

Lancaster County Council Administration Committee
Thursday, March 31, 2016

County Council Conference Room
Council Administration Building
101 N. Main Street
Lancaster, SC 29720

1. Call to Order – Committee Chair Brian Carnes 4:30 p.m.
2. Approval of the agenda *[deletions and additions of non-substantive matters]*
3. Minutes of the March 17, 2016 meeting
4. Citizens Comments
5. Discussion / Action Items
 - *Review of the 2016-2017 FY Budget*
6. Adjournment

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Administration Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancastersc.org



MINUTES OF THE LANCASTER COUNTY COUNCIL ADMINISTRATION
COMMITTEE

COUNTY ADMINISTRATION BUILDING
COUNCIL CONFERENCE ROOM
101 N. MAIN STREET, LANCASTER

Members of the Lancaster County Council Administration Committee

Brian Carnes, Committee Chairman – District 7

Bob Bundy, Council Member – District 3

Charlene McGriff, Council Member – District 2

DRAFT

Thursday, March 17, 2016

The Committee Members present were Brian Carnes, Bob Bundy and Charlene McGriff. Also present was Steve Willis, John Weaver, Veronica Thompson, Kimberly Hill, Brenisha Wells and other spectators. A quorum of the Lancaster County Council Administration Committee was present for the meeting.

The following press was notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building the required length of time and on the county website.

Call to Order

Chairman Brian Carnes called the meeting to order at 4:30 p.m.

Approval of Agenda

Councilwoman McGriff moved to approve the agenda. SECONDED by Councilman Bundy. Passed 3-0.

Minutes of the February 11, 2016 Meeting

MOTION was made by Councilwoman McGriff to approve the minutes of the February 11, 2016 meeting. SECONDED by Councilman Bundy. Passed 3-0.

Citizen Comments

There were no comments.

Discussion/Action

Potential Business Registration Ordinance

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County Administrator Steve Willis stated that a draft ordinance is included in the package for review, stating that a business registration is different than a business license. A business registration has no mandatory fee and is capped at \$15 per year, whereas a license is based on business gross receipts for the year and could be audited. Mr. Willis stated that the program would be administered by the Delinquent Tax Collection Office, should Council elect to adopt the Business Registration ordinance. There would be some expense related to the program involving printing of the permit and mailing it to the business, but staff is still working to quantify. Mr. Willis stated that staff has purposely limited the applicability of the ordinance to avoid small businesses.

Councilwoman McGriff stated that if Council adopts the ordinance, she would want it to be business friendly as possible, as the County would get more cooperation from businesses. Councilman Bundy agreed with Councilwoman McGriff.

Mr. Willis made note that the intention is not to invade a business finances, but simply to have an account of all businesses operating in the county.

This item will be back on the next agenda with information from staff regarding the threshold for filing and the definition of a small business as to who has to file.

Potential donation of land to the Lancaster County School District

Mr. Willis stated that parcel #0058-00-008.00 is just less than one half acre owned by the County and is within the Buford School complex. He stated that it has been suggested that it might make a good site for a parking/holding area for parents waiting to pick up their child from the Buford Middle School.

Councilwoman McGriff made the motion to recommend to full Council for consideration. Seconded by Councilman Bundy, passed 3-0.

Walnut Creek Ordinance to enlarge the district and revise the assessment rolls

County John Weaver stated that the issue for consideration is authorizing modifications to Walnut Creek improvement District, formerly known as Edenmoor Improvement District. It includes enlarging the District to add two parcels therein to Bond Area 2 and Bond Area 3; authorizing not to exceed \$6,000,000 principal amount of Assessment Revenue Bonds, relating solely to Bond Area 2 and Bond Area 3.

Councilwoman McGriff made the motion to recommend to full Council for consideration. Seconded by Councilman Bundy, passed 3-0.

Budget Calendar

Kim Hill, Budget Analyst presented the Committee with the budget calendar. Ms. Hill stated that the budget process is going well and the completed recommended budget will be sent out

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next week. The Committee will email Debbie Hardin, Clerk to Council to let her know if April 28th will be a good date to have a workshop meeting. Councilman Carnes asked Ms. Hill if she would email the Committee numbers on population increase.

Adjournment

There being no further business, Councilwoman McGriff moved to adjourn the meeting at 5:20 p.m. Passed 3-0.

Respectfully Submitted:

Approved by Committee Chair

Brenisha S. Wells
Deputy Clerk to Council

Brian Carnes, Committee Chair