

Lancaster County Council Public Safety Committee

Tuesday, May 10, 2016

County Council Conference Room
Council Administration Building
100 N. Main Street
Lancaster, SC 29720

1. **Call to Order – Committee Chair Steve Harper** 8:00 a.m.
2. **Approval of the agenda** *[deletions and additions of non-substantive matters]*
3. **Minutes of the April 12, 2016 meeting – pgs. 2-4**
4. **Citizens Comments**
5. **Discussion / Action Items**
 - a. Decommissioned / Sale of Fire Apparatus. *Darren Player – pgs. 5-12*
 - b. Emergency Management Planning Grant. *Darren Player – pgs. 13-15*
6. **Adjournment**

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Public Safety Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancastersc.org



Members of Lancaster County Council
Public Safety Committee

Steve Harper District 5, Chairman
Bob Bundy, District 3
Larry McCullough, District 1

Minutes of the Lancaster County Council Public Safety Committee Meeting

101 N. Main Street, Lancaster, SC 29720

DRAFT

Tuesday, April 12, 2016

Council Members present were Steve Harper and Larry McCullough. Councilman Bob Bundy was absent. Also present was Steve Willis, Debbie Hardin, John Weaver, various Department Heads and spectators. A quorum of the Lancaster County Public Safety Committee was present for the meeting.

The following press was notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building the required length of time and on the county website.

Call to Order

Chairman Steve Harper called the meeting to order at 8:00 a.m.

Approval of the agenda

Larry McCullough moved to approve the agenda as written. Passed 2-0.

Minutes of the March 15, 2016 meeting

Larry McCullough moved to approve the minutes of the March 15, 2016 meeting. Passed 2-0.

Citizens Comments

There were no citizen's comments.

Discussion / Action Items

DRAFT

Use of funds to purchase items – Sheriff's Office

Sheriff Faile reported that he had set aside \$11,000 to purchase an x-ray chair and he would like to use those funds to purchase the following items: camera/camera system for the bond hearing room and 29 flashlights and pipes. He explained that the flashlights and pipes (wands) are necessary equipment in which each detention center officer should be equipped with, in order to complete cell searches.

Kimberly Hill noted that this item would not need to come to full Council since funds are already in the budget.

Larry McCullough moved to endorse the purchases. Passed 2-0.

FEMA awarded Pre-Disaster Mitigation Program Grant (PDM)

Darren Player, Emergency Management/Fire Rescue Director, reviewed the acceptance of the FEMA awarded Pre-Disaster Mitigation Program Award (PDM). This award allows funding to provide in house labor costs (including overtime) necessary for the update of the Lancaster County Pre-Disaster Mitigation Plan. The plan serves the county and all included municipalities.

This is for information only and will be placed on Council's next agenda for information.

Miscellaneous

Councilman McCullough asked Darren Player to submit a letter for information to Council regarding the business registration.

Darren Player also informed the Committee that the Fire Commission met and reviewed the RACI Chart. The desire is that this is a living document that changes as rolls and responsibilities change.

Chris Nunnery updated the Committee on the radio program.

Solicitor Randy Newman updated the Committee on the new offices.

DRAFT

Adjournment

Larry McCullough moved to adjourn. Passed 2-0

Respectfully Submitted:

Approved by the Public Safety Committee

Debbie C. Hardin

Clerk to Council

Steve Harper, Chairman

Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Darren Player

Department: Fire Rescue

Date Requested to be on Agenda: Public Safety Committee – May 10, 2016 Meeting
Administration Committee – May 12, 2016 Meeting

Issue for Consideration: New Fire Apparatus has been purchased by Lancaster County for its Fire Rescue Service. The new apparatus necessitates the removal of older apparatus from the fleet once it arrives. The Fire Commission, as part of its purchase plan presented to Council in 2015, requested to be able to sell the apparatus coming off line with funds from the sale being dedicated to Rich Hill Fire Department for a needed building addition. The sale of the apparatus is anticipated to bring in \$200,000 to \$250,000. The Commission approved providing up to \$250,000 to Rich Hill FD for its building addition need in place of fire apparatus. The proposal was provided to Public Safety Committee in its July 14th, 2015 meeting. This request is for permission to proceed with bidding out the apparatus that will be decommissioned allowing time to explore all avenues and getting the best sale price available from the market to include dealers who purchase whole groups of used vehicles for resale. No sale will be made but anticipated revenue from a sale can be much better anticipated with this process moving forward.

Points to Consider: The decommissioned apparatus still has value due to the way the vehicles have been maintained and while they have passed their useful life in our firefighting system, there are agencies and organizations who are very much interested in the apparatus. Seeking bidders and dealers of used apparatus as well as listing the apparatus where other fire departments will be aware of its sale, will result in a much better sale value for the county and will hopefully provide the needed funds to fulfill the Fire Commissions plan for Rich Hill FD.

Funding and Liability Factors: This request does not require funding, however, it will deviate from the normal method of vehicle decommissioning in that the funds would be dedicated for a Volunteer Fire Department once they became available. The sale will occur in the next budget year and may need to be addressed in the budget documents as they are done so that an amendment would not be needed later on in the fiscal year. No liability will be incurred. All apparatus will be advertised and sold on an "As Is, Where Is" basis.

Council Options: Council may choose to allow permission to proceed with the plan to get pricing and prepare for the sale of the apparatus or Council can choose to dispose of the equipment in a usual manner once it is taken out of service.

Recommendation: Staff recommends the Fire Commission requested permission to explore sale to dealers and Fire Departments be allowed. The Fire Commission has voted unanimously to proceed with the maximum value sale of the apparatus that will be decommissioned.

2015 Apparatus Transition Plan

Fire Dept. Name:

Receive:

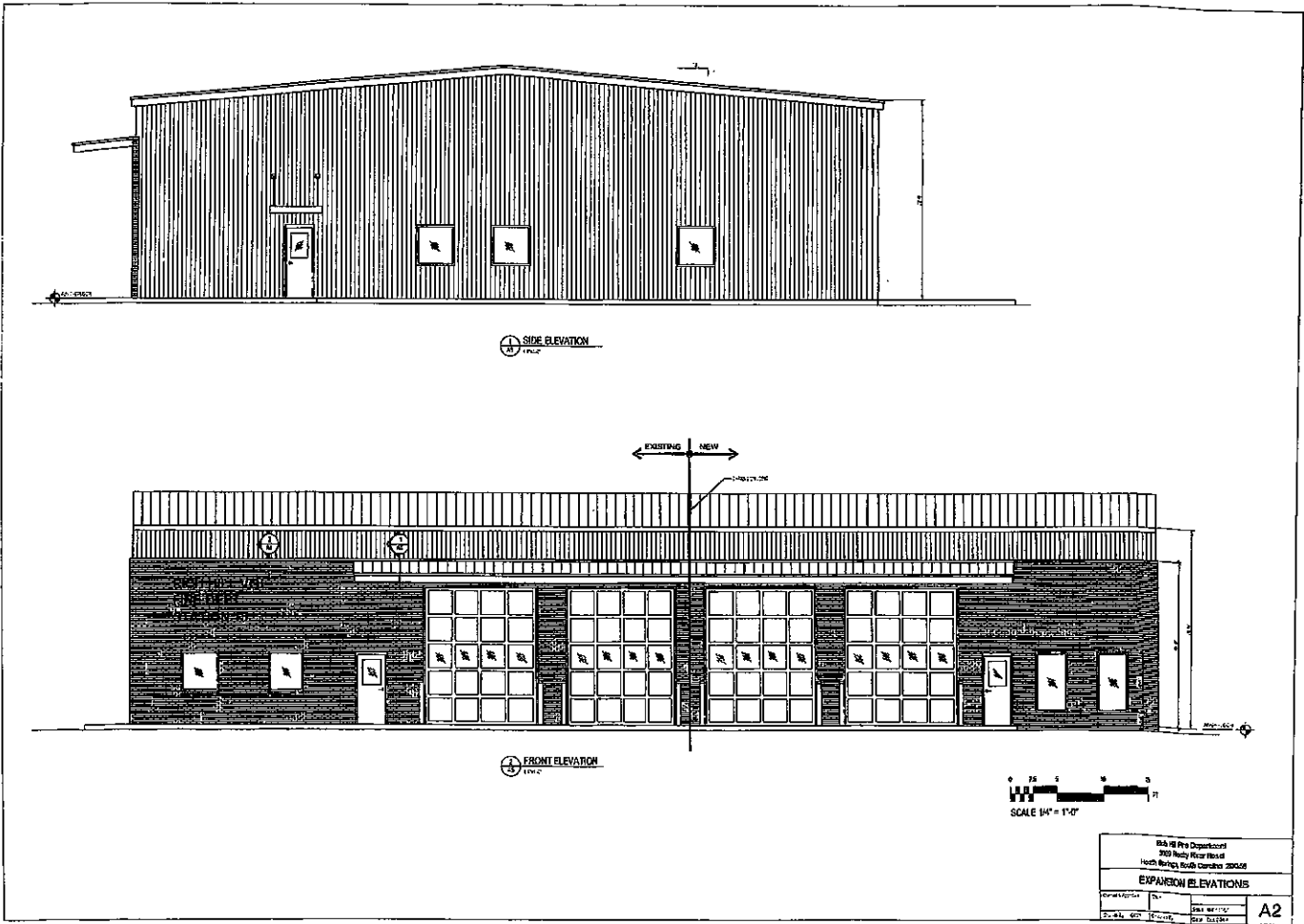
Move Out:

Move In:

Sale:

Antioch:	Engine			E-102 - 1993
Bell Town:	Engine	E-201 - 1998		
Buford:	Engine			E-302 - 1993
Camp Creek:	Engine			E-402 - 1993
Charlotte Rd.:	Rescue	R-531 to EMS		
Elgin:	Rescue			R-633 **
Flat Creek:	Engine			E-702 - 1987
Gooches:	Rescue	R-831 - 1991	E-201 - 1998	E-802 - 1993
Heath Springs:	Engine	E-901 - 1998		
Indian Land:	Tanker			T-1021 - 1998
Kershaw:	Engine	E-1102 - 1998		
McDonald Green:	Engine		R-831 - 1991	E-1202 - 1993
Pleasant Valley:	Tanker	T-1421 - 1998		
Rich Hill:	Building Funds?			
Riverside:	Engine			E-1602 - 1987
Shiloh Zion:	Engine			E-1702 - 1987
Tradesville:	Tanker		E-1102 - 1998	T-1821 ** E-1802 - 1987
Unity:	Rescue		T1421 - 1998	R-1931 - 1995 T-1922 - 1998
Spare:	N/A		E-901 - 1998	Spare Engine- 1987

** Indicates a department owned vehicle.





Integrity in People-Product-Performance

BUDGET ESTIMATE for 50' X 80' Addition

Rich Hill Fire Department
3089 Rocky River Rd.
Heath Springs, SC

August 14, 2015

FROM:

MCON Construction Co., Inc.
PO Box 10
Richburg, SC 29729
Contact: Gary Howell

Thank you for allowing MCON Construction Co., Inc. the opportunity to provide pricing for the above referenced project. We will submit a user friendly proposal identifying items that may not be specified or totally identified, and in a few cases, an allowance will be given for those items.

GENERAL CONDITIONS (Included):

- 1) Project Superintendent to supervise, schedule, coordinate and insure quality workmanship for duration of the project.
 - 2) Temporary toilet facilities for all construction workers.
 - 3) Mobilization, daily clean-up, trash haul, final clean, required insurance and associated general conditions cost for our portion of the work.
 - 4) Allowance of \$10,500 included for architectural plans for building permits.
 - 5) Allowance of \$3,500 included for site plans sealed by a Civil Engineer.
 - 6) Building Permits fees are not included (we assume the county will waive those):
- Budget Amount: \$ 38,329.00**

SITE WORK:

- 1) No site work Included, It is understood that the county will provide all site work.
- 2) No water, sewer or storm water drainage included.

CONCRETE:

- 1) We include the 6" concrete slab using 3000 psi fiber-mesh, reinforced concrete.
 - 2) Footings and foundation as required to meet local codes.
 - 3) 1 - 30'x60'x6" and 1-30'x25'x6" concrete pads at exterior sectional doors.
- Budget Amount: \$ 46,106.00**

Masonry:

Brick veneer front of building to match existing.

Budget Amount: \$ 15,451.00

FINISHES:

We include an allowance of \$32,000 to build the office/kitchen/training area as shown. This includes walls, ceilings, flooring, doors, cabinets, plumbing, electrical and HVAC.

Budget Amount: \$36,800.00
(Includes builders overhead and mark-up)

METAL BUILDINGS: Furnish and erect a 4,000 SF NUCOR pre-engineered metal building.

- 1) Roof to be 1/12 pitch galvalume standing seam with 20' eave.
- 2) Wall to be 26GA color multi-rib panels(color selected from color chart)
- 3) Roof insulation to be R-26, walls R-19.
- 4) 5' canopy to match existing across front of building as shown.
- 5) 3-3070 pre-hung steel walk doors with hardware.
- 6) 2-2060 and 3-3030 storefront insulated windows
- 7) 4- 12x14 all glass and aluminum sectional doors, new doors to be installed on the front of the building with two existing doors being removed and installed on the rear of the building .

BUDGETED AMOUNT: \$ 109,225.00

Contingency Amount: \$ 25,000.00

This Contract is subject to arbitration pursuant to the South Carolina Uniform Arbitration Act.

- ☐ Prices are good for 30 days from date of quote.
- ☐ MCON Terms and Conditions of Sale shall apply and is included with this proposal.

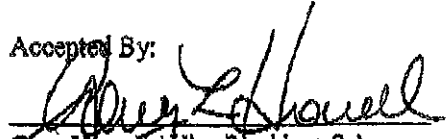
TOTAL BUDGET AMOUNT FOR THIS PROJECT: \$ 270,911.00

Thank you for contacting MCON and we look forward to working with you on your project.

Accepted By:

Date: _____

Accepted By:



Gary Howell / Vice President-Sales
MCON Construction Company, Inc.

Date: 8-14-15

Alternate #1:

Add allowance to furnish and install new septic system. The price is based on common practice, firm number to be established after permit has been pulled.

Allowance \$5,500.00

Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Darren Player

Department: 140, Emergency Management

Date Requested to be on Agenda: May 10, 2016 Public Safety Committee Meeting

Issue for Consideration: Acceptance of the formula driven Emergency Management Planning Grant (EMPG) known as the Local Emergency Management Planning Grant (LEMPG).

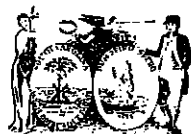
Points to Consider: This grant is awarded to Lancaster County Emergency Management on an annual basis based on a formula derived by SCEMD that takes into account a base amount and county population. The grant match is provided by existing Emergency Management Staff salaries, and EOC building expenses and contracts related to EOC functions.

Funding and Liability Factors: The match is provided by existing salaries and EOC expenses so no other county funds will be needed. No liability attaches. The grant funds upgrades to existing EOC equipment, IT, security and expenses for plan development. Lancaster County Emergency Management is a subgrantee to SC Emergency Management the Grantee of the EMPG from FEMA.

Council Options: Council may allow acceptance or direct the grant be turned down in which case Lancaster County's funds would be redistributed to other counties in SC.

Recommendation: Staff recommendation is to accept the grant as offered by SCEMD.

The State of South Carolina
Military Department



OFFICE OF THE ADJUTANT GENERAL

ROBERT E. LIVINGSTON, Jr.
MAJOR GENERAL
THE ADJUTANT GENERAL

April 14, 2016

Darren Player, Director
Lancaster County Emergency Management
P.O. Box 1809
Lancaster, SC 29721

REF: 2016 LEMPG Allocations

Dear Mr. Player:

This is the 2016 Local Emergency Management Performance Grant (LEMPG) application requirements notification. All required information to apply for the county grant is found at <http://ftp.emd.sc.gov>. The Username is ftpuser and the password is flre@nd!ce. A copy of this letter has been sent to your county administrator/manager for information. Your county's **estimated** annual award is \$58,644 which includes \$35,000 for EM Special Project funding. Your completed grant application is due to EMD by Friday May 27, 2016. Please note that this is not an award letter, but an application request to receive the grant funds. An actual award letter will be forwarded following SCEMD's award from the federal government.

The county will be reimbursed upon receipt of quarterly reports with supporting documentation of allowable expenditures. Each county will be responsible for providing the match for the grant award. **If your county has elected to participate in WebEOC software, the yearly charge becomes part of the grant award and must be matched.** Please note that the period of performance for the 2016 LEMPG is July 1, 2016 to June 30, 2017.

Of special note are the requirements outlined below:

1. Planning: LEMPG program participants must ensure EOPs are Comprehensive Preparedness Guidance (CPG) 101 v.2 compliant.
2. Exercises: LEMPG program funded personnel, to include personnel used as match, must participate in no less than three exercises in a 12-month period.
3. Training: LEMPG program funded personnel, to include personnel used as match, must complete the following training requirements: IS-100.b, IS-200.b, IS-700.a, IS-800.b, IS-120 or IS-139, IS-230.d, IS-235.b, IS-240.a, IS-241.a, IS-242.a, and IS-244.b.
4. The CERT program is now funded with LEMPG funds that must be matched by the county. Counties that want to participate must request the additional CERT funds up to a maximum of \$9,000.00, add to their budget submission and include as a scope of work item.
5. The Department of Homeland Security adopted 2 C.F.R. Part 200. The provision of 2 C.F.R. Part 200 will apply to all sub-recipient grant awards.

A 2016 LEMPG checklist has been added in the FTP site to assist in preparing the application.

Emergency Management Division
2779 Fish Hatchery Road
West Columbia, South Carolina 29172
(803) 737-8500 • (803) 737-8570

Finance and Administration

April 14, 2016

Page Two

If you have any questions or if we can assist you in any way, please contact Morgan Denny, (803) 737-8559, Deborah Dawson, (803) 737-8598, or your Regional Emergency Manager.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Stenson', with a horizontal line extending to the right.

Kim Stenson
Director

KS/dd

CC: County Administrators