

JOSEPHINE COUNTY PARKS RULES AND POLICIES

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Camping Rules and Policies

Camping Reservations:

Camping reservations can be made from three days to 9 months prior to the arrival date. Yurts are available by reservation only; all other camping sites are available for use on a first come first serve basis if they have not already been reserved.

Only the person who made the reservation may change or cancel a reservation. The person who made the reservation must be present at the campsite for the duration of the stay – sites may not be sublet.

Cancellations and Refund Policies:

A \$9.00 transaction fee will be charged for each new campsite reservation, as well as each reservation modification. Reservation and transaction fees are non-refundable. No exceptions.

Reservations of 6 or more nights will be charged the nightly rate for each night that is dropped at the beginning of the reservation. Shortening a departure date will incur a \$9 modification fee.

Reservations cancelled 10 days or more prior to the arrival date will receive a refund of all overnight camping fees. Cancellations or modification within 10 days of the arrival date will forfeit the first night camping fee and receive a refund for any additional camping nights after the first. Cancellations on the day of arrival or after will not receive a refund.

You can cancel your reservation online or over the phone.

Modifications to your reservation can only be made by calling the office at least 3 days prior to your arrival date.

Late Arrivals and No Shows for Overnight Reservations:

All reservations are guaranteed through 12:00 p.m. on the day after the arrival date. Campers who do not check-in prior to noon on the day after arrival date will forfeit their reservation.

Additional Vehicles:

One vehicle is included with each site reservation; each additional vehicle must pay an additional \$5 fee for each night at the park. Additional vehicle fees are paid onsite.

Most sites do not have parking for more than one vehicle; please park additional vehicles in designated overflow parking areas. All vehicles must stay on pavement or designated parking spurs.

Campsite Limits:

1 RV and 1 tent are allowed on each RV site (unless otherwise specified). 2 tents are allowed on each tent site. Tents must stay within your campsite boundary.

Other Information:

Josephine County Parks does not accept checks, credit or debit cards onsite. Cash is the only acceptable form of payment once you arrive to the campground, please arrange for cash needs prior to arrival.

Check in time is 2pm and check out is 12pm.

Overnight camping is only allowed in designated areas. Quiet hours are from 10:00 pm – 7:00 am. Generators must be turned off by 8:00 pm. Campers are allowed to stay for 14 consecutive nights. If campers wish to camp in the same park, they must leave for 3 days prior to returning. Campers are allowed a stay in Josephine County Parks for a total of 28 camping nights in a 6-month period.

Shower facilities are for registered overnight campers only.

Campfires are allowed in designated fire pits only. Wood can be purchased from a Host or Park staff for \$5 per bundle.

All vehicles must be able to run on their own – Camping units that are towed in must be accompanied by an operational tow vehicle. Furthermore, motorhomes, nor any vehicle, may not be towed into the park. No vehicle maintenance may be performed onsite. Vehicles must be registered with the DMV and have license plates with current tags.

Fees must be paid within 15 minutes of arrival, or before use of any facilities. All fees and policies are subject to change.

Yurt Rental Policy

Rules:

- Yurt rentals require a reservation.
- Check-in time is 2:00 p.m. Check-out time is 12:00 noon.
- Each Yurt has sleeping accommodations for five (5) people inside. Eight (8) people are allowed at the Yurt site; however, the additional three (3) people must make sleeping arrangements outside the Yurt.
- The individual who reserved the Yurt must be on site for the duration of the reservation. No minors (17 or younger) can be left overnight without an adult.
- No smoking or cooking inside of the Yurt or on the deck. Please use the campfire pit provided or use your own cooking appliances.
- No pets are allowed at Yurt sites, this includes both inside and outside of the Yurt.
- One vehicle is included with your stay. Extra vehicles must pay an additional \$5.00 per vehicle, per night. Overflow parking is available if needed.

During Your Stay:

- Lock the Yurt whenever you leave your site unattended.
- Yurt code can be found on your confirmation invoice.
- Yurt furnishings, including the table and chairs, must remain inside of the yurt. Please use the provided picnic table for outdoor seating.
- Firewood can be purchased from a Park Host during day light hours.
- Ask a Park Host if you have any questions or concerns during your stay!

Before You Leave:

You are required to leave your yurt in the same condition that it was found. To avoid additional cleaning costs, please complete these minor chores:

- (1) Sweep the floor and deck.**
- (2) Clean the mattresses and table with disinfectant cleaner provided.**
- (3) Empty the trash.**
- (4) Return the futon to the sofa position if it was unfolded for a bed (see instructions).**

Additional Charges:

You may incur additional charges if the Yurt rental policy is violated. This includes, but is not limited to, any damage or loss of yurt furnishings and required cleaning.

We hope that you enjoy your stay in this Josephine County Parks Yurt!

Day Use Fees

***All Josephine County Parks Require a Day Use Fee or an Annual Day Use Pass**

Day use fees must be paid upon arrival to any Park. Payment can be made at the provided self-pay fee station located inside of each Park.

If you choose to purchase an Annual Day Use Pass (which is good for one calendar year), you may do so at most Park locations.

Passes are valid at the following locations:

Parks:

*Almeda	*Fish Hatchery	*Griffin	*Indian Mary
*Lake Selmac	*Schroeder	*Tom Pearce	*Turtle Lane
*Whitehorse	*Wolf Creek	*Ennis Riffle	

Boat Ramps:

*Chinook	*Galice	*Ferry Hole	*Lathrop
*Pierce Riffle	*Robertson Bridge		

Josephine County Parks has the following free locations for those not wanting to incur a day use fee: Matson Park & Hog Creek Boat Ramp.

2 Types of Passes are Offered:

- **Affixed Pass:**

Place the pass on the inside of the front windshield, on the driver's side, in the lower corner. Pass must be affixed using the adhesive on the pass itself to be valid. Affixed passes are non-transferable and are invalid if they are laminated, taped, or altered in any way.

*If you sell your vehicle or have to replace the vehicle's windshield due to damage; peel the pass off the windshield as best as possible and bring it to the Parks Office for a free replacement pass.

- **Transferable Pass:**

Transferable passes may be moved from vehicle to vehicle but is only valid in the vehicle in which it is currently displayed. Hang the pass from rearview mirror or place on driver's side dashboard with picture facing outward.

PARKING PASSES THAT ARE LOST OR STOLEN WILL NOT BE REPLACED

All revenue collected from day-use pass sales is used to maintain, operate and improve your county parks and boat ramps. Josephine County Parks is a self-funded program and does not receive any funding from the county general tax fund.

Notice of Violation

Notice of Violations (NOV) are issued when a park rule has not been followed, such as failure to pay a day use parking fee, overnight camping fees, dogs off leash, failure to pick up after your pet, or parking in a designated no parking zone. The Parks Department issues NOVs in an attempt to correct the issue and educate the public, instead of immediately issuing citations that are forwarded to the court system. If an NOV is not resolved after 10 days, it is converted to a Oregon Uniform Citation and forwarded to the Josephine County Circuit Court.

If your Notice of Violation is for Failure to Pay the Day Use Parking Fee, you can pay a \$30.00 Dismissal Fee and purchase a \$30.00 Annual Day Use Parking Pass online by visiting: <https://squareup.com/store/jocoparks>.

Pet Policy

- Pets must remain on a leash that is no longer than 6' in length at all times.
- Pet owners must clean up after their animals.
- Animals may not be left unattended in vehicles, campsites or anywhere on Park property.
- Park employees may impose fines on pet owners if for any reason the pet is disturbing the safety and tranquility of other Park patrons.
- No pets are allowed in Yurts or at Yurt sites.

Shelter Reservations

Reservations:

Reservations can be made up to three years in advance. Shelters and day use areas are available on a first come first serve if not already reserved.

If you choose not to make a reservation and utilize the premises on first come first serve basis, you may contact a Park Host and have them turn power and water on for a \$10.00 fee. This fee has to be paid in cash and on site.

TERMS AND CONDITIONS FOR USE OF JOSEPHINE COUNTY PARK FACILITIES

RESERVATION FEES. All reservation fees must be paid in full at the time of reservation.

DEPOSITS. In addition to the cost of the reservation itself, the County Parks Department requires a \$100.00 cleaning and security deposit for each picnic shelter or facility reserved. There are two methods in which you can provide the deposit for your reservation: 1. You may complete and return the attached credit card authorization form. 2. You may attach a check and return it with your reservation packet. The County will return your deposit, less any costs for cleaning or repairs, within 30 days after the date of your rental.

CANCELLATION. If you cancel your reservation, Parks Department will charge you a cancellation fee of \$25.00 per shelter/facility cancelled. If you cancel less than ten days prior to the date of your event, we will keep the entire reservation fee. If you change your reservation, we will charge you a fee of \$10.00 for each picnic shelter/facility affected. These costs may be deducted from your deposit.

PARKING. A parking fee of \$5.00 is required for each vehicle at all county parks. Parking is permitted only on paved areas or areas that are specifically marked for parking. If any of your group drives, operates, or parks any vehicle on the grass or on any area not designated for parking, then your deposit may be forfeited and you may be liable for any additional costs to repair the damage to the grounds.

PARK HOURS. The parks are open from sun-up until sun-down. All picnic and shelter groups must be out of the parks before dark.

CANOPIES & TENTS. You may use free standing poles and weight bases to set up a canopy or tent. Please do not drive stakes into the ground as this can cause damage to the underground irrigation pipes and sprinkler systems. You may use tape to place decorations, signs, banners, etc. You may not use staples, nails, tacks or other similar items. Outside structures, including but not limited to water slides, swimming pools, rock walls, or jump houses are prohibited.

AUDIO EQUIPMENT. If you bring amplified music or a public address system, we ask that you direct the speakers or amplifiers away from the river or lake. Sound levels must

be at a reasonable volume so that other occupants of the park and nearby residents are not disturbed.

ATTENDANCE. Please notify Parks personnel if there is a significant change in the number of persons in your group. This is necessary in order for Parks personnel to plan and prepare accommodations for your group as well as any other groups that may be in the park.

ALCOHOLIC BEVERAGES. All rules, regulations, ordinances and statutes relating to the use of alcohol will be enforced by Parks personnel and by law enforcement officers. Alcoholic beverages are permitted in all Josephine County parks, however, the possession of kegs containing beer, malt liquor or other alcoholic beverages is prohibited without prior permission from the Parks office.

CONDUCT IN PARK FACILITIES. If you or members of your group engage in disruptive or unruly behavior, disturb other parks visitors, or violate federal or state statutes or county ordinances, your deposit may be forfeited to the county, in addition to any other penalties that may apply.

VENDORS. Selling food, drinks, or other merchandise in county parks is prohibited without prior permission from Parks office.

CLEANING. You and your group are responsible for cleaning the site after your event. All trash must be placed in proper containers, all tables and other equipment returned to its original position, and the site must be left clean and in satisfactory condition. If the site is not left clean and in satisfactory condition, your cleaning deposit will be forfeited. In the event that the cost of cleanup and/or repair to the site exceeds the amount of your deposit, you will be held liable for the excess cost.

LIABILITY. Josephine County assumes no liability for injuries to persons or property resulting from any actions by you or members of your group, nor the actions of any other visitors to the parks. All persons using the park facilities do so at their own risk. If you see or are aware of any safety hazard, please contact Josephine County Parks right away.

COMPLIANCE WITH LAW. Josephine County has enacted Ordinance 2010-3 governing conduct in county parks. You and all the members of your group must comply with the provisions of this ordinance, and with all federal and state laws. Permittee understands and agrees that marijuana is prohibited on the Parks Premises. County Parks personnel may enforce the provisions of these laws and rules and may order your group to leave the park immediately if you or members of your group do not comply with these requirements. You can find Ordinance 2010-3 and the Parks Rules by requesting a printed copy from the Parks Department or visiting co.josephine.or.us/rules.

Abandoned Property

All park users, including campers, must take all belongings with them when they leave the park. Josephine County assumes no liability for any loss or damage to personal property brought onto our premises at any time.

Property which is left unattended at a County Park will be treated in accordance to the following provisions:

1. Any items left on parks property which have a value of \$250 or more may be transferred to the Sheriff's Office.
2. Any property remaining that has no apparent utility or is in an insanitary condition may be immediately discarded
3. Parks will store any remaining abandoned property for ten (10) days and send written notice to the camper's home address.
4. If the property is not claimed within 10 days after sending the notice, or if the Parks Manager is not contacted within 10 days after sending the notice, then Parks may dispose of that abandoned property at its discretion
5. Josephine County assumes no liability for any loss to any property left at a campsite after the termination of the camper's rental period.

Website: JosephineCountyParks.com

Phone:(541) 474-5285 Monday – Friday, 9:00 – 4:00 pm

JOSEPHINE COUNTY PARKS	Current Fee Schedule		
	Sept 16 - May 14	May 15 - Sept 15	Year Round

Camping Fees

Indian Mary

Full	\$35.00	\$40.00	
Partial	\$30.00	\$35.00	
Tent	\$25.00	\$30.00	
Group	\$75.00	\$90.00	
Extra person in Group Site (over 12 people)			\$3.00
Yurt			\$55.00

Schroeder

Full	\$35.00	\$40.00	
Partial	\$30.00	\$35.00	
Tent	\$25.00	\$30.00	
Group	\$75.00	\$90.00	
Extra person in Group Site (over 12 people)			\$3.00
Yurt			\$55.00

Griffin

Full	\$35.00	\$40.00	
Tent	\$25.00	\$30.00	
Group	\$75.00	\$90.00	
Extra person in Group Site (over 12 people)			\$3.00
Yurt			\$55.00
Gravel Bar (Memorial / Labor Weekend)			\$20.00

Lake Selmac

Full			\$35.00
Partial			\$30.00
Tent			\$25.00
Group			\$75.00
Extra person in Group Site (over 12 people)			\$3.00
Yurt			\$55.00

Whitehorse

Full			\$35.00
Tent			\$25.00
Yurt			\$55.00

JOSEPHINE COUNTY PARKS	Current Fee Schedule		
	Sept 16 - May 14	May 15 - Sept 15	Year Round

Wolf Creek

Partial			\$30.00
Tent			\$25.00
Group			\$75.00
Extra person in Group Site (over 12 people)			\$3.00

Almeda

Tent			\$25.00
Group			\$75.00
Extra person in Group Site (over 12 people)			\$3.00
Yurt			\$55.00

Ennis Riffle

Per Camping Unit			\$15.00
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All Parks

Shelter Reservation Modification Fee			\$10.00
Camping Reservation Fee			\$9.00
Extra Vehicle (Overnight)			\$5.00
Firewood			\$5.00
Cord Firewood			\$25.00
Shelter Refundable Cleaning Deposit			\$100.00

Other Items

Ice (or current retail cost, bag size may vary based on availability)

Indian Mary			\$3.00
Almeda			\$3.00
Various Ice Cream Indian Mary			\$1 - \$3.50

Concession Permit

Season			\$100.00
One Day			\$10.00

JOSEPHINE COUNTY PARKS	Current Fee Schedule		
	Sept 16 - May 14	May 15 - Sept 15	Year Round

Day Use

Shelter Reservations

IM Sims		\$180.00
IM Picnic A		\$75.00
IM Picnic B		\$75.00
TP #1		\$155.00
TP #2		\$155.00
TP Hester		\$105.00
WH		\$105.00
GR		\$75.00
SCH		\$50.00
LS Trout		\$155.00
LS Bass		\$105.00
WC		\$50.00
Turn on Power		\$10.00
Cancellation Fee		\$25.00

Open Areas

LS		\$50.00
TP		\$50.00
SCH		\$50.00

Day Use Parking

Auto		\$5.00
Bus		\$20.00
Affixed ADUP		\$30.00
Affixed ADUP Additional		\$25.00
Transferable ADUP		\$55.00

Fees

Citation Dismissal Fee		\$30.00
Citation Dismissal Fee (60 days or more)		\$60.00
Vandalism, Damages		\$100 + 3 x cost
Cleaning Fees (Yurts and Shelters)		\$100 + 3 x cost
Unauthorized Vendors		\$150.00
Pet in Yurt		\$150.00
Smoking in Buildings		\$150.00
Tampering with Smoke Detector		\$150.00
Prohibited Acts		\$150.00

Granite Hill Cemetery

Grave Marking		\$40.00
Expedited Grave Marking (for Burials/Headstones)		\$100.00
Grave Transfer Fee		\$25.00
Grave - Full Size		\$1,000.00
Grave - Cremains Only		\$250 / \$400 / \$800

PARK RULES

JOSEPHINE COUNTY ORDINANCE NO. 2010-3

Ordinance No. 2010-3 enacted by the Josephine County Board of Commissioners provides, in part:

- 9.01 **GENERAL:** It is unlawful for any person to commit any of the following acts in any park:
- A. To fail to pay any fees, deposits, rentals or costs assessed for occupation or rental of any park or park facilities;
 - B. To fail to secure a permit or to violate the terms of any permit required by this Ordinance;
 - C. To disregard, deface, remove, tamper or damage any sign or notice posted or erected by the Parks Program;
 - D. To remain in or enter upon any park when it is not open or after having been ordered to leave by the Park Director or designee;
 - E. To cause a disturbance to other park patrons or to make excessive noise, or to act in a boisterous, threatening or unruly manner.
- 9.02 **VEHICLES:** It is unlawful for any person to commit any of the following acts in any park:
- A. To park or leave any motor vehicle in any place other than a designated parking area;
 - B. To operate or ride any motor vehicle in or upon any area other than a roadway or area specifically designated for the operation of such vehicles;
 - C. To park or leave unattended any motor vehicle in a park for more than twelve (12) hours without written permission of the Director or Director's designee;
 - D. In areas where the operation of off-road vehicles or motorcycles is permitted, to operate a vehicle that is not equipped with an approved spark arrestor;
 - E. To operate any motor vehicle at a speed in excess of the posted speed limit, or at a speed in excess of that which is reasonable and safe under the circumstances existing at the time. The speed limit in Josephine County parks shall be ten (10) miles per hour (mph) unless posted otherwise.
- 9.03 **FIRES:** It is unlawful for any person to commit any of the following acts in any park:
- A. To build, light, start, or maintain a fire in any park except in stoves, fire pits or fireplaces specifically designated for such use when permitted;
 - B. To leave a fire unattended at any time, or to fail to completely and safely extinguish a fire;
 - C. To build or maintain a fire that constitutes a hazard to any surrounding grounds, buildings, or facilities;
 - D. To throw, deposit, carry or allow any burning material, including sparks and embers, outside a stove, fire pit or fireplace.
- 9.04 **ANIMALS:** It is unlawful for any person to commit any of the following acts in any park:
- A. To allow an animal to run unrestrained or on a leash that is more than six (6) feet long;
 - B. To leave a dog unattended or uncontrolled in any park designated as a dog park;
 - C. To allow any large animal, including but not limited to horses, mules, donkeys, and llamas, in any park unless the area is specifically posted to allow such animals;
 - D. To allow any animal to threaten, molest, annoy, attack, or otherwise alarm any person;
 - E. To fail to clean up after an animal, or to fail to immediately remove animal waste and dispose of it in refuse containers or garbage cans;
 - F. To tie or tether any animal to any tree, plant, shrub or bush, or to any building or structure;
 - G. To leave an animal unattended, whether in a vehicle or otherwise;
 - H. To allow any animal, other than a service animal, to enter or remain in any building in any park;
 - I. To allow pets or animals to chase or attack wildlife.
- 9.05 **WEAPONS, FIREWORKS AND EXPLOSIVES:** It is unlawful for any person to commit any of the following acts in any park:
- A. To discharge any firearm, pellet gun, slingshot, bow and arrow, crossbow, or any other device that launches any type of missile or that may cause injury to persons or damage to

- property;
- B. To possess or use any type of firecracker, firework or other type of explosive device without the prior written permission of the Director or Director's designee;
- C. To hunt, trap, chase, harass, or in any other way molest or annoy wildlife in any park.

9.06 **CAMPING:** It is unlawful for any person to commit any of the following acts in any park:

- A. To camp overnight in any area not designated for overnight camping;
- B. To deposit, leave, scatter, or dump garbage, trash, or other waste material in or upon any park except in receptacles designated for that purpose; or to bring garbage, trash, or waste into the park and dump it in or upon any park or park receptacle.
- C. To fail to maintain a campsite in a clean and sanitary condition;
- D. To fail to clean and vacate a campsite by 12:00 noon on the day of departure;
- E. To have more than one (1) camping vehicle in any campsite area, except for a vehicle that arrives at the park legally towed by a recreational vehicle;
- F. To have more than six (6) persons occupying a campsite without permission from the Director or Director's designee;
- G. To occupy a campsite under the age of eighteen (18) years without being accompanied by an adult;
- H. To disturb other campers with noise between the hours of 10:00 p.m. and 7:00 a.m.;
- I. To fail to turn off portable generators by 8:00 p.m.

9.07 **USE OF FACILITIES:** It is unlawful for any person to commit any of the following acts in any park:

- A. To enter or remain in a park while under the influence of an intoxicant;
- B. To enter or remain in a park after closing time, except for permitted campers;
- C. To conduct vending, advertising, concessions, or any other solicitation or offer of goods or services in a park without a written contract with the Josephine County Parks Program;
- D. To distribute, publish or post any flyers, bulletins or notices without the prior permission of the Director or Director's designee;
- E. To use any stream, creek, river or lake for the washing or rinsing of any object;
- F. To deposit any harmful, objectionable or polluting material in any river, lake, stream or creek, or on the grounds or in any facility of any park;
- G. To damage or deface any part of a park, including the grounds, buildings, fixtures, equipment, plants and facilities; to pick flowers or remove any plants or shrubbery or any parts thereof from parks; to dig or otherwise disturb the grounds; or to remove any county property from any park;
- H. To fail to keep boat ramps clear; to leave boats, trailers and vehicles unattended; to park or leave a vehicle on a boat ramp longer than necessary to launch or retrieve a boat;
- I. To conduct oneself in a disorderly, boisterous or unruly manner or behavior;
- J. To fail to clean a picnic shelter after use, or to fail to return tables and furniture to their original locations;
- K. To erect, or place any temporary structures, including but not limited to waterslides, swimming pools, rock walls and jump houses, in any parks;
- L. To use stakes to erect or place any canopies, shelter, or tent in any picnic area;
- M. To post signs or banners without the prior permission of the Director or Director's designee; to post signs or banners with tacks, nails, or staples instead of tape; or to fail to remove all parts of the signs or banners, and all remnants of tape when the site is vacated;
- N. To use public address or audio amplification equipment without the prior permission of the Director or Director's designee, or to use audio equipment in such a manner as to cause unreasonable noise or to disturb other persons in any park.

9.08 **USE OF ALCOHOL:** It is unlawful for any person to commit any of the following acts in any park:

- A. To possess kegs containing beer, malt liquor or other alcoholic beverages, without the prior written permission from the Director or Director's designee;
- B. To be under the influence of any intoxicant, including but not limited to alcoholic beverages.