

Lancaster County Council Public Safety Committee

Tuesday, August 11, 2015

**County Council Conference Room
Council Administration Building
100 N. Main Street
Lancaster, SC 29720**

1. **Call to Order – Committee Chair Steve Harper** **8:00 a.m.**
2. **Approval of the agenda** *[deletions and additions of non-substantive matters]*
3. **Minutes of the July 14, 2015 meeting – pgs. 2-6**
4. **Citizens Comments**
5. **Discussion / Action Items**
 - a. Approval for Local Emergency Management Performance Grant (LEMPG) – *Morris Russell – pgs. 7-9*
 - b. Approval for FEMA Grant on behalf of Tradesville Fire Department – *Morris Russell – pg. 10*
 - c. Approval of FEMA Grant on behalf of Flat Creek Fire Department – *Morris Russell – pg. 11*
 - d. Authorization to submit request for bids for the purchase of fire apparatus, to include engines, tankers and rescues – *Darren Player – pg. 12*
 - e. Acceptance of the FEMA grant for Volunteer Firefighter Recruitment and Retention – *Morris Russell – pg. 13*
6. **Adjournment**

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Public Safety Committee agendas are posted at the Lancaster County Administration Building and are available on the Website: www.mylancastersc.org



Members of Lancaster County Council
Public Safety Committee

Steve Harper District 5, Chairman
Bob Bundy, District 3
Larry McCullough, District 1

DRAFT

Minutes of the Lancaster County Council Public Safety Committee Meeting
101 N. Main Street, Lancaster, SC 29720

Tuesday, July 14, 2015 at 8:00 a.m.

Council Members present were Steve Harper, Bob Bundy and Larry McCullough. Also present was Steve Willis, Debbie Hardin, various Department Heads and spectators. A quorum of the Lancaster County Public Safety Committee was present for the meeting.

The following press was notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building the required length of time and on the county website.

Approval of the agenda

Larry McCullough moved to approve the agenda as written. Passed 3-0.

Minutes of the June 23, 2015 meeting

Larry McCullough requested that the minutes reflect the final members of the committee that was appointed at the last meeting as follows:

Darren Player, Fire Service; Paul Shoupe, Indian Land Fire Fee District; Steve Willis, County Administrator; Glynn Hasty, Volunteer at Indian Land Fire and a member of the Fire Service yet to be named.

Larry McCullough moved to approve the minutes of the June 23, 2015, meeting as amended. Passed 3-0.

Citizens Comments

There were no citizens comments made.

DRAFT

Discussion / Action Items

Potential use of Springs/Wamsutta Store

Steve Willis discussed the potential use for the Springs/Wamsutta Store for an EMS facility. He informed the Committee that this county owned building is presently under consideration for an industrial facility, however, if that falls through; staff would like to seek Council authorization to consider utilizing it for an EMS facility.

Sherry Brady, Training Officer for EMS, spoke regarding the conditions using the 15th Street City building and the frustrations that they face. She explained that when they set up for training they have to take it down each day which is not effective when training paramedics. If they had their own training facility, it would be something that they could leave up all the time.

Steve Willis further discussed that the long-range concept would include approaching the School District in regards to establishing a program similar to the fire classes. Students could be bussed to this facility. This could help pipeline potential employees.

Mr. Willis stated that the funding for the design phase to bring this to Council is \$2,850. The design phase would not put the project out to bid, but would give a cost estimate to bring to the Committee for actual renovation and up fit.

Councilman McCullough requested that when this information is brought back to the Committee that steps and scope be articulated in the write up and to be sure to include what the building would be used for such as EMS, business office, training facility, logistics, etc.

Steve Willis stated that Clay Catoe has been given the procurement business case model to go by so that there would be no surprises and that the total package could be reviewed, such as what would happen to the existing building? Would the county expand HOPE?

Councilman McCullough also asked how this project would be funded. Steve Willis replied it would come from fund balance and that the \$2,800 for the study would come from EMS funds.

Larry McCullough moved to recommend this project to full Council. SECONDED by Bob Bundy. Passed 3-0

DRAFT

2015 US Justice Assistance Grant

Steve Willis noted that this 2015 US Justice Assistance Grant is an annual non-competitive formula grant, 100% funded with no local match. A public comment period would be conducted at the Council meeting.

MOTION was made by Larry McCullough to proceed with grant and recommend to full Council. SECONDED by Bob Bundy. Passed 3-0.

2015 US Justice COPS Grant

Steve Willis informed the Committee that this COPS grant is a 100% grant for the first two years that would involve two new personnel. They would be Community Service Liaisons and assigned to Patrol Sheriff's District 2 (middle Lancaster County). This is a two year grant and at the conclusion of the grant the positions would be locally funded for the program to continue. The Funding would total \$37,677.50 (including fringe) for year one and \$38,754 (including fringe) for year two per position. The equipment cost would be \$1,920.

Steve Willis stated that at the end of the two years the County would need to pick up the program and the salaries. The salaries as stated would not be enough to convert to deputies.

Larry McCullough requested that when this comes back to Council that there would be measurements in place that would show progress, successes/failures reductions in the crime, community feedback, etc.

MOTION was made by Larry McCullough to proceed with the grant and recommend to full Council. Passed 3-0.

Budgeted FEMA grant or McDonald Green Fire Department

Steve Willis stated that this is a request for approval for the FEMA Grant EMW-2014-FO-05629 on behalf of McDonald Green Fire Department. This grant will purchase a washer/extractor air dryer for firefighter turnout gear. The grant would fund be \$16,210 and a local match of \$810.

MOTION was made by Larry McCullough to proceed with the grant and recommend to full Council. Passed 3-0.

Budgeted FEMA grant for Heath Springs Fire Department

Steve Willis stated that this is a request for approval for the FEMA Grant EMW-2014-FO-01610 on behalf of Heath Springs Fire Department. This grant will purchase a washer/extractor air dryer for firefighter turnout gear. The grant would fund \$16,262 and a local match of \$813.

MOTION was made by Larry McCullough to proceed with the grant and recommend to full Council. Passed 3-0.

Proposed sale of fire apparatus for the benefit of Rich Hill Fire Department addition of bay space

Morris Russell discussed utilizing funds from the sale of fire apparatus to assist Rich Hill Fire Department with the addition of an additional bay. This comes as a recommendation from the Fire Commission and Rich Hill Fire Department. The sale of these apparatus is contingent upon the approval of the renewal of the bond.

Larry McCullough stated that we need the process and pricing. Will there be land and bay space? Have we looked at regional pricing for new fire trucks in regards to the bond?

Morris Russell stated that Chief Sims is working on the pricing.

Bob Bundy discussed that we need to look at this within the total budget and what the needs are, getting the full perspective prior to going to full Council.

Larry McCullough made a MOTION to have a favorable recommendation and to come back to Public Safety Committee prior to going to Council. SECONDED by Bob Bundy. Passed 3-0.

Adjournment

Larry McCullough moved to adjourn. Passed 3-0.

DRAFT

Respectfully Submitted:

Approved by the Public Safety Committee

Debbie C. Hardin
Clerk to Council

Steve Harper, Chairman

Agenda Item Summary

Ordinance # / Resolution#:	Discussion/ Action Item
Contact Person / Sponsor:	Director Morris Russell
Department:	Fire Service
Date Requested to be on Agenda:	Public Safety Committee – August 11, 2015 County Council – August 24, 2015

Issue for Consideration:

Approval for Local Emergency Management Performance Grant (LEMPG) – 15EMPG01.

Points to Consider:

This is an annual formula grant used to enhance Emergency Management operations.

The main focus of the grant this year will be to replace the command vehicle assigned to Patrick Helms. It is an SUV vehicle with extra communication and command/ control equipment for use at emergency scenes.

Funding and Liability Factors:

This is a 100% financial grant. The local match is in-kind services provided by our county personnel.

The grant amount for this cycle will be \$58,524.

Council Options:

Council may accept or reject the grant.

Staff Recommendation:

Proceed with the grant as we always have. I would note that due to time constraints (45 day limit and this came in too late to make the July Committee schedule) in accepting the grant or losing the funding, I have approved the grant award (based on this being a long standing formula grant we routinely accept). I did not think it rose to the point of needing a special Committee meeting.

Committee Recommendation:

To be determined.

The State of South Carolina
Military Department



OFFICE OF THE ADJUTANT GENERAL

ROBERT E. LIVINGSTON, Jr.
MAJOR GENERAL
THE ADJUTANT GENERAL

July 7, 2015

Morris Russell, Director
Lancaster County Emergency Management
P.O. Box 1809
Lancaster, SC 29721

REF: 2015 LEMPG Allocations

Dear Mr. Russell:

Enclosed are two copies of the Grant Award allocating Lancaster County \$58,524 under the FY2015 Local Emergency Management Performance Grant (LEMPG) for the twelve month grant period. Please return **one copy** of the award document signed by your authorized county official (administrator/county manager) to the attention of Kim Stenson no later than August 15, 2015. **Retain the second copy of the Award Document for your files.**

The period of performance for the FY2015 LEMPG is July 1, 2015 to June 30, 2016. Progress and financial reports for this grant award are required quarterly in conjunction with the State Fiscal Year:

<u>PERIOD</u>	<u>DUE DATE</u>
July 1, 2015 – September 30, 2015	October 10, 2015
October 1, 2015 – December 31, 2015	January 10, 2016
January 1, 2016 – March 31, 2016	April 10, 2016
April 1, 2016 – June 30, 2016	July 10, 2016

Progress reports should include the status of all objectives of the grant, detailing delays with anticipated completion dates. Your reporting package should include the worksheets with a brief narrative outlining accomplishments and shortfalls, if any. Financial reports are to be submitted at the same time using the form provided in your application packet. Progress and financial reports should be addressed to Morgan Denny, Director of Finance and Administration. Reimbursements will not be processed until all reports are received for grant compliance.

Budget revisions or extensions to this grant must be submitted to my attention, with a copy to your **Regional Emergency Manager**. Budget revisions may be processed during the period of performance. Final requests for revisions must be submitted no later than May 31, 2016.

If you have any questions or need further assistance, please do not hesitate to let us know.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Stenson'.

Kim Stenson
Director

Emergency Management Division
2779 Fish Hatchery Road
West Columbia, South Carolina 29172
(803) 737-8500 • (803) 737-8570

Enclosures

SOUTH CAROLINA
EMERGENCY MANAGEMENT DIVISION
2779 Fish Hatchery Road
West Columbia, SC 29172-2024

GRANT AWARD

SUBRECIPIENT: Lancaster County Emergency Management

DATE: July 7, 2015

GRANT PERIOD: 07/01/15 – 06/30/16

PROGRAM NAME: LEMPG

CFDA No.: 97.042


GRANT NO: 15EMPG01

TOTAL AWARD: \$58,524

The South Carolina Emergency Management Division, Office of the Adjutant General, under the Department of Homeland Security and South Carolina Law Enforcement Division Grant No. 15EMPG01, hereby awards to the aforementioned *SUBRECIPIENT* a federal award in the amount shown above. This amount is inclusive of the Lancaster County project award(s) as specified in the *FY-2015 Local Emergency Management Performance Grant* application. South Carolina Emergency Management Division will pay WebEOC costs for those counties that have elected to contract WebEOC support. However, that project and amount must be included in the scope of work and budget worksheets. Additionally, this award includes the amount, if requested, for the CERT program. The CERT work and amount must also be included in the scope of work and budget worksheets. This grant award is subject to the terms and conditions set forth in the application.

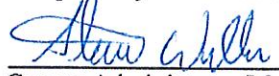
The grant shall become effective as of the date of award and upon return of an original signed copy of this document by the *SUBRECIPIENT*'s designated official(s) to the South Carolina Emergency Management Division. This award must be accepted within thirty (45) days from the above date. It is agreed that quarterly progress, finance and other reports, as required by the South Carolina Emergency Management Division, must be submitted in accordance with the Terms and Conditions of the award.

The *SUBRECIPIENT*, hereby assures and certifies that it will comply with the regulations, policies, guidelines and requirements to **include equipment accountability** as set forth in 2 Code of Federal Regulations (CFR) 200, as they relate to the application acceptance and use of federal funds.



Kim Stenson, Director
South Carolina Emergency Management Division
Office of the Adjutant General

Acceptance for the SUBRECIPIENT:



County Administrator/Manager

Date: 7-9-2015

Agenda Item Summary

Ordinance # / Resolution#:	Discussion/ Action Item
Contact Person / Sponsor:	Director Morris Russell on behalf of the Tradesville FD
Department:	Fire Service
Date Requested to be on Agenda:	Public Safety Committee – August 11, 2015 County Council – August 24, 2015

Issue for Consideration:

Approval for FEMA Grant.

Points to Consider:

This is FEMA Assistance to Firefighters grant. It is a 95% grant with a 5% local match.

The grant will purchase a washer/ extractor and air dryer for firefighter turnout gear.

The equipment complies with NFPA standards and meets the guidelines as established by the Lancaster County Fire Commission.

The request for acceptance has been endorsed by the Fire Commission.

Funding and Liability Factors:

The funding will reduce liability.

Funding would total \$17,018 with grant funding of \$16,208 and a local match of \$810.

The local match is in the County FY 2015-16 budget.

Council Options:

Council may accept or reject the grant.

Staff Recommendation:

Proceed as recommended by the Fire Commission. A motion to approve the grant as presented is needed.

Committee Recommendation:

To be determined.

Agenda Item Summary

Ordinance # / Resolution#:	Discussion/ Action Item
Contact Person / Sponsor:	Director Morris Russell on behalf of the Flat Creek FD
Department:	Fire Service
Date Requested to be on Agenda:	Public Safety Committee – August 11, 2015 County Council – August 24, 2015

Issue for Consideration:

Approval for FEMA Grant.

Points to Consider:

This is FEMA Assistance to Firefighters grant. It is a 95% grant with a 5% local match.

The grant will purchase thirteen (13) sets of Wildland turnout gear. This is used for both fighting brush fires as well as vehicle crash extrication situations.

The equipment complies with NFPA standards and meets the guidelines as established by the Lancaster County Fire Commission.

The request for acceptance has been endorsed by the Fire Commission.

Funding and Liability Factors:

The funding will reduce liability.

Funding would total \$14,465 with grant funding of \$13,777 and a local match of \$688.

The local match is in the County FY 2015-16 budget.

Council Options:

Council may accept or reject the grant.

Staff Recommendation:

Proceed as recommended by the Fire Commission. A motion to approve the grant as presented is needed.

Committee Recommendation:

To be determined.

Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Darren Player/Lancaster County Fire Commission

Department: Fire Rescue

Date Requested to be on Agenda: Public Safety Committee Agenda, August 11, 2015 meeting

Issue for Consideration: Authorization to Submit Requests for Bids for the purchase of Fire Apparatus, to include Engines, Tankers, and Rescues.

Points to Consider: Lancaster County Fire Commission has worked on authoring specifications for the past 18 months. The specifications are based on the prior apparatus purchase and updated to address needs of Lancaster County's Fire Rescue service. Specifications for Custom Engines(10), Commercial Chassis Tanker (1), Commercial Chassis Rescues(5), Custom Pumper Tankers(2-Indian Land and Pleasant Valley) have been developed by the Apparatus and Equipment Committee. The specifications are now ready to be presented as part of a Request for Bid package. The Fire Commission is seeking approval to issue the Bid Proposal Documents through Lancaster County Procurement. A copy of the specifications can be made available for the meeting should the Committee desire.

Lancaster County Fire Commission has also developed a plan for distribution of the apparatus that is purchased. The Committee, during its previous meeting, was given information on the transition plan developed by the Fire Commission concerning currently owned apparatus, its placement, along with the sale of decommissioned apparatus and use of those funds.

Funding and Liability Factors: Funding will be through the issuance of a bond as was done on the previous purchase. The previous bond was paid in full during the 2014/2015 fiscal year.

Council Options: Council can allow the Proposal for Bid to be released or deny authorization.

Recommendation: The Fire Commission recommends allowing the release of the Proposal for Bids. Staff concurs with the Fire Commission recommendation and has been involved with this process throughout the development of the specifications for all apparatus types.

Agenda Item Summary

Ordinance # / Resolution#:	Discussion/ Action Item
Contact Person / Sponsor:	Morris Russell
Department:	Fire Service
Date Requested to be on Agenda:	Public Safety Committee – August 11, 2015 County Council – August 24, 2015

Issue for Consideration:

Acceptance of FEMA grant for Volunteer Firefighter Recruitment and Retention

Points to Consider:

This is a three year 100% grant.

This does include one staff person to track grant performance and volunteer firefighter activity under the grant.

If the grant is successful, we would anticipate continuation of funding, from local resources, of the recruitment and retention portion. Some components such as advertising may be trimmed or eliminated.

Funding and Liability Factors:

Over the life of the grant federal funding will be \$1,048,905.

The longer we can extend having an active volunteer firefighting force the longer it will be before we have to make the extremely expensive transition to a career firefighting force.

The grant will encourage training which reduces our liability in the fire service.

Council Options:

Accept or reject the grant.

Staff Recommendation:

Accept the grant.

Committee Recommendation:

To be determined.