

**CITY OF INDEPENDENCE
FINANCE COMMITTEE MEETING
MINUTES
NOVEMBER 30, 2020 3:30 P.M.
VIRTUAL MEETING VIA ZOOM**

Present: Chairman Vice Mayor Dave Grendel
Councilperson Kenn Synek
Councilperson Dale Veverka

Also Present: Mayor Gregory P. Kurtz
Councilperson Kathleen Kapusta
Councilperson Tom Narduzzi
Councilperson Jim Trakas
Councilperson Chris Walchanowicz
Finance Director Vern Blaze
Economic Development Director Jessica Hyser (left at 5:00 p.m.)
Service Director Leon Karas (arrived at 3:49 p.m.)
Community Services Coordinator Amber Veverka (arrived at 3:51 p.m.)
Fire Chief Rega (left at 5:10 p.m.)
Building Official Michael Gero

Chairman Vice Mayor Grendel called the Finance Committee meeting to order at 3:33 p.m.

Chairman Vice Mayor Grendel said welcome everyone to the Monday, November 30th Finance Committee meeting.

The committee is all present, and all of Council is present. Vern, before we get going too, just to go over; you did send us three documents on Friday. I think it was the Engineering inspection contracts that were approved for the last four years I believe. You sent us the revised draft of the 2021 Operating Budget that we are working on, and then you also sent us a draft of the Five-Year Capital Improvement Plan. What I really enjoyed, you gave us kind of like a road map on your 3:38 p.m. e-mail to us which talked about how much money we have approximately. You said that in 2018 and 2019, there's between \$17,000,000 and \$18,000,000 that was available for debt service and capital infrastructure and after operating expenses were paid. So, then we take that to heart as far as if we increase the operating budget, that would reduce the amount available for our capital infrastructure. I think you said there's \$3,000,000 that we should keep aside for debt service.

Finance Director Blaze said correct. The number is a little bit under there, but if you round that \$2,800,000 to \$3,000,000 it just covers us and gives some cushion there.

Chairman Vice Mayor Grendel said then you also said that departmental capital purchases would require at least \$2,000,000 of that total. So, that would approximately leave us maybe about \$10,000,000 to \$11,000,000 that we would have available for these maintenance contracts and then other projects that we would use, residential streets and commercial streets and TIF projects and other engineering projects.

Finance Director Blaze said correct, and I didn't want the e-mail to get too long and complicated and technical, but there's a little asterisk there too; and I guess what wasn't said I will say now is that this assumes that Council and the Mayor desire to spend in 2021 on capital and infrastructure approximately what we all collectively think is going to be available through 2021's financial performance. If Council desires to use current cash on hand, that would be able to increase the amount of money that could be spent on capital and infrastructure; and if Council and the Mayor had an opportunity and wished to borrow money, of course that number, that \$10,000,000 or \$11,000,000 reach could go up from there. I tried to just give a number, assuming that we wanted to kind of leave the cash in tact as much as possible and did not want to go down the path of borrowing quite that.

Chairman Vice Mayor Grendel said I think that actually gives us, Council, the Committee members, all of Council kind of like an idea in our minds of what we have available so we don't just spend willy nilly; we keep within those parameters and if we wish to go outside and cash, like I said, we know what the framework is that we are working with. Any comments from Council? I found that very helpful in looking through the Five-Year Plan; and also hearing out what Jessica has in store and the Mayor, and the Engineering Department, we already have an idea with the Service Department and that. It gives us a good framework so now we know we aren't just theoretically talking about figures, we know what pot we are taking from. I found it interesting, and I hope Council did too.

Councilperson Kapusta said I agree with you Dave. That's why last week I had sent a request over to Vern asking if he could give some outline because we have been focusing so much on what the needs and wants are, and I think we needed to counter-balance that by a better understanding of what we might have available; and I think it was very helpful Vern that you did that. Thank you.

Finance Director Blaze said a great question that you asked; so that is what precipitated it.

Chairman Vice Mayor Grendel said that really helped, and this way now we can prioritize as far as what they are requesting from the departments and what is set aside for Service. We will see what we have on our regular infrastructure expenditures and everything too. Without further ado, I think you did send us the new Operating Budget, and it has gone to 16 pages; and I believe you added a couple things Vern. You added the Police pension cost which wasn't there before on Page 1.

Finance Director Blaze said correct. If you look on Page 1 right under OPERS, that's all the non-Police officers that are under the Ohio Public Employees Retirement System; but the question was asked when we were reviewing the Police budget a couple of weeks ago about the total cost of the Police pension; and so that's why you see it starts instead of with 110, 110 signifies it's a General Fund account. It starts with 850, its own fund, but for purpose of discussion here, it's not a problem to place it there where it's placed so that Council gets a better idea of the total cost of the Police Department budget; and by adding that line in and a couple of others, it made the Police Department budget go over to Page 2 there. You could see that it's more so than a \$5,000,000 department, a \$5,500,000 department; it's really over a \$6,000,000 department because that Police pension cost is a significant part of the annual operating costs.

Chairman Vice Mayor Grendel said that gives us a better idea, it kind of appropriately puts it in the right category. I think the other one was on Economic Development which will lead into Jessica talking to us. What page was Economic Development again on?

Finance Director Blaze said on my version now it's Page 12. Page 11 ends with Building and Engineering, and Page 12 is Economic Development.

Chairman Vice Mayor Grendel said and I see that change really comes in both where the promotion is and also with wages. Did that change because we had that one position, we didn't know where really to place it.

Finance Director Blaze said the Mayor and Ms. Hyser are on the line today to explain what they are proposing in this version versus what was proposed in the first version.

Chairman Vice Mayor Grendel said very good, then we will go on and Jessica if you or the Mayor want to lead in with that topic then.

Economic Development Director Hyser said sure. Yes, what we ended up doing is the original budget that we proposed was the \$763,000 budget. We reduced that by about \$250,000, and those cuts mainly come from moving the GIS position, moving that from the Economic Development Department; I believe that's been moved to the Engineering Department. Then the rest of the cuts have come from the promotion department. You guys asked me to kind of prioritize some of the workload we were attempting to do for 2021; and in that we moved the updating. We have eliminated the updating of our Zoning Code and moved that possibly to 2022 or later, which reduced the budget by \$105,000. Some of the other areas that we reduced, \$25,000 from printing and graphic design; and then the reduction of some promotion which would be social media buys, geofencing by \$15,000. Again, that reduced the budget by about \$250,000.

Chairman Vice Mayor Grendel said I see, and then again now that we know how much we have, we can prioritize if Council so chooses. I am not putting words in anybody's mouth. If we wanted to add a couple of those things, if we decide to subtract elsewhere; we know that we do

have flexibility in that. That gives a good explanation Jessica; and you can live with that what you propose here now?

Economic Development Director Hyser said yes, and that still does include, we have tomorrow our Economic Development Committee meeting and will be talking more about the branding and the wayfinding. This budget does include those two items in here should we decide to not move forward with those in 2021, then that would obviously be reflected in this budget as well.

Chairman Vice Mayor Grendel said I see. With the weather, was there going to be, from those companies, were they going to do a presentation to Council tomorrow?

Economic Development Director Hyser said yes. They are going to be available via Zoom.

Chairman Vice Mayor Grendel said I see, so they won't be affected by the weather?

Economic Development Director Hyser said no.

Chairman Vice Mayor Grendel said good.

Finance Director Blaze said I understand that there's even no snow days with schools anymore because instead of a snow day now it's a virtual day.

Chairman Vice Mayor Grendel said pretty soon we can stay in our home and bring food in and everything; we won't even see anybody.

Mayor Kurtz said actually Vice Mayor we had a meeting today about downtown, and we have a place for you. You are going to be all set.

Chairman Vice Mayor Grendel said oh very good, just a window I can wave out there, a thumbs up or thumbs down.

Economic Development Director Hyser said he didn't know he was moving.

Chairman Vice Mayor Grendel said retirement is getting near, I don't know how near.

That explains everything. Was there anything else Vern that you wanted to discuss before we get back into finishing.

Finance Director Blaze said to be clear, the \$70,000 the GIS position was taken out of the Economic Development, but the version you have because of Thursday being the holiday and Friday it was minimal staff, we don't have that \$70,000 added into the Engineering Department yet. So, the overall budget from the last version to this version will go down because of the money taken out of promotions, but it's not going to go down by \$250,000 because we still have to add the \$70,000 GIS position into the wages in Engineering on Page 11.

Chairman Vice Mayor Grendel said so that will increase the Engineering up to about \$1,200,000.

Finance Director Blaze said correct. That wage line will go from \$718,000 to almost \$790,000.

Chairman Vice Mayor Grendel said I see, and of course the OPERS will go up too and health insurance.

Finance Director Blaze said correct.

Vice Mayor Grendel said so Council we will have to keep that in mind when we are going over the Five-Year Capital Plan too if we so choose to hire this person; we will have to be a little bit more judicious maybe on our five year expenditure for the coming years.

So, that's the only change you see Vern that still has to be made is with the Engineering Department line items?

Finance Director Blaze said correct. After that, we are just ready to jump down to General Government on Page 14 and a couple of lines on Page 15, unless you want to do the Mayor's Court first.

Councilperson Synek said I had a question before we leave Economic Development. With that promotion line item, can that be further subdivided, is there a certain amount included in that figure for downtown Independence project related stuff versus general City economic development promotion? Is there some dollar amount in that promotion line for the middle school? If so, how much is it?

Economic Development Director Hyser said we haven't subdivided it, and I think that's some of the consideration that I have put into those numbers is that it's going to have to include some of the work that we need to do for downtown; but we haven't subdivided because we don't know yet what actually needs to be done.

Councilperson Synek said okay, and we are looking at a 400% increase over what the actual 2019 expenses were in that line item. We are going from 2019's actual \$263,000 to \$278,000 in 2021.

Economic Development Director Hyser said there's also a three month window where there was nobody in this position.

Councilperson Synek said well you can look at the trends in the promotion line though and see, 2019 was still higher than the three previous years. That's a big increase. I was wondering if there's any way to quantify that going forward between what we are agreeing to here, what's general promotion for the business district and Rockside Road versus that specific project of downtown Independence. I just would have thought with that big of a dollar amount we ought to be putting a little tighter parameters around it.

Chairman Vice Mayor Grendel said I did notice that the expenditure and promotions so far is \$25,500, and we had \$83,000 budgeted.

Economic Development Director Hyser said I think some of that money came though from a previous P.O. that was opened in 2019.

Mayor Kurtz said and I would caution Council that 2020 has been a bizarre year all around in terms of some of the budget line items. I understand what you are saying about 2019, but it was hard to put a handle on everything. Moving forward though, looking forward in 2021 with a more robust agenda and going after our business community in a more robust fashion.

Chairman Vice Mayor Grendel said very good. Any other questions from Council before we move on? Do you want to take Mayor's Court then Vern?

Finance Director Blaze said it's your pleasure. That's the shorter one of the two that we still have to do. Mayor's Court is on the top of Page 16 on your current version, and the Mayor can explain some of the Court dynamics that occurred this year. Actually, it's one of the departments that are proposing less operating funds in 2021 that were approved in 2019 and even 2018 and 2017, 2016, all their actuals because of some personnel shifting that has taken and is taking place there.

Chairman Vice Mayor Grendel said it looks like we reduced one person from the Mayor's Court then.

Mayor Kurtz said yes.

Chairman Vice Mayor Grendel said I see. Is that a position that was eliminated Mayor?

Mayor Kurtz said we actually shifted people to different areas of responsibility, but with this entire Covid situation, it allowed us some flexibility in the courts; and we took advantage of that and moved people to the Service Department and tried to keep people active and keep them productive when the Court's revenue and need was diminished.

Chairman Vice Mayor Grendel said that makes sense. So, we are budgeting about \$50,000 less in 2021 as opposed to 2020.

Finance Director Blaze said correct.

Chairman Vice Mayor Grendel and actually it reflects really what 2020 final one will probably come in at.

Finance Director Blaze said yes 10 months at \$30,000 a month; it could be a little bit higher than the 2021 proposed, but we should be under the 2020 approved budget to date.

Chairman Vice Mayor Grendel asked is Garfield Heights, are they handling things virtually too or are they actually having in person hearings?

Mayor Kurtz said well for the longest time they were virtual. I know a number of cases that we are anticipating are virtual. I can't tell you today what it is.

Councilperson Kapusta said I get a sense from listening to Judge Nicastro at the Kiwanis meetings that they still may be in the virtual mode, that's the sense I get.

Mayor Kurtz said I wouldn't be surprised.

Chairman Vice Mayor Grendel said very good. Any other questions on the Mayor's Court part of the budget?

We will head back to Page 14, yes Jim.

Councilperson Trakas said there seems to be a substantial change in the Garfield Prosecutor, is that something that we reimburse Garfield for?

Finance Director Blaze said without speaking with Angie directly, I would say because the 2019 actual expenses were almost \$7,000, I think that number was just rounded up to \$10,000; but if Angie or the Mayor knew more and knew that line might not approach that, the Finance Department is surely amenable to amending it to whatever the appropriate number should be.

Councilperson Trakas said that answers my question, thank you.

Chairman Vice Mayor Grendel said okay, we will move on to Page 14, the General Government will be Page 14 and then part of Page 15 also. Vern, I will give this to you.

Finance Director Blaze said thank you Vice Mayor. There are all individual line items there. They are kind of self-explanatory as to what they are for. You do see the wages in 2020 and then for 2021 are significantly higher than what they were in the past, but that's the new position that was added, the Communications Director. So, that's the reason on the wage line, and everything else, the Mayor, myself, Maggie, we are available here to answer individual questions that anybody might have on any of the individual lines.

Chairman Vice Mayor Grendel said you will notice how the fuel cost has lowered over the last few years.

Finance Director Blaze said yes.

Chairman Vice Mayor Grendel said even the electric bill has come down quite a bit.

Mayor Kurtz said natural gas and electric too for that matter. I think it's safe to say that 2021 will be consistent with that, I don't see any major changes. Just when I say that, gas prices will double.

Chairman Vice Mayor Grendel said if they stop fracking and put on the new green deal I think that would affect us a little bit.

Finance Director Blaze said now that I look at this, and we have had a chance to peruse it a little more, I am going to dive down a little bit more into that property tax. We are at almost \$30,000 this year, and I see we put \$40,000 in reflecting some property acquisitions; but I believe the Sarti property that the City purchased on Brecksville Road, we will be able to make that a tax exempt property. If we close on the two Kindl properties there on the corner of Stone Road and Brecksville Road, let's just say in the first quarter of 2021, we assume ownership at that point, and those buildings because they are rented out would not be property tax free on the City's behalf. So, we would have to pay property tax on that. I want to make sure we have enough money allocated, assuming that the purchase does get consummated.

Mayor Kurtz said by the way, with respect to that property, we are down to the final questions being asked, and there's an issue that came up relative to the retainers. As soon as I have that vetted, I will be able to present the final situation to Council.

Chairman Vice Mayor Grendel said yes Jim.

Councilperson Trakas said a quick question. Mayor, you had asked that the Council consider adding another assistant for you, is that reflected in this budget?

Mayor Kurtz said yes.

Chairman Vice Mayor Grendel said I think under the Mayor's office I believe.

Mayor Kurtz said it's not in this area.

Councilperson Trakas said okay, understood. I understand now, the math wasn't adding up; and I now I see what that is.

Mayor Kurtz said it's in the Mayor's along with HR, that's all under the Mayor's budget.

Councilperson Trakas said sorry about that. Thank you.

Finance Director Blaze said this one Maggie, correct me if I'm wrong, it's the front desk receptionist, the Council Assistant Gayle and now Alla, the Communications Director.

Maggie Osysko replied correct.

Chairman Vice Mayor Grendel said I was looking at towards the bottom, the Promotions Civic Events. What does that include in that line item? I notice it was down to \$28,000 this year.

Finance Director Blaze said that was substantially Home Days. We could get a detail of the \$28,400 was spent on this year given that there wasn't Home Days. It might have been some pre-expenses occurred during the first couple months of the year because I don't believe the decision was made to cancel Home Days until early summer. So, we might have been operating the first four, five or six months of this year under the assumption that we were going to go ahead with that event.

Chairman Vice Mayor Grendel said I thought it was an earlier decision because usually in April I get the request as a business for donations to Home Days, and it never came this year. So, I was thinking that maybe the decision probably was even before that. I notice how it has grown like from 2016 it was \$50,000, and in 2019 it was double that, \$109,000.

Mayor Kurtz said keep in mind that the budget tries to reflect the next new normal. It is difficult to tap in so quickly, but we were able to, this team that we have here has been able to, it's been proven that they have been very nimble in adapting quickly and watch the bottom line through this entire process while still trying to provide some enjoyment, some relief for our residents.

Finance Director Blaze said Vice Mayor keep in mind too that we used to have a separate Home Days fund that absorbed a number, probably the majority of the Home Days costs, but for simplification on our end and for presentation purposes; we haven't technically eliminated the Home Day Fund, but we have been expensing the Home Days expenses, at least in 2019 and what we were going to do this year out of this General Fund account line instead of the Home Days funds. So, that's why you will see that number has gone up, but if we had the Home Days fund line in front us you would probably see of course a decrease in the money spent from that fund.

Chairman Vice Mayor Grendel said I was just taking a quick look at the total in our appropriations, and it looks like the final budget approved was for this year, was \$26,300,000. It looks like if we continue on the same trend, we will be well under that by \$3,000,000 or \$4,000,000 because as it appears we are at \$18,700,000 right now. So, I would think that if that continues on, we will be at about \$3,000,000 or \$4,000,000 below what we budgeted.

Finance Director Blaze said today is the last day of the month; we obviously won't have the books closed out tomorrow, but hopefully we can get some updated annual figures and then we will have the actual expenses through November. If we have one more meeting prior to next Tuesday's Council meeting, then we could even hone in on some of these numbers even closer, at least that second last column as far as the actual for year-to-date and then just trying to just estimate what those expenses will be for the month of December, but I think your comment and observation is generally correct Vice Mayor that, based on what has been expended through the

first ten months, we should be under the approved budget, that third last column, the \$26,300,000. That's always a good thing. It's an axiom in budgeting circles. I know the legislative body sometimes doesn't like to hear it, but when you are responsible for writing the checks, the axiom sometimes comes, underestimate revenue a little bit, overestimate expenses a little bit. That way you are covered twice, and if revenue comes in a little bit less than what you expected, then you were covered. If expenses come in a little greater than what you expected, you are covered; and if both of those dynamics occur in the same fiscal year, you are covered again to the extent that you budgeted for that. So, we will see what the numbers actually come out to for November fairly soon, and then we will be able to update you from there.

Chairman Vice Mayor Grendel said because I noticed if you take a look at last year, 2019, the budget was \$25,100,000; and we actually came in at \$23,600,000. So, we were about \$1,500,000 under the budget last year which is a good thing.

I think our game plan is Vern we will put both of these, the appropriations and the Five-Year Plan maybe on First Reading next week; and then approve it the following week because we do have a Council meeting set up for December 15th.

Finance Director Blaze said definitely this. We would like to put this on First Reading for next week. That will be your call based on how far we get today on the Capital Infrastructure Budget, but you will see we really only have to present to you the departmental capital. There still is some more weeks that needs to be done internally here with Dave on the Public Buildings and Lands and then with Don's office regarding all of the potential infrastructure and maintenance contracts. So, those areas need to be honed in quite a bit, and we will have to meet at least one more time prior to December 15th on just the Public Buildings & Lands and the maintenance contracts and infrastructure. So, yeah I am amenable to putting both of them on First Reading, it doesn't mean we have to adopt the Capital Budget if we are not ready. I would rather we adopt a Capital Budget and Infrastructure Budget that reflects reality than just ramming something through and then saying we got it done by the end of the year; but it's not in a form that's really realistic.

Chairman Vice Mayor Grendel said very good. So, we will plan on having First Reading and then approval on December 15th. We can fine tune it, and any questions or that we will still have a good two weeks to get the final product out and still be done before Christmas.

Debi, did a question come in? Did I see someone ask a question?

The Clerk said actually resident Roger Lesh is raising his hand, would you like me to let him speak?

Chairman Vice Mayor Grendel said I think if there's any questions on General Government from Council first? I want to make sure that we are done with this area.

Councilperson Kapusta said I just have one. I noticed that we hadn't done it for a number of years, and I forgot if we got an answer on this in the past, but we used to have a category about our Meals on Wheels. Do we expense that somewhere else or is there no cost now to the City? Is it all borne by the residents? Do you know Vern?

Finance Director Blaze said it doesn't go through this line. There is some nominal cost, but we are kind of passing on our cost to the extent that I know. So, I can get some more answers for you as to where that is being expensed, but the number of people on Meals on Wheels is fairly nominal, especially when you compare it to the number of people getting the 55+ lunches on Tuesday and Friday.

Councilperson Kapusta said thank you.

Chairman Vice Mayor Grendel said I don't see anything under Community Services for Meals on Wheels.

Councilperson Kapusta said there wasn't, I remember that.

Finance Director Blaze said actually there is a whole separate, is that a 5013C there Maggie technically? It's run through a whole separate checking account that's not under the City of Independence umbrella anymore; and so we have a separate account, separate checks for that account. It's not run through the City of Independence books as we know them and are presenting them here.

Chairman Vice Mayor Grendel said so it's not part of our budget. Any other questions for Vern on this category, General Government before we go to our question from the audience. Again, what is that question Debi?

The Clerk said I am going to let Mr. Lesh ask that question.

Resident Roger Lesh said I have one question, you were talking about the Mayor's Court. If I heard it right it was \$30,000 per month the cost for that.

Finance Director Blaze said well we spent almost \$300,000 through the end of October; so just taking \$300,000 divided by 10 months in an approximate average of \$30,000 a month to run that department.

Mr. Lesh asked is there any possibility of looking into or is it a possibility to have Debbie Nicastro at Garfield handle all of this instead of us having our own court system here? It might be a little bit cheaper, or it might be a little bit more, but then it would less of a load, the Mayor wouldn't have to carry Mayor's Court for the City.

Mayor Kurtz said I don't think it would be cheaper going to Garfield, and the infrastructure to manage tickets and process tickets would still be a burden that we would have to manage. So,

the fact that the Clerk of Court was able to reduce her costs due to Covid and everything was commendable as far as I was concerned.

Mr. Lesh asked how much was it reduced by, I didn't see that?

Finance Director Blaze asked which expense?

Mr. Lesh said the one that the Mayor just said that she reduced her costs?

Finance Director Blaze said it's mostly the wages there because one employee, who I believe was full-time has kind of been reallocated to other departments in the City. So, that full-time wage amount has come down pretty significantly in this proposed budget.

Mr. Lesh asked is there any chance of receiving the budget that you are looking at and so forth?

Mayor Kurtz said it will actually be public in the near future, so yes absolutely.

Mr. Lesh said well then it's a done deal. If I can't then I understand. Thank you for answering the other questions.

Finance Director Blaze said no, we can definitely provide that.

Chairman Vice Mayor Grendel said it appears that the Mayor's Court is going to come under budget this year because of Covid and everything; but next year it will be \$50,000 less. I think probably Mayor, and you could answer this; it's probably more efficient that we handle all of the fines and all those things as opposed to having Garfield Heights handle it and waiting for it to be processed and returned to our City.

Mayor Kurtz said that's correct. That's just one element that lends itself to having our own Court because of the size of our Court.

Chairman Vice Mayor Grendel asked and do you know of any city, suburb that does not have a Mayor's Court Greg?

Mayor Kurtz said not off the top of my head. Not for those that are eligible to have one.

Finance Director Blaze said I think you need to look beyond the dollars, the economics of the Court. You have to look at the service that it provides. Anybody who has worked with the Mayor or Angie you know the level of service that's provided to members of this community when there's a situation that occurs that they do end up in Mayor's Court; and I witnessed it firsthand in just being around as long as I have that the goal with our Mayor's Court is not to be punitive, but it's to help people. The Mayor is fond of saying even people who come in with just a basic speeding ticket oftentimes there is a reason that they were speeding beyond just being late. That there is some underlying issues going on, and if we just had a big municipal court handling our entire court system here, I think that personal touch would be lost where with this

Mayor and the Clerk of Court are able to really help people on a personal level and get their lives back together and use the Court as a rehabilitation mechanism and not just a revenue generating dollars and cents budget lines. There is a lot more that goes into the Court than just the dollars.

Chairman Vice Mayor Grendel said and Vern I can reiterate that. I have experience with Seven Hills and Brecksville Mayor's Court and a few others; and you are right, the personal touch, the fact that either you have the Mayor actually or a Magistrate, it's much more personal. You come away from that case with a learning experience, and people usually don't repeat the same problem again or at least they get help for their problem. That wouldn't occur in Garfield Heights where you are in there with a massive number of people, and it's not personal at all. Not to take anything away from Garfield, but they have more important litigation to get to and everything. So, it does serve a wonderful purpose, and Angie in conjunction with the Mayors that we have had heard, all three Mayors I have been experienced with have all done a great job in trying to show compassion to the community. I think Kathleen and then Jim, did you have a question?

Councilperson Kapusta said before Vern started speaking, I was going to say, over the years, both when I worked for the City and even now when Angie does communicate through our Community Services Committee on other issues, school issues, frequently she will address how things can be used maybe with folks they see in the Court from an educational standpoint, from a resource standpoint, that again I think because we are smaller than a larger municipal court would be, she and the Mayor can afford that; and they do, and again, it not only helps our residents but others. I believe even too at some points and times, maybe programming has developed out of that. That she has seen the need for it and identified that and then taken it a step further. So, I think it's very valuable.

Chairman Vice Mayor Grendel said thank you Kathleen. Any other comments?

Mayor Kurtz said absolutely, 25 & Alive evolved from that; it's all a result of the Court. We try. We do the best we can.

Chairman Vice Mayor Grendel said well I think if there's no other questions, I believe then we are finished with the review of the appropriations Vern.

Finance Director Blaze said yes we will put something together for the packet this weekend as far as an attachment to legislation, and we will put it on First Reading; and if we are committed to meeting on Tuesday, December 15th, there's no need to adopt it on December 8th then.

Chairman Vice Mayor Grendel said and if you can, whatever changes that are made per our discussion, if you could point them out like you did this last time about the Police pension and Economic Development, point that out to us so we can check our notes. I think I have three or four versions of the appropriation, and I want to make sure I can see the change and everything made too as well as Council on that.

Finance Director Blaze said maybe we should start numbering them because just internally I labeled that first version 1.0, the last version 1.1, and then the version we had in front of us today, 1.2. So, that's my internal tracking system to make sure that I am speaking from the correct version.

Councilperson Kapusta said and mine has plus signs after it. Vern, if you could tell us on December 15th, I know we have the Public Hearing, were we looking at this before or after that please?

Chairman Vice Mayor Grendel said this will be voted on so it will be part of the agenda.

Finance Director Blaze said this will be a Special Council meeting, correct?

Chairman Vice Mayor Grendel said correct.

Councilperson Kapusta said so right at that time, okay.

Chairman Vice Mayor Grendel said what you could do also Vern, I think John used to always put the date I think on the bottom, the date of each version of the Five-Year Plan, and it gives us an idea, the most recent date is what we keep and the others we could dispose of.

Finance Director Blaze said that's pretty easy with a control, shift, semi-colon and insert the date on these. Yeah, that's a good addition.

Chairman Vice Mayor Grendel said very good. Well then we should move on then to the Five-Year Capital Improvement Plan, and I think you provided us again on Friday with the most version.

Finance Director Blaze said it's a shortened version, I will use that word because you can see highlighted in yellow, hopefully it came out in color, the departments that are complete, the Building through Technical Service Department, as we talked a few minutes ago. There's still some more work that the Mayor and I need to do with Dave regarding with publicly owned buildings and land and then with Don's office who is responsible for everything at the bottom third of the page, the maintenance contracts, streets, TIF projects and other Engineering. That's the lion's share of the annual Capital Improvement Plan, and there were a couple of years there that they were showing \$22,000,000, \$23,000,000, \$25,000,000 total for capital and infrastructure; and unless Council desired to eat into cash on hand and/or borrow, I just felt that those were vastly unrealistic numbers in that plan. So, again the plan that we adopt either on December 15th or subsequent to that, I would like it to be a lot closer to reality; and it will be better to be able to utilize going forward in 2021 and beyond if it's realistic versus if it's just a wish list.

Chairman Vice Mayor Grendel said because we have had a number of things on this going back years and years on the Five-Year Plan that have never seen the light of day, it's kind of like on

our wish list. So, I guess in a way it's not bad that we have it there so this way we don't forget it as a possibility in the future; but I can see we should be a little bit more realistic in the proposals that we have.

So, I am looking at it, and it's the 13 pages that you sent us.

Finance Director Blaze said that is correct, 13 pages.

Chairman Vice Mayor Grendel said and the first page being a summary page. So, everything in yellow is pretty much completed.

Finance Director Blaze said that's open game now. Hopefully, what is it now 4:17 p.m., and if we are going to 5:00 p.m. or 5:30 p.m., that we can get through the parts highlighted in yellow, the departments, take them department by department just as we did with the Operating Budget. You have the Mayor on line, you have myself and Maggie here in the Finance Department and some directors.

Chairman Vice Mayor Grendel said I see Directors are here. Council, is 5:30 p.m. realistic with your time? Does that sound good?

Several Councilpersons replied yes.

Chairman Vice Mayor Grendel said then we will dig right into it, and Vern we will start right with Page 2 which Building Department has the vehicles. We had an amount for \$30,000. It says 2024, is that \$30,000 that we have an open P.O. for that amount already?

Finance Director Blaze said it's both. We have the P.O. that was written this year for \$30,000; but the projection is by 2024 the Building Department will need another vehicle.

Chairman Vice Mayor Grendel said I see. So, this \$30,000 we still plan on expending it probably early next year or that?

Finance Director Blaze said it's probably a question for the Mayor or Mike Gero.

Mayor Kurtz said sometime next year, and the challenge is I just wonder how efficient, we are looking into how efficient it is when we use decommissioned Police vehicles. I am not sold on just using that anymore as a way to, sometimes we might be better off just to auction those off or trade in. We are looking into that.

Chairman Vice Mayor Grendel said I guess it depends on how much the Service Department has to keep these vehicles safe and operating. The thing with Building, I think we are not planning on new employees there, but we are with Engineering and that. So, it might be Engineering is where they might need to have a vehicle or two.

Building Official Gero said when I first came on to the Building Department, we established a four year plan in which we rotate vehicles through; and this vehicle here that we had the current P.O. on would be the third vehicle in the department. Now that we have another inspector full-time; we would be rotating this vehicle into him, and then in 2024 we would be basically replacing one of the vehicles and rotate it out to the motor pool or what have you.

Chairman Vice Mayor Grendel said I see. So, would we Vern in preparing this document, would we move that \$30,000 expenditure to 2021 to be more accurate?

Finance Director Blaze said in 2021 if we are just buying a vehicle that's been in the queue, we have that 2020 P.O. that's listed under the open P.O.'s. The one in there for 2024 is a vehicle to be bought beyond 2021; so the goal right now is just hey we need one vehicle in the department, and that will be acquired in the first part of 2021, we would be using that 2020 P.O.

Chairman Vice Mayor Grendel said I think to be more accurate, wouldn't it make sense to move that to 2021 so historically when we look back we will see what year we actually purchased this item.

Finance Director Blaze said it will get expenses in 2021, but just as you see down below, the Engineering Department, until we get to Page 3, has nothing in the next five years in these specific categories because of the P.O.'s that have been created over the last number of years to fund these future improvements; and it's the same with this vehicle. It was on the books for maybe for this year, and that's why we did the P.O. for this year; but the purchase just didn't get consummated this year, it will get consummated in the first part of 2021. It's perfectly fine to leave the P.O. as a 2020 P.O., but it will come out of 2021's capital expenditures, so on the sheet that I give Council and the Mayor and the public every month, the summary cash flow sheets. Let's say there's one expenditure in January that's \$30,000 for a vehicle in the Building Department on the 2021 January report under Capital Expenditures, you will see a \$30,000 amount listed. Even though the P.O. was cut in 2020, the cash, the check was written in 2021, and that's the year it gets expensed out of. So, you will have an accurate reflection of what year it is actually acquired.

Chairman Vice Mayor Grendel said in the past we never had I think Maggie just created that Open P.O.'s column within the last year or two. We never had that amount or the account number; we just had the years and that was it.

Finance Director Blaze said that was a great addition that she did because it really helps to open our eyes as to what's already set aside that we have available to use versus what we still need going forward. So, kudos to Maggie for doing that; I think that's added a big piece of information for all of us on this document.

Chairman Vice Mayor Grendel said without that, we would look at this and wouldn't know that there was money set aside for that purchase and everything. It's a real nice guide. So, you don't feel that we need to move vehicles to 2021 just keep it the way it is?

Mayor Kurtz said right.

Chairman Vice Mayor Grendel said well then there's really nothing on Page 2, all we have are open P.O.'s.

Councilperson Synek said you do hit on an interesting issue though with these open P.O.'s. Like that one for \$30,000 for that vehicle. That is a purchase the City is in the process of making. That, for a lack of a better word, is a real P.O. with a real vendor. We have a real good that we are purchasing, a known or expected delivery date. That is my way of thinking, a very real and a very legitimate P.O. Now if we move down the list just a little bit further to this additional office furnishings where we have P.O.'s 2016, 2017, 2018, 2019, five years' worth of P.O.'s with just this kind of loosey goosey dollar amount, I would bet dollars to donuts that there's vendor that there's no identifiable good or service associated with that dollar amount that is under Office and Furnishings. So, it's loose. This is not, from a budgeting standpoint, a command and control standpoint, these vendorless purchase orders are not a best practice in my way of looking at things as my background as a CPA and Accountant looking at these sorts of things. There's an apples to oranges component to some of these open P.O.'s. You really need to look at each line item to truly understand what they mean.

Chairman Vice Mayor Grendel said I'm looking at some of these P.O.'s, and they go back to 2013 that are here.

Mayor Kurtz said well keep in mind Council that this practice of putting monies aside has been in place for a number of years. We normally have it for large, major purchases; but I can tell you it's easier when we decide to, when there's a definitive plan that you have money set aside. There's a lot of different ways of looking at it, but the money is accounted for. So, I think there's the difference between maybe public and private sector that this money is accounted for.

Chairman Vice Mayor Grendel said it gives us the flexibility because sometimes we have to, we go over what the P.O. is set aside; so we can look back at some of these other closeouts, some of these other P.O.'s and put them into the one that we are using. That's why I said it's so interesting. I never realized we had all these open P.O.'s going way back until Maggie put this together for us I think a year ago.

Councilperson Synek said if I could comment a little further on this point. So, when we went through this process in January and February, earlier this year, we were wrapping up last year's Five-Year budget, this issue just didn't feel right to me then; and at that time I spent some time researching the accounting standards, the (inaudible) and Ohio Revised Code. Basically, the accounting standards allow a public entity like the City to set up a capital asset purchase fund;

and a fund is different than these P.O.'s that we are using. So, we are sort of accomplishing the same goal, but the way it gets reported is quite different; and the rules for establishing a capital asset reserve replacement fund are different than these sort of vendorless purchase orders. That encumbered fund balance is a meaningful number to us as policy makers and decision makers; and we have kind of muddied up the balance of the City's unencumbered fund balance by putting these sort of general reserves out there for purchases that aren't well defined to either a specific good or service or timing. So, I just point this out. This is a little perhaps not the best way of doing things compared to the (inaudible) with an ordinance that the City passed. If you were to go back in time and look at the accounting standards, this was not the best way to set this up.

Chairman Vice Mayor Grendel said I just look on Page 2. We have over \$200,000 in outstanding P.O.'s going back at least six years I believe.

Councilperson Synek said when I looked back at last year's Capital Improvements Budget, \$7,500,000 is the total of outstanding purchase orders at the end of this year. When this whole thing flushes out I expect it will be a slightly smaller number; but still last year was \$7,500,000 with these open P.O.'s.

Finance Director Blaze said now keep in mind we were finishing up that Rockside Woods Blvd. North and that Brecksville Road project north of Rockside; so there were going to be a lot of purchase orders associated with that. Second, look at the Engineering Department, it looks like the expansion of it tied with the Service Department and this Water and Sewer Division, my take is the Mayor has the green light on that based on the discussion that has occurred over the last couple of Finance Committee meetings; so maybe his vision for that department started a number of years ago and the City started putting money away to do that; but a better way to look at it is now that it looks like that vision is going to become a reality in 2021, the money has already been set aside and encumbered and it's ready to be used; and now we don't have to scramble to find that money.

The last thing I will just add is that the Mayor is correct, this practice, we could identify purchase orders here back to 2013; so 7 years now, and that well pre-dated myself. All I can say is we have two sets of auditors in here every late winter and early spring; and that's the State auditors come in first and then the private sector audit team comes in second. So, you just don't have one audit team, we have two sets of auditors, one from the private sector and one from the public sector coming into this office every year; and as far as I know they have never called us out because I haven't been aware of anything we are doing incorrectly. When I turn to my left, I never took down the whole wall of plaques and awards that the City has won in the last number of years for budgets and presentation and CAFR's. You name it, and it's up here on the wall. So, I can't think we are too far off the mark with how we are doing things here.

Mayor Kurtz said it's a perspective, and I appreciate the different perspectives; but I think it's correct in that the money is accounted for. We all know where it's at. We all know the potential

uses, and it gives Council some flexibility. So, as long as it's accounted for, and we meet all the audit specifications; I am comfortable with moving forward because some of these things date back to when I was here before. So, guilty as charged.

Chairman Vice Mayor Grendel said just so then how we use this, looking at Page 2, so if they need additional office furnishings and that, we already have \$35,000 in open P.O.'s so they can go back if they want to purchase something for \$10,000, just say we are going to use the 2016-00243 P.O. to pay for it then.

Finance Director Blaze said that's correct.

Mayor Kurtz said usually everything is vetted through the Public Buildings & Lands anyways.

Chairman Vice Mayor Grendel said right now if we look at the Five-Year Plan that was supposed to be spent four or five years ago. It would be more logical if you had it under 2021 actual expenditures; but I don't have any problem with keeping, having that money set aside. It's a good practice as far as knowing that we do have funds set aside for a set purchase.

Something like down at the bottom the digital archiving of plan storage area \$100,000 in P.O.'s, and I don't think anything has been expensed in the last five years. Is there a need to have that there?

Mayor Kurtz said let me give you an example. Right now with the changes being contemplated, obviously with Council's approval, we need more space; and there's a huge area of archived documents that is underutilized from my perspective. So, before we build something new, I would rather repurpose something that is existing as an efficiency. So, it's not been used, but if I came to Council and said I need \$100,000 to archive these plans, you would probably look at me and ask did you bump your head. Whereas, right now there's \$100,000 that's already been set aside. So, it's going to be less challenging for Council to accept something that's been set aside for major capital improvements. I find no fault with it. I understand as long as we pass the audits. Look, anybody can see where this money is, anybody can see where it's been appropriated.

Finance Director Blaze said look at that \$100,000 if we are talking about that potential archiving of the plan storage area; unless that expenditure was going to be under \$15,000; it has to come back to Council anyways. Council has the crack at this when you are adopting the CIP, and then you have the second crack at it when individual legislation on purchases and projects come before you too. So, I think the checks and balances are in place, and the legislative body has the ultimate control as to this; and that's the way it has been presented and it functions for us.

Chairman Vice Mayor Grendel said you know what I like is the fact that we do have this open P.O. column because in the past years that would drop off. We wouldn't see that again in here, or we would just see the more recent \$20,000 for that particular year; and then when we would

come to Council with a purchase, John would always tell us we have open P.O.'s from years ago. So, now we actually see it. We don't have to ask you Vern where the money is coming from. We can see that there's open P.O.'s, and it's not new money, it is money that has been approved already. I can trace the money a lot easier. I think all of Council can. Kenn, you had a question.

Councilperson Synek said I would just point out that Council as the policy making body should be focused on how much are we allotting for capital improvements for 2021 in particular, but each of the five years? When one looks at this report, you cannot answer the question, how much are we budgeting for 2021 capital expenditures because some of the amounts in that open P.O. column are going to be spent in 2021, some aren't; and then we have a 2021 column which represents our forecasted amount. So, it does not give you a clear picture of what Council is approving for 2021 specific capital improvements; and that's kind of my issue with the budgeting process in this is that it's not as clear of a picture as it could be, ought to be. I kind of feel that Council in 2016 approved \$10,000 for office furniture, but I guess to ratify that, this budget, but I haven't had an active participation in that process to say let's spend \$35,000 next year for office furniture and fixtures. I am just kind of ratifying something that a previous Council did, and I just don't think that's the best practice.

Councilperson Narduzzi said I don't think it's that way. I think that in 2016 Council figured that it was going to cost \$35,000 to buy new furniture; so over the course of five years, you have accumulated that money, the \$35,000. So, if we need it, now we have it to use it. I think that's how Council looked at all of these five year projections, and we broke it down into increments of five.

Councilperson Synek said you do provide for that sort of thing, but it's done in the context of a capital improvement or replacement fund, not this purchase order system that Independence uses.

Finance Director Blaze said just my response would be that any amount in that open P.O.'s, there's the P.O. number and next to it is the amount column. That money has already been encumbered; and any number to the right of that solid black line 2021 through 2025 are amounts that have not been encumbered, and these are new capital purchases and new infrastructure projects. So, yeah some of the money that's been previously encumbered will actually be spent in a subsequent fiscal year; but any money requested in 2021 through 2025 are new requests that are not accounted for under that encumbered P.O. line.

Chairman Vice Mayor Grendel said so then Vern I take it that all these categories on Page 2, there's nothing new for 2021.

Finance Director Blaze said correct, and the Engineer has determined at this point that because the need to ask for any more money, except it looks like the \$15,000 for GIS utility mapping. It looks like they are asking for, we have to put that in there as a line item, \$15,000 a year more; but I think this whole Engineering capital plan on Page 2 and 3 will come more into focus in

2021 as this creation of this Water and Sewer Department combination between the Service Department, Engineering Department becomes more of a reality. On Page 3 if we flip over to that page, about in the middle there it says scanner/plotter replacement; and there's no open P.O., and there's no dollar amount. The Engineering Department is requesting \$75,000 for that. I think they want to get that sooner rather than later.

Chairman Vice Mayor Grendel said so that should be placed under 2021 for that.

Mayor Kurtz said yes.

Chairman Vice Mayor Grendel said I think here we have three different items that we have dollar amounts shown, but we have no open P.O.'s so I don't know where the \$15,000 for the GIS utility mapping, \$7,000, if that's a request, it should be made in the 2021 column because right now it's just sitting in a column where there's no open P.O. for it.

Finance Director Blaze said Vice Mayor that \$15,000 under GIS and the \$7,000 under the OCE plotter attachments, they were in the Five-Year Capital Plan that was adopted in December of 2019. Those were listed as 2020 items. The P.O.'s have just not been cut for those yet so there's no P.O. number attached to those yet.

Chairman Vice Mayor Grendel said then I think they should be moved over to 2021 because there's really no money set aside for it.

Councilperson Kapusta said I am thinking the money was set aside, it was encumbered in 2020; they just have no P.O. number next to it. Is that correct Vern?

Finance Director Blaze said it was appropriated in 2020, we just haven't encumbered it yet.

Councilperson Kapusta said okay.

Chairman Vice Mayor Grendel asked so by early next year there will be a P.O. for each one of these?

Finance Director Blaze said the \$15,000 and the \$7,000, and actually the same thing with that scanner/plotter. That was on the 2020 to 2024 Five-Year CIP that was approved. It just inadvertently didn't get transferred to the open P.O. line, but the request is there to make sure that it is still in there, and it is not cut out as was approved last December.

Councilperson Kapusta asked so did you say through 2024 on that Vern?

Finance Director Blaze said well the Five-Year Capital Plan that was approved in December of 2019 by Council was 2020 through 2024; so we are now we are upping it as 2020 falls off and it becomes 2021 through 2025.

Chairman Vice Mayor Grendel said I think maybe to better understand this, at least for me, maybe for Council, is instead of having just the five year, we should have a 2020 column that has the \$15,000 so that we know that we did set aside because when you look back at past spreadsheets and everything. This way, now that you told me, it makes sense. We do have it set aside, but it gives us a better idea that we have money set aside from a previous year. It's a better picture of what we have there as far as; and my main concern, we understand, Council understands that the figures we are dealing with. We are not misled in any way.

Finance Director Blaze said we have no problem, just as Maggie added those columns with the open P.O.'s if we want to re-put on the 2020 column to show what was approved in the 2019 Capital Plan; we could add that column just as well.

Chairman Vice Mayor Grendel said I think for understanding purposes. I don't know what the rest of Council feels, but it gives us a better picture because we know that there was no P.O., but it was set aside for 2020. Otherwise, we would have to be flipping back and forth from last year's Five-Year Capital Plan to this year to check what we had on 2020.

Councilperson Kapusta asked am I missing something? For instance, in the GIS utility mapping, the \$15,000 is what was approved last year. Am I wrong on that?

Chairman Vice Mayor Grendel said right, it was approved.

Councilperson Kapusta said so we don't have to flip back, maybe what we need because I like kind of how you have the open P.O.'s if that's what we're going to do counting that.

Chairman Vice Mayor Grendel said I still want to use that.

Councilperson Kapusta asked why can't we just put I recognize that you don't have the last five digits, but you could put 2020 there; so that would be our placeholder for us. I know what the Vice Mayor is saying, and that way we would have it.

Maggie Osysko said Kathleen you are right. On the next version, when I actually get a chance to do all of these other extra P.O.'s that we haven't had time to do yet; there will be the 2020 on there. So, it's just going to show you exactly; it's still going to have the 2020 on there. You don't need a separate column, it's just going to be confusing. That way it's all the open P.O.'s as of 2021, that shows you all the prior year P.O.'s that are open for all those projects.

Councilperson Kapusta said that's easier for me to understand when it's together.

Maggie Osysko said we just have to get the P.O.'s done, that's all.

Chairman Vice Mayor Grendel said for the future, we will just put like Kathleen suggested, 2020- and then we know there's going to be a P.O. at the end of the year.

Maggie Osysko said I tried to catch everything, but you know.

Chairman Vice Mayor Grendel said oh no, you've done a great job.

Councilperson Kapusta said a black mark Maggie.

Mayor Kurtz said the scanner replacement line item, it did show up in 2020 then.

Finance Director Blaze said correct. So we will amend that when we present the next version of the Capital Plan we will make sure that \$15,000 line in the GIS, the \$7,000 under the plotter, and the \$75,000 for the scanner/plotter replacement are all highlighted so you can see that is something different from the existing version that you have today so it's clear.

Chairman Vice Mayor Grendel said very good. I'm just looking for clarity, and again it's a work in progress because I think we are getting better and better at doing these five year spreadsheets.

Maggie Osysko said just another note, the reason that a lot of those weren't done, especially in Engineering is because there were so many in Engineering like the open P.O.'s, we wanted to talk to Don and make sure he even needed the 2020 still because he still had so many open P.O.'s from prior years on a lot of these different projects. We talked to him, and he does want them; so we just have to put them in. We still have the money to do it, but we just haven't done the actual P.O. yet.

Chairman Vice Mayor Grendel said and just to give us the procedure Maggie or Vern, say that one of the Department Heads needs \$50,000 but there hadn't been anything set aside. In the past, didn't you look at open P.O.'s from three or four years ago and try to put the money together.

Maggie Osysko said yes if we can, but if they basically don't have extra money in the 410 as far as the capital item, then once the project is approved, Vern would tell you that we are going to open up another P.O. out of the Capital Plan because they always a little bit extra money in the 410. It's not like we just budget exactly to what this plan is. This is just a plan that kind of gives us an amount to set aside for items that the Directors want to save up starting in 2021 and forward.

Mayor Kurtz said so we will incorporate the 2020 P.O.'s or at least it will have a 2020 dash as a point of clarification on those items that all add up. We will re-add the scanner/plotter, the \$75,000 with a 2020 dash P.O.; and then 2021 is what we are focusing on. There's \$15,000 for the GIS, \$10,000 for the sewer equipment and \$25,000 for vehicles on Page 3. There was nothing on Page 2; and then Vice Mayor, if that makes sense, we can just go from there.

Chairman Vice Mayor Grendel said that makes sense, like I said clarity is what I am looking for Mayor, not challenging any of the figures, just to make it easier for us to comprehend going forward there. Like I say, I think it's a big improvement over the past was made with these open P.O.'s. It gives us a better idea of what we are working with. That sounds like a great idea. So,

I think we have everything up through Page 3, any questions from the committee or Council on Page 3?

We will move to Page 4 which is IT.

Finance Director Blaze said and there you go, you see the last \$30,000 in that column has a 2020 dash, we are on the right track.

Chairman Vice Mayor Grendel said very good. That makes it understandable for us because with no open P.O. you don't know what year they came from, but now it perfectly makes sense.

So, on Page 4 it looks like \$50,000 for laptops and P.C.'s and \$40,000 for (inaudible), and then \$25,000 for the server to add on to the \$138,696 that we already have.

Mayor Kurtz said as many of you know in business, you never have enough for IT.

Chairman Vice Mayor Grendel said that's correct. You always anticipate more expenditure as IT gets more involved.

Councilperson Trakas said Mayor, I was just curious on the IT part; and I see we are talking about servers. Is any of the funds that we are allocating for would be used for enhanced server rooms to be able to store the servers or is that just for the physical structure hardware?

Mayor Kurtz said you know, I don't have the answer Jim. I will find out though. I don't believe it's for additional room, but again I don't know.

Councilperson Trakas said we may need that based on the amount we are adding, that's why I asked.

Mayor Kurtz said right. I haven't looked at that since I got back quite frankly; but it's a very good question, a good point to look at.

Councilperson Synek said Mayor in a similar vein, some constituents have told me that signing up for the 55 and over lunches on the City website is a very arduous and difficult process because of the way our website is set up to handle credit card processing. Is there money in this budget to fix that? I am sure it's an IT security thing, but the issue has been raised by constituents as being a pain point for our residents; so is there a way?

Mayor Kurtz said I appreciate that comment, and anytime that there's anything that comes up just send me a text or an e-mail or something, and I will make sure we look into it; but your point is well taken. It's cumbersome to say the least. Our Communication group, we are looking at how we can address that issue and all the different applications that allow residents to get into programs more easily. So, it's something that's on our radar screen.

Chairman Vice Mayor Grendel asked any other questions regarding Page 4?

Mayor Kurtz said thanks for bringing it to our attention, I appreciate it.

Chairman Vice Mayor Grendel said seeing none, Vern are we ready to move on to Page 5?

Finance Director Blaze said and you can see the Community Services is also not proposing any new capital purchases, just for their particular department. Historically, it's been for various types of vehicles, and we have the \$223,000 already encumbered from prior P.O.'s for vehicles that, depending on the Mayor and Council, your decision on repurposing that money. There is some money for some on site, on campus smaller vehicles labeled as golf carts to share with the Rec Department, again, already 2019 and a 2020 P.O. for those purchases.

Mayor Kurtz said and again I would appeal to Councilperson Trakas because he helped us with a grant last year that would have offset some of that cost for the Civic Center kitchen renovations and upgrades. We haven't given up hope, but with Covid it put everything in a tailspin; and Jim if there's any way of resurrecting that understanding the State of Ohio is in a state of flux, I would appreciate it. That's what we are intending to use it for.

Councilperson Trakas said the Capital Improvements Budget will come out of the State of Ohio probably this week, so we will find out. I don't think we are going to be in the game on that because they are trying to focus it on construction projects and food and arts projects to help struggling art institutions as well. I will keep monitoring it.

Mayor Kurtz said please do, I would appreciate it. Thank you. The worst case scenario is we will have to do it in-house rather than look for grant money.

Chairman Vice Mayor Grendel said Mayor I see that we do have about \$271,000 set aside for bus funds and golf carts. We talked about maybe doing some of those security measures at the Civic Center this coming year being the fact that we are still in this Covid protocol. We have an opportunity to do some of these things without too much hassle to the public. Could some of this money be used to shift towards that project?

Mayor Kurtz said it's the same chicken and egg situation that we could do these renovations in the kitchen with little disruption to the needs of our programming, as well as you will see for the locker rooms too because of the limited use of the facility, it's the time to look at some of these areas that we can upgrade with little disruption of programming and service. It will be these, or it will be security or some upgrade.

Chairman Vice Mayor Grendel said I think Vern you said that later on we are going to get some input from publicly owned lands and buildings and everything; and I thought that would probably in the security area Chris I think, some of the recommendations GPD made. I was just looking at, do we put all new funds for 2021 set aside, or do we use some of this that's been set aside for bus funds and that?

Finance Director Blaze said I think we already have some money set aside for the security; and yes you are exactly correct, it's in that Publicly Owned Buildings category. So, when the Mayor and Technical Service Director Snyderburn are able to lock down the publicly owned buildings and lands a little more working with Councilperson Walchanowicz's committee, we will be able to present that. Hopefully, we will have that ready for next week sometime and have a second look at this document.

Chairman Vice Mayor Grendel said very good. Any questions for Council on Page 5?

We will move on to Page 6, and I think Steve Rega is with us from the Fire Department. I don't know Vern if you want to go over that or if Steve does.

Finance Director Blaze said I always give Chief the utmost compliments when it comes to either the Operating Budget or the Capital Budget because he is dialed in more than anybody on making sure he's got enough money put away so that when it comes time to replace one of his big ticket items, whether it's a vehicle or any of the equipment they use in the department, that the money is there. So, Chief if you want to give a 10,000 foot overview, and we can drill down from there as questions come.

Fire Chief Rega said I am one of those departments that definitely looks far ahead as far as large purchases that we try to make. We have a lot of programs that we offer, our AED program right now, we have over 30 AED's out in the community that are growing older; so if you look at the first item on there, replacement of AED's. We are trying to phase those in over the next several years. Unfortunately, they have grown in expense, and they are pretty costly; but with that, there are improvements, technology and so forth. So, what we are looking for there is replacement of older units as we move forward. We also are trying to phase in the replacement of ambulances and engines and also a ladder truck. So, those are scheduled out over many years. I try to break those up to keep the amounts that we have to encumber each year lower and manageable rather than just coming up and asking for \$275,000 for a fire truck or maybe \$1,500,000 for a ladder truck. So, these are projects that span, it could be as much as a decade in saving.

Again, those assets do last a lot longer too. The front line approach for our engines, they last about 10 to 12 years; so that's how we rotate them through before we replace them after about 20 to 25 years.

Other items such as ambulance cots which are very expensive, we have load systems within the ambulances, and we also have cots that have automatic lift systems that tend to be a little bit more expensive, so we try to budget out the replacement of those, try to maximize the time that we have them and the age that we have them before they are replaced.

The same thing goes for our heart monitors. Those too, the technology hasn't changed too much so we kind of push that back a little bit; but in the coming days, we see a lot of technological

changes in the next several years that will improve those devices as well. We are looking to replace those.

I also added in here this year radio replacement, portable radios; that's an item that could be very costly down the road, 10 years from now. So, I was looking at trying to save some funds in this next five year period and start saving for those.

Then also the replacement of various cars that we have, SUV's, they are response vehicles; much like the Building Department, we try to phase those in. We use them for quite a while. We will probably be using them for upwards of 8 to 10 years before we replace them. That's typically how we accumulate time on those vehicles.

If you would like to interrupt me at any time if you have a question on these things because I am just kind of moving through them; but fire gear replacement. Every five years we buy new gear for personnel with a ten year completely taking out of service period. So, a set of gear will last ten years. The reason for two separate gear, it's very convenient to have when you have a fire and the gear is taken out of service for a period of time for cleaning; we have a second set to back up for that person.

Also, we have SCBA's on here as a possible replacement down the road. Again, items like that, SCBA's is something we can try to write a grant for, but it's hard to tell whether we will be successful in that. So, at the same time I would like to save and make sure that we have those funds available to replace those items which are very expensive.

Chairman Vice Mayor Grendel said very good Steve. Any questions for Chief Rega? I think going back to when we established these Five-Year Capital Plans, I think it was the Fire Department that really was the pioneer on that, Chief Nelson. We are going back 10 to 15 years now; but that I think the initial Five-Year Capital Plan that was where we really got the impetus to get moving on that and everything else has fallen in line. So, Chief you have done a tremendous job keeping up the tradition. The Fire Department has been kind of the leader in the Five-Year and in the planning stage.

Fire Chief Rega said thank you. I know we have expanded quite a bit, but just trying to keep things in front of me as far as knowing the expenses that are coming up and not to catch Council off guard by large purchases.

Chairman Vice Mayor Grendel said you have done a tremendous job, the pages that you have covered in a short period of time through Pages 6 through 8; so it really summarizes that you have things well in hand. Any questions from Council for Steve? We appreciate everything Steve you have done, and I think there's no questions because it's easy to follow when it's on the spreadsheet here as far as what years that you are setting money aside, and what's been set aside. I believe in year 2020 the P.O.'s have been accounted for, it looks like on this form, so great job.

Fire Chief Rega said that is correct. The thing to keep in mind, I use this as a dynamic stats sheet because like for instance our ladder truck. We are going to be going to Pierce pretty soon to take delivery of our new engine that has been being refurbished all year. We are going to sit down and discuss with them possibly refurbishing our ladder truck which could come with significant savings to Council, and then thereby change this sheet quite a bit if we go that route from what we are planning as a replacement. So, we always start planning in one direction, and then we see how we can take advantage of opportunities to maybe save money throughout that process. It could change when you are forecasting out five years or more.

Chairman Vice Mayor Grendel said sure. It always been a savings because those are the big ticket items; and the savings we have had has helped us in other areas of the budget.

Finance Director Blaze said that's why we always say that figuratively these documents, whether it's the Capital Plan or the Operating Budget, are done in pencil figuratively because they are always subject to amendment and change.

Chairman Vice Mayor Grendel said very good. Thank you Steve. If there are no other questions, we will move on to Page 9 and the Police Department.

Finance Director Blaze said I don't know if the other Chief is on now too.

The Clerk said no.

Chairman Vice Mayor Grendel said I don't believe he's on my screen here.

The Clerk said he is not on.

Finance Director Blaze said aside of his vehicles down there in the last category, everything else is fairly nominal. The bulletproof vests \$8,000 a year, handguns \$4,000 a year, miscellaneous equipment \$5,000, some range refurbishing \$2,500. So, it's not a big dollar amount. It's mostly just the vehicles and equipment that he is getting back in the rotation of making sure that we are replacing the oldest vehicles with new vehicles over the next four years.

Chairman Vice Mayor Grendel said you are correct Vern, I think for the Police Department it's basically their vehicle inventory and everything. That's their primary big ticket item that's on the Five-Year Plan.

Finance Director Blaze said correct, and you will see Maggie put on the bottom there that we use any number of funds available to fund these purchases. That's just more of a technical detail, but there's more than just the 410 Capital Improvement Fund because there's a Federal Forfeiture Fund and some of the other safety force related funds; but you can see the dollar amount for the Police Department for the next four years. You are in that mid \$200,000 range from \$230,000 to \$245,000; so it's fairly consistent for the next four years.

Mayor Kurtz said keep in mind we didn't buy vehicles this year, so that's why he wants them this coming year.

Chairman Vice Mayor Grendel said I believe Mayor that this is the first year for the new Police vehicles, so he didn't want to get the first year model because of the problems that could possibly be created.

Mayor Kurtz said that's correct.

Chairman Vice Mayor Grendel asked any questions of the Mayor or of Vern regarding Page 9, the Police Department?

I believe now we can move on to Recreation, Tom you have been with us the whole way and everything. So, Vern do you want Tom to comment on Page 10?

Finance Director Blaze said sure. He could do the same thing as Chief Rega, just kind of highlight some of the requests, not huge dollar amounts; but he has a number of them there. He has them identified by year, and Tom has taken a pretty comprehensive approach to his Capital Budget too.

Chairman Vice Mayor Grendel said and Tom you have done a great job just like Chief Rega and Chief Nelson before him on getting this Five-Year Plan together and everything. Without further ado, I will let you speak.

Recreation Director Walchanowicz said thanks everyone. The first thing, the cargo van, Maggie there's a 2020 P.O. 02954, I think that's actually a mistake. That's actually Fire.

Maggie Osysko said that should not be there, you are right.

Recreation Director Walchanowicz said we added that over for 2024 because right now we took over the Community Services old van, and we are using that and it should last us until 2024.

The copier has been in there. The dog park fencing and accessories; this is something that's not going away. I just a couple of weeks back had another phone call from a person requesting a dog park and wondering why we can't keep our fields open for dogs. So, that's another need that is not going away.

Mayor Kurtz said if I may Tom support you on that. That's something that, we will bring it up at Public Buildings & Land again, but we are getting closer to finalizing the need and opportunity. So, we will be able to do that at Public Buildings & Lands.

Recreation Director Walchanowicz said exercise equipment, we have always had that in there. That's for replacing all of our equipment upstairs in the Civic Center.

The floor scrubber has been on, it's been planned for five years; so that's coming up next year.

Our park maintenance equipment, we have a 72 inch zero turn ride on mower that is getting over 10 years old. It has over 3,000 hours on it. That's going to be replaced in 2023; and again, it's been on this Five-Year Capital for a while. We replace our 60 inch mower in 2025. We have a 2012 Kubota that we want to replace in 2025 also; and this year we are getting the F350, which we should take delivery on it in February of next year.

The last thing on our budget would be the Toro Polar Trac which is actually a combination summer, it's a 72 inch grounds mower that we use for all of our baseball and soccer fields; and in the winter time it converts to a cab plow unit for all of our sidewalks around the park. It's also a backup for Leon if he ever has issues at the Service Department.

Finance Director Blaze asked can you take delivery of that by tomorrow morning?

Recreation Director Walchanowicz said no, we will be needing it, that's for sure. That should do it. If anybody has any questions I will be happy to answer them.

Chairman Vice Mayor Grendel said your big item next year Tom is going to be that Toro Polar Trac as well as the floor scrubber.

Councilperson Synek said Tom this isn't so much a question for you as it is for the Finance Director, but the thought occurs to me Vern that the Operating Budget shows like the history for 2016, 2017, 2018, 2019, do you have reports like this that show the annual history by department, not by item, but how much do we typically spend in the Rec Department for permanent improvements over the last three or five years? Do you have that information available?

Finance Director Blaze said definitely the totals. We could put some time into breaking it down by department, maybe like you said not line item so that you could see the trend similar to the Operating Budget.

Councilperson Synek said I would like to see that, the history, I am not going to hold up the process for that; but perhaps you can build that into your to do list. I would certainly like to see it, and I don't know if other, if I am alone, then I am alone and maybe don't bother. Perhaps there might be other Council members who might be interested in seeing the same thing.

Chairman Vice Mayor Grendel said I wouldn't mind Kenn seeing the same thing. It's always nice to get a historical perspective, it would be a good type of thing for us to see.

Councilperson Walchanowicz said I think that's a good idea Kenn.

Councilperson Kapusta said I agree as well.

Councilperson Veverka said I would agree.

Chairman Vice Mayor Grendel asked any questions for Tom regarding 2021 and beyond?

So, Tom you haven't gotten, and I know this goes way back when Ed was head of the Rec Department too; but the equipment for 2020, is it already ordered and everything?

Recreation Director Walchanowicz said we are actually putting away this 2020 and 2021 to do a replacement of the nautilus equipment that's upstairs. That's going to be a little bit more than a \$50,000 outfall. So, that's what is going to go. Normally we replace the aerobic style equipment like the treadmills and cross trainers and those but these next two years we are going to get a new nautilus set up in the main weight room.

Chairman Vice Mayor Grendel said I see. Very good. Any questions for Tom?

Mayor Kurtz asked Tom the new nautilus equipment, is there new safety components to that?

Recreation Director Walchanowicz said it's all next generation safety as well as for the operator and maintenance also.

Mayor Kurtz said thank you.

Chairman Vice Mayor Grendel asked any further questions? Tom, thank you very much for your time and explanation.

We will move on to Page 11 which is the Service Department, and Leon magically appears on my screen; so I guess Vern we will let Leon describe some of his requests here.

Finance Director Blaze said he's got a comprehensive list too on Page 11 and 12, but it's very important equipment and just like tonight when we start seeing the snow, we will be glad that we take this Capital Budget seriously and the Mayor facilitates each of these departments having the necessary items that they need to do the jobs that they need to do.

Chairman Vice Mayor Grendel said Leon you have done a great job keeping us posted with these requests, and what they are used for, so I will let you have the floor.

Service Director Karas said thank you Vice Mayor. So, just for 2021 one of the things we are looking at is to replace one of our chippers. We have two chippers right now, and they are reaching their end of life. We have had them for quite some time, and I think it's time that we are going to replace one. We pushed some of these purchases out over the years, and I think it's time now to replace one of these chippers.

The other thing is we have a mini excavator. We have one mini excavator that we use currently in the cemetery. We also use it to supplement our sewer work that we do and some of the road work that we do. It would be nice to replace that mini excavator with something a little bit more up to date and a little bit more functional. The mini excavator that we have is about 15 years old. We have \$25,000 from miscellaneous equipment. We started last year and encumbered money for the new combination sewer vac jetter truck. This year we would like to continue the plan

with encumbering \$160,000 for that piece of equipment which we will purchase next year in 2022.

The one change that we are looking at for this year that we didn't have on last year is we have a sewer camera truck. It's actually a 1998 Freightliner. It's an old ambulance. We have had it for quite some time. The equipment is when we bought it, it's good equipment; however, the vehicle is getting older, and the equipment that we have, we have a lateral launch camera that we bought some time ago. The lateral launch camera hasn't worked up to our expectations; so we are looking to replace the Freightliner truck along with updating the equipment with a new truck for this upcoming year. We had a P.O. that's a little bit further down generated for a lift gate tailgate truck. We were supposed to look at getting for this year. We are going to try to push that money toward this cab and truck and push that purchase out for a couple of years. We think the sewer camera truck is a lot more important, and I think with the amount of 550's that we have, I think we will be able to manage for a couple of more years by doing that.

Chairman Vice Mayor Grendel asked Leon is that the one you have \$78,000 set aside?

Service Director Karas said yes, it would be adding that to the \$165,000 which would be the total for our camera truck.

Chairman Vice Mayor Grendel said I see.

Service Director Karas said it's pretty technical equipment. It's amazing how you don't think the camera truck, especially cameraing a sewer would cost as much as it does. They are pretty expensive.

Then the other thing is we need a sewer box truck. We think that takes priority. The box truck that we have is currently, it's just getting old, and I think it's time to upgrade it. It's something that again we use on a regular basis. We use it every day, and it's kind of wearing out at this point.

Those are the big ticket items that we are looking to do for 2021.

Mayor Kurtz said Leon, so you want to take the \$78,000 and the \$165,000 from 2021 to replace the camera truck.

Service Director Karas said yes.

Mayor Kurtz asked will \$243,000 be enough?

Service Director Karas said yes, it should be enough. We have already gotten some estimates, and it should be plenty.

Mayor Kurtz said okay, good.

Chairman Vice Mayor Grendel asked any other questions for Leon?

Mayor Kurtz said one thing I think Council, could you please explain to Council the timetable on our new trucks?

Service Director Karas asked for the snow equipment?

Mayor Kurtz said yes, the five trucks that we ordered last year.

Service Director Karas said so currently three are completed. The fourth one will be completed and delivered tomorrow. They are not being delivered to the City though, they are being delivered to Freightliner. When these trucks came from the factory, they went straight to Henderson. Henderson did all the outfitting. The dealership has to do the PDI on these vehicles. They are expecting to get delivery of two of them, possibly three of them on Wednesday with the fourth one coming in on Thursday; and then the last truck, right now they are anticipating delivery on the last truck between the week of December 14th.

Mayor Kurtz said you could hold off on Wednesday. You don't have to have them delivered on Wednesday. You could wait until the end of the week.

Service Director Karas said we were hoping that we would be able to get them today, but it's amazing how brand new vehicles that were manufactured four months ago already have a recall or two on them. So, I just think that's typical with a lot of these large vehicles. They want to make sure that everything is right, and they will get them back to us.

The other thing is I want to make sure we have the proper training. Henderson is going to come in and Freightliner is going to come in and do a comprehensive training for the chassis and on the body because this is state-of-the-art equipment. It's a lot different than stuff we are already utilizing. So, in the long run it's going to be good. I wish we didn't have this Covid situation so that we could have gotten these things a little bit sooner. However, these are the times we are dealing with.

Mayor Kurtz said you need to make sure that everyone is properly trained in utilizing the equipment, and these are all going to be GPS. We are going to be able to track where they are at, how they are doing, how much salt is being spread. They are going to be much more sophisticated. So, it's going to take a little time to make sure they are fully functional. Leon, would you also again thank Council for allowing us to buy those leaf vacs in lieu of the chipper. They not only served their purpose, but I am happy to report that our Service Department with some outside support did a phenomenal job of getting our leaf program exemplary.

Service Director Karas said they all came down pretty quickly, and the new equipment really helped out in letting us pick them all up a lot quicker. The equipment did well. It ran well.

There were some small minor glitches in the beginning with just the trailer hook ups, but once we got that all figured out; everything ran pretty flawlessly.

Mayor Kurtz said so with this new equipment Council, we are going to be in a position to be able to do those swaps next year so that one truck is going to the dump, the other truck, the equipment is being utilized. So, thank you for our support in allowing us to have those leaf vacs. I think the residents were very much impressed, and the program really worked efficiently so thank you.

Service Director Karas said thank you.

Chairman Vice Mayor Grendel said Leon, with the approaching storm and everything else, you probably won't be picking up any leaves after this storm hits. Last year you were picking up leaves into January.

Service Director Karas said we did pick up leaves into January. There are still a few small piles out there. We did have two trucks out there today trying to get up as much as we could. There are still some piles out there. I am pretty sure by the end of the week if some of the snow melts, we will be out there picking them up.

Mayor Kurtz said I gave you all this credit.

Service Director Karas said I know.

Finance Director Blaze said it's not too late. It's only 5:20 p.m.

Several people began speaking at once.

Chairman Vice Mayor Grendel asked any questions for Leon or for Vern or the Mayor?

Councilperson Trakas said Leon I was just curious on the large ticket items that we just went over, are any of those specific for the new program that you would like to put together working with the Engineering Department?

Service Director Karas said yes. I think it's just updating some of the equipment that we have and adding that second combination vac truck. That is the big ticket item for next year that we will add, but updating our sewer box truck and updating our camera truck. That will be used for that sewer division that we will do with the Engineering Department.

Councilperson Trakas said thank you.

Chairman Vice Mayor Grendel asked any other questions? Thank you, Leon.

Finance Director Blaze said nice Leon.

Chairman Vice Mayor Grendel said I guess well Page 13 Vern just has some miscellaneous equipment for Tech Service.

Finance Director Blaze said and a van.

Chairman Vice Mayor Grendel said it has the van on there.

Finance Director Blaze said in 2021, that's it which may or may not even happen. We will check with him when we are firming up the publicly owned buildings and lands; but that \$28,000 was in this version. We will see if it will make it into the final version.

Chairman Vice Mayor Grendel said very good. So, we have the publicly owned buildings and publicly owned land; and we have also the different contract projects from the Engineering Department. When do you expect that part of the Five-Year Plan will be ready?

Finance Director Blaze said well look if tomorrow is December 1st, and we have Economic Growth. Wednesday we have Utilities and Streets. We have a Council meeting next Tuesday, the 8th; and if you would like to try to get together a week from today, Monday afternoon again on line we could shoot to have you something by Friday for a Monday discussion.

The Clerk said we have a Community Services meeting scheduled on Monday, December 7th at 4:30 p.m.

Finance Director Blaze said okay.

Councilperson Kapusta said if it's okay with everyone's schedule, maybe 3:30 p.m. we could do our meeting and still save room for the Finance if you would like.

Mayor Kurtz said that would be great to accommodate everybody.

Councilperson Kapusta said the two Councilpersons here, does that bother your schedule?

Both Councilpersons replied no.

Councilperson Kapusta asked Tom are you still here? How does that look for you at 3:30 p.m. instead of 4:30 p.m.?

Councilperson Narduzzi said that's fine.

Finance Director Blaze said you will go at 3:30 p.m., and then Finance just immediately following Community Services.

Chairman Vice Mayor Grendel said that would be fine. This way you have the legislation on December 8th for First Reading, it would at least be more complete. We are not going to take action on it of course until the following week. If it meets Council's timeframe and schedule and everything, we can do that and schedule Community Services and Finance next Monday.

Finance Director Blaze said it has been a busy couple of months, but it's well worth it.

Chairman Vice Mayor Grendel said I think Vern, especially last year with the flux that we had with Finance and everything; this year has been a good learning experience for all of us in going through the whole program. I found it very interesting. I hope Council found it that we learned a lot this year and getting back down to a reasonable timeframe to get these things approved and have a better understanding of them.

Finance Director Blaze said perfect.

Chairman Vice Mayor Grendel said very good. So, I guess I think we are well within the timeframe of about 5:30 p.m. It's 5:24 p.m. I think what our plan is then to pick up next Monday where we left off with the Five-Year Plan; and again Vern hopefully whatever changes that are made to the appropriations budget for next year you can let us know, make those adjustments so we have an up-to-date list. Jim, you had a question.

Councilperson Trakas said more of a comment really. I am just hoping that a subsequent meeting, perhaps even Public Buildings & Lands for Councilperson Walchanowicz, we can talk in a little bit more detail about this thought about instead of using our Police vehicles and reusing some of other vehicles, buying new. That's been something that we have kind of gone back and forth on; but this City has a lot of vehicles. Anything we can do to kind of wear out the vehicles that we have. We don't get much money for them anyway; but I would just like to have that conversation a little bit more robustly rather than just in the Capital Budget.

Councilperson Walchanowicz asked is there anything that needs to be talked about before the December 15th Special Council meeting? Debi, do you remember what date you and I had mentioned this morning?

The Clerk said December 15th, prior to the Public Hearing at 5:30 p.m. you had said.

Councilperson Walchanowicz asked Mayor does that work for you prior to that Public Hearing on December 15th?

Mayor Kurtz replied yes.

Councilperson Walchanowicz said then we will plan on December 15th. Do you want to do 3:30 p.m. for that?

Mayor Kurtz said that's fine with me.

The Clerk asked does that work for you Tom and Jim?

Councilperson Trakas said it would.

Councilperson Narduzzi replied yes.

Chairman Vice Mayor Grendel asked so the Public Lands & Buildings Chris on December 15th at 3:30 p.m.?

Councilperson Walchanowicz replied correct.

Chairman Vice Mayor Grendel said very good.

Well without further ado, I think does anybody else have for the better good of the City and Council, any other comments or questions?

I will take a motion to adjourn.

Moved by Synek, seconded by Veverka, to adjourn the Finance Committee meeting of November 30, 2020. Voice Vote: 3 yes/0 no; motion carried.

The Finance Committee meeting of November 30, 2020 was then adjourned at 5:27 p.m.

Debra J. Beal, Clerk of Council
Minutes Unapproved at Time of Release 12/02/20
