

AGENCY INFORMATION

PUBLIC WORKS

201 River Heights Way
Grants Pass, OR 97527
Tel: (541) 474-5460
Fax: (541) 474-5468

ODOT

200 Antelope Road
White City, OR 97503
Tel: (541) 774-8184
Fax: (541) 774-6349

PLANNING DIVISION

700 NW Dimmick, Suite C
Grants Pass, OR 97526
Tel: (541) 474-5421
Fax: (541) 474-5422

DEQ

221 Stewart Avenue, Suite 201
Medford, OR 97501
Tel: (541) 776-6214
Fax: (541) 776-6262

BUILDING SAFETY DIVISION

700 NW Dimmick, Suite C
Grants Pass, OR 97526
Tel: (541) 474-5405
Fax: (541) 474-5422

CITY OF GRANTS PASS

101 NW "A" Street
Grants Pass, OR 97526
Tel: (541) 450-6060
Fax: (541) 479-0812

CITY OF CAVE JUNCTION

222 Lister Street
Cave Junction OR, 97523
Tel: (541) 592-2156
Fax: (541) 592-6694

WATER RESOURCES

700 NW Dimmick Suite A
Grants Pass, OR 97526
Tel: (541) 479-2401
Fax: (541) 479-2404

Web page for well log information:
<http://apps2.wrd.state.or.us/apps/gw/welllog/efault.aspx>

Disclaimer

This brochure is for information purposes only and is not a complete list of all codes relating to residential permit procedures. The complete set of codes is available online and at the Community Development Department. Rules are subject to change, and likely will. Please always check to verify you have the most current flyer or codes, both available on the website.



Josephine County Oregon

Community Development
700 NW Dimmick Street, Suite C
Grants Pass OR 97526
541.474.5421

Email: planning@josephinecounty.gov

Website:

<https://www.josephinecounty.gov/index.php>

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JOSEPHINE COUNTY COMMUNITY DEVELOPMENT

RESIDENTIAL PERMIT PROCEDURES



IN RESIDENTIAL ZONES ONLY

PERMIT PROCEDURES

The following steps help guide property owners through the process of obtaining permits for the development or replacement of dwellings within Josephine County's residential zones (Rural Residential, Serpentine and Limited Development). Development of dwellings within commercial, industrial or resource zones (Farm, Forest and Aggregate) have special rules not covered in this brochure.

Some properties exhibit special conditions or features that require special rules, such as those involving wetlands, flood hazards, erosion hazards, wildlife habitat, riparian areas, scenic waterway easements, aggregate sites, airport overlay zones or land use violations. A check for special conditions or features occurs when a development permit is issued. This usually happens at the front counter at the time the permit is requested.



1 OBTAIN ROAD APPROACH PERMIT FOR DRIVEWAY ACCESS

- Contact the Josephine County Public Works Department if the driveway accesses a county road (provide copies of legal easements if applicable); **OR**
- Contact the Oregon Department of Transportation if the driveway accesses a state road.

2 OBTAIN DEVELOPMENT PERMIT FROM PLANNING OFFICE

Required Information

- Access Permit
- Plot Plan (see Plot Plan Handout)
- Proof of Fire Protection (see Wildfire Protection handout)
- Proof of Water Supply (copy of well report from Oregon Water Resources Department can be obtained from the OWRD website); see agency information below

3 OBTAIN SIGN-OFF OR PERMIT FROM ON-SITE SEPTIC

- Hookup or repair permit for existing septic
- New septic installation
- Redwood Sewer District hookup (only if within District)

4 OBTAIN PERMITS FROM BUILDING SAFETY DIVISION

- Structure building permits
- Manufactured dwelling placement permit.

5 RETURN FIRE SAFETY SELF CERTIFICATION TO THE PLANNING OFFICE

- ***Important!*** The Self-Certification form cannot be submitted until construction is complete, all fire safety measures have been implemented, and the dwelling is ready for a certificate of occupancy.