

Lancaster County Council Infrastructure and Regulation Committee Regular Meeting Agenda

Tuesday, May 9, 2017

County Council Conference Room
County Administration Building
101 N. Main Street
Lancaster, SC 29720

1. **Call to Order Regular Meeting – Committee Chair Larry Honeycutt** 3:00 p.m.
2. **Approval of the agenda** *[deletions and additions of non-substantive matters]*
3. **Citizens Comments**
4. **Approval of Minutes from the April 11, 2017 I&R Committee meeting** – pgs. 2-4
5. **Discussion / Action Items**
 - a. Update on selection for Airport Hangar lease – ***Paul Moses/Jeff Catoe*** – pg. 5
 - b. Animal Shelter – ***Larry Honeycutt***
6. **Adjournment**

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Infrastructure and Regulation Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancastersc.org



Members of Lancaster County Council
I & R Committee

Larry Honeycutt, District 4, Chairman
Terry Graham, District 1
Billy Mosteller, District 3

DRAFT

**Minutes of the Lancaster County Council Infrastructure and Regulation
Committee Meeting**

101 N. Main Street, Lancaster, SC 29720

Tuesday, April 11, 2017

Council Members present were Larry Honeycutt, Terry Graham and Billy Mosteller. Also present were John Weaver, Steve Willis, Sherrie Simpson, Kimberly Hill, Ken Holt from Holt Consulting Company, LLC, Chad Catledge from Perception Builders and various department heads. A quorum of the Lancaster County I & R Committee was present for the meeting.

The following press were notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: *Lancaster News*, *Kershaw News Era*, *The Rock Hill Herald*, *Fort Mill Times*, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building and on the county website for the required length of time.

Call to Order

Chairman Larry Honeycutt called the meeting to order at 3:00 p.m.

Approval of the agenda

Billy Mosteller moved to approve the agenda as written. Seconded by Terry Graham. Passed by unanimous vote of 3-0.

Citizens Comments

Janine Gross, 15155 Legend Oaks Court, Indian Land, SC, spoke regarding the animal shelter.

DRAFT

Consent Agenda

Terry Graham moved to approve the Consent Agenda: minutes of the March 14, 2017 I&R Committee meeting and minutes of the March 24, 2017 I&R Committee meeting. Seconded by Billy Mosteller. Passed by unanimous vote of 3-0.

Discussion / Action Items

Amendment to plans for improvements to Kershaw parks.

Hal Hiott explained that the plans for improvements to the Kershaw area parks have been amended. There is no sewer for restrooms and the sewer could not be hooked up to another septic tank already there and, therefore, that project would be too expensive. He stated that portable toilets will be used instead of building restrooms. The Parks and Recreation Commission recommended building a playground at the AJ complex instead of the restrooms. The overall budget for the project has not changed.

Amendment to Airport engineering contract for alternate design for taxiway.

Ken Holt from Holt Consulting Company, LLC, discussed an amendment to the airport engineering contract to include lighting for the airport apron. Mr. Holt provided a handout attached as Schedule A.

Larry Honeycutt asked if the County would be responsible for 5% of the project. Steve Willis confirmed that the County would be responsible for 5% of the project. He further stated that business jets help economic development. Mr. Holt stated that corporate hangars could possibly be built if the apron project is completed.

Ken Holt stated that there are 2 risks involved regarding this project: (1) the project may not end up getting awarded and then the County would be out their 5% of the project costs or approximately \$600, and (2) the 5% from the State of South Carolina grant portion of the project may not be available and then the County may end up paying 10% of the project. A federal grant will be submitted to cover the cost of 90% of the project.

Billy Mosteller moved that the amendment to the airport engineering contract be moved to full Council with a favorable recommendation. Seconded by Terry Graham. Passed by unanimous vote of 3-0.

Discussion of Animal Shelter.

Larry Honeycutt discussed his visit to the Chesterfield Animal Shelter. Steve Willis stated that he and John Weaver met with two veterinarians in the County to discuss surgical space creation within the County facility. He stated that Trap/Neuter/Return is on his Budget Wish List; however, this program may not be put on the final budget passed by Council. He provided a handout attached as Schedule B. He stated that the Shelter needs a new ventilation system.

Alan Williams stated that he went to a training session regarding Trap/Neuter/Return and that he thought this program would be very helpful to the County. He stated that this program should result in fewer calls to the shelter and that the program would help keep costs down over time. Steve Willis stated that if the Trap/Neuter/Return program is instituted, the animal shelter will not need as much space for cats and then the emphasis can be put on a surgical suite.

Update on Fleet Operations facility concept proposals.

Jeff Catoe and Chad Catledge from Perception Builders reviewed the design proposals for a new Fleet Operations facility. They stated that the costs do not include all of the site work since the site for such a facility is unknown at this point. The design would require approximately 3-5 acres and would fit behind the current garage if the Council decided on that site.

Terry Graham moved that the proposals for a new Fleet Operations facility be moved to full Council for discussion under the I&R Committee report. Seconded by Billy Mosteller. Passed by unanimous vote of 3-0.

Adjournment

Billy Mosteller moved to adjourn the I&R Committee meeting. Seconded by Terry Graham. Passed by unanimous vote of 3-0.

Respectfully Submitted:

Approved by the I & R Committee

Sherrie Simpson
Clerk to Council

Larry Honeycutt, Chairman

Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Paul Moses/Jeff Catoe

Department: Airport/Public Services Division

Date Requested to be on Agenda: 5/9

Committee: I&R

Issue for Consideration:

Update on selection for Airport Hangar lease

Points to Consider:

The selection committee chose AA Maintenance, LLC and presented to Airport Commission who in turn confirmed the selection and wishes to pass on to Council for any further necessary action.

Funding and Liability Factors:

Funding and Liability factors will be handled in lease agreement, including monthly lease rate.

Council Options:

Information only

Recommendation:

Move forward with discussions with I&R, then to full Council at later date