Lancaster County Council Public Safety Committee

Tuesday, July 14, 2015

County Council Conference Room Council Administration Building 100 N. Main Street Lancaster, SC 29720

1. Call to Order - Committee Chair Steve Harper

- 8:00 a.m.
- 2. Approval of the agenda [deletions and additions of non-substantive matters]
- 3. Minutes of the June 23, 2015 meeting pgs. 2-6
- 4. Citizens Comments
- 5. Discussion / Action Items
 - a. Potential use of Springs/Wamsutta store for an EMS facility. Clay Catoe pgs. 7-8
 - b. 2015 US Justice Assistance Grant. Sheriff Faile pgs. 9-14
 - c. 2015 US Justice COPS Grant. Sheriff Faile pgs. 15-22
 - d. Budgeted FEMA grant for McDonald Green Fire Department. Morris Russell pgs. 23-29
 - e. Budgeted FEMA grant for Heath Springs Fire Department. Morris Russell pgs. 30-35
 - f. Proposed sale of fire apparatus for the benefit of Rich Hill Fire Department addition of bay space Morris Russell. pgs. 36-37
- 6. Adjournment

Anyone requiring special services to attend this meeting should contact 285-1565 at least 24 hours in advance of this meeting.

Lancaster County Council Public Safety Committee agendas are posted at the Lancaster County
Administration Building and are available on the Website: www.mylancastersc.org



<u>Members of Lancaster County Council</u> <u>Public Safety Committee</u>

Steve Harper District 5, Chairman

Bob Bundy, District 3

Larry McCullough, District 1

Minutes of the Lancaster County Council Public Safety Committee Meeting

101 N. Main Street, Lancaster, SC 29720

Tuesday, June 23, 2015 at 8:00 a.m.

Council Members present were Steve Harper, Bob Bundy and Larry McCullough. Also present was Steve Willis, Debbie Hardin, various Department Heads and spectators. A quorum of the Lancaster County Public Safety Committee was present for the meeting.

The following press was notified of the meeting by e-mail or by fax in accordance with the Freedom of Information Act: Lancaster News, Kershaw News Era, The Rock Hill Herald, Fort Mill Times, Cable News 2, Channel 9 and the local Government Channel. The agenda was also posted in the lobby of the County Administration Building the required length of time and on the county website.

Approval of the agenda

Larry McCullough moved to approve the agenda as written. Passed 3-0.



Minutes of the April 21, 2015 meeting

Larry McCullough moved to approve the minutes of the April 21, 2015 meeting. Passed 3-0.

Chairman Comments

The Chairman made no comments.

Citizens Comments

J.R. Wilt, 903 Rock Hill Highway, spoke regarding the Indian Land Fire Fee District.

Discussion / Action Items

County-paid firefighters in volunteer fire departments

John Weaver discussed the difficulties in transitioning from a volunteer system to a paid system. He further discussed how Horry County had the same issues just on a larger scale. He stated that the ordinance as presently written does not define how the district is to "operate".

Bob Bundy stated that we needed to define the duties as an essential aspect to moving forward.

Larry McCullough stated that rolls and responsibilities need to be formulated. There needs to be good leadership, dialog and communication between the Indian Land Fire Fee Board and the Fire Service/Fire Commission.

Ordinance 1083 relating to the Indian Land Fire Protection District



Steve Willis explained that in the past we have had a general understanding as to roles and responsibilities of the fee districts and volunteers with Kershaw, City of Lancaster, Pleasant Valley and Indian Land. However, we are now at a point that we need clarification of duties and an agreement with all entities similar to what the Sheriff does with the Town of Kershaw. He stated that he has always viewed the ordinance as basically financial duties.

Steve Willis further explained that you are either a county employee or not and that we would need to treat everyone the same. The Volunteer Fire Chief, while on the clock is an employee of the county and not a volunteer.

Steve Willis stated that if the Indian Land Fire Fee District wanted to control personnel issues then the employees would need to be under them and that would mean payroll, insurance and benefits would come under them as well.

Larry McCullough discussed that he and Brian Carnes were involved when questions that the fee board had back in March were not getting answered. He further stated that this is one example of why someone needs tot be in charge of the Public Safety Division for leadership, answers, and vision.

Mr. Willis explained that although questions were posed to Fire Service, he had instructed them to not speak to the matter as it was a personnel issue and that the communication downfall resulted from his directive.

John Weaver mentioned that he had checked with the labor attorney and stated that the fair labor standards that were in question have been reviewed and Lancaster County has been handling those standards correctly.

Jan Tacy and Paul Shoup of the Indian Land Fire Fee Board, were in attendance and stated that it is not the intention of the Indian Land Fire Fee Board to have their own employees and move anyone from the County system. They were simply asking questions and were not getting any answers.



Mrs. Tacy also explained that she still has questions and takes issue with some of the FLSA, and how it relates to employees overtime for trainings and meetings.

Larry McCullough asked if we could we get something in writing regarding the FLSA matter. Mr. Weaver will get something to the board by Friday, June 26th.

Chairman Harper asked Mr. Shoupe and Mrs. Tacy what they see as a role going forward?

Mr. Shoupe discussed that he feels that they are tasked to insure the health and safety of the volunteers and support the organization and to raise issues that may affect the success of the Indian Land Fire Department.

John Weaver noted the question is, who is going to be in charge for you to raise questions to?

Larry McCullough asked if the committee could appoint a subcommittee to work on these issues and bring back findings and steps to the whole committee within 90 days. The duties of the committee would be to define who is in charge; define the word "operate" as found in the ordinance; roles and responsibilities; chain of command; structure and moving forward.

Steve Harper appointed Larry McCullough to chair the committee and have the following people on the committee:

- Darren Player or someone from Fire Service
- Someone from the fee board
- Steve Willis
- Chris Nunnery
- Fire Commission member
- Indian Land Fire Department Volunteer

Morris Russell asked to speak to reiterate that he was doing what he was told regarding the communication issues because it was a personnel matter.

Sign-on bonus for certified officers

Sheriff Faile discussed that he would like to offer a \$2,500 sign-on bonus to make the positions of certified officers attractive. Steve Willis suggested that Sheriff Faile work with the Finance Department on making the bonus a separate check instead of being in with their regular payroll. The Sheriff noted that the \$2,500 is money already in his present budget.



Larry McCullough moved to endorse the Sheriff's proposal to offer \$2,500 sign-on bonuses to new hires that are already certified. SECONDED by Bob Bundy. Passed 3-0.

Division Structure

Larry McCullough spoke to the Council Committee members encouraging them to move forward as soon as possible to have these roles filled so that the structure could be completed within Lancaster County by the end of the year.

Mr. Willis reported that these two divisions of Public Safety and Growth Manager are not in the present budget and that he would be working with Human Resources to define job descriptions.

Bob Bundy noted that when those positions are filled that the roles and responsibilities be clearly defined.

Larry McCullough moved that Mr. Willis do his best to pursue the Public Safety Division Director by the end of October of 2015. Passed 3-0.

Bob Bundy requested that the application process be followed in these positions.

Report from Chairman Bundy regarding the Fire Commission Meeting

Chairman Bundy reported that he had attended the last Fire Commission meeting and the commissioners were concerned with losing their voice should a Public Safety Director be named instead of reporting directly to Steve Willis or County Council. He noted that he and Mr. Willis explained that communication is always open to Council and that they are appointed by Council. He also encouraged other members of Council to visit these meetings.

Coroner's quarterly report

The Corner was unable to attend the meeting.

Steve Willis asked the committee if there was something more that they wanted us to report on these quarterly reports.

Bob Bundy requested that the departments include anything that may be coming on the horizon and anticipated needs.

Adjournment



Larry McCullough moved to adjourn. Passed 3-0.

Respectfully Submitted:

Approved by the Public Safety Committee

Debbie C. Hardin Clerk to Council

Steve Harper, Chairman



Agenda Item Summary

Ordinance # / Resolution#:

Discussion/ Action Item

Contact Person / Sponsor:

Clay Catoe

Department:

EMS

Date Requested to be on Agenda:

Public Safety Committee – July 14, 2015

County Council - July 27, 2015

Issue for Consideration:

Potential use of Springs/ Wamsutta store for an EMS facility.

Points to Consider:

This county owned building is under consideration for an industrial facility.

If that falls through, staff would like to seek Council authorization to consider using it for an EMS facility. The current facility was built in the 1930's and was never designed for office or public safety use. Logistics is in a shed and training is off-site at the City 15th Street facility.

Potential consolidation of services would benefit EMS as well as having dedicated training space. If the concept finds favor, we would also like to explore working with York TECH to relocate their EMS classes to the facility. Synergies would be realized and we would not have to send staff out of town for training if TECH expands to include Paramedic training.

This is long-range but if the concept moves forward to include training, we would like to approach the School District in regards to establishing a program similar to the fire classes. Students could be bussed to this facility. This could help us with a pipeline of potential employees.

Funding and Liability Factors:

The funding for the design phase to bring this to Council is \$2,850. The design phase was not put out to bid; the proposal is from the firm that designed and constructed the temporary Courthouse so they are familiar with the facility.

Without this study, we obviously have no cost estimate to bring the Committee for actual renovation and upfit.

Council Options:

At this point we are simply inquiring if the concept to utilize this county owned building as an EMS and York TECH facility is something Council is interested in pursuing.

Staff Recommendation:

Proceed with the study if this building will not be sold for use in an economic development project. If that will happen, we do not need to spend the money on the study.

Committee Recommendation:

To be determined.



June 29, 2015

Mr. Clay Catoe Lancaster County EMS Director 101 North Main Street Lancaster, SC 29720

Thank you again for allowing Perception Builders, LLC to submit our proposal to provide schematic designing and estimates for upfit activities to the Old Wamsutta Complex in Lancaster County. Our proposal based on the following scope of work is Two Thousand Eight Hundred Fifty Dollars (\$2,850.00).

Scope of Work

- Meet with Owner and Department Head to develop Space Programming for affected departments.
- 2. Design a Schematic Floor Plan.
- 3. Outline specification of major building scopes of work to be performed.
- 4. Presentation board and pdf files of design.
- 5. Schematic Construction Estimate based on the Schematic Design developed.
- 6. Scope of project understood to be:
 - 1. Visual Roof Assessment
 - 2. Develop remediation plans for Paved Parking Lot.
 - 3. Develop Schematic interior floorplan changes per Department Head sketches.
 - 4. Interior finish Upgrades to lighting and flooring.
 - 5. Hardware upgrades for door access.
 - 6. Shed Addition to building envelope.
 - 7. Network Wiring Upgrades.

Again, thanks for the opportunity to provide you with our cost proposal to complete your project. We look forward to working with you on this high quality project.

Sincerely, Chad Catledge Perception Builders, LLC		
ACCEPTANCE		
Contractor	Owner	



Agenda Item Summary

Ordinance # / Resolution#:

Discussion/ Action Item

Contact Person / Sponsor:

Sheriff Barry Faile

Department:

Sheriff's Office

Date Requested to be on Agenda:

Public Safety Committee - July 14, 2015

County Council - July 27, 2015

Issue for Consideration:

Approval for 2015 USDOJ Justice Assistance Grant.

Points to Consider:

This is an annual, non-competitive formula grant. It is a 100% grant with no local match.

Sheriff Faile always utilizes this funding for needed capital and training items. He does not utilize these funds for recurring expenses.

A public comment period (but not a formal public hearing) must be conducted at the Council meeting.

Funding and Liability Factors:

The funding will reduce liability.

Funding would total \$18,226.00 for 5 laptop computers @ \$3,076, Detention Center lockers @ \$2,450.00, Mental Health training @ \$7,700, and 5 body cameras @\$5,000.

Council Options:

Council may accept or reject the proposed funding. Council may not amend the amounts.

Staff Recommendation:

Proceed as proposed by Sheriff Faile. A motion to approve the funding request as presented is needed.

Committee Recommendation:

To be determined.

Review Narrative

The Lancaster County Sheriff's Office made the JAG application available for review on June 22nd, 2015 to the Lancaster County Administrator. The application will be forwarded to the County Council Members (Governing Body) and the application will be placed on the County Council Meeting agenda for the next meeting. Once the County Council approves the application, we will provide BJA with the approval date in writing.

The application will be open for public discussion/comment at the Lancaster County Council's monthly meeting.

ABSTRACT

Applicant's Name: Lancaster County Sheriff's Office

Title of Project: Law Enforcement Technology Improvement Program and Mental Health Training

Goals of Project: Purchase equipment to provide them with equipment needed to perform their jobs and store items in a safe manner. Also to purchase items so that all Officers have the same equipment (laptops) while performing their daily duties on the beat. Provide Officers with Mental Health training so that they can be better prepared on how to deal with individuals that have mental health issues.

Goals to achieve with the purchase of Lockers: 1) Purchasing these lockers will ensure that all personal property is stored in a secure location. 2) Inmate property and personnel's personal property will not get mixed up or housed in the incorrect location.

Goals to achieve with the purchase of the other equipment: 1) We have several laptops that our patrol division uses that have needed repairs and because of their age, it has been more cost efficient to replace them rather than spend lots of money just to repair. So, with these laptops, we will be able to provide all officers with a laptop to use while out on their beat. 2) Body cameras will be used to improve evidence for arrest and prosecution, increase transparency and legitimacy and expedite resolution of complaints and lawsuits

Goal to be achieved with Mental Health Training: 1) Train the officers on mental health and mental health crisis-intervention.

Strategies to be used: The Sheriff's Office will follow the procurement procedures and will either bid or purchase the needed equipment under state contract (if available) to ensure that we receive the best possible equipment for the most competitive price. Once purchased, the equipment will be issued to the officers that are in need of the specific equipment. This equipment will be documented as to which officer has been assigned to the specific equipment.

Project Identifiers: Computer software/hardware, Equipment—General, Mental Health, Body-Worn Cameras, Correctional Facilities

2015 JAG Budget

Laptops (5)	\$3,076.00
Detention Center Lockers	\$2,450.00
Mental Health Training	\$7,700.00
Body Cameras (5)	\$5,000.00

Grand Total \$18,226.00

Program Narrative

Like many other agencies across South Carolina and nation, the Lancaster County Sheriff's Office has been impacted by the tough current economic conditions. The state has reduced funding for the State Law Enforcement Division which is an assisting agency to local law enforcement agencies like the Lancaster County Sheriff's Office. In addition, the state has also reduced the funding being provided to local government as well. However, the state and federal government continues to mandate local law enforcement to perform more and more functions. As a result, Lancaster County Sheriff's Office has been forced to do more with less. These circumstances have forced the Sheriff's Office to reduce from its budget much needed equipment. Below is a list of equipment needs, which will be obtained with the funds by this grant.

Laptops:

Five (5) laptops will be purchased with the funds. The main goal to achieve with the purchase of laptops is to equip the officers with the needed equipment to be efficient. Having the laptops, the officers, investigators and/or command staff will have internet access to motor vehicle records, previous reports filed thru our office, access to other reports filed within the state and all other "law enforcement websites" that they can use via internet ,while on the beat. Also with these laptops, reports will be able to be completed and submitted by the officers while on the street, instead of the officers having to come into the office to submit the reports. This again is more efficient and it keeps more officers on the road versus officers in the station doing paperwork.

Lockers:

Lockers will be purchased with the grant funds. The Detention Center needs lockers to store their personnel's personal items while on shift. Having these lockers would ensure that all personal items were away from the area where inmate's items are brought in and stored. This purchase will help maintain a central location for the storing of personal property of staff members. At the current time, they do not have any place to securely store their items. To effectively keep personal items and inmate items separate these lockers are needed.

Mental Health Training:

Mental Health Training will be mandatory for all sworn officers and detention center officers. This training will be presented by a mental health professional and will train the officers on mental health and mental health crisis-intervention. Mental health issues impacts numerous facets of the criminal justice system and with this training, all officers will be more prepared on how to handle these types of issues. This will cover cost of the trainer and the training cost for each officer.

Body Cameras:

Five (5) body cameras will be ordered. The Sheriff and Command Staff will assign these to officers as they see fit.

In conclusion, it is with great appreciation that these direct grant funds are being made available to the Lancaster County Sheriff's Office. These funds will be used to purchase much needed equipment so that we can provide efficiency to the officers and our citizens. Protecting and serving our citizens and officer safety is a priority that we strive to meet on a daily basis.



Agenda Item Summary

Ordinance # / Resolution#:

Discussion/ Action Item

Contact Person / Sponsor:

Sheriff Barry Faile

Department:

Sheriff's Office

Date Requested to be on Agenda:

Public Safety Committee - July 14, 2015

County Council - July 27, 2015

Issue for Consideration:

Approval for 2015 USDOJ COPS Grant.

Points to Consider:

This is a personnel grant. The entire grant is available but is large; I have attached the programmatic pages that explain the purpose of the grant.

This grant would involve two new personnel. They would be Community Service Liaisons. They would be assigned to Patrol District 2 (middle Lancaster County).

This is a two year grant. At the conclusion the positions would be locally funded for the program to continue.

Funding and Liability Factors:

Funding would total \$37,677.50 (including fringe) for year 1 and \$38,754.00 (including fringe) for year 2 per position. There would be two personnel involved for a grant total of \$152,863 for two years for personnel.

Equipment cost would be one time and would total \$1,920.00.

This is a 100% grant for two years.

Council Options:

Council may discuss this with Sheriff Faile, especially in regards to future funding. As an elected official, the final decision on submitting the grant rests with the Sheriff.

Staff Recommendation:

Proceed as proposed by Sheriff Faile, while noting there is no guarantee that a future Council will provide additional funding upon conclusion of the grant. ** see attached opinion from SCAC; it is just an opinion.

Committee Recommendation:

To be determined.

Application Topic: President's Task Force on 21st Century Policing Field initiated
 Project

The Lancaster County Sheriff's Office plans to use several recommendations and action items that are addressed in The President's Task Force on 21st Century Policing report. Our overall goal of this project is to proactively promote public trust, create opportunities in communities for positive interaction with officers and to build relationships with community residents and business/organizations.

2. Program goals: Develop Knowledge and Increase awareness

The Lancaster County Sheriff's Office knows that there is lots of room for developing more knowledge on how important community policing activities are and it is our goal to develop a program that will not only benefit us and the community now, but in the future. By showing that this project is successful, we intend to increase awareness to other communities in the county and let the Community Service Liaisons take the project's successes to other parts of the county.

3. Strategy:

The President's Task Force on 21st Century Policing report 1.5 Recommendation:

Law enforcement agencies should proactively promote public trust by initiating

positive nonenforcement activities to engage communities that typically have

high rates of investigative and enforcement involvement with government

agencies.

Two civilian staff members will work in the community to promote public trust and serve as the liaison between the community and the officers that are assigned patrol duties in those areas. We have divided our County into three different districts and in each district we have assigned zones. Each officer is assigned a district and zone and they work their district/zones each time they work. We have two zones within our District 2 that has the highest rate of violent crimes. The Community Services Liaisons (CSL's) will be placed in those two zones that we have the highest rate of violent crimes. The CSL's will work with community members to ensure that the law-abiding citizens are not being targeted just because they reside in this community. Officers will attend training that deals with procedural justice and bias as well as ethics and any other training that the liaisons and command staff sees fit.

The President's Task Force on 21st Century Policing report 1.5.3 ACTION ITEM:

Law enforcement agencies should create opportunities in schools and

communities for positive, nonenforcement interactions with police. Agencies

should also publicize the beneficial outcomes and images of positive, trust
building partnerships and initiatives.

The CSL's will communicate with the officers of any upcoming events that youth or children may be attending so that officers can make it a point to attend and make positive impacts on these youngsters away from their homes. Having officers to participate in community events will help build trust. The CSL's will also work with the Public Information Officer for the Sheriff's Office to make sure these types of interactions are publicized on TV and in the newspaper.

The President's Task Force on 21st Century Policing report 1.8

RECOMMENDATION: Law enforcement agencies should strive to create a workforce that contains a broad range of diversity including race, gender, language, life experience, and cultural background to improve understanding and effectiveness in dealing with all communities.

The CSL's will work with the recruiting staff and make recommendations on potential candidates from this district. Again, not all residents that live in this high crime area are bad people, so there may be good candidates that never thought they could have a law enforcement career because of where they live or their social status. The CSL's will work with these residents to encourage them to apply for those types of positions.

Having the two liaisons engaging in these efforts should be a benefit. Not only will they help with making the community and law enforcements relationships stronger, these relationships will help reduce the crime rate in these areas as well. Having the CSL's working directly with officers and residents on a daily basis will demonstrate that crime is not welcome in this area and the crime will decrease.

We have numerous organizations/business that we want to partner with to make this project more successful; however, we feel that we need to get the foundation set first and then bring aboard these organizations and such. The last thing that we want to do is discourage any one from wanting to help make this a positive project and until we get the basic foundation set, having too many team members could create confusion. It is our hopes that we get this basic foundation set within a few months and then we would be able to bring aboard the rest of the team.

Again, our overall goal of this project is to proactively promote public trust, create opportunities in communities for positive interaction with officers and to build relationships with community residents and business/organizations.

4. Capacity and experience:

With this funding, we will be able to create two new positions that will be the CSL's. These two people will be civilian staff. We will follow our hiring process procedures to hire or promote two people into these positions. We feel that we have some experience in community policing. A few years back we had a resident deputy program, but because of funding and turnover rates, we had to disbar that program. We have since went under a new Sheriff and new Command Staff and they see the need to start more community policing strategies, hence that is why now we have Deputies assigned to one beat.

5. Management and implementation plan:

The CSL's will report to the Support Services Lieutenant. They will work with all deputies that are assigned to the zones that they have been assigned. They will report on a bi-weekly basis to the Command Staff and other members of the staff of the progress of the project and any upcoming events in their area. They will coordinate with the grant manger to ensure that all paperwork, surveys, reports are documented and in the grant file for inspection if needed.

Timeline: Year 1

1st quarter the CSL's will be hired and will review all policies and procedures for the

department. They will do a ride along with each shift in the zone that they have been

assigned to get the feedback from the deputies as to where the most violent offenses

occur. Command Staff will issue a press release stating what the CSL's will be doing

and how the project will work.

2nd Quarter the CSL's will start meeting with residents in their assigned zones.

3rd Quarter the CSL's will continue to meet residents in their assigned zone and they will

begin to meet with organizations and business in their zones as well. They will start

planning/organizing/attending events that are occurring in their zones and work with

deputies so that they can plan to be in attendance at these as well.

4th Quarter the CSL's will continue to visit residents and other organizations/business in

their zones.

Timeline: Year 2

The CSL's will continue to build relationships with all residents and businesses in their

zones. They will continue to ensure that the community members are giving positive

feedback about the project. They will continue to attend/plan/organize events in their

zones. They will present data that will show the decrease in crime rates to the media

and to the residents. Before the end of year to we will apply for more grant funding and

prepare to move these CSL's to other areas of the county according to the statics.

Once funding is received, they will start the process over again in a different area.

spreading the concept that community policing works.

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6. Evaluation

We will be able to evaluate this project by being able to show a reduction in the crime rate. We plan to poll the residents in the zone that was part of the project to get their feedback on the project as well.

§ 4-9-30

pursuant to §4-9-36, to the library system's board of trustees rather than the county administration. Where one statute addresses an issue in general terms and another statute addresses the same issue in more specific terms, the more specific statute will be considered an exception to, or qualifier, of the general statute. Op. Atty. Gen., dated July 11, 2008.



Counties are prohibited by §4-9-30(7) from terminating the employees of public officials. Where grant funds or other special revenue funds were used to hire additional sheriff's deputies, it is doubtful whether action could be taken by a county council to discontinue funding for those positions. Council would be required to pick up where the grant ended, even if the purpose for the hiring may no longer exist and the county did not provide the original funding for the position. Op. Atty. Gen., dated October 26, 2007.

Because the appointing authority for county election commissioners is an authority outside county government, pursuant to §4-9-30(7), the General Assembly has mandated that county council possesses no authority to appoint election commission clerks. Op. Atty. Gen., dated October 22, 2007.

County governing bodies have the responsibility for employing and discharging county personnel. This employment and discharge authority does not extend to any personnel employed in departments or agencies under the direction of an elected official or an official appointed by an authority outside county government. A county government's ability to decrease appropriations to the office of an elected official is limited in that the appropriations cannot be decreased to the extent that they prevent the office from functioning properly or abolish the office. Op. Atty. Gen., dated January 08, 2007.

Pursuant to §4-9-30(7), a county council would be authorized to increase the compensation to a sheriff for any increased duties brought about by his providing law enforcement services to a municipality during his term of office. Op. Atty. Gen., dated August 25, 2006.

County council possesses the authority to delegate certain administrative powers and duties to third parties, which would in all likelihood include the county director. So long as council does not delegate legislative or policy making powers to others but confines its delegation of authority to administrative and ministerial powers, a court would probably conclude such delegation is not an unlawful delegation of power. Op. Atty. Gen., dated March 10, 2004.

Neither the county nor the county legislative delegation has the authority to extend the period for paid military leave beyond forty-five days as found in S.C. Code § 8-7-90. County personnel policies are inapplicable to veterans' affairs officers. Op. Atty. Gen., dated April 11, 2001.

Personnel classification and salary schedules for county employees are determined by county council pursuant to authority granted by § 4-9-30(7). Council members are specifically excluded from section 4-9-30(7) and their salary and compensation must be set in accordance with § 4-9-100.



Agenda Item Summary

Ordinance # / Resolution#:

Discussion/ Action Item

Contact Person / Sponsor:

Director Morris Russell on behalf of the McDonald Green FD

Department:

Fire Service

Date Requested to be on Agenda:

Public Safety Committee – July 14, 2015

County Council - July 27, 2015

Issue for Consideration:

Approval for FEMA Grant EMW-2014-FO-05629.

Points to Consider:

This is FEMA Assistance to Firefighters grant. It is a 95% grant with a 5% local match.

The grant will purchase a washer/ extractor and air dryer for firefighter turnout gear.

The equipment complies with NFPA standards and meets the guidelines as established by the Lancaster County Fire Commission.

The request for acceptance has been endorsed by the Fire Commission.

Funding and Liability Factors:

The funding will reduce liability.

Funding would total \$17,020 with grant funding of \$16,210 and a local match of \$810.

The local match is in the County FY 2015-16 budget.

Council Options:

Council may accept or reject the grant.

Staff Recommendation:

Proceed as recommended by the Fire Commission. A motion to approve the grant as presented is needed.

Committee Recommendation:

To be determined.



Mr. Francis Ghent McDonald-Green Vol Fire Dept 2787 Lynwood Dr Lancaster, South Carolina 29720-8020

Re: Award No.EMW-2014-FO-05629

Dear Mr. Ghent:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2014 Assistance to Firefighters Grant has been approved in the amount of \$16,210.00. As a condition of this award, you are required to contribute a cost match in the amount of \$810.00 of non-Federal funds, or 5 percent of the Federal contribution of \$16,210.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2014 Assistance to Firefighters Grant Funding Opportunity Announcement.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at

It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to https://portal.fema.gsp to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

Step 2: If you accept your award, you will see a link on the left side of the screen that says "Update 1199A" in the

Action column. Click this link. This link will take you to the SF-1199A, Direct Deposit Sign-up Form. Please complete the SF-1199A on-line if you have not done so already. When you have finished, you must submit the form electronically. Then, using the Print 1199A Button, print a copy and take it to your bank to have the bottom portion completed. Make sure your application number is on the form. After your bank has filled out their portion of the form, you must fax a copy of the form to FEMA's SF-1199 Processing Staff at 301-998-8699. You should keep the original form in your grant files. After the faxed version of your SF 1199A has been reviewed you will receive an email indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,

Brian E. Kamoie

Assistant Administrator for Grant Programs

SUMMARY OF ASSISTANCE ACTION ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM Application

INSTRUMENT:

GRANT

AGREEMENT NUMBER: EMW-2014-FO-05629

GRANTEE:

McDonald-Green Vol Fire Dept

DUNS NUMBER:

110640898

AMOUNT:

\$17,020.00, Operations and Safety

Project Description

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application - along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

Period of Performance

22-MAY-15 to 21-MAY-16

Amount Awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel:	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$15,760.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00

 Indirect Charges
 \$0.00

 State Taxes
 \$1,260.00

 Total
 \$17,020.00

NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)

This grant includes an activity (Modification to Facility, Equipment or a component in the Wellness and Fitness Activity) that may require an Environmental Planning and Historic Preservation (EHP) review.

To access the EHP screening form and instructions for AFG activities, go to the Department of Homeland Security/Federal Emergency Management Agency websile at: http://www.fema.gov/media-library-data/1426773591041-afc0154b20b5ba6cc2c11ed8e8b5c5a2/EHP_Screening_Form_31615.pdf, Environmental and Planning Historical Review Screening Forms on AFG Application portal

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Chance Williams at Chance. Williams@fema.dhs.gov.

FEMA Officials

Program Officer: The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

Grants Assistance Officer: The Assistance Officer is the Federal official responsible for negotiating, administering, and executing all grant business matters. The Officer conducts the final business review of all grant awards and permits the obligation of federal funds. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a Grants Management Specialist.

Grants Operations POC: The Grants Management Specialist shall be contacted to address all financial and administrative grant business matters for this grant award. If you have any questions regarding your grant please call ASK-GMD at 866-927-5646 to be directed to a specialist.

ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 8000 characters)

This grant includes an activity (Modification to Facility, Equipment or a component in the Wellness and Fitness Activity) that may require an Environmental Planning and Historic Preservation (EHP) review.

To access the EHP screening form and instructions for AFG activities, go to the Department of Homeland Security/Federal Emergency Management Agency website at: http://www.fema.gov/media-library-data/1426773591041-afc0154b20b5ba6cc2c11ed8e8b5c5a2/EHP_Screening_Form_31615.pdf, Environmental and Planning Historical Review Screening Forms on AFG Application portal

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Chanee Williams at Chanee Williams@fema.dhs.gov.

FEDERAL EMERGENCY MANAGEMENT AGENCY **OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1a. AGREEMENT NO. EMW-2014-FO-05629

2. AMENDMENT 3. RECIPIENT NO. NO

POC: Rosalle Vega

31-1769564

4. TYPE OF ACTION

AWARD

5. CONTROL NO. W494333N

6. RECIPIENT NAME AND **ADDRESS**

7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate

0

8. PAYMENT OFFICE AND ADDRESS

McDonald-Green Vol Fire

Dept 2787 Lynwood Dr

Lancaster

500 C Street, S.W. Washington DC, 20528-7000 FEMA, Financial Services Branch 500 C Street, S.W., Room 723

Washington DC, 20472

South Carolina, 29720-8020

9. NAME OF RECIPIENT PROJECT OFFICER Francis Ghent

PHONE NO. 8032868808

10. NAME OF PROJECT COORDINATOR Catherine Patterson

PHONE NO. 1-866-274-0960

11. EFFECTIVE DATE OF

THIS ACTION 22-MAY-15

12. METHOD OF **PAYMENT** SF-270

13. ASSISTANCE ARRANGEMENT Cost Sharing

14. PERFORMANCE PERIOD From:22-MAY-15 To:21-MAY-16

Budget Period

From: 23-JAN-15 To: 30-SEP-15

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME **ACRONYM** CFDA NO.

ACCOUNTING DATA (ACCS CODE) XXXX-XXX-XXXXXXX-XXXXX-XXXXX-XXXX-X

PRIOR TOTAL **AWARD**

AMOUNT AWARDED THIS **ACTION** + OR (-)

CURRENT TOTAL **AWARD**

CUMULATIVE NON-

FEDERAL COMMITMENT

AFG

97.044

2015-F4-

C111-P4310000-4101-D

\$0.00

\$16,210.00

\$16,210.00

\$810,00

\$810.00

TOTALS \$0.00 \$16,210.00 \$16,210.00 To describe changes other than funding data or financial changes, attach schedule and check here.

16a. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address)

Assistance to Firefighters Grant recipients are not required to sign and return copies of this document. However, recipients should print and reep a copy of this document for their records

16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) N/A

DATE N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title) Rosalie Vega

DATE 19-MAY-15

Go Back



Agenda Item Summary

Ordinance # / Resolution#:

Discussion/ Action Item

Contact Person / Sponsor:

Director Morris Russell on behalf of the Heath Springs FD

Department:

Fire Service

Date Requested to be on Agenda:

Public Safety Committee - July 14, 2015

County Council - July 27, 2015

Issue for Consideration:

Approval for FEMA Grant EMW-2014-FO-01610.

Points to Consider:

This is FEMA Assistance to Firefighters grant. It is a 95% grant with a 5% local match.

The grant will purchase a washer/ extractor and air dryer for firefighter turnout gear.

The equipment complies with NFPA standards and meets the guidelines as established by the Lancaster County Fire Commission.

The request for acceptance has been endorsed by the Fire Commission.

Funding and Liability Factors:

The funding will reduce liability.

Funding would total \$17,075 with grant funding of \$16,262 and a local match of \$813.

The local match is in the County FY 2015-16 budget.

Council Options:

Council may accept or reject the grant.

Staff Recommendation:

Proceed as recommended by the Fire Commission. A motion to approve the grant as presented is needed.

Committee Recommendation:

To be determined.

U.S. Department of Homeland Security Washington, D.C. 20472



Mr. Patrick Helms Heath Springs Volunteer Fire Department PO BOX 100 Heath Springs, South Carolina 29058-0100

Re: Award No.EMW-2014-FO-01610

Dear Mr. Helms:

Congratulations, on behalf of the Department of Homeland Security, your application for financial assistance submitted under the Fiscal Year (FY) 2014 Assistance to Firefighters Grant has been approved in the amount of \$16,262.00. As a condition of this award, you are required to contribute a cost match in the amount of \$813.00 of non-Federal funds, or 5 percent of the Federal contribution of \$16,262.00.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the Assistance to Firefighters Grant Programs' e-grant system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo
- Agreement Articles (attached to this Award Letter)
- Obligating Document (attached to this Award Letter)
- FY 2014 Assistance to Firefighters Grant Funding Opportunity Announcement.

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Prior to requesting Federal funds, all recipients are required to register in the System for Award Management (SAM.gov). As the recipient, you must register and maintain current information in SAM.gov until you submit the final financial report required under this award or receive the final payment, whichever is later. This requires that the recipient review and update the information annually after the initial registration, and more frequently for changes in your information. There is no charge to register in SAM.gov. Your registration must be completed on-line at https://www.sam.gov/portal/public/SAM/. It is your entity's responsibility to have a valid DUNS number at the time of registration.

In order to establish acceptance of the award and its terms, please follow these instructions:

Step 1: Please go to https://portal.fema.gov to accept or decline your award. This will take you to the Assistance to Firefighters eGrants system. Enter your User Name and Password as requested on the login screen. Your User Name and Password are the same as those used to complete the application on-line.

Once you are in the system, the Status page will be the first screen you see. On the right side of the Status screen, you will see a column entitled Action. In this column, please select the View Award Package from the drop down menu. Click Go to view your award package and indicate your acceptance or declination of award. PLEASE NOTE: your period of performance has begun. If you wish to accept your grant, you should do so immediately. When you have finished, we recommend printing your award package for your records.

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indicating the form is approved. Once approved you will be able to request payments online. If you have any questions or concerns regarding your 1199A, or the process to request your funds, please call (866) 274-0960.

Sincerely,

Brian E. Kamoie

Assistant Administrator for Grant Programs

Summary Award Memo

SUMMARY OF ASSISTANCE ACTION ASSISTANCE TO FIREFIGHTERS GRANT PROGRAM Application

INSTRUMENT:

GRANT

AGREEMENT NUMBER: EMW-2014-FO-01610

GRANTEE:

Heath Springs Volunteer Fire Department

DUNS NUMBER:

807515239

AMOUNT:

\$17,075.00, Operations and Safety

Project Description

The purpose of the Assistance to Firefighters Program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.

After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application, and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant program's purpose and worthy of award. The projects approved for funding are indicated by the budget or negotiation comments below. The recipient shall perform the work described in the grant application for the recipient's approved project or projects as itemized in the request details section of the application and further described in the grant application narrative. The content of the approved portions of the application along with any documents submitted with the recipient's application - are incorporated by reference into the terms of the recipient's award. The recipient may not change or make any material deviations from the approved scope of work outlined in the above referenced sections of the application without prior written approval, via amendment request, from FEMA.

Period of Performance

22-MAY-15 to 21-MAY-16

Amount Awarded

The amount of the award is detailed in the attached Obligating Document for Award. The following are the budgeted estimates for object classes for this grant (including Federal share plus recipient match):

Personnel:	\$0.00
Fringe Benefits	\$0.00
Travel	\$0.00
Equipment	\$15,810.00
Supplies	\$0.00
Contractual	\$0.00
Construction	\$0.00
Other	\$0.00
Indirect Charges	\$0.00
State Taxes	\$1,265.00
Total	\$17,075,00

NEGOTIATION COMMENTS IF APPLICABLE (max 8000 characters)

Any questions pertaining to your award package, please contact your GPD Grants Management Specialist: Chanee Williams
Chanee.Williams@dhs.gov

FEMA Officials

Program Officer: The Program Specialist is responsible for the technical monitoring of the stages of work and technical performance of the activities described in the approved grant application. If you have any programmatic questions regarding your grant, please call the AFG Help Desk at 866-274-0960 to be directed to a program specialist.

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ADDITIONAL REQUIREMENTS (IF APPLICABLE) (max 8000 characters)

FEDERAL EMERGENCY MANAGEMENT AGENCY **OBLIGATING DOCUMENT FOR AWARD/AMENDMENT**

1a. AGREEMENT NO. EMW-2014-FO-01610 2. AMENDMENT NO.

3. RECIPIENT NO. 57-0991369

4. TYPE OF **ACTION** AWARD

5. CONTROL NO. W494333N

6. RECIPIENT NAME AND **ADDRESS**

Heath Springs Volunteer Fire Department

103 Duncan St. Heath Springs South Carolina, 29058-0100

7. ISSUING OFFICE AND ADDRESS Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 POC: Rosalie Vega

8. PAYMENT OFFICE AND ADDRESS FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20472

PHONE NO. 8033138052

10. NAME OF PROJECT COORDINATOR Catherine Patterson

PHONE NO. 1-866-274-0960

11. EFFECTIVE DATE OF

9. NAME OF RECIPIENT

PROJECT OFFICER

Patrick Helms

THIS ACTION 22-MAY-15

12. METHOD OF **PAYMENT** SF-270

13. ASSISTANCE ARRANGEMENT Cost Sharing

14. PERFORMANCE PERIOD from:22-MAY-15 To:21-MAY-16

Budget Period

From:23-JAN-15 To:30-SEP-15

15. DESCRIPTION OF ACTION

a. (Indicate funding data for awards or financial changes)

PROGRAM NAME **ACRONYM**

CFDA NO. ACCOUNTING DATA

(ACCS CODE) XXXX-XXX-XXXXXX-XXXXX-XXXX-XXXX-X

PRIOR **AMOUNT** TOTAL AWARDED THIS **AWARD** ACTION + OR (-)

CURRENT TOTAL **AWARD**

\$16,262.00

CUMULATIVE NON-

FEDERAL COMMITMENT

AFG

97.044

2015-F4-C111-P4310000-4101-D

\$0.00

\$0.00

\$16,262.00 \$16,262.00

\$16,262.00

\$813.00

\$813.00

b. To describe changes other than funding data or financial changes, attach schedule and check here.

TOTALS

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16b. FOR DISASTER PROGRAMS: RECIPIENT IS NOT REQUIRED TO SIGN

This assistance is subject to terms and conditions attached to this award notice or by incorporated reference in program legislation cited above.

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title) N/A

18. FEMA SIGNATORY OFFICIAL (Name and Title)

DATE N/A

DATE 20-MAY-15

Go Back

Rosalie Vega



Agenda Item Summary

Ordinance # / Resolution#:

Contact Person / Sponsor: Morris Russell

Department: Fire Rescue

Date Requested to be on Agenda: July 14, 2015, Public Safety Committee

Issue for Consideration: The proposed purchase of new fire apparatus will result in the removal of older apparatus from the fleet. These trucks all still have value, regardless of their age. The Fire Commission has formulated a plan for the sale of these decommissioned apparatus units that would both offer them for sale as a block unit to used fire apparatus dealers or by individual unit auction. The funds from the sale would be used as a grant to assist Rich Hill Fire Department with an addition of bay space to their existing fire department building. Anticipated revenue from the sale of these apparatus units should be approximately \$200,000 to \$250,000. The Fire Commission requests the use of these funds be dedicated to be used by Rich Hill FD instead of purchasing apparatus for the Fire Department. Rich Hill Fire Department membership supports this idea and plan.

Points to Consider: County Council would have to formally approve the use of the funds for the Fire Commission planned purpose. Rich Hill FD will provide a plan for the construction and follow county procurement policies for contracting work on the building addition. The amount of funds from the sale, while anticipated, is in no way guaranteed until such time as a dealer provides a bid acceptable to the Fire Commission and County Council. Rich Hill FD accepted both an engine and rescue truck from the closed Pleasant Hill Fire Department. Their membership has placed a higher priority need on adding apparatus bay space rather than receiving a tanker as part of the proposed truck purchase. While the Fire Commission understands this request for resolution on the funds allocation from the sale of apparatus is early, the decision of County Council will determine if the tanker apparatus should be added to the proposed apparatus purchase for Rich Hill or if the bay space funding will be approved. Any cost overage above the amount provided by the apparatus sale would be borne by Rich Hill Fire Department.

<u>Funding and Liability Factors:</u> Funding for this request would be provided by the sale of decommissioned fire apparatus. Liability would result from this request being a departure from prior county custom of funds from the sale of decommissioned equipment being returned to the county general fund.

<u>Council Options:</u> The Public Safety Committee can recommend approval of designation of the funds from the apparatus sale to County Council for the use by Rich Hill FD for the station bay addition. OR

The Public Safety Committee could recommend denial of the request or make no recommendation.

Recommendation: Fire Rescue Staff recommends approval of the request. Rich Hill Fire Department is in need of additional apparatus bay space. The ability of fire departments as a whole to fund building projects is much diminished due to the high cost of construction. Banks and other financial institutions will not loan funds to the fire departments or any agency of this type any longer. They require personal guarantees from department leadership and membership as part of the loan agreements and even then some loans are denied. Fire Department members should not be called upon to put their personal financial well being in jeopardy to provide a building that provides emergency services to citizens of Lancaster County as a whole. Construction of buildings is becoming a local government responsibility due to increased financial guarantee requirements.

2015 Apparatus Transition Plan

Fire Dept. Name:	Receive:	Move Out:	Move In:	<u>Sale:</u>
Antioch:	Engine	_		E-102 - 1993
,				
Bell Town:	Engine	E-201 - 1998		
Buford:	Engine		<u> </u>	E-302 - 1993
Вигога.				E-302 - 1993
Camp Creek:	Engine			E-402 - 1993
Charlotte Rd.:	Rescue		T	R-531 **
Ond totte Han	Nescue			11 331
Elgin:	Rescue			R-633 **
Flat Creek:	Engine			E-702 - 1987
Gooches:	Rescue	R-831 - 1991	E-201 - 1998	E 902 1002
GOOCHES.	Rescue	V-021 - 1331	E-201 - 1998	E-802 - 1993
Heath Springs:	Engine	E-901 - 1998		
			<u> </u>	-
Indian Land:	Tanker			T-1021 - 1998
liz . t .			T	, 1
Kershaw:	Engine	E-1102 - 1998		
McDonald Green:	Engine		R-831 - 1991	E-1202 - 1993
	21181110	<u> </u>	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	2 1202 2333
Pleasant Valley:	Tanker			T-1421 - 1998
Disk (CII)	p. 114		1	
Rich Hill:	Building Funds?			
Riverside:	Engine			E-1602 - 1987
			<u> </u>	
Shiloh Zion:	Engine			E-1702 - 1987
<u></u>				
Tradesville:	Tanker		E-1102 - 1998	T-1821 **
				E-1802 - 1987
Unity:	Rescue			R-1931 - 1995
	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	<u> </u>		1301 1300
Spare:	N/A		E-901 - 1998	Spare Engine- 1987

^{**} Indicates a department owned vehicle.