



# Residential Lock Box Program

The purpose of this program is to allow Firefighters and Paramedics to gain fast entry into your home during emergency situations.

## What is a Residential Lock Box?

- A Residential Lock Box is a metal, safe-like box that is mounted above an entry door of your home.
- A house key is secured inside, which can only be opened by Independence Fire Safety Personnel.

## Benefits of Residential Lock Box Program:

- Allowing the Fire Department quick access into your home could add life-saving minutes during an emergency.
- A Lock Box eliminates possible property damage that could be caused by forced entry.

## Registration Information:

- Available to single family homeowners in Independence.
- Lock Box one-time fee: \$30
- Complete the “**Residential Lock Box Application & Waiver**” and register with the Community Services Department.
- Do NOT send keys to the Fire Department!
- The Fire Department will contact you to schedule an appointment to install your Lock Box.
- Have a copy of your key available at the time of your appointment!



For more information,  
call 216.524.4001



# Residential Lock Box Application & Waiver

**THIS IS A LEGAL DOCUMENT. PLEASE CAREFULLY READ THE STATEMENT BELOW. SHOULD YOU HAVE ANY QUESTIONS OR CONCERNS, PLEASE SEEK LEGAL ADVICE.**

As a participating member of the City of Independence's Residential Lock Box ("Lock Box") Program, I/we have agreed to purchase a Lock Box and provide that to the City of Independence (the City). I/we hereby grant permission to the City to enter upon my/our property and install the Lock Box on an exterior door. Furthermore, I/we agree to maintain a current key to the home within the Lock Box. It will be my/our sole responsibility to contact the Independence Fire Department to facilitate any change of the key within the Lock Box. The City, its employees, agents and officials, shall not be liable for any personal, bodily or property, damage, loss, claim, injury, or expense which may result from the installation or operation of the Lock Box, and I/we expressly waive and release the City and its employees, agents, and officials from any liability in exchange for their services herein.

**By completing the application and signing below, I/we hereby consent to the above.**

Name(s) of Homeowner(s): \_\_\_\_\_  
Please Print

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**Note:** The Fire Dept. will contact you to schedule an installation appointment.

**Lock Box Fee: \$30**  
**Make check payable to: "City of Independence"**  
**Return application and pay at the Civic Center or mail to:**  
Community Services  
Independence Civic Center  
6363 Selig Drive  
Independence, OH 44131

**\*\*\*\*\* FIRE DEPARTMENT STAFF USE ONLY \*\*\*\*\***

### Residential Lock Box Installation Information

Date Installed: \_\_\_\_\_ Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Installed by (Staff Name): \_\_\_\_\_ Location of Lock Box: \_\_\_\_\_