



CITY OF INDEPENDENCE RECREATION DEPARTMENT
6363 Selig Drive, Independence, OH 44131
(216) 524-3262 – recreation@independenceohio.org

Kiwanis & Annex Pavilion Reservation Request - 2023

Please complete each item below and return this form to the Recreation Department via email at recreation@independenceohio.org or in person at the Recreation front desk. **All information must be completed prior to receiving your permit for the pavilion.** Your signature below indicates that you have read and understand all park & pavilion policies and guidelines and are responsible for enforcing these guidelines amongst your party during your reservation period.

Name: _____ Phone #: () _____

Address: _____ Date you requested pavilion: _____

Pavilion Requested (Kiwanis) _____ (Annex) _____

Approximate # of Guests (Maximum 60): _____ Time of Rental: _____

2023 Park & Pavilion Policies and Guidelines

- 1. Pavilions are for Independence Residents Only.**
- 2. There is no charge to reserve a pavilion.**
- 3. Residents are permitted two (2) bookings per year maximum.**
- 4. No Alcohol is permitted in the Park or Pavilions.**
- 5. For 2023, the Kiwanis Pavilion is allowing ten (10) tables resident/household. Annex Pavilion will allow two reservations per day. Each reservation can have up to 60 guests.**
- 6. Residents are responsible for ensuring their guests abide by all COVID-19 regulations issued by the Centers for Disease Control and Prevention and the Cuyahoga County Board of Health.**
- 7. Residents must clean up the pavilion and picnic tables upon completion of their reservation. All reservations must be finished and out of the pavilion by 9:00pm.**
- 8. PERMITS WILL BE POSTED AT PAVILION**

My signature below indicates that I have read and understand all policies and guidelines concerning the reservation of a pavilion in the City of Independence. I also understand the failure to follow these guidelines may result in the loss of future pavilion reservation privileges.

Signature: _____ Date: _____

(For Office Use Only)

Pavilion Reserved: _____ Date of Reservation: _____
Permit Completed: _____ (Kiwanis/Annex): _____