

Lancaster County Council Infrastructure and Regulation Committee

December 13, 2016

**County Council Conference Room
Council Administration Building
101 N. Main Street
Lancaster, SC 29720**

1. **Call to Order – Committee Chair Larry Honeycutt** **10:00 a.m.**
2. **Approval of the agenda** *[deletions and additions of non-substantive matters]*
3. **Minutes of the November 15, 2016 meeting**
4. **Citizens Comments**
5. **Discussion / Action Items**
 - a. Equipment replacement list utilizing replacement account funds – *Hal Hiott*
 - b. Discussion of recruitment of County Engineer – *Waters and Co.*
6. **Adjournment**

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Public Safety Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancaster.org

MINUTES OF THE LANCASTER COUNTY COUNCIL INFRASTRUCTURE AND REGULATION
COMMITTEE
COUNTY ADMINISTRATION BUILDING
COUNCIL CONFERENCE ROOM
101 N. MAIN STREET, LANCASTER



Members of the Lancaster County Council Infrastructure and Regulation Committee

Larry Honeycutt, Committee Chairman – District 4
Larry McCullough, Council Member – District 1
Jack Estridge, Council Member – District 6

Tuesday, November 15, 2016

The Committee Members present were Larry Honeycutt, Larry McCullough and Jack Estridge. Also, present was Steve Willis, John Weaver and Chelsea Gardner. A quorum of the Lancaster County Council Infrastructure and Regulation Committee was present for the meeting.

The following press was notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building the required length of time and on the county website.

Call to Order

Larry Honeycutt called the meeting to order at 3:00 p.m.

Approval of Agenda

Jack Estridge moved to approve the agenda. Passed 3-0.

Minutes of the October 11, 2016 meeting

Larry McCullough moved to approve the October 11, 2016 minutes. Passed 3-0

Citizens Comments

Joseph B. Ditchman Jr., 4047 Ambleside Drive, Sun City Indian Land, stated that he is going to be appointed on the board of the HOA and expressed his interest in the road situation and would like an update for the HOA about the roads.

CIP Update

Robby Moody with Catawba Council of Governments stated that the Capital Improvement Plan is a 10 year financial plan for the County to help identify the Counties priorities and needs. The first five years of the CIP is very detailed and the years six through ten are not as

detailed on an annual basis. CIP helps provide that bridge between the comprehensive plan and the annual budget.

Steve Willis stated that Council approved first reading on November 14, 2016 to set the new CIP threshold and \$100,000.

Larry McCullough stated that there are errors on pages 68, 69 and 70 and asked how those errors get addressed.

Larry Honeycutt stated that what he suggest do was to talk about it at their next meeting in December.

Steve Willis stated that the he wasn't sure if they wanted to merge all the pages into one or put a note on each page that the voters have approved eight million dollars. The allocation how much to which branch has yet to be determined.

Larry Honeycutt stated to table the Library until the December meeting as well as wait and send this to Council after the December meeting and he thinks that numbers could be better.

Revised Airport Capital Improvement Plan list for FAA

Ken Holt gave a handout of the spreadsheet that was in the package expect it was slightly modified for the year of 2017. Mr. Holt explains the modifications that he made. He stated that the federal physical year of 2015 Lancaster County received a federal grant for a design project which was for an apron expansion (ramp expansion) they are about 95% complete with that design. Ken Holt stated that they are trying to position there self to capture some money this federal physical year 2017. He mentioned that he hopes for FAA to accelerate the project and be able to capture the money maybe around June, July time frame, that is usually the grant writing time for the FAA. Ken Holt mentioned that in 2018 and what they are talking about at this point is that the runway has been rehabilitated the runway, which should be good for 20-205 years. Rehabilitation of the taxi ways were finished not long ago. They would expand the apron, because of the jet traffic that the airport has been expressing over the past few years. On the existing ramp there is a space issue and a low baring capacity issue. 2018 the designing takes place and in 2019 they construct the rehabilitation of that ramp. They are now beginning to look at the terminal, and how to make the highest and best use of the developmental property where the terminal area is now. That sets the foundation for the terminal building design which would be in 2021 and the construction in 2022.

Donation of Heath Spring's park property from Lancaster County School District

Steve Willis County Administrator stated that Hal Hiott has been talking with David Small at the School District. They are offering to donate the park parcel itself as well as the parking on

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an adjacent parcel with the condition that we pay for the survey and split off because that parcel that has the parking has a storage building that the School District is still using and they do not want to give that up. Steve Willis mentioned they wanted to go to the I&R Committee to request affirmative recommendation to go to Council. He stated that we would pay for the survey as well as the deed and attorney John Weaver would handle that to get the property transferred from the School District to Lancaster County.

Larry McCullough made the motion to indorse the request. Seconded by Jack Estridge.
Passed 3-0.

Reallocation of resources within Roads and Bridges capital account

Public Services Director Jeff Catoe stated that in there Capital Account they have budgeted for a new dump truck. They have an existing old pipe truck that doesn't get used very much. What they have looked into doing is having that truck converted over and have a third axel put on it and it can run back and forth to the quarry and pull more things. What they would like to do is use roughly \$45,000 to upgrade that truck to be serviceable every day to move over the road to the quarry would be able to haul more. This truck will be able to haul the large quarry stones.

This was just for information only.

Fox Ridge Community Roads

Public Services Director Jeff Catoe stated that Ben Levine could go first so that maybe he could answer some of the questions that Mr. Levine had.
Ben Levine stated that they have worked with members of their community and the builder and developer to come up with a method to get some of the roads accepted with the neighborhood of Fox Ridge.

Update on road acceptances

Public Services Director Jeff Catoe stated that they ones that they are working on now are Rosemont and they have had some communication with Fox Ridge. Jeff Catoe stated that one thing that 915 does require is a two year warranty. 915 also requires a video of the storm system. They have also considered having the entire storm drain system, phases one, two and three done that along with the warranty could get it were it needs to be. Committee Chairman Larry Honeycutt asked Jeff how long would Fox asked how would it take for them to do that. Jeff Catoe stated that they would have a year to do it because it will be shut down December 31, 2017.

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Larry McCullough made the motion to recommend to go to full Council with their endorsement with what Jeff Said. Seconded by Jack Estridge. Passed 3-0

Discussion of Agricultural Use rollback taxes

Lancaster County Assessor Brad Carnes stated you have to make an application before the first penalty date. For this year the penalty date would be by January 17th based on the Holiday, so if they do not apply by then, then he is not allowed to approve it or accept the application. They have to apply by the tax penalty date. Typically that is January 15th but this year it is extended to where it can't fall on a Holiday or a weekend. Once they apply and they are approved the evaluation continues until the use changes. Until they apply the property to a different kind of use they continue to get the discount. State law provides section 1243-220 D4 that once the property changes use they are subject to a claw back .They have to pay back a portion of the discount that they received. What state law says is that you tax the year of use/change and then you send them a rollback bill for the previous 5 years. In tax items they have a control date that is the previous year, December 31st of the previous year. The taxes that were sent out this year are based on the as the property was December 31, 2015. Brad Carnes also stated that there were questions on how the assessor's office bills those. He stated that they bill the rollbacks the same time when they send the regular bill. The flyover will be going over this January or February. The flyover will happen every three years. They have a three year contract. Larry McCullough stated that as rapidly as things are changing in the county, if you could go ahead and do it for two years, you can go ahead and pick up some they may want go ahead and consider that pushing forward. County Administrator Steve Willis stated that they have the option to look at that once the first three years are out.

Discussion of Fleet Operations facility design

County Administrator Steve Willis stated that they met with Ben Montgomery and he stated that he has submitted initial plan. They have met with him on sight and he has met with Brandon to get the Fleet side information. Steve Willis stated that Mr. Montgomery had been out to look at the existing building. Steve Willis stated that Mr. Montgomery is proposing a new fleet operations facility behind the building. Steve Willis stated that his concerns about the reuse of the existing building is that there is too much crammed in there. Steve Willis stated that he wanted to get feedback from the I&R Committee before he went back and spoke with Ben Montgomery, would they be better off to utilize that building for parts and office space for fleet operations and an office and mainly work space for building maintenance. Brandon Elliot with Fleet Operations for Lancaster County stated that there are 2 lift bays for cars, 1 flat bay for cars, 1 lift bay for trucks, 1 bay for equipment.

Larry McCullough made the motion to remove this from the project consideration from the 2016-2017 budget year.

Jack Estridge Seconded the motion. Passed 3-0.

Executive Session

Jack Estridge moved to go into Executive Session to hear a legal briefing regarding two proposed contractual matters. Larry McCullough seconded. Passed 3-0.

Jack Estridge made the motion to come out of Executive Session. Seconded by Larry McCullough. Passes 3-0.

County Attorney John Weaver stated that while in Executive Session the Committee heard two proposed contractual matters where there were no votes taken and no decisions made.

Upon returning to open session, the following action was taken on times discussed during executive session:

Jack Estridge motioned to move forward with the plan that they discussed in Executive Session. Seconded by Larry McCullough. Passed 3-0.

Adjournment

Larry McCullough moved to adjourn. Seconded by Jack Estridge. Passed 3-0.

Respectfully Submitted:

Chelsea H. Gardner
Interim Clerk to Council

Approved by Committee Chair

Larry Honeycutt, Committee Chair

Agenda Item Summary

Ordinance # / Resolution#:	Information Item
Contact Person / Sponsor:	Hal Hiott
Department:	Parks and Recreation
Date Requested to be on Agenda:	December 13, 2016

Issue for Consideration:

This is information to the I&R Committee; no action is needed.

Points to Consider:

Parks and Recreation would simply like to make sure the Committee is aware of the items procured within the Equipment Replacement budget. This is in the budget so no action is needed. The items were approved by the Parks and recreation Committee.

Funding and Liability Factors:

\$53,000 which is within the approved budget.

Council Options:

N/A This is information only to make sure the Committee is aware of this information.

Staff Recommendation:

N/A

Committee Recommendation:

N/A

November 7, 2016

Memo to: Commission
From: Hal Hiott, Director, LCPR
Re: Equipment replacement for 2016/2017 budget year

The following pieces of equipment have been recommended for purchase by Staff:

Equipment list	Quantity	unit cost	total cost
Ferris big block 35 hsp 61 inch cut mower	2	\$9395.59 plus tax	\$20,294.47
20 X 20 raised carport to store tractor implements under installation	1 1	\$882.00 \$158.76 plus tax	\$1,111.32
7 X 16 hydraulic dump trailer with tarp Ramps spreader gate	1	\$6,650.00 plus tax	\$7,182.00
Kawasaki Mule UTV for field maintenance Freight, assembly, admin fees	1	\$6,437.00 plus tax \$ 663.00	\$7,668.00
35 hsp engine for turf tiger mower	1	\$2,275.00 plus tax	\$2,457.00
Husq weed trimmer	2	\$383.96 plus tax	\$829.35
Husq back pack blower	1	\$351.96 plus tax	\$380.12
Mower parts/fliters/ belts/ wheels ect... List attached	all	\$6242.00 plus tax	\$6,742.29
Misc tools list attached	all	estimated cost	\$6,335.45
Grand totals			\$53,000.00

DATE
10/07/16
TIME
10:10:28
SALESMAN
002/002
STORE
1

SMALL ENGINE SUPPLY
 Div of Equipment Rental & Sales Inc
 953 University Dr
 Lancaster, SC 29720

INVOICE
376859
P/O NUMBER
WORK ORDER
PAGE
1 of 1

Terminal 12

(803) 285-5545

(803) 285-5545

BILL TO ACCOUNT: 2855545
LANCASTER RECREATION COMM
PO BOX 243
LANCASTER, SC 29721

SHIP TO ACCOUNT: 2855545
LANCASTER RECREATION COMM
PO BOX 243
LANCASTER, SC 29721

No returns without a receipt. There are no returns on special order or electrical parts. A 15% restocking fee is charged on all returns.

SHIPPED VIA: CUSTOMER PICKUP

ORD	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
2	2			ROT12155	TRIMMER LINE .095 5	69.57	44.77	89.54
4	4			FER5022631SX1	WHEEL ASSY 13 X 5 X	94.00	60.92	243.68
6	6			FER5023136X1	WHEEL ASSEMBLY	88.29	57.24	343.44
10	10			FER5103907	BELT B SEC 123EL A	99.40	64.43	644.30
1	1			FER5412787A	WELD IDLER ARM PUMP	74.13	48.05	48.05
5	5			FER5101794	PULLEY IDLER 5 OD	50.60	32.81	164.05
5	5			FER5103789	PULLEY C SEC V IDLE	61.62	39.95	199.75
2	2			MUR7078243YP	BEARING, BALL, AXLE	10.12	8.44	16.88
3	3			ROT14708	SPINDLE	144.93	102.66	307.98
10	10			FER5103616	BELT 5V 178.25EL A	128.17	83.08	830.80
5	5			SUNB122061	BELT 5-8 X 175.937	72.18	60.15	300.75
150	150			ROT2174	BOBCAT BLADE 21 X 5-	17.06	9.75	1462.50
24	24			ROT5909	OIL FILTER	7.18	4.50	108.00
6	6			KAW11013-7019	ELEMENT AIR FILTER	30.84	22.40	134.40
6	6			KAW11013-7020	ELEMENT AIR FILTER	26.53	19.28	115.68
6	6			BRP798897	FILTER AIR CLEANER CA	39.39	27.36	164.16
5	5			ROT14765	PUMP DRIVE BELT FOR F	74.91	48.20	241.00
6	6			ROT9361	TRANSMISSION FILTER -	15.27	10.30	61.80
24	24			FER5025320X14	BOLT 5-8 11 X 1 3-4	3.02	1.96	47.04
4	4			FER5101280	SWITCH LOW PROF NC-	22.40	14.51	58.04
6	6			FER5101589	SWITCH PLUNGER NO	13.20	8.55	51.30
4	4			FER5021769	SWITCH PLUNGER N.C.	8.14	5.28	21.12
12	12			FER1714760	WHEEL 2.00 WIDE 3.8	7.58	4.91	58.92
6	6			HYD71943	FILTER KIT	17.12	12.99	77.94
3	3			FER5404834	CHUTE DISCHARGE BEND	91.95	59.60	178.80
4	4			FER5102683	BALL JOINT 5-8 18 M	29.13	18.88	75.52
8	8			ROT3217	SEALED BEARING 25MM X	19.70	13.29	106.32
2	2			FER5061098	SHAFT SPINDLE	70.26	45.55	91.10

QUOTE ONLY

DEPARTMENT: 1

SUB TOTAL ---->	6242.86
MISC. ----->	0.00
LABOR ----->	0.00
TAX 8.000 ---->	499.43
INVOICE TOTAL->	6742.29

TOOL LIST 2016

Metric gear wrench set
Standard gear wrench set
one half inch snap on impact
Wrench and socket sets for trucks
Tool box for shop
Two field drags
3/8 and 1/2 inch torque wrenches
Tamper resistant torx bit set
1/2 inch cordless impact
Pressure washer
Retractable air hose
Mower jack
Seat for LS tractor
Pull behind sprayer
3 back pack sprayers
Ratchet binders
Pulley pullers
Ball joint and u joint service set
Seal driver set
Tap and die set
Spark plug tester
Feeler gauge set
Electric jack hammer
Drill set
Hand tools for shop
Floor mounted tire changer
Portable air tank
Small electric generator
Cordless drill and driver sets
Scaffold and braces and platform
Pallet jack