

**MINUTES OF A VIRTUAL MEETING  
ARCHITECTURAL BOARD OF REVIEW  
CITY OF INDEPENDENCE  
VIA ZOOM  
October 20, 2022**

The Meeting was called to order by Chairman Norm Casini at 3:03 p.m. and the following responded to Roll Call:

**PRESENT:**           **Norm Casini, Chairman**  
                          **Michael Gero, Building Official**  
                          **Don Ramm City Engineer (3:05pm)**  
                          **Don Reis, Fire Lieutenant (3:02pm)**  
                          **Anne Lynch, City Planner**

**Old Business:**

1. **6107 Elmwood Avenue, James & Kimberly Romanchik** – Proposed home and garage addition.

**New Business:**

2. **6533-B Brecksville Rd., Down Syndrome Assoc. of NEO** – Replacement of temporary sign with a permanent sign.
3. **6599 Granger Rd., Gabriel Bartlett** – Installation of signage per drawings.
4. **6363 Oak Tree Blvd., Precision Metal Forming** – Installation of a double face internally illuminated ground sign with routed faces, aluminum pole cover, and LED illumination.

Chairman Casini asked if there were any additions or corrections to the Minutes of October 06, 2022. There were none.

**A motion was made by Building Official Gero to approve the Minutes of October 06, 2022.**

**ROLL CALL:**       **Yeas: Casini, Gero**  
                          **Nays: None**  
                          **MOTION CARRIED**

**6107 Elmwood Avenue, James & Kimberly Romanchik** – Jim Romanchik was in attendance.

Chairman Casini asked who is in attendance.

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Chairman Casini states well you're going to match whatever you have in front, the front door to the side door.

Jim Romanchik states yes that is correct.

Chairman Casini asks what is the side doors size? The one that is going to be new, what's the size of it?

Jim Romanchik replies well the front face will be brick, like the front of the house and the side will be aluminum siding.

Building Official Gero and Chairman Casini both restate what is the size?

Jim Romanchik states the size of the door, I think it's 12x14.

Chairman Casini states he has no other questions. He asks City Engineer Ramm if he had any questions.

City Engineer Ramm states no.

Chairman Casini states to Jim Romanchik that when he submits the final construction drawings, make sure you submit them with the drawings drawn to scale as they had a problem with them originally.

Jim Romanchik says ok.

**A motion was made by Building Official Gero, seconded by City Engineer Ramm to approve the home and garage addition, subject to the garage doors matching and the submittal of what they are going to be.**

**ROLL CALL:        Yeas: Casini, Ramm, Gero  
                      Nays: None  
                      MOTION CARRIED**

**6533-B Brecksville Rd., Down Syndrome Assoc. of NEO – Toni Mullee of the Down Syndrome Association of NEO was in attendance.**

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Toni Mullee states ok, and the banner sign that is up right now does not – it’s slightly smaller than what you see on there, so that is absolutely no problem.

Chairman Casini states if you look at the other signs, they’re a little bit shallow in height versus the white siding that’s on there versus the brick, so a little bit of the brick would show up.

Toni Mullee says okay.

Chairman Casini states that’s the only thing he can see on the sign, otherwise any other questions?

City Engineer Ramm asks if the sign was centered.

Chairman Casini states he thinks they are centered with the pillars.

**A motion was made by Building Official Gero, seconded by City Engineer Ramm to approve the sign installation subject to the suggestions above.**

**ROLL CALL:        Yeas: Casini, Gero, Ramm  
                      Nays: None  
                      MOTION CARRIED**

Building Official Gero asks Toni, who is putting the sign up for you?

Toni Mullee states Becker Signs out of Hudson.

Building Official Gero states to have them revise the imaging and measurements. They can reach out and contact us.

Toni Mullee says okay will do. Thank you very much.

**6599 Granger Rd., Gabriel Bartlett** – Gabriel Bartlett of Advanced Installation and Sign Service is in attendance.

Chairman Casini asks if Building Official Gero has any questions.

Building Official Gero states no.

Building Official Gero states yes. Give us a little bit of detail on this sign.

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Mr. Bartlett states correct, yeah there is existing electrical already there, so we're just going to be pulling from that. There's nothing electrical really on our end that we're going to be doing other than just wiring the sign together and just getting electricity to it.

Building Official Gero states I have a question. I can't tell from what you submitted the dimensions from the end of the building to the end of the sign. Do you know what that is?

Mr. Bartlett states you mean like the bottom of the sign to the ground?

Building Official Gero says no, from the end of the building, the side of the building, the corner of the building to the end of the sign.

Mr. Bartlett states oh okay I see. 10 feet.

Building Official Gero states my next question is there's a light pack right there over the window, what are you planning to do with that or are you going to adjust the sign so that it's not affecting the light pack for the parking.

Mr. Bartlett states that's actually where we're pulling the electrical from.

Building Official Gero asks if they are going to relocate that light pack?

Mr. Bartlett states I believe that the sign is going to provide the light for that there now. I hadn't spoken too much about that specific light pack itself, but I do know that that's where we're pulling electrical from so in my eyes, at least from what I seen in the past is that ones just going... we're using it, so it's not going to be there anymore. That's where we're going to put our box and then we're going to cover it up and that's where we're pulling our electricity from.

Chairman Casini states it's sensible. They're going to use (inaudible).

**A motion was made by Building Official Gero, seconded by City Engineer Ramm, to approve the sign.**

**ROLL CALL:        Yeas: Casini, Gero, Ramm  
                      Nays: None  
                      MOTION CARRIED**

**6363 Oak Tree Blvd., Precision Metal Forming** – Laura Woyma and Mark Getsay were in attendance.

Building Official Gero states to go ahead and just give us a little synopsis of the plan.

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Building Official Gero states just something, maybe some small bushes. You have the nice flagpole there with landscaping, something around the side. You put a lot of money into the building recently.

Mr. Getsay states they can make it very similar to that.

Chairman Casini asks can you tell us what the construction of the sign is.

Ms. Woyma asks what it's made of you mean?

Chairman Casini states the construction.

Ms. Woyma states it is aluminum.

Chairman Casini asks does it have a texture or is it just smooth.

Ms. Woyma it's smooth.

Chairman Casini asks is this the color of it, what we're looking at.

Ms. Woyma states yes, it's the color of that.

Chairman Casini asks is the base of what we're looking at, is that grade right at the bottom so that the aluminum starts at grade and then goes up and has a reveal, like it's shown all the way around.

Ms. Woyma states that is correct.

Chairman Casini asks if that was the color of it.

Ms. Woyma agrees.

Chairman Casini asks if the address is the same for all three companies.

Mr. Getsay states yes.

Chairman Casini asks if it was just a painted line between the three companies or is it a seam in the aluminum.

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**A motion was made by Building Official Gero, seconded by City Engineer Ramm, to approve the sign subject to the landscaping.**

**ROLL CALL:       Yeas: Casini, Gero, Ramm  
                      Nays: None  
                      MOTION CARRIED**

**There being no further business, the Architectural Board of Review virtual meeting of October 20, 2022, was adjourned at 3:20 p.m.**

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**Chairman Norm Casini**

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**Amanda Sharrer, Secretary,  
Unapproved at Time of Release 10/26/22**