existing flood lighting. Since the apron is expanding, there is not sufficient lighting for parked aircraft that will be using the new apron. Amendment #1 to Task Order Number 5 will include lighting design services to address the apron flood lighting. In addition, the amendment will include bidding phase services for the project since it is anticipated that funds will be available for construction.

The project will include the following Civil Engineering Services:

<u>General</u>

- → Project Management
- → Client Meetings and Correspondence
- → Quality Control

<u>Design</u>

- → Lighting Design
 - Exterior Apron Floodlighting
 - Photometric calculations
 - Lighting controls for energy-efficient use of lighting

Documentation

- → Drawings
- > Specifications
- → Engineer's Cost Estimate
- → Engineer's Report

This scope does not include:

- → Utility Design (beyond the lighting design specified herein)
- → Construction Phase Services

Attachment A

Other Provisions

- → The Airport will provide Holt Consulting and the sub-consultants access to the site and all available information pertinent to this project. This includes access to as-built drawings, and documents on existing conditions within the project limits.
- The Airport may negotiate additional contract(s) with Holt Consulting for services beyond the scope of this project.

Bidding

Holt Consulting will assist the Airport with bidding services. The bidding services are based on a standard 30 day bid period.

Schedule

Estimated Notice-To-Proceed Date: April, 2017

The total duration for additional lighting design and bidding is 120 days.

ATTACHMENT B FEE BREAKDOWN LANCASTER COUNTY AIRPORT COMMISSION LANCASTER COUNTY AIRPORT AIRCRAFT APRON EXPANSION DESIGN AND PERMITTING AMENDMENT #1 TO TASK ORDER NO. 5

TASK	COST
Basic Services	
Apron Lighting Design	\$11,987.73
Special Services	
Bidding Phase Services	\$11,604.27
Total Amendment #1 to Task Order No. 5 Amount	\$23,592.00

Note: A total of \$8,576.00 of Amendment #1 to Task Order No. 5 is for Certified DBE subconsultants, resulting in a 36.35% DBE percentage.

Lancaster County Airport

FAA One-On-One Meeting February 10, 2017 Summary

Participants: John Marshall, Doug Barnes, Paul Moses, Paul Werts, Ken Holt, and Kevin Morris

2017 Project Description: Construction of new apron; 11,150 SY asphalt pavement.

Estimated Cost: \$1,752,136

Funding Breakdown: FAA - NPE \$305,911, FAA/SCAC - State Apportionment \$1,271,011, SCAC

\$87,607, Local \$87,607

Schedule: Bid May/June 2017, Submit FAA Application June/July 2017, Contractor Notice-To-

Proceed July/August 2017

Issue: Apron lighting; Jon Walker's analysis relative to Part 77 surfaces associated with existing

Runway 6 approach (200' & ¾ mile requires 1,000' primary surface) & design fee

Discussion: John Marshall indicated that the current NPE balance is \$305,911. Paul Werts indicated that SCAC would consider committing \$750,000 of State Apportionment funding and when combining this with the current NPE balance, there would be \$1,055,911 available for construction. Therefore, the plan is for the base bid to be for the new portion of the apron (6,205 SY) adjacent to the existing apron and the remaining portion of the new apron (4,945 SY) to be an additive bid. Ken Holt indicated that Jon Walker performed an analysis for proposed mast lighting for the apron with estimated heights of approximately 40 feet and that although the lights would penetrate Part 77 surfaces, this would not impact the existing approaches. Therefore, the plan is to submit a contract amendment to Lancaster County for including this lighting in the bid documents. Ken indicated that the design fee to accomplish this would not exceed 15% of the existing design grant amount and that the County would seek reimbursement of this additional amount; 90% from FAA and 5% from SCAC. John Marshall pointed out that any addition to the design grant would lower the available funding for the construction grant by that same amount. Paul Werts mentioned that due to the significant amount of roadway projects being let by SCDOT, major asphalt contractors have committed all of their existing resources, workers and equipment, to these projects and is concerned that the bids will be high or non-existent. Ken Holt indicated that the current design is for asphalt, as the recently completed taxiway rehabilitation project included a concrete alternate bid, no bids were received despite an effort to generate interest among concrete contractors and their affiliates. He indicated that a concrete alternate design could be performed but would require an additional design fee. Paul Werts suggested bidding the project as asphalt and consider taking another course depending upon the outcome of the bidding process. Ken Holt indicated that once the design identifies the proper location and height of the apron lights, a 7460 form and Construction Safety Phasing Plan will be uploaded to the FAA OE/AAA website.

Action Items: Holt Consulting Company will prepare a contract amendment for bidding and the lighting design and submit to Lancaster County with the understanding that the costs of such will be offset 95% via a FAA and SCAC grant amendment.



Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Jeff Catoe/Steve Willis

Department: Public Services Division/Fleet Operations Department

Date Requested to be on Agenda: 4/11

Committee: I&R

Issue for Consideration:

Update on Fleet Operations facility concept proposals

Points to Consider:

The Fleet Operations concept sketches are attached along with preliminary cost estimates.

Funding and Liability Factors:

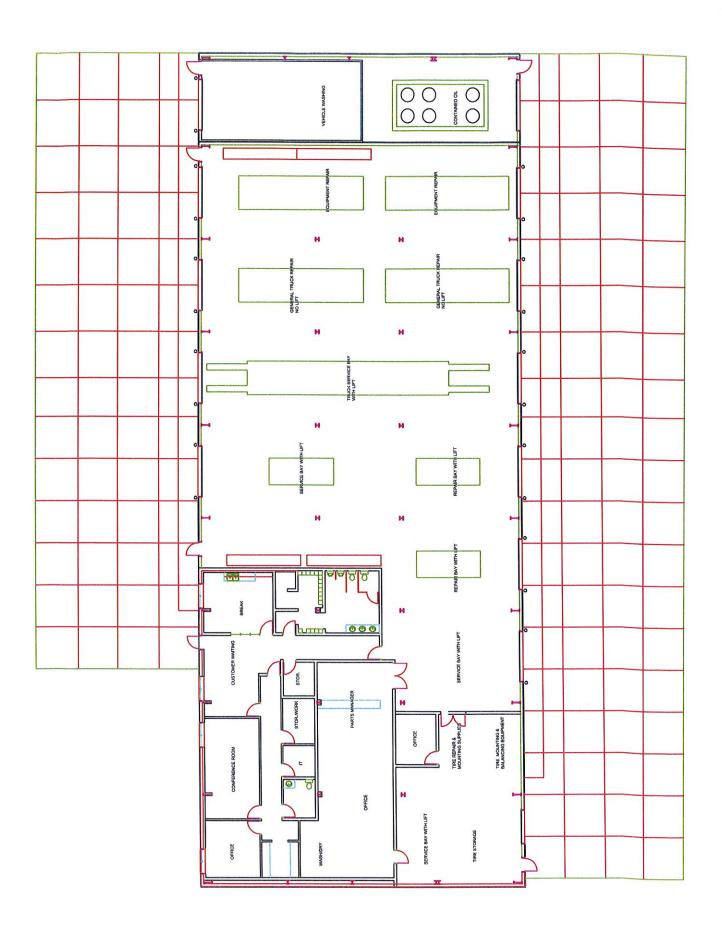
Funding would be from bond or fund balance.

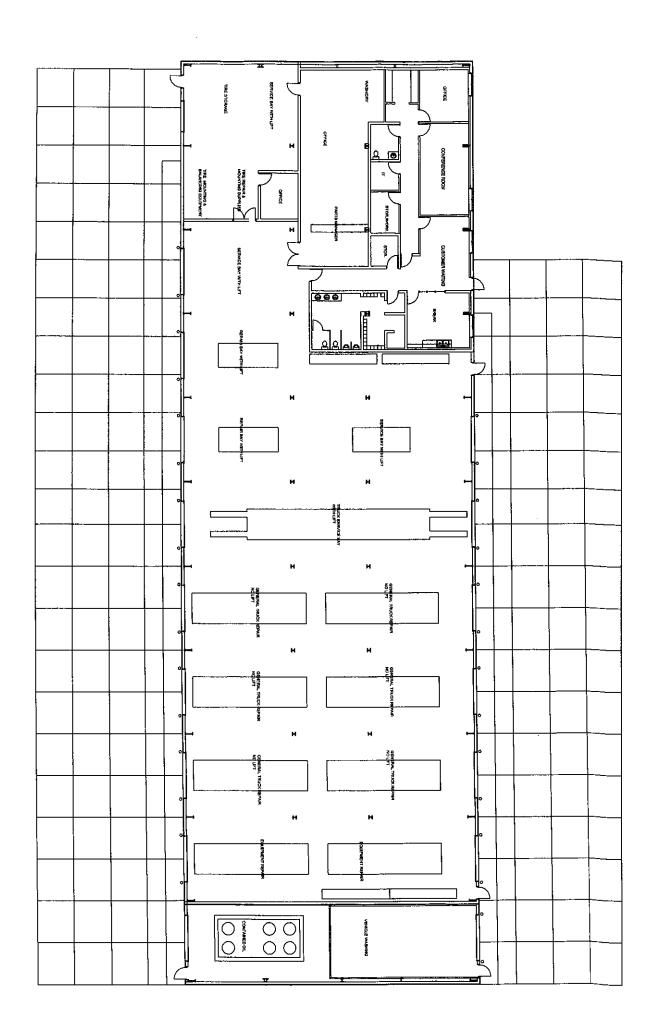
Council Options:

Information only

Recommendation:

Move forward with discussions with I&R, then to full Council at later date





Comparison Report LC Vehicle Maint Facility

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SITEWORK 30 Fine Grade Building Pad 30 Fine Grade Wallts, Drive & Apron Substone 40 Site Water Piping 40 Domestic and Fire Services 50 Backflow Preventer in Hot Box 50 Tapping Steeve & Valve 50 FDC & Piping 50 FDC & Piping 50 FBC & Poling 50 Sanitary Sewer Piping 50 Sanitary Sewer Service 50 Heavy Duly Concrete Paving 50 Pavement Markings & Signage Allowance 510 Fine Grade Wallts & Drives 520 Gravel A! Slab 530 Fine Grade Wallts & Drives		Description GENERAL REQUIREMENTS Final Cleanup (Sub)
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Comparison Report LC Vehicle Maint Facility

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Comparison Report LC Vehicle Maint Facility

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Description

LC Vehicle Maint Facility 02222017

Takeoff Qty
LC Vehicle
Maint Facility
03292017

LC Vehicle Maint Facility 03312017

Comparison Report LC Vehicle Maint Facility

LC Vehicle Maint Facility 02222017

Total
Amount
LC Vehicle
Maint Facility
03292017

LC Vehicle Maint Facility 03312017

Estimate Totals

2,282,343 81,260 412,206 1,788,877 2,479,223 81,260 569,671 1,828,292 0

81,260 460,810 1,909,194 0

2,282,343 2,479,223 2,451,264

2,451,264

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