

**CITY OF INDEPENDENCE  
FINANCE COMMITTEE MEETING  
MINUTES  
OCTOBER 10, 2019 4:30 P.M.  
COUNCIL CAUCUS ROOM**

Present: Chairman Vice Mayor Dave Grendel  
Councilperson Dale Veverka  
Councilperson Patricia Wisnieski

Also Present: Mayor Anthony Togliatti  
Councilperson Tom Narduzzi  
Councilperson Jim Trakas  
Finance Director Gus Katsas  
Procurement Coordinator Dennis Zdolshek  
Fire Chief Steve Rega (left at 5:10 p.m.)  
Service Director Leon Karas  
Recreation Director Tom Walchanowicz  
Finance Assistant Maggie Osysko

Chairman Vice Mayor Grendel called the Finance Committee meeting to order at 4:34 p.m.

Chairman Vice Mayor Grendel said the first item on the agenda is approval of the Finance Committee meeting, and it's from June 25, 2019.

**Moved by Veverka, seconded by Wisnieski, to approve the Finance Committee Meeting Minutes of June 25, 2019. Voice Vote: 3 yes/0 no; motion carried.**

Chairman Vice Mayor Grendel said now we are in a two day, today and next Tuesday, a two day process in which we are going to review the Five-Year Capital Plan, and Maggie is here. Maggie has changed the format a little bit to give us a better idea and give everyone a better idea that there are a number of open P.O.'s that have been from the past; and we should have idea of how old these are and then the dollar amount as we discuss the items on the Five-Year Capital Plan. So, our goal is we are going to go until 6:00 p.m., hopefully get through Pages 2 through 12, that's under the old format, this might be a little different. We are going to try to handle everything that doesn't involve Don Ramm. So, Don's projects are a little more involved and might need a little more discussion and thinking through. Those will be handled on Tuesday.

We will go on Page 1.

Finance Assistant Maggie Osysko said Building didn't really have a whole lot of anything. Their thing was just an inspection vehicle for the Building Department itself. So, they were asking for probably \$30,000, and Dennis can interject on some of this because he met with a lot of the

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Directors too on some of these things. In 2020 he wanted \$30,000 and a few years down the road he wanted another one for \$30,000 to replace vehicles that they use.

Chairman Vice Mayor Grendel said so there's no P.O.'s.

Finance Assistant Maggie Osysko said there's nothing open for those at all. Engineering, as you can see, they have a lot of open P.O.'s. I am not sure, Don gave us all these numbers. He didn't really explain any of these to us at that point. The first initial time we were meeting was mostly with roads and things. So, he kind of just plugged these numbers in and maybe we can talk to him if you have any questions about that on Tuesday's meeting about some of this other stuff, the CAD stuff and things he wanted. The column with the open P.O.'s tells all the P.O.'s that are open so far for that particular project.

Councilperson Trakas said I was just curious if it's okay to interrupt. Under Building and Inspection Vehicles, is this a special vehicle? Is it just a car?

Procurement Coordinator Zdolshek said it's just a car or SUV.

Councilperson Trakas asked can we not use an old Police cruiser for this?

Procurement Coordinator Zdolshek said one of the things, we have been recycling a lot of the vehicles; and a lot of times they get up to like 10 years old, they might not have a lot of mileage on them, the maintenance and repair, it's getting more costly. I think Leon has mentioned that before, and we talked about it with Recreation; it's easier to get rid of those things than to continue to pour more money into them.

Councilperson Wisnieski asked how many vehicles does Building have?

Finance Assistant Maggie Osysko asked do you know how many vehicles they have?

Several people answered 2.

Procurement Coordinator Zdolshek said I think they might have 4.

Councilperson Wisnieski said see what I would like to see?

Several people began speaking at once.

Councilperson Wisnieski said so what I would like to see is some type of a mapping thing so we know what Building currently has because if we are going to be determining what they need or I don't know if we are determining what they need; but we are considering what they tell us they need, then I would want to know what they have and how to justify it.

Procurement Coordinator Zdolshek said I have a listing.

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Chairman Vice Mayor Grendel said if we could possibly have that by next week, a list of all the vehicles that we have by department.

Councilperson Veverka said well by age, by mileage, by year.

Chairman Vice Mayor Grendel said because sometimes the year does indicate the wear and tear. We got that in years past.

Councilperson Narduzzi said we used to have hand-me-downs, and then we decided to go a different route because gas was too expensive, and the cars were beat up. Poor Don drove that old beat up car for how long until he got something new.

Chairman Vice Mayor Grendel said I know we used to have a list of vehicles that the City owned.

Mayor Togliatti said we still do.

Several people began speaking at once again.

Chairman Vice Mayor Grendel said I know it's a little different, when we go back to the old Five-Year Plan that we had like for Engineering, Building was fine; but we had the scanner/plotter replacement for this year for \$50,000. I think that's on Page 2, and that's been increased to \$75,000; but some of these open P.O.'s that we have under other categories, could some of that money be shifted to get rid of those and use them to purchase?

Finance Assistant Maggie Osysko said it can be, that's why I put them there because nobody knows they were out there.

Councilperson Narduzzi said some of these are going back to 2014.

Chairman Vice Mayor Grendel said I'm looking on Page 1 with office and furnishings for Engineering, \$40,000 in P.O.'s; but I don't think that, I didn't see much in the way of their needing that. I don't know if we need to keep that \$40,000 there, where we can at least shift some of it.

Finance Assistant Maggie Osysko said I'm not sure if they were planning on, if they were going to expand Engineering at one point.

Mayor Togliatti said there has been a lot of internal talk about the structure of the department, but there's been no decisions made.

Finance Assistant Maggie Osysko said so I think they were just kind of saving money up for a possibility of maybe adding on or knocking down another wall or putting another office in or something like that. If Don doesn't need this money right away, that's why I kind of put the P.O.'s out there so everybody could kind of see what we have. If we aren't going to use it.

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Chairman Vice Mayor Grendel said I would like to keep it within the department if we can. That makes it easier to track then if at all possible.

Finance Assistant Maggie Osysko said and I don't know any of his, and that's why we might have to talk to him on Tuesday, like how soon he's going to do any of these Auto CAD software stuff, or this digital scanning stuff. I don't know what his plan is for that. So, we might have to talk to him about that. This sheet I kind of just gave him, and he kind of just plugged in the numbers. So, we didn't really have a lot of time to discuss stuff with him on that.

Fire Chief Rega asked can I make one comment. On this GIS utility mapping system. It could be a device that's very expensive. I know a lot of GIS devices that you take out in the field and map an area are very, very expensive. It could be something like that.

Chairman Vice Mayor Grendel said I see.

Councilperson Wisnieski said and maybe we will start coding it so that we know.

Chairman Vice Mayor Grendel said we have another, we have been putting money away for a number of years. If it's like, especially in the Fire Department, so it would make it easier. If some of these P.O.'s are being set up for a purchase down the road as opposed to P.O.'s that are not being used that we can use.

Finance Assistant Maggie Osysko said right, and some of these are, which I am sure the GIS is; but we do have a lot of these littler things like the plotter attachments and things like that. That's a 2013 P.O. that's been sitting out there, and I am not sure why. So, if he wants to buy plotting attachments, he should buy them.

Several people said right.

Councilperson Trakas said on the digital archiving, do we have a Citywide plan on that? Is that department by department?

Mayor Togliatti said this was just Engineering specific because we have an entire room filled with all the old maps and charts and plans. So, it's very labor intensive.

Councilperson Trakas asked is it department by department issue that we have this type of storage? What do we do?

Mayor Togliatti said this is unique. Most other departments already digitized most of their information. Engineering has decades worth of archives.

Councilperson Narduzzi said that was all the stuff that Don Elewski had, and we got it dumped on us; and it's just sitting in a room.

Finance Assistant Maggie Osysko said probably the other big department would be Court I would imagine. They have a lot of their cases and stuff like that that they can't just get rid of.

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Mayor Togliatti said but that will just run the course of time because we have the majority of them stored, and as the record retention time lapses, then we are able to dispose of them; and everything new is digitized. It will reach the point where it's all digitized.

Councilperson Narduzzi said so we probably do need Don to answer some of these questions.

Finance Assistant Maggie Osysko said for more of the Engineering pages.

Chairman Vice Mayor Grendel said it would be better to explain to us which ones are we putting money aside every year to purchase it in a certain year as opposed to money that hasn't been used.

Finance Assistant Maggie Osysko said so on Page 3 under IT, the first line is showing you that we have an open P.O. yet of \$36,000 which is for the website; which I am not sure if we are done with all of that. There may be some more expenses still coming on that. I just put that out there in case IT might need something for 2020. I don't know yet. Ryan hasn't had a whole lot of time to look at any of this really with the issues and stuff that we had and trying to get organized with the department. So, we might want to touch base with him again on this too before, which I will try to do maybe tomorrow or Monday if he is available. This kind of just shows you the money that is set aside; and the money that is listed out there for 2020, 2021 and 2022 were all the ones that were basically on the previous Five-Year Capital Plan so I kind of just mirrored that one. I know he does have to get a couple more servers, or at least another server, he was telling me; and then we did have an open P.O. that we are going to use for different spyware stuff that he's doing. I know that he kind of wants to build that up a little bit, that line; but I haven't discussed it with him.

Chairman Vice Mayor Grendel said and Maggie the ones that are yellow, those are the ones that are expenses.

Finance Assistant Maggie Osysko said those are just P.O.'s that are in use. Most of the capital money is kind of rounded; so we use some money off of those P.O.'s. There are still available amounts on there, but they have been used a little bit.

The next one is Fire, and the Chief can probably talk to you about that, and that's Page 4 and 5. Just one note, the orange part in the middle is just to indicate that the Chief is kind of switching money around. He can explain it. He is purchasing an engine earlier, so he is kind of switching the money from the heart monitors up to the engine and kind of making up for it in 2022 and 2023 for the heart monitors.

Fire Chief Rega said while we are on that subject, our secondary engine is a 1997 Pierce Quantum that has a very solid engine in it. It is a million mile engine, and right now they calculate that it's only through about half of its useful life. So, we had some research done on it, and it can be re-used in a new vehicle; although the EPA is limiting the number of vehicles that can be re-fitted. So, we were looking at taking advantage of that ability to refurbish that vehicle with that same engine and possibly the same transmission to save money.

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If you recall, we rebuilt the frame rails. We had the frame rails replaced in 2012 on this engine. So, it has a good skeleton in it if you will. So, we are looking at using a lot of the main components again and building a new truck. This could save us upwards to \$150,000 or more. A new truck of the same type is over \$800,000. I am getting projecting costs of about \$630,000 to \$650,000 on this vehicle to be remanufactured. So, I took the liberty of trying to get hard numbers on this. I don't have them quite yet, I just got a preliminary number; but I should have it shortly. The way to afford this and not cost the City any additional money, I have been saving for new heart monitors anticipating an upgrade. We are needing to upgrade. We try to produce five year projections. We try and figure out what's going to bill, what's going to be transitioned out or no longer supported; so I started saving money for the heart monitors. What I am finding is they are supporting those longer. They are going to probably going to be okay. So, I am trying to rob Peter to pay Paul, and when that money comes through next year, I will use it on a truck and then take the money that was supposed to come due farther out for this vehicle and move that into the line for the heart monitors. So, it's a way for us to take advantage of the opportunity to redo this vehicle and make it happen without having to come up with extra dollars.

Councilperson Veverka asked do your figures also take into account the value of a trade-in?

Fire Chief Rega said yeah, but at the time we redid the frame rails; they told us at that time that we would probably get about \$50,000 for the vehicle. Now looking at the emissions costs, all the emissions stuff that are on new engines, they are very labor intensive to keep maintained. When they break down they cost an awful lot. This is a viable option to come up with this engine being rebuilt, put into a new vehicle, that will probably in the future cost us less money; and we will have a reliable vehicle. I am not too concerned about it not having new emission things because as you know, we have a (inaudible) in our bays that catches the exhaust. I don't know the details yet, but it is able to be brought up to most of the safety standards of today, meaning NDS braking and airbags and all that kind of stuff.

Councilperson Veverka asked what is the potential extended life going that route rather than?

Fire Chief Rega said in this it's going to come back like a new truck. So, it will probably be another 20 or 25 years.

Councilperson Veverka said as compared to 20 or 25 year life for a new truck. It's pretty much similar.

Fire Chief Rega said it's very similar. It depends on how much it runs. Obviously, looking into the future, we are getting busier, and it could be harder years on it in the future; but this will give us two solid vehicles to fall back on that are in really good shape in the years to come. I think it's a good option. I will let you know what I come up with and what we can re-use.

Chairman Vice Mayor Grendel said so Chief then what you have in kind of an orange color.

Fire Chief Rega said that's all associated with this truck.

Chairman Vice Mayor Grendel said and in 2023 there is that moved up then?

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Fire Chief Rega said 2023.

Chairman Vice Mayor Grendel said it says 9 years ending 2024.

Fire Chief Rega said I was saving \$77,700 each year. What I did was calculating the cost of this vehicle, I added a little bit more in 2020 and 2021 for the vehicle, and then the remainder I pushed up to the heart monitor line. So, that money that would have come due in 2022 and 2023 for the vehicle, is now going to be used for the heart monitors.

Chairman Vice Mayor Grendel said I see.

Councilperson Narduzzi said so he just stole that money and put it there.

Several people said yes.

Councilperson Narduzzi asked what's the down time on that truck being gone?

Fire Chief Rega said well most trucks, even newer, it's probably 12 months; but I will find out. It is a different path it takes. It's not like on a new truck line, and it will probably go through the refurbishment department, but I will get the details on that.

Councilperson Narduzzi asked what are we doing in the meantime, is what I am asking.

Fire Chief Rega said we have a first out truck. We just wanted a back up.

Councilperson Narduzzi said okay.

Fire Chief Rega said we still have a ladder truck that is operational, and we can go with that as well.

Procurement Coordinator Zdolshek said Chief, if I could add something. When I was with the City of Cleveland, the City of Cleveland did that with a lot of their vehicles. They had a lot of success with it. They were more inclined to do that and go that route opposed to buying new equipment just because of the cost savings. It does take 12 to 16 months, depending on what you are having done.

Fire Chief Rega said when it comes back, it will have a new body, new cab, a lot of new components. We will probably re-use things like the deck gun, a lot of the hoses we already have because we got those on grants. There's less to spend on that. So, there are things we are going to save on compared to the last truck.

Chairman Vice Mayor Grendel said and I see in the meantime too we are still putting money aside for that ladder truck. So, 2027.

Fire Chief Rega said yes, and I just talked to a Chief who ordered one; and he paid, I hate to tell you this, but \$1,350,000; so we are at \$1,200,000 right now. So, projecting that out, we will

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probably be at \$1,500,000 down the road. So, I don't know if we need to change anything right now; but if in the future we might bump it up a little bit so we don't have a huge adjustment later down the road. Again, trying to figure out what we are going to be 5 years from now; and we still have 7 or 8 years for that. Our response mechanism might totally change in how we tackle that. So, I think it's really fiscally responsible to start planning for that purchase now. We are trying to fit it into the budget so that it's within our regular collections for EMS. So, I think we are probably slightly over that, but I would say about 80% of it's covered.

Fire Chief Rega said so a new item in here is AED replacement. We have a lot of AED's, about 33 of them out in the community. They are in churches. They are in our buildings. They are in schools. They are in Police cars. They are in our vehicles; so there are a lot out there. It's actually out there to take advantage of early cardioversion for people in cardiac arrest. Those are starting to come due where their end of life, the company won't support them anymore. We have been replacing batteries and patches and things over the years; and some of that I can bill on grants for EMS; but we are going to get to a point where we are replacing quite a few of them. So, I would like to start phasing in. We actually might change the manufacturer we go with because the current ones we have are very expensive. They are about \$1,800 apiece. The one that we might go to is around \$1,300. It is less expensive to operate. The plan is to phase in the replacement of those over so many years, and I know one of the things that I talked to the Finance Director about and Maggie; we did sell a squad this year. I was hoping we would get some of that money put back into this particular line; and then we are going to be selling the old brush truck, and whatever proceeds we get from that, if we can put that towards this. I know it's a new item, but I think we have close to \$9,000 for the ambulance; and I am hoping to get close to that for the brush truck. So, that could probably offset some of this capital.

Councilperson Wisnieski asked Chief, how do you determine how many you need of these AED's?

Fire Chief Rega said we look at obviously places of assembly if I need them; and we maintain them there. Then as people call us, if it's a private business, we will recommend what they should have. It's what we use, and it's consistent. We put one out at our track out back, and some of them are only seasonal because they don't do well in the freezing cold. So, to answer your question, as new things pop up, we look at putting one out there. I know right now the schools are looking at putting a second one in the school because the Shared Use Facility; it's not easy to transition between the two. So, there's one all the way up in front of the school, and there's one in the Shared Use Facility on the flip side of the gym in the school. You have to run all the way up to the front, and worry about the gate lock. So, there was some thought process there about putting one there. So, when things like that pop up, and we decide how we are going to cover this. What should we use and that kind of thing.

Councilperson Wisnieski asked and do a lot of businesses want those in there?

Fire Chief Rega said some, not a lot; but a couple of them have them in there. We do training with them. We do that with our CPR training, and show them how to use it; although the device is meant to be used, you just open it up and start using it. You don't really need that training on it. That's how we do it, and some of the officers like to carry and some don't; and it's been

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tricky with the current model that we use. Sometimes when it gets really cold in the winter, theirs lock up and go into a default mode after 3 days. So, we have to call the factory and get them reset. They shut down so they don't freeze or something.

Chairman Vice Mayor Grendel said now \$12,000, it's about 9 units per year.

Fire Chief Rega said yeah, it's roughly about that.

The cot replacement; our cots are currently 9 years old. We did have them sent out and refurbished through another company; but my calculations would be that they would need to be replaced probably in 2024. They are not just a standard cot. They are lift cots, and they lower into the squads in a special way and stuff like that. There's a lot of technology with those, and they tend to be very expensive.

Fire Chief Rega said miscellaneous capital; and I can tell you right now that those first 2 P.O.'s in the \$100,000 range. The first one was being spent, and we are waiting for the order to come in on. We have dryers that dry our clothes and our fire gear. Those dryers are probably, well they pre-date me. Believe it or not, they still make the same model. There's a new control head on top that's electronic. We did order replacements. They do refurbish them, so we went that route. So, that's going to be spent on that.

The second one was spent on a resuscitation simulation mannequin that we just took delivery of. So, I am waiting to pay the bill on that one. So, some of these miscellaneous ones are going to be used up this year. We will probably be down to the 2018 and 2019 miscellaneous. Again, these miscellaneous ones help us to take care of some things in the buildings, on the vehicles; things that we didn't plan for like the hose dryers that malfunctioned.

On that we have the ambulances, and what we try to do is space these out about every 3 years that we get a new ambulance; and we rotate them right now monthly in our bays. They all try to get equal wear. So, by the time you get out 9 years, the vehicle is ready to be replaced. Now the current batch of ambulances that we have been buying, their design is such that we can replace, keep the box or body of it and then replace the chassis. The chassis then could probably be used by Service so it's used for a dump truck or whatever they want to do with it. That was one of the reasons we went that route; but for patient hauling, after about 9 years they need to be replaced. That's why you see so many out there and the staggering of the funding; and depending on, I know some of them look like they start at different times. I know when I used to work with John Veres, if we were tight one year, we would put off a payment and then maybe adjust it across the other 8 years or something like that. That's why we have some differences there, and I planned in increases in those vehicles. They do from time to time change the standards of construction for ambulances, and it always increases costs. So, I am trying to factor in where I think we are going to be at that time for a new ambulance.

Chairman Vice Mayor Grendel said and we have about 4 of them right now.

Fire Chief Rega said we have 3 ambulances.

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The fire gear; and again, we keep fire gear for 10 years; but we try to maintain two sets for each firefighter. If they go into a fire, and their fire gear gets dirty; that comes back and it has to be washed. It is going to be wet, and you can't use it right away. The second set of gear is standard in the industry. So, we stagger these every 5 years. We do buy some in between when we get new employees, part-time and so forth or if we have some premature damage that they would be unrepairable. That's where your miscellaneous capital comes in from time and time. We have to use that. The replacement plan at this time is to review it every 5 years. That is why you see that staggered in there.

Finance Assistant Maggie Osysko said that's pretty much it for Fire.

Chairman Vice Mayor Grendel said thank you Chief.

Finance Assistant Maggie Osysko said so, when I was going through the P.O.'s with the expense report with the encumbrances on it; there is all these P.O.'s that just said boilers, chillers, not necessarily for any certain department or anything. I kind of just grouped these all under General Government so that we could see that we have \$246,000 set aside for boilers and chillers; and then we had several P.O.'s also for security. So, we had this old one from 2013, and when we were talking to Kathleen and Tom at the Community Services meeting, and Jim was there. We were talking about having a company come in to review the security, which I think Dennis has already met. He met with somebody with Dave I guess; and so we had this open P.O. in 2013 that has just been hanging around there. So, when we were talking to Dave earlier, he had said maybe set that money aside for the facility study so we would have money for this company to come out and evaluate. We could always pull some of these other security ones if the company is more than the \$25,000.

Chairman Vice Mayor Grendel said we talked about having a system wide.

Councilperson Wisnieski said so you are talking system wide, not just one.

Councilperson Narduzzi said we started setting money aside probably back in 2013.

Procurement Coordinator Zdolshek said then on the HVAC, there is the air handlers need to be replaced in City Hall. The chillers were done in the first phase, the air handlers will be done in the second phase. I think Dave plans on doing that early spring, and I believe the cost on that is like \$120,000 for the air handlers. The air handlers are above the, actually under the roof line.

Chairman Vice Mayor Grendel said Tom we talked about having air conditioning at the Old Rec building in the gymnasium part. Does this go under this category? It's not on here, it's under Recreation. Is it Buildings and Grounds?

Several people began speaking at once again.

Chairman Vice Mayor Grendel said it's under the Old Rec on Page 15. It is under Improvements for Old Rec, including HVAC.

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Finance Assistant Maggie Osysko said there were a couple of buildings that P.O.'s were actually kind of set aside for those. They are under their own building thing. This was just in the General Fund of the Capital Plan and didn't really specify any building. So, I am assuming most of it was for City Hall or some of the annex buildings and things like that. They just didn't have any specific building that it was going to be used for. So, I put it as General Government to use if we needed it for wherever.

Chairman Vice Mayor Grendel said that's an idea. If there's a building somewhere that needs HVAC, we have this money in a P.O. set aside.

Finance Assistant Maggie Osysko said Dave did our chillers.

Procurement Coordinator Zdolshek said the chillers, there are actually 2 parts. There are the air handlers that are basically above the roof, in the roof area. Those are the air handlers, and that's where the chillers send the coolant; and then there are like fins that the air is forced over that chills the air in certain ways into the building. So, actually there are like 2 major parts of that project. There's the chillers and then the air handlers; and the air handlers I believe Dave said is about \$120,000 which he plans on having done this spring.

Chairman Vice Mayor Grendel asked so that will come out of these P.O.'s here then?

Procurement Coordinator Zdolshek said out of the HVAC.

Finance Assistant Maggie Osysko said he had a different line for the pools too. So, that might be under the pool thing too. If not, he has chemical controllers. If he needed, we can take it out of that HVAC money.

I think Dennis he wanted this \$220,000 and \$75,000 for the next two years.

Procurement Coordinator Zdolshek said that is correct.

Finance Assistant Maggie Osysko said for that and security.

Procurement Coordinator Zdolshek said that is correct.

For the air handlers, the only way he can replace them, they have to actually go through the roof; so they are going to have to cut a hole in the roof to get the old air handlers out and put the new ones in. So, I assumed that Dave would probably use part of that money that is allocated for the HVAC as all part of that project.

Chairman Vice Mayor Grendel said I see.

On the security, we will hopefully move on that once we get the study back and set a plan in motion what we can do so it is consistent. We don't want to have a different system for the Civic Center and another for City Hall. We want it all the same.

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Finance Assistant Maggie Osysko said just so you know about the security, we do have a Project Management Team that's kind of working on that. So, I think they are the ones who are interested in somebody coming out and doing a study on it overall. There are a lot of eyes looking at it.

Chairman Vice Mayor Grendel said Dennis I know you mentioned the company that the schools use.

Procurement Coordinator Zdolshek said correct. There are a couple of other companies that we have run across that also do it. One of the companies that Dave has found specializes in municipal buildings. I think that Dave is trying to set up a meeting where they can come in and just kind of give us a brief overview of what their capabilities are, what they have done in the past; and if they would just give us like a brief synopsis of what they would recommend for our campus.

Chairman Vice Mayor Grendel said so this committee we have set up, they will make a decision which group we will go with.

Mayor Togliatti said they will make a recommendation.

Procurement Coordinator Zdolshek said and our intentions are that we kind of narrow things down, we will get that vendor to come in and do a presentation, either to Council at a workshop. That would probably be the most appropriate way to get the message across.

Chairman Vice Mayor Grendel said I think Dennis, one of the things we talked about for our Strategic Planning meeting beginning of the year and this year is to look into this. That's when maybe we would get the presentation and make the decision on the recommendation. Anything else on Page 7?

Okay, Police.

Finance Assistant Maggie Osysko said so he just kind of went over with Dennis what he thought he would need for the next 5 years. Keep the bulletproof vests rolling every 5 years, and the handguns every 7.

He has a little bit that he keeps in for miscellaneous equipment and improvements. I know he does want to do the range refurbish, hopefully next year. That's why he wanted \$10,000 in there to do that. Then the same thing with his vehicles; he kind of spaces those out.

Councilperson Trakas asked do we have other people using those ranges?

Mayor Togliatti said oh yes.

Procurement Coordinator Zdolshek said on the vehicles, the Chief has \$50,000 for 2020. He has no intention of getting a vehicle. He just wanted that in there in case something would happen to one of the vehicles.

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Chairman Vice Mayor Grendel said you never know with an accident.

Mayor Togliatti said well at least this year we bought double the vehicles.

Chairman Vice Mayor Grendel said because this is the last year they produced the interceptor. So, that will give us a reprieve for one year. Okay, Page 9.

Finance Assistant Maggie Osysko said Page 9 is Community Services, and this one was kind of reduced a little bit because a lot of it is more in the building, on the Building pages instead of in just the department area.

So, Marilyn had said she wanted to still put some money aside for a 14 passenger bus, and then we do have an open P.O. for this 21 passenger which is she going to do anything with that?

Procurement Coordinator Zdolshek said one of the problems with the, well not actually a problem with it, the 21 passenger bus requires a driver with a CDL; and there's been instances where we don't actually have a driver that is available to drive it. Marilyn felt it was more practical maybe to add another 14 passenger bus; it would actually move up to like a 15 passenger without requiring a CDL. So, that would probably be the route that they would go. What they have been doing is for their trips when they need buses, they have just been chartering buses; and it's been far more economical. This way they don't have the expense of a driver, they don't have the liability to worry about.

Councilperson Narduzzi said I still don't understand that.

Finance Assistant Maggie Osysko said well it's just an open P.O. right now so we can use it for anything, if she needs to put more money towards the 14 passenger bus; we can move it up there. I just left it under the 21 passenger.

Councilperson Narduzzi said she had a 14 passenger bus, and she has \$30,000, \$30,000, \$30,000; and she said get one more 14 passenger instead of a 21 passenger.

Chairman Vice Mayor Grendel said the 21 passenger, is that for maintenance I think she said.

Finance Assistant Maggie Osysko said and that could be for some maintenance on it too that she might need to do on it to keep it running instead of getting a new one. She didn't want any more money added to it.

Councilperson Wisnieski said see, I still can't have a complete thought on this until I know what's actually there and what they are using things for.

Finance Assistant Maggie Osysko said we will still show you what's out there.

Procurement Coordinator Zdolshek asked what was your question?

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Councilperson Wisnieski said I said I can't have a complete thought on of what's on this page without knowing what the department already has and what they are utilizing. When somebody tells me they need this, it means very little to me.

Procurement Coordinator Zdolshek said I will get something and e-mail it out to you.

Chairman Vice Mayor Grendel said I think the 21 passenger bus, the money was moved for Civic Center improvements.

Finance Assistant Maggie Osysko said we can put it there too. I just left it. It's still listed as a 21 passenger, but we can change the purpose of it, no problem.

Councilperson Narduzzi asked what are your notes from?

Chairman Vice Mayor Grendel said this is when we had a meeting last week, I met with Tom and Marilyn and Kathleen. There's no plans, she wanted to keep everything.

Finance Assistant Maggie Osysko said I can repurpose it if you want. I can move it down on the next page to the Building part.

Chairman Vice Mayor Grendel said and she did want the transport vehicle, that's why you have the interceptor on there.

Finance Assistant Maggie Osysko said we have an open P.O. already for that, and then she wanted to add another \$25,000.

Councilperson Trakas said she had brought this up at the Community Services meeting.

Councilperson Wisnieski said well that's nice, but when we are having a discussion here. It has to be in order for everybody to understand what's going on; it needs to be told, the story needs to be told here too.

Finance Assistant Maggie Osysko asked do we have a smaller vehicle that she uses already for transports?

Procurement Coordinator Zdolshek said they have a number of vehicles. They have a couple of smaller vans.

Councilperson Trakas said I think she was looking to make sure that they were able to put wheelchairs and walkers. Some of those vehicles, it's harder for seniors to get into some of those vehicles. She did a lot of research on it.

Chairman Vice Mayor Grendel said but she didn't want a 21 passenger bus. So, I think we are going to reallocate that.

Finance Assistant Maggie Osysko said we can do that.

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Chairman Vice Mayor Grendel said okay, Recreation.

Finance Assistant Maggie Osysko said the same thing with Rec. These are basically the needs that they needed in their department, and we had more of their building needs on the Building page; so, basically a copier, exercise equipment, which we kind of usually put \$25,000 aside for equipment every year. Tom wanted a floor scrubber maybe in 2021 and a mower in 2023 and possibly a new park vehicle next year and a Toro vehicle.

Several people began speaking at once again.

Finance Assistant Maggie Osysko said that's basically all the stuff that directly affects the department.

Councilperson Wisnieski asked what's the polar trac used for?

Recreation Director Walchanowicz said in the summer it's used for cutting grass. It has a 72 inch mower, and in the winter it has a plow on it to do the sidewalks.

Councilperson Wisnieski asked and do we have one?

Several people said yes.

Councilperson Wisnieski asked and how old it is?

Recreation Director Walchanowicz said it's a 2008 if I am not mistaken. It has almost 3,000 hours on it right now.

Councilperson Wisnieski asked and is that normal?

Recreation Director Walchanowicz said you tend to get rid of it when it has 4,000 which is at the end of its life.

Chairman Vice Mayor Grendel asked anything else?

Recreation Director Walchanowicz said I think that's it.

Chairman Vice Mayor Grendel said okay, Page 11 now, the Service Department.

Finance Assistant Maggie Osysko asked Leon, do you want me to just go over yours?

Service Director Karas said we made a lot of changes over the years, moved a lot of money around here for a lot of our different pieces of equipment that we buy; but we have gotten to the point where we need to replace our salt trucks. So, we have 3 salt trucks that were supposed to be bought this year and 2 next year. What we are doing is we are going to combine them and do one big purchase. We budgeted this initially, we were budgeting based on using our current vendor with the municipal contract. We are going to use the State contract for the chassis, but

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we are going to go with a source of all contractor for the bodies. They are all through Henderson. They sell and manufacture more pieces of equipment through the State of Ohio than any other vendor. They are a national company. They manufacture their own stuff. They guarantee delivery dates. So, we are getting a little bit of an upgrade on the chassis; we are going with heavier transmissions through the engines. We are going with heavier suspensions, and we are going with disc brakes. With the salt boxes, we are going with all stainless steel salt boxes with die cast spreaders. We are going to vehicle tracking so we will be able to make sure that we know where they are all at and how much salt they are putting down. So, that's the big ticket items. We are looking at trying to get it on legislation hopefully in November.

Councilperson Wisnieski said so when I look at the chipper; so we have 2 P.O.'s for a chipper. So, how many chippers do we have?

Service Director Karas said right now we have 2 chippers. We haven't purchased those chippers yet. We are looking to replace those.

Councilperson Wisnieski asked how old are they?

Service Director Karas said that's the question. I talked to Tom. The chippers don't have dates on them on the engines, but they are working fine. One of them we sent out, but they are over, they are probably about 15 or 16 years old.

Chairman Vice Mayor Grendel asked how much does a chipper cost?

Service Director Karas said between \$60,000 and \$75,000.

Chairman Vice Mayor Grendel said I see you have enough set aside for 2 chippers, and then you have another \$60,000 in 2023.

Service Director Karas said yes. So, initially this was all the money I wanted.

Finance Assistant Maggie Osysko asked so you don't need the \$60,000?

Service Director Karas said no, I don't think I need the \$60,000.

Finance Assistant Maggie Osysko said we can take that one off.

Procurement Coordinator Zdolshek said that \$60,000 would have been put in there in the Capital Plan last year, Maggie.

Finance Assistant Maggie Osysko said it could have been.

Councilperson Wisnieski asked so if we could put more information in the purpose box.

Finance Assistant Maggie Osysko said we can do that.

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Councilperson Wisnieski said I just want to know what's there, what they are replacing. See I like below where you have like Number 17 2006 with hook lift. So, if I follow that, does that mean you are replacing that vehicle in 2021?

Service Director Karas said that's the goal.

Councilperson Wisnieski said I think that's helpful to see what exactly you are doing there. So, maybe on the leaf vac, the tow behind; so are we purchasing something new?

Service Director Karas said they are replacing current models; and again, we don't have years on them. I spoke with Dave, and he says that the two tow behind leaf vacs were purchased in 2000; and then there is another one on hook lift that was purchased in 2004.

Councilperson Wisnieski said so if you could put that type of information, just to put an estimate of when you think; so that way we know what exactly you are intending to do there. Does that make sense?

Service Director Karas said yes. That is what I have been doing. You see I have the single axle.

Councilperson Wisnieski said I love that.

Service Director Karas said so we have been trying to do that as much as we can.

Councilperson Wisnieski said then the mini excavator.

Service Director Karas said so we have one currently. It is a bobcat, and it's down at the cemetery. That was purchased in 2008 I think, and we want to replace it. I think we want to keep the one that we have because we do a lot more work outside of the cemetery; and we use a backhoe constantly.

Councilperson Wisnieski said and just to bring it down back and forth doesn't make sense.

Service Director Karas said sometimes the cemetery will need it, and sometimes we will need it. We are using the backhoe, and we can't use the backhoe. So, I think we are going to use it and keep it. Then I think also we have on here a combination vac truck that we want to replace.

Councilperson Wisnieski asked do we have one now?

Service Director Karas said we do have one now, yes.

Councilperson Wisnieski asked how old is that one?

Service Director Karas said it's 2007.

Councilperson Wisnieski said which makes sense.

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Chairman Vice Mayor Grendel said that vac truck that is a 2007, you are replacing it in 2022. You set aside \$160,000 each year.

Service Director Karas said we were just today down at Embassy Suites for the expo, and we want to get a little bit more, change the configuration a little bit. The features are a lot more technical now, and we are looking at \$480,000 for a combination vac truck with the hydro-excavating capabilities. We could run our own mainline jetting. There are stainless steel bodies.

Chairman Vice Mayor Grendel said and then the F250, you are set until 2023.

Service Director Karas said we have a handful of them that we obviously will get rid of them as they come in. I don't have the exact numbers of which ones are (inaudible).

Chairman Vice Mayor Grendel said Dennis, those will probably go to auction then?

Service Director Karas said yes.

Chairman Vice Mayor Grendel said then the F550's, altogether you have a different, a couple of them have hook lifts and some have the dump body; but you are going to have altogether 7 trucks then.

Service Director Karas said yes, hook lifts and dump trucks, between our cemetery and our sewer crews, between our container vehicles, our small snow equipment.

Chairman Vice Mayor Grendel asked how many do you have altogether?

Service Director Karas said 7.

Chairman Vice Mayor Grendel said they will all be replaced then.

Service Director Karas said over the course of time.

Chairman Vice Mayor Grendel said and next you have the single axle which you have 4 to be purchased next year.

Mayor Togliatti said these are the snow plows.

Service Director Karas said these are the snow plows that you had mentioned earlier. We have single axles and tandem axles.

Chairman Vice Mayor Grendel said so the Internationals and the one Ford, they will be replaced by 2020, those 4; and then the other.

Councilperson Wisnieski asked do you really need to replace that 1991 truck?

Several people began speaking at once again.

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Service Director Karas said actually that 1991 truck was retired. It just stopped running, it didn't stop running; it was just too much to maintain. It rotted out. That's the problem with the salt trucks, they get rotted out. They will get into the sub-frames; the boxes are fine.

Procurement Coordinator Zdolshek said one of the advantages that Leon pointed out buying all these salt trucks at the same time is that it will standardize the fleet in a way. A lot of stuff will be interchangeable, and with the salt boxes they are supposed to be stainless which should be able to be re-used down the road if we buy a new chassis. The stainless salt boxes can be sent back to be rehabbed.

Councilperson Narduzzi asked why do we have \$208,000 in one year for trucks? It should be spread out a little. We have been doing this long enough. Like in 2020 we are spending a lot of money, \$830,000; so why all of a sudden, when we have been doing this for so long, why haven't we been spreading this out?

Service Director Karas said it has been spread out Councilperson Narduzzi. Every year our typical budget for capital purchases is between \$500,000 and \$600,000.

Councilperson Trakas said when you say our, are you talking about your department?

Service Director Karas said yes. We added extra money this year because we wanted to get upgraded vehicles this year.

Mayor Togliatti said and if you look at the age of the trucks we are replacing, they are all this similar vintage, 2006, 2007. If you look at the 550's, they are 2006, 2008, 2005. So, those purchases were all in one hit, and now we are replacing them all in one hit. It's a cycle.

Councilperson Trakas asked are you the right person to talk to about the cemetery or is that Technical Service?

Service Director Karas asked as into what?

Councilperson Trakas said well we have a few things.

Finance Assistant Maggie Osysko said they are on the land part. They are coming.

Several people began speaking at once again.

Chairman Vice Mayor Grendel said you have \$135,000 set aside already.

Several people began speaking at once again.

Finance Assistant Maggie Osysko said this is just the first go around to see if everybody really needs the money that they want; it doesn't mean that they are all going to get it.

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Service Director Karas said even our one 2003 that we have now, we have been putting a lot of money into it; and actually this year we had cross members that we were replacing on it, torsion bars. It adds up pretty quickly.

Chairman Vice Mayor Grendel asked so that purchase will be made in 2020 then?

Service Director Karas said yes.

Councilperson Wisnieski said so what we were discussing over here is that this is the wish list. This is all the wish list. So, we are getting our first introduction, and then we will continue to talk about gathering more information, talk about this; and then we are going to assess what we really have available. Then we will go to another round.

Mayor Togliatti said and with the snow plows, there is an economic advantage to buying them in bulk like this. It is considerably cheaper as opposed to buying one at a time.

Councilperson Wisnieski said we will take that into consideration.

Service Director Karas said in my short term here, one thing I noticed is that when you are only buying one truck at a time, you seem to always be pushed to the back of the line. We have had 2 trucks that we just took delivery on back when I first started working here, it took almost a year to get. I don't know if you remember when we had the fire, when the one truck burned up by McDonalds; we had all the parts. All we were waiting for was the chassis, and when we sent it out, it literally took almost a year for that truck to get back to us. I think it was at that point that we really started looking at it. We always went off the STS contract, and now we are looking at doing some other consortium. Henderson is probably the largest snow equipment manufacturer in the country.

Procurement Coordinator Zdolshek said and the delivery of these. Leon, what's the delivery? It's not going to be until?

Service Director Karas said so there's 120 days from the date of the P.O. for the Freightliners, and then there's another 90 days on top of that from delivery of the Freightliners. So, you are looking at about 5 to 6 months. We are hoping that we can get something sooner, we will be able to get the trucks sooner and get ready for (inaudible). That's the goal.

Councilperson Wisnieski said it makes sense.

Chairman Vice Mayor Grendel asked anything else for Leon and Service? There was nothing else.

Chairman Vice Mayor Grendel said we will move to Page 13, Technical Services.

Finance Assistant Maggie Osysko said Tech, they always have a little bit for miscellaneous equipment that they come across that they need. I know he does want some money for 3

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vehicles in the next couple of years. Basically, that's all he had as far as department needs. Most of the other stuff is in the Building.

Councilperson Wisnieski asked how many employees does the Tech Service have?

Finance Assistant Maggie Osysko said 5 plus Dave, 6.

Councilperson Wisnieski said so 6.

Chairman Vice Mayor Grendel said so the plow truck they have, where do they use it?

Councilperson Narduzzi said they plow their lot. They get called out when someone misses a driveway.

Chairman Vice Mayor Grendel said I understand.

Councilperson Narduzzi said I'm just going by what I remember from last time.

Councilperson Wisnieski asked and how many vehicles do they have now?

Procurement Coordinator Zdolshek said 4. Paul Kershner has a van, and there's 2 pickups.

Chairman Vice Mayor Grendel said so that \$28,000 for a van, that's replacing the one that Paul had?

Procurement Coordinator Zdolshek said yes.

Councilperson Wisnieski asked do any of them take their vehicles home?

Mayor Togliatti said no.

Councilperson Wisnieski asked are they all marked with emblems on the side?

Several people said yes.

Chairman Vice Mayor Grendel asked any more questions on Tech Services? There were none.

Now we will move on to Buildings, Page 14.

Finance Assistant Maggie Osysko said so in going through the encumbrance report, we have all of these open P.O.'s. Most of them were for Building, Engineering improvements. A couple of them are marked HVAC. Some of them are roof. I kind of just put them together to call them Building Improvements because it locked us into certain amounts for HVAC and certain amounts for roof; and we are going to maybe switch them around. So, it's just Building Improvements.

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Chairman Vice Mayor Grendel asked so for the Annex we have \$113,000 in open P.O.'s?

Finance Assistant Maggie Osysko said yes, and basically we just kind of kept the \$20,000 every year that had been going in there for the past few years. Sometimes it went down to \$10,000, but in looking at the old plan, it seemed to go up to \$20,000. You can cut them back anytime you want or whatever you want to do.

Councilperson Narduzzi said if we aren't using them.

Several people began speaking at once again.

Finance Assistant Maggie Osysko said that's why I wanted to let you guys know what's out there because nobody even knows.

Chairman Vice Mayor Grendel said or to move some of that other money around.

Finance Assistant Maggie Osysko said or move it around to something we are going to be doing.

Councilperson Narduzzi asked and there's no way to track what that P.O. is for?

Finance Assistant Maggie Osysko said I mean we can look back on some old plans, but they were all just under generic Building Improvements or Building Upgrades.

Councilperson Narduzzi said because it was \$10,000, \$10,000, \$10,000 and \$20,000. It might be like for something specific.

Finance Assistant Maggie Osysko said if there was anything specific on it, I listed it. Most of this stuff was just pretty general.

Councilperson Narduzzi said you think they would have used it then.

Finance Assistant Maggie Osysko said most of them just said Building Upgrades; and then they also had something called a buildout of storage space.

Mayor Togliatti said that's the back room.

Finance Assistant Maggie Osysko said so part of that with some \$10,000 in there. I think in 2018 that \$20,000 was specifically for HVAC, and then starting next year they wanted to do \$10,000 for the roofs.

Several people began speaking at once again.

Procurement Coordinator Zdolshek said if you like, I can make a copy for everyone.

Councilperson Wisnieski said it would be nice.

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Chairman Vice Mayor Grendel said you might want to sit down with them and see.

Councilperson Wisnieski said we will just have retool a little bit more information so we know exactly what is going on.

Finance Assistant Maggie Osysko said I don't know if Dave is planning on doing, I know he probably wants to redo some A/C over there.

Mayor Togliatti said I know they are having issues with the A/C in the server room.

Finance Assistant Maggie Osysko said so instead of just marking it as HVAC, it would just be improvements because they are going to have to use it for the roof or use it for the HVAC or use it for a buildout or whatever they want to do with it.

Chairman Vice Mayor Grendel said he still has that outstanding for the chillers too.

Finance Assistant Maggie Osysko said under General Government. He has a lot of money out there for HVAC.

Councilperson Narduzzi said I would say, tell me what you need and then if you tell them you have \$113,000 (inaudible).

Chairman Vice Mayor Grendel said and City Hall is in the same boat, \$203,000.

Mayor Togliatti said we have to replace windows. We have to replace all the carpeting. There are needs.

Finance Assistant Maggie Osysko said so that's what all that stuff is.

Councilperson Narduzzi said that's okay because we have it.

Finance Assistant Maggie Osysko said that's why I'm letting people know that they have it, so if you want to do it, do it.

Procurement Coordinator Zdolshek passed out the copies of the encumbrances.

Finance Assistant Maggie Osysko said the same thing, so basically this is all the same thing for each of the buildings; for Building, City Hall, the Civic Center. We kind of combined some of the stuff that Marilyn was saving up for her kitchen and things like that. That is all included this open P.O. stuff because eventually it's just going to be one big fix in that Civic Center I think.

Chairman Vice Mayor Grendel said Marilyn and also Tom, you showed me the area where she would like to add on which from a standpoint would make sense. There would be 2 walls we would have to construct; but I think she wanted to move the craft room over to this area which is probably the southeast area and then she could have more storage for the kitchen. It makes sense, and we are talking about maybe utilizing the courtyard, but that doesn't make much sense.

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The courtyard would be too expensive. So, the way she had it planned really makes sense. I think there's a second floor Tom that Rec would utilize. I really think that it would be a good help with the kitchen area because that storage in the kitchen is small.

Councilperson Trakas said but it wasn't intended to be a kitchen, we were supposed to bring food in.

Chairman Vice Mayor Grendel said I think we should look seriously into doing that.

Finance Assistant Maggie Osysko said so that's why we were kind of adding a little bit more money in there for the next couple of years. We don't have to add it in right now. It's not going to happen right away. There's a lot of planning that's going to need to go into looking into that. You are going to need somebody to draw up plans.

Several people began speaking at once again.

Finance Assistant Maggie Osysko said we can lower those for now and move them a little higher in 2022, 2023 for the Civic Center if you want, but right now there's \$335,000 in there plus that \$38,000 from the 21 passenger bus that can go in there too.

Chairman Vice Mayor Grendel said so we should get some estimates probably what it would cost.

Mayor Togliatti said right.

Finance Assistant Maggie Osysko said like I said though, if there are any numbers you don't want to throw in there right away, we can move, and once we get the totals altogether; we can see if we have to move anything around too.

The same thing with the Fieldhouse; I know for sure Tom wants to do the floor resurfacing, so we have that in the plans. We kind of have a set price on that.

Chairman Vice Mayor Grendel said the flooring, Tom you said 20 years is, and in 2025 it will be 20 years; so it will be time to replace that flooring there.

Finance Assistant Maggie Osysko said we were putting a little bit more in there, there's only one open P.O. for the Fieldhouse right now for \$15,000; but we can throw more in there for HVAC and a roof. That is part of the plan to fix it eventually.

The same thing with Historic Hall; we have quite a few little P.O.'s for Historic Hall. The big \$20,000 one was basically for ADA access, the very first one back in 2019; the one at the top was for ADA, but the rest of them were just for small improvements.

Councilperson Narduzzi asked did we ever do anything with that ADA?

Finance Assistant Maggie Osysko said no, that's why it's still in there.

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Councilperson Narduzzi said we were looking at putting some kind of elevator in the back.

Finance Assistant Maggie Osysko said not that I know of. So, there's a P.O. out there for it.

Then the Old Rec, the same thing, there were improvements including HVAC and roof. I think in the old plan it was adding \$30,000, \$30,000 and \$30,000 and then dropping it to \$20,000. I am not sure when they are going to do all this stuff. Then the gym floor replaced in there.

Chairman Vice Mayor Grendel said now that's the flooring in there. It will be the same as they have in the Fieldhouse. It will be more durable. That is the original tile that's in there now, and it will still be durable if you have parties and things of that nature.

The air conditioning Tom, when are you looking to have that done? It's for some of the parties that are held there in the summertime.

Councilperson Wisnieski said I mean I'm not a big fan of putting this the way it is. So, just a general code improvements for \$30,000; and what is it used for?

Finance Assistant Maggie Osysko said let me see if they had it on the last one.

Several people began speaking at once again.

Councilperson Wisnieski said the same with Historic Hall Improvements, and then we are going to give \$25,000, \$25,000 and \$30,000 for?

At least when I get down to the outdoor pool, I can see activity pool \$60,000; and then if we needed to ask questions.

Finance Assistant Maggie Osysko said if you looked at the old one, the Old Rec building was \$10,000, \$10,000 and \$10,000 for general upgrade HVAC and roof; so I just added them together and put \$30,000 and put what they were for.

Councilperson Wisnieski said I get what you are doing, but what I don't get is moving forward what we are giving money for.

Chairman Vice Mayor Grendel said the Old Rec, the roof was \$10,000 per year, and then the HVAC was \$10,000 per year over 3 years; and then there's just the general upgrades for miscellaneous items.

Councilperson Wisnieski asked the Old Rec you said?

Chairman Vice Mayor said so you can see the old way, it had it broken down.

Finance Assistant Maggie Osysko said I mean I can break them down back again the way they were for the buildings that you want; but the only thing is too then we are kind of segregating

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\$10,000, \$10,000 and \$10,000, and then when the roof comes up and you need \$20,000, we have to move it around.

Councilperson Wisnieski said but it shouldn't just come up. I am just trying to get a working blueprint here so we can understand what's being asked for.

Finance Assistant Maggie Osysko said it's kind of confusing to me, and I keep looking at the expense encumbrance report.

Councilperson Wisnieski said I get what you are saying, exactly.

Chairman Vice Mayor Grendel said now the outdoor pool, that is new this year.

Finance Assistant Maggie Osysko said we kind of broke it out, and then Tom kind of gave ideas of different things he wanted to do.

Chairman Vice Mayor Grendel said the activity pool Diamond Brite surface \$60,000, and that's because it's starting to get a little rough.

Recreation Director Walchanowicz said right, that's the original surface in that pool.

Chairman Vice Mayor Grendel said that's about 19 years as it is.

Recreation Director Walchanowicz said it's going to be 20 years old next year.

Finance Assistant Maggie Osysko said it's different for the pool because these are more specific actual things. To me, when you are talking about a building improvement, it could be anything that they need to improve on. So, I am not sure why they put \$10,000, \$10,000 and \$10,000 because I think that's just an amount that they were picking.

Councilperson Wisnieski said and for me it makes me think that they have an open checkbook for whatever comes up.

Finance Assistant Maggie Osysko said instead of \$30,000, we could just make it \$10,000, \$10,000 and \$10,000 if there's no specific purpose, a plan to do the roof and HVAC right away. We could just add \$10,000 instead of \$30,000.

Recreation Director Walchanowicz said originally I had \$20,000 for 3 years, and that was to 2022.

Chairman Vice Mayor Grendel said this has \$30,000 for next year. You could do it in one year. That's there already.

Now the roof, is the roof in need of repair there or not?

Recreation Director Walchanowicz said as of right now, Dave was setting money aside for that.

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Chairman Vice Mayor Grendel said you might get the air conditioning first, and then set aside the balance for the roof because there's not much more besides that. It's just the flooring, and you already have that set aside. That \$30,000 next year could be for air conditioning.

Finance Assistant Maggie Osysko said right, it could be. That's why I am saying, if you put the \$30,000 aside every year, then they can pick and choose what they want, whatever Dave has time to do or what he wants to do.

Chairman Vice Mayor Grendel said I think Tom your plan was to get that done next year. It is rented out quite often.

Finance Assistant Maggie Osysko said so if he wants to replace the air, he can do that; and then the next year we will have another \$30,000 and he can start the roof if he wants.

Chairman Vice Mayor Grendel said then you have that floor set aside for 2023, unless you think the roof can be set aside for a couple of years.

Now as far as the outdoor pool, I think these are specific items. I know you talked about the slide needing resurfacing; and then the splash pad is a new item that I discussed with Tom to put in there because more and more communities are having them. You don't need to have a lifeguard, the water is recycled and everything. It is kind of low cost as far as operating.

Councilperson Trakas asked what is a splash pad?

Chairman Vice Mayor Grendel said even Cleveland has it at Public Square. They have the splash pad down there. Broadview Heights has one, Hudson has one.

Councilperson Narduzzi said you know, where the water comes out.

Finance Director Katsas said Parma too, across from Parmatown.

Finance Assistant Maggie Osysko said they actually have them in the middle of towns. In some cities they just have them in the middle of their town.

Several people began speaking at once again.

Recreation Director Walchanowicz said we can have a longer season on it.

Chairman Vice Mayor Grendel said it could be open in September. They have been around 10 years or so.

Then the UV, that's going to be State mandated down the road. So, that in 2023, and then the water feature and activity pool. Those are the original ones there. They need to be, at least money set aside to replace them because they are 20 years old.

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How much do those cost? It's \$30,000 for just one?

Recreation Director Walchanowicz said (inaudible).

Chairman Vice Mayor Grendel said so we are looking at a couple of years to get that replaced.

Councilperson Narduzzi asked so where does the furniture and all that come in and the umbrellas and all of that? Does that come into this too?

Finance Assistant Maggie Osysko said it's not really a capital item. They don't last that long either; it's usually over \$1,000 and has a 10 year life I think.

Chairman Vice Mayor Grendel said we will move to Page 16, Recreation. The gym, aerobic room and racquetball court; that's the flooring?

Recreation Director Walchanowicz said it hasn't been done since Ed was here.

Chairman Vice Mayor Grendel said those wooden floors need to be resurfaced.

We did talk about the locker room renovations. Now that was a larger amount.

Recreation Director Walchanowicz said back when we were originally putting money away with the Civic Center, between Community Services and Rec we were supposed to share that money; and I was talking with Dennis, we could use some of that money that we set aside for the Civic Center.

Chairman Vice Mayor Grendel said they were the original lockers. They are rusted. It looks patched. They were awful, and plus you have the sizes. You were going to get 3 different sizes. People don't take showers like they used to.

Councilperson Wisnieski said I was wondering if they were used.

Chairman Vice Mayor Grendel said so maybe smaller lockers.

Recreation Director Walchanowicz said so some smaller lockers too.

Finance Assistant Maggie Osysko asked so is \$200,000 the total you are thinking for the project?

Recreation Director Walchanowicz said we were thinking it was going to be around \$220,000 or \$230,000.

Chairman Vice Mayor Grendel said the showers themselves were done.

Recreation Director Walchanowicz said the showers were done.

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Chairman Vice Mayor Grendel said this is like the bathrooms and the flooring. There are no drains in there. The water just sits there which is kind of dangerous too. You just take a walk into those locker rooms, they are not too impressive.

Recreation Director Walchanowicz said they are original. They actually do locker rooms different now; it's not that style anymore.

Chairman Vice Mayor Grendel said maybe they can be reconfigured even.

Several people began speaking at once again.

Chairman Vice Mayor Grendel said then track resurfacing. That's the upstairs track Tom. That will be done in 2021?

Recreation Director Walchanowicz said correct.

Chairman Vice Mayor Grendel said okay. Anything else for Tom?

Leon there's \$160,000 I guess in outstanding.

Service Director Karas said some roof and HVAC work. We currently have boilers and would like to switch out to HVAC.

Chairman Vice Mayor Grendel said so you are looking to get that work started.

Service Director Karas said from Tech Service.

Chairman Vice Mayor Grendel said Tech Service will have money set aside for them. I think you would want it done sooner rather than later.

Service Director Karas said the office and the wash bay in the back are the ones that need repair. You don't notice it as much in the garage. The garage roof does leak on occasion, but those are Tech Service contracts; and they get repaired pretty quickly.

Councilperson Trakas asked how old is your building now?

Service Director Karas said I think it was built in 1977.

Councilperson Wisnieski said when Tony Bontempo was Mayor. That was his big claim to fame.

Councilperson Trakas asked how functional is the building still?

Service Director Karas said well that's something that we talked about in passing with where the equipment is now. It is difficult to maneuver in the building when we get in 2, maybe 3 large trucks at a time. The smaller cars in there are a little bit easier, but if we have something that is

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down for a long time or it's a project vehicle because something happened and there needs to be extensive repairs; it is difficult to do it. There used to be an old lift in there that was unusable and took up 3 bays; we pulled that out years ago. We have done some minor upgrades, but it's a lot of smaller things.

Several people began speaking at once again.

Councilperson Trakas asked do you have space to design something new over there at some point in time, abandon that?

Service Director Karas said I think so. There's 12 acres over there roughly, so the issue do we keep the old building? Do we replace the old building? It is not a drive thru which is a lot better. You are not backing in and out and pulling in. We talked about just amongst the employees and supervisors and stuff maybe moving the Service garage to the north lot and maybe removing the old Service garage.

Councilperson Trakas said just tear it down and make it a parking area.

Service Director Karas said there's been discussion. There hasn't been a plan.

Councilperson Trakas said it's a pretty obsolete building.

Councilperson Wisnieski asked is it the hope of Tech Service and the Service garage to work out of the same building?

Service Director Karas asked is it possible?

Councilperson Wisnieski asked if we did something new?

Service Director Karas said likely so.

Councilperson Wisnieski asked do you overlap any services?

Service Director Karas asked with Tech Service? Well, I mean there's always a little bit of overlap. Tech Service handles all the facilities, and we try to not to get involved with that. Engineering handles all those concrete maintenance contracts, the asphalt maintenance contracts. We overlap with the sewer with Joe Potoma, he does a lot of the sewer work. They utilize our guys. We also send out our supervisors.

Chairman Vice Mayor Grendel said so that will be another thing to discuss is a new Service Department facility.

Councilperson Trakas said I would think we were probably pretty close.

Councilperson Veverka said one of the issues is accessibility because to talk to people at the desk you have to climb that massive set of stairs. Fortunately, the heads are down on the first floor so

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you can go to them and easily yell at them; but to get up to where the secretaries are, that's up on the second floor.

Councilperson Wisnieski asked do residents come in there?

Several people said sure.

Councilperson Wisnieski asked they just stop in?

Service Director Karas said when you have to pay for a mailbox, you have to go in there.

Several people began speaking at once again.

Service Director Karas said if you have to sign up for a rubbish can or mailbox.

Councilperson Wisnieski said those are things you don't think about.

Chairman Vice Mayor Grendel said I think it's a project that we should look into to see where the ideal location would be, plus the footprint and everything else you would need. You might as well look and see what you would need.

Service Director Karas said there has been other cities that have built Service Departments as well as maintenance facilities.

Chairman Vice Mayor Grendel said Tom, Public Lands & Buildings could take a tour of some of the cities' facilities and see what looks the best.

Mayor Togliatti said Leon really likes that new ODOT one on the side of I-77.

Councilperson Narduzzi said no, they have a lot of money.

Councilperson Wisnieski asked how many people work in the Service Department?

Service Director Karas asked full-time or general? It's probably 40 at any given time.

Councilperson Wisnieski asked so how many full-time they have on staff?

Service Director Karas said full-time we have 24.

Councilperson Wisnieski asked then there's management?

Service Director Karas said then there's management, and then there's the 2 office personnel.

Councilperson Wisnieski asked and how many part-time?

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Service Director Karas said currently we don't have a lot of part-time, a lot of them left. We have 4 or 5.

Councilperson Trakas said that is what they used to do, they would load them up with the part-time.

Finance Assistant Maggie Osysko said you don't have that many part-time, I think it's about 5.

Several people began speaking at once again.

Councilperson Trakas said for the kind of money that we are starting out with for something like this, it's not a huge amount; but I would rather get a much more functional building and plan this into something that is going to work instead of an obsolete building.

Councilperson Wisnieski said remember, we have 24 employees. How many spend the majority of the time in the building?

Councilperson Trakas said it's really more the functionality of the maintenance of it.

Councilperson Wisnieski said I agree with what you are saying about pulling in and out.

Councilperson Trakas said you don't need a lot of office space, you actually need more space for to work on vehicles.

Service Director Karas said especially when you start adding it all up. You have a lot of services here, so we have rooms for sewers, mailboxes, toter carts, storage. There are a lot of things that we do.

Chairman Vice Mayor Grendel said that should be something on the to-do list is to look and see as far as a new facility goes. At least get the planning started with that because that's really not practical anymore to function under that old building. There's no use making a lot of long range plans for that building. I know at one time, the previous Administration, weren't they talking about putting the Service Department somewhere else?

Councilperson Narduzzi said Pleasant Valley. They were looking at buying that building down at Pleasant Valley.

Chairman Vice Mayor Grendel said I like everything under one campus. We should start planning it, and the Mayor would probably get professionals that could start on this.

Councilperson Narduzzi said there might be a use for that Luvison property after all, part of it.

Several people agreed.

Chairman Vice Mayor Grendel said the only other thing we have under Service was the restrooms for the Shared Use Facility. We talked about Tom, that's where we talked about

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having restrooms for people who are watching the soccer games and everything. It would be attached to the Service building there, and people could go to the soccer games and use the facilities. Otherwise, they have a porta-potty that's there now. It's right by the high school parking lot.

Councilperson Wisnieski asked why don't they go in the school?

Several people said it's not always open.

Councilperson Narduzzi said there's one right across the street now.

Councilperson Wisnieski said so you are talking about the soccer fields outside of the school right?

Recreation Director Walchanowicz said there's 2 fields there.

Councilperson Wisnieski asked do the schools use that?

Recreation Director Walchanowicz said the schools use it too.

Councilperson Wisnieski asked who uses it the majority of the time?

Recreation Director Walchanowicz said I would say the school because the girls and boys school soccer teams practice there. We probably use it a little bit more than the school does.

Councilperson Wisnieski asked so what do they do now?

Recreation Director Walchanowicz said we have a porta-potty there.

Councilperson Wisnieski said I missed that.

Chairman Vice Mayor Grendel said we have the Tech building, there's not much to talk about there.

Finance Assistant Maggie Osysko said theirs is mostly put money aside in case something goes.

Chairman Vice Mayor Grendel said we have Town Hall, we have money set aside there.

Finance Assistant Maggie Osysko said we have had money for a few years now, \$10,000 every year.

Chairman Vice Mayor Grendel said we are at 6.

Finance Assistant Maggie Osysko said I know Dave wants to do more over there, so that's why I think he bumped it up a little bit for the next 3 years.

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Procurement Coordinator Zdolshek said he said to do some windows.

Chairman Vice Mayor Grendel said that's why for the next 3 years he has \$55,000 set aside.

Finance Assistant Maggie Osysko said \$17,000 for maintenance.

Chairman Vice Mayor Grendel said we have Page 17 and 18, do we want to finish that now or do you want to wait until the next one because it is a little bit after 6:00 p.m.

Councilperson Narduzzi said let's finish it.

Chairman Vice Mayor Grendel said the cemetery. We talked about fencing, it was a big thing. Tom, I know you had a meeting on fencing and everything.

Councilperson Trakas said my feeling is if we can accelerate that. Increasingly, we are going to have more and more traffic coming through there, more and more people coming through there in the next several years. I would accelerate that and try to get the fence up or maybe do it in pieces.

Chairman Vice Mayor Grendel said I drove the other day down there, and there were 6 or 7 people just sitting on the graves.

Councilperson Wisnieski asked where are we with the RTA bus shelter? Isn't that the issue?

Mayor Togliatti said I think it was approved, I am not sure where Dave is in the process with it. I know I saw options for shelters. We talked about them, and I believe we picked one out; but I don't know if it's been ordered.

Councilperson Wisnieski asked would it help the issue if we get that done?

Councilperson Trakas said it could, but I mean again I really think that this is more of, maybe it's RTA people; but maybe it's just people generally walking around. You have a lot more people now, a lot more traffic. I don't know, I think fencing that in makes sense.

Chairman Vice Mayor Grendel said we have a beautiful fence in front of the one that nobody gets buried in.

Councilperson Narduzzi said and nobody goes there and sits and waits for the bus either. This seems like it's the hot spot.

Councilperson Trakas said so even if there was a shelter, which is a positive thing.

Councilperson Narduzzi said Dave gave us some numbers.

Councilperson Trakas said it was \$110,000 I thought he said. If you just put a front fence up to start out with, I think that would be helpful.

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Finance Assistant Maggie Osysko said and here again, if it's something that they think they can do like next year; and we need more money, we have that excess money in chillers and stuff like that or building improvements that we are not using right now. We can utilize that and not necessarily have to take all that money out of next year's budget since we have all these.

Councilperson Wisnieski said we just have to decide which is a priority.

Councilperson Trakas said I get a lot of feedback from people who have loved ones there.

Councilperson Narduzzi said so do I, and the RTA thing. Doc is the one who started that RTA thing, and that's all well and good; but it looks like crap if you ask me. It's not going to solve the problem.

Councilperson Wisnieski asked so what type fence are we looking at?

Councilperson Narduzzi said something with points on it.

Councilperson Trakas said you are basically talking about what we have out there.

Finance Assistant Maggie Osysko said we have the one at Hemlock.

Councilperson Wisnieski said as long as the visibility is okay.

Councilperson Trakas said we could put a nice fence up.

Chairman Vice Mayor Grendel said and we do have money, I guess starting in 2021 for a mausoleum and columbarium; and that needs to be discussed. We looked at that old building.

Mayor Togliatti said retrofitting the carriage house.

Councilperson Trakas asked how many did they say they could put in there?

Councilperson Narduzzi said it was a big number.

Mayor Togliatti said it was relatively inexpensive as well.

Chairman Vice Mayor Grendel said we will need to revisit that.

Councilperson Wisnieski asked isn't that a historical building?

Chairman Vice Mayor Grendel said we probably need to have another meeting there Tom to discuss the cemetery.

Councilperson Narduzzi said Dave had those numbers too. I mean he had the guy from Kotecki come out.

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Councilperson Trakas said he had some kind of, it would be hard to do what I think he wanted to do. He wanted to have a hybrid relationship with a vendor who would take care of that. It would be a low cost, but he would maintain these things. It was a lot more expensive.

Councilperson Narduzzi said the guy wanted to do it.

Several people began speaking at once again.

Councilperson Narduzzi said and he would sell the units.

Councilperson Trakas said for a pretty good price. That might diminish the amount of people who go in there.

Chairman Vice Mayor Grendel said at least there's something set aside, depending on what.

Councilperson Trakas said there's a vision.

Chairman Vice Mayor Grendel said I think we are going to be expanding to the north again. There's not that money plots available.

Mayor Togliatti said I don't know the specific number, but we do have a number of acres to the north that we need to plot, design and plan.

Councilperson Trakas said there's something about roadways in there and some other things.

Chairman Vice Mayor Grendel said and whether we are going to put a columbarium in there.

Councilperson Veverka said scatter garden.

Chairman Vice Mayor Grendel said the Civic Center parking lot. I think Tom, it's not in that bad of shape, but there's \$105,000 set aside right now for this.

Finance Assistant Maggie Osysko asked is that enough? Do you need the \$37,000 or not?

Recreation Director Walchanowicz said that's really a Don question, but I would have to think that it would be enough.

Councilperson Trakas said these things are expensive. You are talking about a lot of surface.

Recreation Director Walchanowicz said he told me he was going to mill it down, but it's in pretty decent shape.

Finance Assistant Maggie Osysko said maybe we can knock a year off of that.

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Chairman Vice Mayor Grendel said Elmwood Park, and the big thing is the bocce ball courts. I think they need an upgrade and everything. That's original that's there now. There are some vibrant leagues. They get utilized. So, \$75,000 Tom, do you think that should do it?

Recreation Director Walchanowicz said (inaudible).

Councilperson Narduzzi said you would have to do this in the non-season so it's ready for the season.

Finance Assistant Maggie Osysko said they would like a cover on it so that when it does drizzle or rain, they could still play.

Chairman Vice Mayor Grendel said LED lights. Then the Liberty playground equipment.

Recreation Director Walchanowicz said this is the last phase, and then we have \$35,000 from 2019; and we are asking for \$35,000 too. We have a \$35,000 grant that should cover some of Phase II.

Finance Assistant Maggie Osysko said and then the \$8,000 is just standard in case anything comes up.

The General Government one, I just kind of basically did that for concrete work. It could be for the park, it could be for something that needed to be here. We have been putting \$10,000 aside in case we needed it for something.

The traffic signal poles, some of this might be for the park too; I am not really sure. I know Dave was saying that the poles in the Civic Center, the pillars.

Chairman Vice Mayor Grendel said I think Tom got that taken care of.

Recreation Director Walchanowicz said this is mostly for Rockside Road.

Mayor Togliatti said the green poles, we painted some of them.

Finance Assistant Maggie Osysko said I don't know if \$5,000 is good enough. That's what was in the plan.

Councilperson Trakas asked and what's the underground utilities, where are they?

Finance Assistant Maggie Osysko said in the previous plan I think they were throwing money in there just for the center of town maybe.

Chairman Vice Mayor Grendel said we talked about setting money aside for the long range.

Finance Assistant Maggie Osysko said and then the Service as far as land, there was some money set aside, \$15,000 for the parking lot. It's an open P.O. that said Service parking lot.

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Councilperson Narduzzi asked Dennis, could you possibly get (inaudible).

Councilperson Veverka asked hey Dave, what about the streetscape? We had conversations about the streetscape improvements.

Several people began speaking at once again.

Councilperson Veverka said the streetscape and the park.

Mayor Togliatti said we were going to set some money aside for the greenscape and streetscape projects.

Finance Assistant Maggie Osysko said I wonder if that's under a TIF. I have to look. It might be under a TIF fund.

Councilperson Wisnieski said it's under a TIF.

Finance Assistant Maggie Osysko said most of the stuff here is from the Capital Plan.

Several people began speaking at once again.

**Moved by Veverka, seconded by Narduzzi, to adjourn the Finance Committee Meeting of October 10, 2019. Voice Vote: 3 yes/0 no; motion carried.**

There being no further business to discuss, the Finance Committee Meeting was adjourned at 6:13 p.m.

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Debra J. Beal, Clerk of Council  
**Minutes Unapproved at Time of Release 10/14/19**

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