

Lancaster County Council Public Safety Committee

Tuesday, October 11, 2016

**County Council Conference Room
Council Administration Building
101 N. Main Street
Lancaster, SC 29720**

1. **Call to Order – Committee Chair Steve Harper** **8:00 a.m.**
2. **Approval of the agenda** *[deletions and additions of non-substantive matters]*
3. **Minutes of the September 13, 2016 – pgs.2-4**
4. **Citizens Comments**
5. **Discussion / Action Items**
 - a. Victims Advocate grant for Sheriff's Office. *Sheriff Faile – pgs.5-6*
 - b. Request for funding – Indian Land Fire and Pleasant Valley Fire Departments – *Darren Player – pgs. 7-9*
 - c. Radio System Agreement. *Steve Willis and Chris Nunnery – pgs. 10-12*
6. **Adjournment**

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Public Safety Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancaster.sc.org



Members of Lancaster County Council
Public Safety Committee

Steve Harper District 5, Chairman
Bob Bundy, District 3
Larry McCullough, District 1

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Minutes of the Lancaster County Council Public Safety Committee Meeting

101 N. Main Street, Lancaster, SC 29720

Tuesday, September 13, 2016

Council Members present were Steve Harper and Bob Bundy. Larry McCullough was absent. Also present was Steve Willis, Debbie Hardin, John Weaver, various Department Heads and spectators. A quorum of the Lancaster County Public Safety Committee was present for the meeting.

The following press was notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building the required length of time and on the county website.

Call to Order

Chairman Steve Harper called the meeting to order at 8:00 a.m.

Approval of the agenda

Bob Bundy moved to approve the agenda as written. Passed 2-0.

Minutes of the August 9, 2016 meeting

Bob Bundy moved to approve the minutes of the August 9, 2016 meeting. Passed 2-0.

Citizens Comments

There were no citizens that spoke.

Sheriff's Office Body Camera Grant

Sheriff Faile discussed that the grant does not provide for manpower as they initially thought. He stated that there would be a need for an employee that would archive the huge amount of data and handle segments needed for court or FOIA request. He noted that for the first year of the grant, we could use donated funds(\$50,000 that was donated for body cameras by a citizen) and the second year, pick up the position in the budget process.

Devin Allman, IT Director, distributed the estimated overview of cost for wireless vs. wired camera systems (attached as schedule A).

When asked by the Committee which one that Mr. Allman and Sheriff Faile recommended, they both stated that the wireless would be the best because it uploads on its own and it would cut down on manpower issues.

The Sheriff will gather more information and firm figures regarding the body cameras and deliver that information at a future meeting.

Next steps in the County's budgeting strategy

Kimberly Hill, Budget Analyst, informed the Committee that she has reviewed best practices and observed our current processes. Based on information that she gathered, she has come up with a feasible five (5) year plan to elevate how we are currently budgeting. She reviewed the budget process, areas of improvement and next steps in the strategy for Lancaster County. She mentioned part of her plan would be to initiate a citizen's survey. Councilman Bundy requested that she provide a cost for the survey.

Steve Willis reviewed some current budget issues that will be coming to Council as amendments as follows:

- Re-Advertising for the County Engineer position
- Animal Shelter – part time position

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- Janine Gross, a citizen and volunteer with the Animal Shelter, spoke regarding the work that the volunteers and staff did during Labor Day weekend. She also asked about money donations to the shelter.

Veronica Thompson, Finance Director, stated that those funds go to the general fund but in a separate account that goes for the Animal Shelter only.

Kimberly Hill stated that she is concerned with going outside of the budget process for the budget amendments and noted that the growth for next years budget will be “eaten up” with these additions in this years budget and to consider the impact of taking recurring debt from fund balance.

Adjournment

Bob Bundy moved to adjourn. Passed 2-0.

Respectfully Submitted:

Approved by the Public Safety Committee

Debbie Hardin
Clerk to Council

Steve Harper, Chairman

Agenda Item Summary

Ordinance # / Resolution#:	Discussion Item
Contact Person / Sponsor:	Barry Faile
Department:	Sheriff
Date Requested to be on Agenda:	October Public Safety Committee meeting October 24, 2016 Council meeting

Issue for Consideration:

Victim's Advocate grant for Sheriff's Office.

Points to Consider:

This is a grant with no local cash match. The grant match is in-kind staff services.

A copy of the grant award letter is attached as information.

Funding and Liability Factors:

The grant amount is \$84,170.

Victim Advocate services are mandated by state law.

Council Options:

As this is a 100% grant no action is needed by Council. This information is brought to Council to make sure Council is informed of all grant activity.

Staff Recommendation:

None – information only.

Committee Recommendation:

This is for information only.



South Carolina Department of Public Safety

Office of Highway Safety and Justice Programs

September 1, 2016

Mr. Steve Willis
Administrator
Lancaster County
Post Office Box 1809
Lancaster, South Carolina 29721-1809

RE: Victims of Crime Act Program Grant No. 1V15211
Victims Advocate

Dear Mr. Willis:

I am pleased to announce that your agency will be receiving a grant award approved by the South Carolina Public Safety Coordinating Council in the amount of \$84,170 for the above-referenced grant project. This office is currently in the process of finalizing Special Conditions for each subgrantee which you can expect to receive, along with your official Grant Award Document, in the near future.

If you have any questions or concerns regarding your grant award, please call Mrs. BJ Nelson at 803-896-8712 or Joe Corey at 803-896-9958.

Sincerely,

Ed Harmon
Assistant Director/Justice Programs Administrator

Agenda Item Summary

Ordinance # / Resolution#:	Discussion Item
Contact Person / Sponsor:	Steve Willis
Department:	Administration
Date Requested to be on Agenda:	October Public Safety Committee October Administration Committee

Issue for Consideration:

Request for funding from Indian Land Fire Department and Pleasant Valley Fire Department. *(letters attached)*

Points to Consider:

Council has previously authorized \$400,000 to upfit the tankers to pumper-tankers. These would be new apparatus and there would be no corresponding apparatus being retired. These will be the first two pumper-tankers in the county fleet.

Funding in the Indian Land developer public safety account is tight due to the possibility of funding a new EMS station in the panhandle. This has yet to be finalized.

Funding and Liability Factors:

There is no budget in this account. All funding is discretionary on the part of Council.

Council Options:

Approve funding now, delay funding until future funds become available, or deny funding.

Staff Recommendation:

I do not recommend denial but if Council desires to reserve the available funding for an EMS station we will have to delay funding. A lot depends upon timing for a potential EMS station.

Committee Recommendation:

To be determined.



INDIAN LAND FIRE DEPARTMENT

185 SIX MILE CREEK RD LANCASTER SC 29720

PHONE (803)547-2747 FAX (803)547-2765

September 18, 2016

Steve Willis, County Manager
Members of County Council

To Steve Willis and County Council,

The Indian Land Fire Department and the Indian Land Fire Department Fee Board are requesting reimbursement for the equipment for the new Pumper/Tanker that we will be receiving at the end of this year. This apparatus will be replacing the current Tanker which is very limited on equipment and capabilities. The new Pumper/Tanker will be utilized as a Tanker as well as a backup engine to cover the increased volume of calls in the Indian Land district and mutual aid to other fire districts. As a result of the increased capabilities, additional equipment is needed to outfit this apparatus for service. The Indian Land Fire Department has begun ordering the necessary equipment for the apparatus. The cost of the equipment will be approximately \$ 90,000. The equipment being purchased is new equipment that is currently not carried on our current apparatus. The current tanker has very limited storage and is a single function apparatus, whereas the new apparatus will be multi-function and versatile.

Thanks,

Paul Shoup

President, Indian Land Fee District Board

Cc: Chief, Thomas Pickard



Pleasant Valley Fire Department

9370 Possum Hollow Road -Indian Land South Carolina 29707

Station - 803-548-5600 - Fax- 803-396-9675

August 29, 1016

Steve Willis, County Manager
Members of County Council

To Steve Willis and County Council,

The Pleasant Valley Fire Department and the Pleasant Valley Fee District board are requesting funding for the equipment for the new Pumper/Tanker that we will be receiving at the end of this year. This apparatus will be replacing the current Tanker which is very limited on equipment and capabilities. The new Pumper/Tanker will be utilized as a Tanker as well as a backup engine to cover the increased volume of calls in the Pleasant valley district. As a result of the increased capabilities, additional equipment is needed to outfit this apparatus for service. The equipment cost for this apparatus will be approximately \$ 100,000. The equipment being purchased would be new equipment that is currently not carried on our current apparatus. The current tanker has very limited storage and is a single function apparatus, whereas the new apparatus will be multi-function and versatile.

Thanks,

Brian D. Endres

Brian Endres

President, Pleasant Valley Fee District Board

Cc: Chief, Greg Nicholson



REGIONAL 800MHz RADIO SYSTEM USER AGREEMENT

WHEREAS, Lancaster County owns and operates a consolidated County-wide 800 MHz Regional Radio System which provides for public safety radio communications ("System"); and

WHEREAS, the parties to this Agreement, as well as other public safety agencies, and public service departments desire to enter into an agreement governing the use and maintenance of the System

WHEREAS, this equipment is for the benefit of all Lancaster County residents, to coordinate interoperability and communications for public safety departments.

NOW, THEREFORE, in consideration of the mutual promises and considerations set forth herein, the parties agree as follows:

A. Assignment of Property

1. All radios, mobile and portable, will remain the property of Lancaster County, however will be administered by Lancaster County Public Safety Communications.

This will relieve the issue of departments not allowing the responders to carry while working or volunteering with another agency.

2. Portable radios will be issued to an individual by name to improve accountability in case of an emergency
3. All mobile radios will carry the agency's assigned vehicle identification number.

B. Annual Operation Fees

All fees associated with the annual operation of the radios will be assumed by the Lancaster County for all radios on the Palmetto System.

C. Maintenance of Field Equipment

1. The Insurance deductible cost associated with lost or stolen radios, or radios that have been damaged due to neglect or misuse will be paid by the department for which it was being used at the time.

- a. If the radio unit is found to have been damaged as a result of gross negligence, the employing agency will be responsible for documentation and disciplinary action, to include the individual being responsible for payment to replace the unit, based on their policy, if applicable.
2. Lancaster County will carry an insurance policy to ensure that the department will have to meet the insurance deductible and not the full cost of the unit.

D. Radio Programming

1. Programming of the radio units will be solely handled by the Public Safety Communications Department, in order to maintain the security of the templates and the associated encryption codes and keys.
2. All security Levels will be assigned by the agencies and the documentation will be maintained in Communications Department.
3. Each Department will provide a list of who is authorized to change security settings.
4. There is redundancy built into the programming plan thru a partnership with the Palmetto system.

E. Budgeting for the Future

1. All the agencies will work collectively with Lancaster Public Safety Communications to budget for normal replacement and planned growth within their agency. The overall budgeting process will be handled by ECPSC.

***Unit replacement and new hire radios should be able to be covered until July of 2017 with the units in the original purchase from the 1% sales tax.

F. Current Radios

1. All current radios on the Palmetto system that are expected to be covered under the annual cost of the County's blanket contract will need to be reprogrammed and issued a new radio ID. These radios will fall under the management of Lancaster County. The ownership of these units will not change but will be figured into the distribution of radios into the fleet.

Some of these are grant radios and are still under grant and others have been acquired as gifts from other agencies.

G. User Agreement Coordination

1. All Radio User agreements will be handled by LCPSC and coordinated with the Palmetto System for access of responders.

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