

**CITY OF INDEPENDENCE
COUNCIL WORKSHOP
JUNE 22, 2021 3:30 PM
VIRTUAL MEETING**

AGENDA

**LINK TO CONNECT IS AT WWW.INDEPENDENCEOHIO.ORG
(QUESTIONS/COMMENTS CAN BE SENT IN ADVANCE OF MEETING TO
BEALD@INDEPENDENCEOHIO.ORG. PLEASE REFER TO AGENDA ITEM
IN YOUR E-MAIL**

CALL TO ORDER

SECOND READING

ORDINANCE NO. 2021-77 AN ORDINANCE ENACTING NEW CHAPTER 796 OF THE CODIFIED ORDINANCES OF THE CITY OF INDEPENDENCE REQUIRING PEACE OFFICERS TO BE PRESENT ON THE PREMISES FOR HOTELS, MOTELS, TRANSIENT HOTELS, TRANSIENT MOTELS, EXTENDED STAY HOTELS, EXTENDED STAY MOTELS, RESIDENTIAL HOTELS, RESIDENTIAL MOTELS, AND BANQUET FACILITIES FOR EVENTS IN WHICH ALCOHOL IS SERVED OR PERMITTED TO BE CONSUMED (**I: COUNCILPERSON KAPUSTA**)

FIRST READING

ORDINANCE NO. 2021-75 AN ORDINANCE APPROVING THE TAX BUDGET FOR THE YEAR 2022 (**I: COUNCILPERSON VEVERKA, VICE MAYOR GRENDEL, COUNCILPERSON SYNEK**)

ORDINANCE NO. 2021-88 AN ORDINANCE ACCEPTING THE PROPOSAL OF FAIRSITE TECHNOLOGIES LLC FOR CIO SERVICES AND ON-SITE SUPPORT FOR THE IT DEPARTMENT (**I: VICE MAYOR GRENDEL, COUNCILPERSON SYNEK, COUNCILPERSON VEVERKA**) (*Authorizing the Mayor to enter into an Agreement with Fairsite Technologies LLC, 9932 Gardenside Drive, Waite Hill, Ohio 44094, to provide professional CIO services to direct the City's existing full-time IT Department staff, on an as-needed basis, at a fixed hourly rate, and an on-site technician to assist the City's IT Department, 40 hours per week, with day-to-day support calls and projects, for a one-year period commencing upon enactment of this Ordinance in an amount not to exceed \$105,000.00*)

ORDINANCE NO. 2021-89 AN ORDINANCE AUTHORIZING CHANGE ORDER NO.

2 TO THE ENGINEERING DESIGN SERVICES CONTRACT WITH DONALD G. BOHNING & ASSOCIATES, INC. IN CONNECTION WITH THE ROCKSIDE WOODS BOULEVARD NORTH – ROAD AND UTILITY EXTENSION PROJECT (**I: VICE MAYOR GREDEL, COUNCILPERSON VEVERKA, COUNCILPERSON NARDUZZI**) (*Authorizing the Mayor to enter into Change Order No. 2 to the Professional Engineering Design services Contract with Donald G. Bohning & Associates, Inc., 7979 Hub Parkway, Valley View, Ohio 44125, for additional engineering design services, in connection with the design and construction of a 280+/- parking space lot on Rockside Woods Blvd. North Parcel 5, in an amount not to exceed \$170,600.00, and for a total amount not to exceed \$483,023.74*)

ORDINANCE NO. 2021-90

AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 1 TO THE GENERAL CONSTRUCTION ENGINEERING AND INSPECTION SERVICES CONTRACT WITH ACM CONSTRUCTION MANAGEMENT LLC (**I: VICE MAYOR GREDEL, COUNCILPERSON VEVERKA, COUNCILPERSON NARDUZZI**) (*Authorizing the Mayor to enter into Change Order No. 1 to the General Construction Engineering and Inspection Services Contract with ACM Construction Management LLC, 5581 Canal Road, Cleveland, Ohio 44125, for additional professional construction engineering and inspection services, in an amount not to exceed \$50,000.00 and for a total contract amount not to exceed \$100,000.00*)

ORDINANCE NO. 2021-91

AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 4 TO THE AGREEMENT WITH E.L. ROBINSON ENGINEERING FOR PROFESSIONAL ENGINEERING DESIGN SERVICES IN CONNECTION WITH BRECKSVILLE ROAD IMPROVEMENTS (ROCKSIDE ROAD TO S.R. 17 CLOVERLEAF) (**I: COUNCILPERSON VEVERKA, VICE MAYOR GREDEL, COUNCILPERSON NARDUZZI**) (*Authorizing the Mayor to enter into Change Order No. 4 to the Engineering Design Services Agreement with E.L. Robinson Engineering, 1468 W. 9th St., Suite 500, Cleveland, Ohio 44113, for additional engineering services, to complete and finalize the streetscape and resurfacing plans for Brecksville Road Improvements Project, in an amount not to exceed \$74,554.00, and for a total contract amount not to exceed \$934,069.00*)

ORDINANCE NO. 2021-92 AN ORDINANCE AMENDING SECTION 105.01 OF THE
CODIFIED ORDINANCES OF THE CITY OF
INDEPENDENCE RELATING TO LOCATION AND
ATTENDANCE OF MEETINGS (**I: MAYOR KURTZ**)

MISCELLANEOUS BUSINESS

ADJOURNMENT

ORDINANCE NO.: 2021-77

INTRODUCED BY: COUNCILPERSON KAPUSTA

AN ORDINANCE ENACTING NEW CHAPTER 796 OF THE CODIFIED ORDINANCES OF THE CITY OF INDEPENDENCE REQUIRING PEACE OFFICERS TO BE PRESENT ON THE PREMISES FOR HOTELS, MOTELS, TRANSIENT HOTELS, TRANSIENT MOTELS, EXTENDED STAY HOTELS, EXTENDED STAY MOTELS, RESIDENTIAL HOTELS, RESIDENTIAL MOTELS, AND BANQUET FACILITIES FOR EVENTS IN WHICH ALCOHOL IS SERVED OR PERMITTED TO BE CONSUMED

BE IT ORDAINED by the Council of the City of Independence, State of Ohio, that:

Section 1. New Chapter 796 of the Codified Ordinances of the City of Independence is hereby enacted to read as follows:

796.01 DEFINITIONS

(A) "Hotel" or "Motel" means any structure consisting of one or more buildings containing any combination of more than five guestrooms that are each approved by the building code official having jurisdiction and the state fire marshal as meeting the requirements for transient sleeping rooms or extended stay temporary residence dwelling units, or as having features of such sleeping rooms and dwelling units within the same room, and such structure is specifically constructed, kept, used, maintained, advertised, and held out to the public to be a place where transient sleeping accommodations or temporary residence is offered for pay to persons, but such structure does not otherwise meet the definition of a transient hotel or an extended stay hotel as defined in this section. "Hotel" does not include places of permanent personal residence, lodging houses, rooming houses, or hospitals.

(B) "Transient Hotel" or "Transient Motel" means any structure consisting of one or more buildings, with more than five sleeping rooms, that is specifically constructed, kept, used, maintained, advertised, or held out to the public to be a place where sleeping accommodations are offered for pay to transient guests for a period of thirty days or less, including, but not limited to, such a structure denoted as a hotel, motel, motor hotel, lodge, motor lodge, bed and breakfast, or inn.

(C) "Extended Stay Hotel" or "Extended Stay Motel" means any structure consisting of one or more buildings, with more than five dwelling units, and to which all of the following apply:

(1) The dwelling units in the structure are specifically constructed, kept, used, maintained, advertised, and held out to the public to be a place where temporary residence is offered for pay to persons.

(2) The structure is approved pursuant to a valid certificate of occupancy issued by the building official having jurisdiction as having dwelling units that have both of the following types of features:

(i) The required dwelling unit features for non-transient residence purposes in accordance with the residential group R-2 use and occupancy classification adopted by the board of building standards pursuant to Section 3781.10 of the Revised Code, or any subsequent classification established by the board that is substantially similar to that classification;

(ii) All of the transient residential occupancy features of a transient hotel or motel in accordance with the residential group R-1 use and occupancy classification adopted by the board pursuant to that section, or any subsequent classification established by the board that is substantially similar to that classification.

(3) The valid certificate of occupancy indicates the specific rooms within the structure that can be used as dwelling units.

(4) The structure is approved by the state fire marshal for extended stay temporary residence purposes.

(D) "Residential Hotel" or "Residential Motel" means any structure or structures consisting of one or more buildings, with more than five dwelling units, that are specifically constructed and approved through a valid certificate of occupancy issued by the building official having jurisdiction, as having both dwelling unit features for non-transient residence purposes and all of the transient residential occupancy features of a transient hotel in accordance with the residential group R-1 use and occupancy classification adopted by the board of building standards pursuant to Chapter 3781 of the Revised Code, and that are kept, used, maintained, advertised, operated as, or held out to the public to be a place where non-transient dwelling units are offered for pay to persons for a minimum stay of more than thirty days.

(E) "Transient" means not more than thirty days.

(F) "Banquet Facility" means a building, or portion thereof, for rent by the public which has a principal intended use of holding events, including but not limited to, assembly, meeting, reception, banquet, dinner, lunch, breakfast, dance, concert, or seminar.

(G) "Peace Officer" means (i) a sheriff, deputy sheriff, marshal, deputy marshal, member of the organized police department of a municipal corporation, or township constable, who is employed by a political subdivision of this state; a member of a police force employed by a metropolitan housing authority under division (D) of section 3735.31 of the Revised Code; a member of a police force employed by a regional transit authority under division (Y) of section 306.35 of the Revised Code; a state university law enforcement officer appointed under section 3345.04 of the Revised Code; a veterans' home police officer appointed under section 5907.02 of the Revised Code; a special police officer employed by a port authority under section 4582.04 or 4582.28 of the Revised Code; an officer, agent, or employee of the state or any of its agencies, instrumentalities, or political subdivisions, upon whom, by statute, a duty to conserve the peace or to enforce all or certain laws is imposed and the authority to arrest violators is conferred, within limits of that statutory duty and authority; or a state highway patrol trooper whose primary duties are to preserve the peace, to protect life and property, and to enforce the laws, ordinances, or rules of the state or any of its political subdivisions; and (ii) who possess jurisdiction and arrest authority with the municipal boundaries of the City of Independence.

(H) "Operator" means the person who is responsible for the day-to-day operations of the hotel, motel, or Banquet Facility.

796.02 HOTELS, MOTELS, TRANSIENT HOTELS, TRANSIENT MOTELS, EXTENDED STAY HOTELS, EXTENDED STAY MOTELS, RESIDENTIAL HOTELS, RESIDENTIAL MOTELS, AND BANQUET FACILITIES.

(A) Hotels, Motels, Transient Hotels, Transient Motels, Extended Stay Hotels, Extended Stay Motels, Residential Hotels, Residential Motels that have a Banquet Facility on or within its premises, and any Banquet Facility shall:

(1) Have one (1) Peace Officer on the premises during any assembly, meeting, reception, banquet, dinner, lunch, breakfast, dance, concert, or seminar in which 100 persons or more, but less than 200 persons, attend and where alcohol is or may be sold, or permitted to be consumed, before, during, or after the event by the attendees of the assembly, meeting, reception, banquet, dinner, lunch, breakfast, dance, concert, or seminar; or

(2) Have two (2) Peace Officers on the premises during any assembly, meeting, reception, banquet, dinner, lunch, breakfast, dance, concert, or seminar in which 200 or more persons attend and where alcohol is or may be sold, or permitted to be consumed, before, during, or after the event by the attendees of the assembly, meeting, reception, banquet, dinner, lunch, breakfast, dance, concert, or seminar.

796.03 PENALTIES.

Any Operator who violates or fails to comply with any of the provisions of this chapter shall be guilty of a minor misdemeanor and fined not more than Two Hundred and Fifty Dollars (\$250.00) for a first offense. Whoever shall be convicted of a violation of this chapter for a second or subsequent offense shall be guilty of a misdemeanor of the fourth degree and shall be fined not more than Five Hundred Dollars (\$500.00). Each day of violation shall constitute a separate offense.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 3. This Ordinance provides for the usual and ordinary operation of the Police Department. Wherefore, this Ordinance shall take effect and be in force at the earliest time allowed by law.

Introduced: June 8, 2021

First Reading: June 8, 2021

Passed: _____

Gregory P. Kurtz, Mayor

Attest:

Debra J. Beal, Clerk of Council

Attest:

ORDINANCE NO.: 2021-75

INTRODUCED BY: COUNCILPERSON VEVERKA, VICE MAYOR GRENDEL,
COUNCILPERSON SYNEK

AN ORDINANCE APPROVING THE TAX BUDGET FOR THE YEAR 2022

WHEREAS, a Tax Budget for the fiscal year 2022 has been reported by the Finance Department, presented at the regularly scheduled June Council meeting for discussion, and presented for passage at the regularly scheduled July Council meeting as suggested by Ohio law.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Independence, State of Ohio, that:

Section 1. The Tax Budget of the City of Independence for the fiscal year 2022, as presented to Council, is hereby approved, and the Finance Department is hereby directed to forward properly executed copies of same to the Fiscal Officer of Cuyahoga County, Ohio.

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of this Council, and all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.

Section 3. This Ordinance provides for the usual and ordinary operation of the Finance Department. Wherefore, this Ordinance shall take effect and be in force at the earliest time allowed by law.

Introduced: June 8, 2021

First Reading: June 8, 2021

Passed: _____

Gregory P. Kurtz, Mayor

Attest:

Debra J. Beal, Clerk of Council

Attest:

ORDINANCE NO.: 2021-88

INTRODUCED BY: VICE MAYOR GREDEL, COUNCILPERSON SYNEK,
COUNCILPERSON VEVERKA

AN ORDINANCE ACCEPTING THE PROPOSAL OF FAIRSITE TECHNOLOGIES LLC
FOR CIO SERVICES AND ON-SITE SUPPORT FOR THE IT DEPARTMENT

WHEREAS, CIO services are needed to direct the City's full-time IT Department staff; and

WHEREAS, an on-site technician is also needed to assist the City's IT Department with day-to-day support calls and projects (for example, the Windows 10 desktop refresh); and

WHEREAS, the Procurement Coordinator requested and received several proposals, to provide professional CIO services, to direct the City's existing full-time IT Department staff, and an on-site technician to assist the City's IT Department with day-to-day support calls and projects (for example, the Windows 10 desktop refresh); and

WHEREAS, the Finance Director has reviewed the proposals and recommends the City accept the proposal of Fairsite Technologies LLC, 9932 Gardenside Drive, Waite Hill, Ohio 44094, to provide professional CIO services, to direct the City's existing full-time IT Department staff, on an as-needed basis, at a fixed hourly rate, and an on-site technician to assist the City's IT Department, 40 hours per week, with day-to-day support calls and projects (for example, the Windows 10 desktop refresh), for a one-year period commencing upon enactment of this Ordinance, in an amount not to exceed One Hundred Five Thousand Dollars (\$105,000.00), as set forth in the Memorandum from the Procurement Coordinator dated June 16, 2021, attached hereto; and

WHEREAS, pursuant to Ohio Revised Code Section 5705.41, the Finance Director certifies that both at the time the contract or order for these services was made and at the current time, sufficient funds are available to the credit of a proper fund to authorize payment of these services; and

WHEREAS, the services to be provided by Fairsite Technologies LLC constitute a specialized professional service; thus, pursuant to Article IV, Section 2(c)(5) of the City Charter, no bidding is required.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Independence, State of Ohio, that:

Section 1. The Council hereby accepts the proposal of Fairsite Technologies LLC, 9932 Gardenside Drive, Waite Hill, Ohio 44094, to provide professional CIO

services, to direct the City's existing full-time IT Department staff, on an as-needed basis, at a fixed hourly rate, and an on-site technician to assist the City's IT Department, 40 hours per week, with day-to-day support calls and projects (for example, the Windows 10 desktop refresh), for a one-year period commencing upon enactment of this Ordinance, in an amount not to exceed One Hundred Five Thousand Dollars (\$105,000.00), as set forth in the Memorandum from the Procurement Coordinator dated June 16, 2021, attached hereto.

Section 2. The Mayor is hereby authorized to enter into an Agreement with Fairsite Technologies LLC, 9932 Gardenside Drive, Waite Hill, Ohio 44094, to provide professional CIO services, to direct the City's existing full-time IT Department staff, on an as-needed basis, at a fixed hourly rate, and an on-site technician to assist the City's IT Department, 40 hours per week, with day-to-day support calls and projects (for example, the Windows 10 desktop refresh), for a one-year period commencing upon enactment of this Ordinance, in an amount not to exceed One Hundred Five Thousand Dollars (\$105,000.00), as set forth in the Memorandum from the Procurement Coordinator dated June 16, 2021, attached hereto.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of this Council, and all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.

Section 4. The Ordinance provides for the usual and ordinary operation of the IT Department. Wherefore, this Ordinance shall take effect and be in force at the earliest time allowed by law.

Introduced: June 22, 2021

First Reading: June 22, 2021

Passed: _____

Gregory P. Kurtz, Mayor

Attest:

Debra J. Beal, Clerk of Council

Attest:



City of Independence, Ohio

"THE HEART OF CUYAHOGA COUNTY"

6800 BRECKSVILLE ROAD

INDEPENDENCE, OHIO 44131

(216) 524-4131

June 16, 2021

Taft, Stettinius, and Hollister
3500 BP Tower
200 Public Square
Cleveland, Ohio 44114-2302
Attn: Mr. Greg O'Brien

Dear Mr. O'Brien:

Please prepare legislation to accept the proposal of Fairsite Technologies, 9932 Gardenside Drive, Waite Hill, Ohio 44094, to provide IT leadership, and day-to-day support with an onsite technician. The deliverable will include an onsite technician 40 hours per week, and a Chief Information Officer for additional support on an as-needed basis, at a fixed hourly rate. The total cost of the service, as proposed by Fairsite Technologies, is not to exceed One Hundred and Five Thousand Dollars (\$105,000.00) for one year. The total annual cost would increase if the City requested additional service of the CIO of more than 208 hours annually.

I contacted several vendors regarding IT support for the City until a decision is made on the long term structure of the IT department. Of the five vendors contacted, four require a minimum commitment of one year. Of the proposals received, I feel Fairsite Technologies offered the best solution for the City's immediate needs. Fairsite Technologies, owned by Jim Gibbs, our former IT Director, has direct knowledge of the City's systems and software, in addition to 18 years of public sector experience. Fairsite has proposed two options; it is Option 2 that I feel will best meet the City's needs.

Thank you for your assistance.

Sincerely,

Dennis Zdolshek, Procurement Coordinator
City of Independence



FAIRSITE
TECHNOLOGIES

Jim Gibbs
9932 Gardenside Dr.
Waite Hill, OH 44094

City of Independence – MSP proposal

With Fairsite Technologies' MSP agreement, you get best in class network workstation management tools to manage updates and patches for Windows and 3rd party applications such as Adobe, Chrome, Firefox, and more.

In addition to patches and updates, you will also receive a managed antivirus solution that will keep your workstations secure from the most recent threats and keep your Police terminals compliant with LEADS requirements.

Personnel

With Fairsite's customer service first approach, all representatives of Fairsite know that we are all people first, our technical issues are just symptoms of problems that *people* have. So, we are in the business of servicing people's needs first through technical means.

Below are options by which Fairsite can assist the City of Independence with IT leadership and day-to-day support of all technical problems providing a truly turnkey solution for all your technical needs.

OPTION 1 – Chief Information Officer (CIO) services

Fairsite will provide CIO services to the City of Independence for 3 - 5 hours per week and direct the existing full time staff towards the best in class public sector IT solutions learned over 20 years in the public sector.

Fairsite will review all support ticket resolutions, projects, and budget plans to make sure solutions are on course with the overall master plan of the department and the City.

Fairsite will also be available to for support issues that go beyond the current staff's capabilities or comfort level.

This option assumes that the City will fill the existing vacancy in the IT department with a full time City employee which Fairsite can help with if requested.

OPTION 2 – CIO Services with an additional Onsite Resource

In addition to the CIO services mentioned above, Fairsite will provide an onsite technician 40 hours per week at a flat hourly rate to the City of Independence. This technician will be available to field all day-to-day support calls from Independence users as well as work on IT projects such as the upcoming



**FAIRSITE
TECHNOLOGIES**

Jim Gibbs
9932 Gardenside Dr.
Waite Hill, OH 44094

Windows 10 desktop refresh. The City of Independence will be invoiced for only the flat hourly rate and no health care, retirement, unemployment, or any other personnel related costs.

Investment Summary

Service	Rate	Weekly committed time	Weekly Estimated Expense
CIO Services	\$120/hr	3 - 5	\$360 - \$600
Onsite Technical Resource	\$38/hr	40	\$1520.00
Yearly estimated Total Contract			\$94,000 - \$106,000.00

Summary

For the cost of an IT Director on City payroll, the City of Independence can instead receive a full time IT support person with "Walt Disney level" customer service skills **AND** an IT Director with 18+ years of public sector IT experience **AND** use of the Fairsite MSP network management tools to keep your environment running safely and efficiently.

We look forward to working with everyone at the City of Independence...again!

Dawn D. Olsen
IT/Digital Marketing/Operations Manager

SUMMARY OF QUALIFICATIONS

IT, digital marketing/content, and operations business professional with extensive hands-on analytical, project management, training, and management expertise in corporate technology, retail, civic, and education environments. Utilize excellent communications and leadership expertise to ensure smooth technology enhanced business operations and excellent customer relationship management. Experienced with comprehensive business management processes to include: training, development, payroll, event planning, resource planning, vendor management, billing/invoicing, and the management of confidential files and client interactions. Successful track record of developing and implementing technology and marketing strategies that meet or exceed business expectations. Proven self-starter with excellent organizational, critical thinking, and interpersonal skills which enable implementation of complex projects while easily navigating between clients, executives, and other technologists. Demonstrated proficiency with a broad range of technology platforms, general network and office IT, applications, business information systems, and various digital marketing, content, and social media platforms.

EXPERIENCE

Aurora School of Music

Technology and Business Operations Manager

February, 2020 to Present

Responsible for all technical and daily business operations of a large, face-paced music school.

- Proactively architected and implemented a digital solution for a rapid virtualization project in response to the pandemic in order to maintain successful business operations. Optimized all business processes for online consumption and implemented an entire hosting infrastructure and scheduling system within one business week.
- Serve as the primary technical lead with executives, customers, and a global IT team based in the Ukraine. This includes all aspects of project management to include server upgrades, site move to a new hosting and database service, documenting program and system errors and reporting, and providing hands-on problem resolution and customer support.
- Responsible for all vendor and contractor management, payroll, billing, and invoicing, to include problem-solving of difficult customer service issues and complaints. Through virtual, phone, and in-person services support, also manage scheduling, event planning and set up, and maintain and improve all business operations and reconciliation processes.

City of Solon, Ohio

Network and Digital Marketing Analyst

February, 2018 – February, 2020

Provided all aspects of network, general IT, applications, and digital marketing services in support of 19 different city departments.

- IT and network responsibilities included full-lifecycle support including: setup and deployment of new systems, deskside support and troubleshooting for all hardware and software assets within the city (credit card machines, printer/copies, and desktop computers), monitoring and resolution of incoming helpdesk tickets routed through the IT department. Advised staff on effective utilization of existing network resources and tools. Installed and maintained application software on the network. Responsible for adding new users, emails and permissions in Active Directory. Provided assistance to network users; developed

documentation, equipment operating instructions, and trouble-shooting procedures. Maintained positive constant contact with all levels of staff and associated users.

- Digital and Marketing tasks: developed, created/updated content, and maintained the city website through Civic Plus. Assisted with the design, content, and publication of newsletters sent from the Mayor's office to city residents. Managed the content and online sale of the city end-of-life/retired computer equipment through a government sanctioned auction website.

Case Western Reserve University

Executive IT Support Analyst/Senior Liaison

July, 2015 – February, 2018

Provided comprehensive information technology support services to the University Executive staff and served as senior liaison between departments.

- Implemented and maintained technical resources, services, and systems for the executive staff. Set-up, deployed and maintained networked workstations, peripherals, and telephony in departmental offices and venues. Researched and trouble-shot end-user issues with computers, audio-visual equipment, printers, tablets, phones, software and operating systems. Maintained detailed records in ticket tracking system and created and maintained documentation for common issues and resolutions. Provided ad-hoc training to users and peers. Maintained an accurate and detailed inventory and maintenance history of all software and equipment assets in Active Directory and the inventory tracking system.
- Served as a liaison between departments and internal technical support, project groups, and external vendors to ensure consistent, efficient, and accurate resolution to issues and completion of projects. Identified and utilized technical experts in other areas of the university. Excelled at developing cross-functional working relationships which strengthened overall University support in the achievement of business goals.

Apple, Inc.

Apple Store Genius Administrator/Trainer/Expert

May, 2012 – July, 2015

Progressively advanced from sales to expert technician, trainer, and Genius level admin in the delivery of the full range of Apple products (software/hardware/accessories) and associated support services.

- **Genius Administrator-** fielded customer concerns and issues, provided technical repairs and comprehensive technical support to Apple customers. Maintained compliance to Apple policies and procedures and provided technical expertise and support to Genius staff on internal systems, materials, tools and supplies needed for repairs and the day to day operations of the genius room.
- **In Store Guest Trainer** - selected for a 6-month career experience where I was responsible for presenting at company hiring events, training and establishing Apple's culture for new hires, and facilitating the training of new products and initiatives.
- **Expert** – track record of excellent customer service and technical expertise resulted in promotion to Expert with additional responsibilities for sales metrics, product knowledge and solutions, mentoring fellow sales specialists, learning and then training fellow team members on new products, software, company initiatives and services.
- **Sales Specialist** - provided retail customers with product information, customer service, training and assistance on the full range of Apple products. Conducted training and facilitated in-store workshops for Apple customers on a variety of Apple devices and services.

Dawn D. Olsen

IT/Digital Marketing/Operations Manager

Email: dmdo1016@gmail.com

Phone: 330-931-8875

Location: Aurora, Ohio

ADDITIONAL EXPERTISE

- **Entertainment Editor/Content Management -Technorati.com and Glosslipcom**

Functioned as Executive editor which included recruitment of writers. Managed front page content as well as authored content, developed, edited, and maintained the celebrity and entertainment section of Technorati.com and Glosslip.com, a network site purchased and owned by Technorati.

- **Co-Owner/Writer/Accounting Manager – Blogcritics.org**

Oversaw monthly financial operations for online magazine Blogcritics.org to include management of accounts payable and receivables. Additional duties included writing and editing content for the website.

- **Desktop Support Specialist – City of Stow, Ohio**

Contractor for the City of Stow’s IT Department; responsibilities included new computer installs, software updates, hardware troubleshooting, heavy emphasis on customer service support dealing with various technical issues related to internal and external systems for all city departments.

- **EDI Specialist/Help Desk Support –Alamo Corporate Office**

In support of the national sales directors and VP of sales and marketing, served as Liaison between corporate IT programming department and customer IT department(s). Daily tasks included analyzing and identifying electronic data, interchange errors, and assisting the programming department with appropriate fixes. Provided account management and customer service support between sales department and business partners, managed and compiled weekly reports. Provided IT department with helpdesk support for branch offices and outside vendors.

COMPUTER SOFTWARE/TOOLS PROFICIENCIES

- Apple and Windows PCs and Operating Systems
- Active Directory
- Network troubleshooting (hardwired and wireless)
- HP, Dell, Brother, Kyocera, and Label printers
- Google Suite of Programs
- IOS devices
- Androids
- Google and Cisco phones
- MCDST
- Microsoft Office 2010 to 2016
- Zoom Dashboard Management
- WordPress, Movable Type, Adobe Creative Suite
- iMovie, iTunes, iCloud
- Keynote, Pages, Garageband

Dennis Zdolshek

From: Brian LeRoy <bleroy@fittechnologies.com>
Sent: Wednesday, June 02, 2021 03:08 PM
To: Dennis Zdolshek
Subject: City of Independence IT Support

CAUTION: This email originated from outside your organization. Exercise caution when opening attachments or clicking links, especially from unknown senders.

Dennis,

Thanks for taking a few minutes today to reach out to discuss how FIT can assist the City of Independence with their IT needs. As I mentioned FIT works best in a partnership model where we fully manage all IT tasks from helpdesk through strategy. I have outlined below a high level view of all of the roles/resources that the FIT team would provide as part of our solution. I have also provided an approximate salary range for you to have as a comparison for if you were to hire those people as city employees to provide a similar level of expertise, service & support. Obviously as we reviewed you don't need 100% of these roles 100% of the time (Some you may need occasionally, some you may need more than 1 person per day), but these are skillsets that usually don't blend well together. You may find people to blend 1 or 2 of these roles together, but not likely all 5. Outsourcing allows you to get the optimal blend of each of these roles to fit your specific needs when you need them. As I mentioned the FIT model is a flat rate per employee, with no upfront costs, which make it easy to plan & budget for.

- **Total Internal IT Salary Value: \$400K - \$550K**
 - Chief Information Officer (Strategy, Direction, Management): \$150-200K
 - Network, Server, & Voice Engineer: \$80-120K
 - Security Engineer: \$80-120K
 - Onsite Desktop Support Technician: \$50-60K
 - Helpdesk / Phone Support Technician (During & After Hours): \$40-50K

I look forward to discussing this further with you and your leadership team further and answering any questions or concerns you may have.

Thanks,
Brian

Brian LeRoy
bleroy@fittechnologies.com
Chief Data Officer
216.583.5048 o | 727.323.7820 m

FitTechnologies.com
1375 Euclid Avenue | Suite 310
Cleveland, OH 44115

Attachment: 2021 Request Legislation IT Support (2021-88 : IT Support)

Dennis Zdolshek

From: Theresa Morris <tmorris@atnetplus.com>
Sent: Wednesday, June 02, 2021 03:22 PM
To: Dennis Zdolshek
Cc: John Daraio
Subject: AtNetPlus IT Managed Services Solutions

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Good afternoon Dennis,

It was very nice speaking with you earlier today and appreciate you reaching out. Please tell Jessica we said hello and thank you

To summarize our discussion and some options we have available, please see below:

Complete IT Managed Services:

- This is a fixed monthly fee and is priced at a per "computer user" rate of \$125 per user per mo. Example, if there were 50 covered users, your fixed monthly fee would be \$6250 per month for the all inclusive Managed IT Services
- This solution includes the following: 24/7 network and computer monitoring that includes ransomware detection, regular patching and updates for network and computers, Antivirus for servers / workstations, managed detection response software on all end points, Web Filtering, Dark Web Monitoring, End user security awareness training to protect against phishing scams and attacks, email management, unlimited remote and onsite technical and end user support during business hours (24/7 after hours emergency support also available as needed at after hours rate), vendor management such as Line of Business applications that we can handle support requests on your behalf, internet provider that we can handle support requests on your behalf as some examples, hardware and software procurement, assigned dedicated Client Account Manager that will also provide Quarterly Strategic Business Review meetings around planning, budgeting, security and lastly a quarterly consultative meeting with our vCIO
- The benefit of having an entire IT team at your disposal for issues / support tickets from help desk up to Senior System Engineers for the fixed monthly fee.

Co-Managed IT Services:

- This solution is also a fixed monthly fee however this is priced based on shared responsibility with existing in house IT staff. For example we could price this based on AtNetPlus providing end user and help desk support only or we could price this based on AtNetPlus providing the network (server, firewalls, switches, wireless as some examples) proactive management, maintenance instead.

Prepaid Block of Support Hours:

- In the short term and or for starters, we offer Prepaid Blocks of Support Hours in either 50 or 100 hr increments. If you were interested in purchasing this week / next week for example, we could assist with day to day user support needs with your current IT person leaving next week and or could be used for our assistance in helping set up your fleet of new computers. 50 hour blocks are priced at \$7250 and 100 hour blocks are priced at \$14,000.

Business Continuity Disaster Recovery Solution:

- This is our recommended backup solution. This is both a local backup as well as replicates to the cloud. This also acts as failover "server" in the event the main server would go down for any reason eliminating most down time that a traditional backup solutions carry.
- This is a fixed monthly fee and is priced based on the amount of data currently being stored on the server(s).

As a next step, we would recommend having us schedule a time to come onsite to perform a Network Assessment to evaluate the environment regarding everything currently connecting to the network, hardware age, etc. We do not charge for this service for our Complete IT Managed Services clients or our Co-Managed IT Services clients. If you were interested in the Prepaid Block

Support hours option to start, we would still recommend the onsite assessment and that would be approx. 2 to 4 hrs of time.

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Any questions you may have, please do not hesitate to let us know. We are happy to help in any way we can. I have included John Daraio, one of our Client Account Managers on this thread as well. He can also assist with the scheduling , questions, etc.

Sincerely,
Theresa Morris



THERESA MORRIS

Director of Business Development

P | 330-945-5685

1000 Campus Dr, Suite 700 | Stow, OH 44224

AtNetPlus.com | [Follow Us on LinkedIn](#)



Dennis Zdolshek

From: Joe Simari <Joe.Simari@sikich.com>
Sent: Thursday, June 03, 2021 05:55 PM
To: Dennis Zdolshek
Subject: Sikich Managed IT Services
Attachments: Sikich_Tech Services Overview.pdf; Sikich Tech360 IT Managed Services Overview.pdf; 2021 Sikich TECH 360 SLA Template.pdf

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Hi Dennis –

Very nice speaking with you earlier. As promised, I've attached a few pieces of marketing material to help you in your conversation with the Mayor about Sikich and our managed IT service which we call Tech 360 (but more widely recognized as outsourced IT).

The Sikich IT team is composed of 5 practice areas: (A) Security Project Team (15 members), (B) IT Project Team (14 members), (C) NOC/SOC (help desk) Team (18 members), (D) Dev Team (8 members) and € Engineer/Architect/Sales Ops Team (21 members). We have a very boutique feel on the tech team but what differentiates Sikich is that we have dedicated, fulltime resources that are responsible, accountable and continually grow their technical knowledge to stay ahead of the trends for our clients.

At a high-level, this is what our outsourced offering includes:

- **Unlimited, 24x7x365 end user helpdesk** for Windows & MS Office productivity apps
- **24x7x365 monitoring**, maintenance and support of the Windows Server and network infrastructure environment.
- Patch, antivirus, and backup monitoring, maintenance and support
- **Virtual CIO** - The assignment of a dedicated Executive Level Sikich Team member to act in the capacity of Virtual CI (the "vCIO"); the vCIO will conduct quarterly business review meetings with your org to review IT reports and ongoing projects, assist in developing an IT strategy, road-mapping and recommendations, and assist with IT budgeting.
- **Access to the Sikich End User Helpdesk ticketing system**
- Access to remote monitoring and maintenance tools
- Regular Asset Reports through our RMM Agents
- **Response Time:**
 - 2 hours MAX response time during normal business hours
 - Current average response time is around 30 minutes
 - After hours email: will get an automated response that the NOC will respond within 2 hours on the next business day
 - After hours call-in: a live operator will ask if this an emergency
 - If yes, a technician will respond within 2 hours
 - If no, a technician will respond within 2 hours on the next business day

Additional information on our IT Managed Services, including case studies and client videos can be found here:

<https://www.sikich.com/technology/cloud-managed-it-services/>

Here are a couple of client testimonials/use cases to watch:

Cornwell Quality Tools - <https://www.sikich.com/insight/microsoft-azure-case-study-cornwell-quality-tools/>

Arcus Hunting - <https://www.sikich.com/insight/arcus-hunting-strategic-it-vcio-case-study/>

Also attached is a *sample* of our Service Level Agreement. Please take a look at page 3 to see a full list of our outsourced offerings features.

Hopefully we can speak more next week but please reach out in the meantime with any other questions. And let me know in the short-term if you'd like to discuss setting up the 65 new PCs. Thanks and have a great rest of the week.

JOE SIMARI

Account Executive, IT Solutions & Cybersecurity

216.225.4694

joe.simari@sikich.com

 [LinkedIn Bio](#)



Cloud | IT | Security | CRM | ERP | CPA



Gold Certified Partner

SIKICH.COM

Find the guidance and resources you need. Access our [Coronavirus \(COVID-19\) Resource Center](#)



CONFIDENTIALITY NOTE: The information contained in this communication from joe.simari@sikich.com is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If the reader of this e-mail message is not the intended recipient, or the employee or agent responsible for delivery of the message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is prohibited. If you have received this e-mail in error, please notify us immediately by telephone at 630.566.8400 or the relative office number and also indicate the sender's name. Thank you.

Sikich2021

Attachment: 2021 Request Legislation IT Support (2021-88 : IT Support)

Dennis Zdolshek

From: Mark Dzurec <mdzurec@baypointetech.com>
Sent: Tuesday, June 08, 2021 11:00 AM
To: Dennis Zdolshek
Subject: Bay Pointe Technology Follow Up
Attachments: ManagedServices.pdf; BPTS Block Hours.pdf

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Hi Dennis,

I am following up to our conversation as I have spoken to our IT Director, George Gardner, who shared that we can come out and meet with your team, including Ryan, anytime on Thursday. George also shared that his schedule is open and could be out at the City all day on Thursday to run an updated scan of your environment and start building out a network assessment as needed. Let me know what specific time could work on your end for a meeting and we can go from there.

I also wanted to provide to you with some additional information detailing Bay Pointe's Managed Service offerings as well as our discounted pre-paid block hours that can be applied to any IT support work a client may need. The discounted pricing for these block hours is valid for any work for one year from the date of purchase.

I would also invite you to click on this link detailing Bay Pointe's approach to providing layered security offerings to a number of organizations.

[Why layered security? \(campaign-archive.com\)](#)

Thank you again for reaching out as I hope we can earn your business and begin a new partnership.

Best Regards,

Mark Dzurec | Account Executive
T 330-659-6400
mdzurec@baypointetech.com



Your *ONE Source* for everything IT since 1998

Attachment: 2021 Request Legislation IT Support (2021-88 : IT Support)

MANAGED SERVICES

PRICING +
SCOPE



MANAGED COMPUTING

WORKSTATION	\$60	Monitoring, management, updates, anti-virus included, priced per workstation
SERVER	\$275	Monitoring, management, updates, anti-virus included, priced per server
HARDWARE MAINTENANCE		Comprehensive third-party warranty and support for companies with aging hardware still in-use, **custom pricing b/o consumption

MANAGED CLOUD

MICROSOFT 365		Portal management, license management, **custom pricing b/o licensing
AZURE		Portal management, license management, **custom pricing b/o consumption
CO-LOCATION		Private cloud, stored in our local tier 2 data center, **custom pricing b/o consumption

MANAGED NETWORKING

ACCESS POINT	\$25	Management of wireless infrastructure, firmware patching, configuration changes, priced per access point
SWITCH	\$50	Management of switching infrastructure, monitoring, firmware patching, configuration changes, SNMP monitoring, priced per switch
FIREWALL	\$150	Management of access rules, network uptime, patches, firmware patching, priced per firewall **does not include firewall licensing
SAN	\$150	Management of storage environment, patches, firmware patching, disk size adjustments, configuration changes, priced per SAN

MANAGED SECURITY

BINARY DEFENSE		Managed security operations center (SOC) with real-time monitoring and alerting, **custom pricing b/o consumption
ID AGENT		Domain level dark web scanning and monitoring, alerts when your PII is found on the dark web, **custom pricing b/o consumption
BULLPHISH		User-based phishing simulation and training program to ensure your data stays safe, **custom pricing b/o consumption
DUO MFA		Multi-Factor Authentication for users and applications to add an additional layer of security, **custom pricing b/o consumption

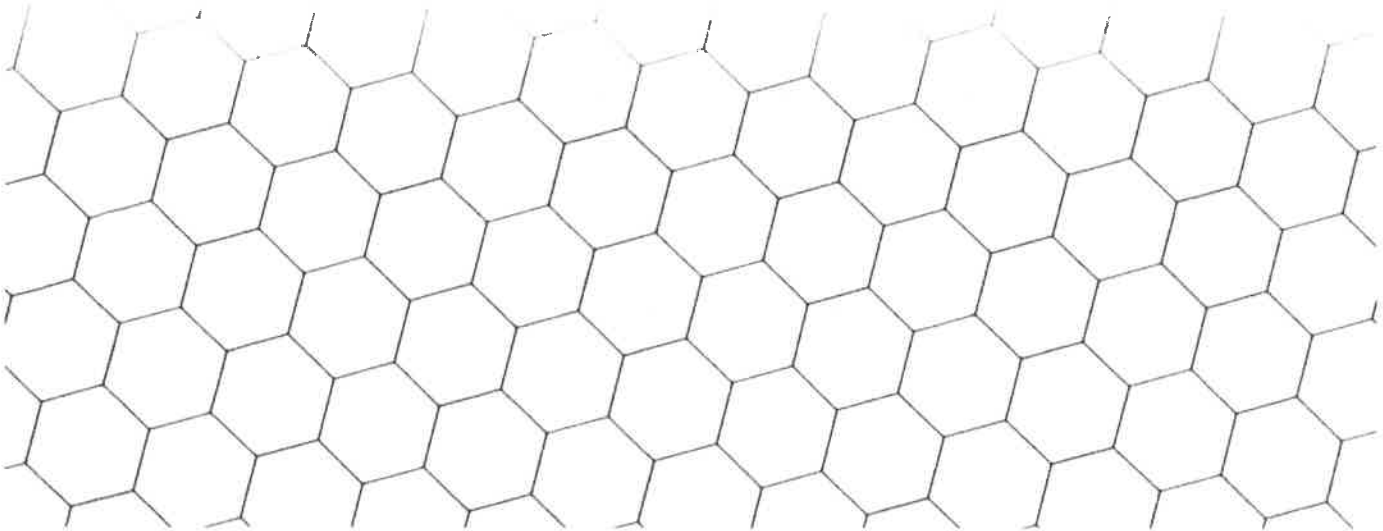


BLOCK HOURS

Bay Pointe's support services are billed at \$200/hour unless a block hour agreement is in place before the services are requested. The available pre-paid block hour plans are listed below for your organization to choose from.

HOURS	RATE	DISCOUNT	TOTAL
10	\$150	25%	\$1500
20	\$135	33%	\$2700
50	\$125	38%	\$6250
100	\$120	40%	\$12,500
250	\$115	42%	\$28,750

**Block hours are valid for one year from purchase date



ORDINANCE NO.: 2021-89

INTRODUCED BY: VICE MAYOR GREDEL, COUNCILPERSON VEVERKA,
COUNCILPERSON NARDUZZI

AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 2 TO THE ENGINEERING DESIGN SERVICES CONTRACT WITH DONALD G. BOHNING & ASSOCIATES, INC. IN CONNECTION WITH THE ROCKSIDE WOODS BOULEVARD NORTH – ROAD AND UTILITY EXTENSION PROJECT

WHEREAS, through Ordinance 2018-33, the City accepted the proposal of Donald G. Bohning & Associates, Inc., 7979 Hub Parkway, Valley View, Ohio 44125, for professional engineering design services, in connection with the Rockside Woods Boulevard North - Road and Utility Extension Project, in an amount not to exceed Two Hundred Ninety-Three Thousand Eight Hundred Dollars (\$293,800.00); and

WHEREAS, through Ordinance 2019-63, the City accepted Change Order No. 1 to the Professional Engineering Design Services Contract with Donald G. Bohning & Associates, Inc., 7979 Hub Parkway, Valley View, Ohio 44125, for additional engineering design services, in connection with the Rockside Woods Boulevard North - Road and Utility Extension Project, in an amount not to exceed Eighteen Thousand Six Hundred Twenty-Three and 74/100 Dollars (\$18,623.74); and

WHEREAS, the City has entered into a Memorandum of Understanding with Rockside Woods Visibility LLC for parking lot improvements on Parcel 5 and redevelopment of the remaining parcels adjacent to the Rockside Woods Boulevard North - Road and Utility Extension Project; and

WHEREAS, additional engineering design services (Surveying, Rule 13 Permit Modification, Preliminary Civil/Geotechnical Investigation, Preliminary Planning, Design of Decorative Street Lighting System, Geotechnical Investigation and Design, Geotechnical/Environmental Engineering & Testing, Detailed Roadway and Utility Plan Preparation and Submittal, Bid Phase Support, and Coordination with the Developer) are needed in connection with the design and construction of a 280 +/- parking space lot on Rockside Woods Boulevard North Parcel 5, as set forth in the Memorandum from the City Engineer dated June 18, 2021, attached hereto; and

WHEREAS, the City Engineer has received a request for Change Order No. 2 to the Professional Engineering Design Services Contract with Donald G. Bohning & Associates, Inc., 7979 Hub Parkway, Valley View, Ohio 44125, for additional engineering design services, in connection with the design and construction of a 280 +/- parking space lot on Rockside Woods Boulevard North Parcel 5, in an amount not to exceed One Hundred Seventy Thousand Six Hundred Dollars (\$170,600.00), as set forth in the Memorandum from the City Engineer dated June 18, 2021, attached hereto; and

WHEREAS, the City Engineer recommends the City accept Change Order No. 2 to the Professional Engineering Design Services Contract with Donald G. Bohning & Associates, Inc., 7979 Hub Parkway, Valley View, Ohio 44125, for additional engineering design services, in connection with the design and construction of a 280 +/- parking space lot on Rockside Woods Boulevard North Parcel 5, in an amount not to exceed One Hundred Seventy Thousand Six Hundred Dollars (\$170,600.00), as set forth in the Memorandum from the City Engineer dated June 18, 2021, attached hereto, and for a total contract amount not to exceed Four Hundred Eighty-Three Thousand Twenty-Three and 74/100 Dollars (\$483,023.74); and

WHEREAS, the services to be provided by the foregoing company constitute a specialized professional service; and thus, pursuant to Article IV, Section 2(c)(5) of the City Charter, no bidding is required; and

WHEREAS, pursuant to Ohio Revised Code Section 5705.41, the Finance Director certifies that both at the time the Agreement was made and at the current time, sufficient funds were available to the credit of a proper fund to authorize payment under the Agreement.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Independence, State of Ohio, that:

Section 1. The Mayor is hereby authorized to enter into Change Order No. 2, subject to the Law Director's approval as to form, to the Professional Engineering Design Services Contract with Donald G. Bohning & Associates, Inc., 7979 Hub Parkway, Valley View, Ohio 44125, for additional engineering design services, in connection with the design and construction of a 280 +/- parking space lot on Rockside Woods Boulevard North Parcel 5, in an amount not to exceed One Hundred Seventy Thousand Six Hundred Dollars (\$170,600.00), as set forth in the Memorandum from the City Engineer dated June 18, 2021, attached hereto, and for a total contract amount not to exceed Four Hundred Eighty-Three Thousand Twenty-Three and 74/100 Dollars (\$483,023.74).

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of this Council, and all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.

Section 3. This Ordinance provides for the usual and ordinary operation of the Engineering Department. Wherefore, this Ordinance shall take effect and be in force at the earliest time allowed by law.

Introduced: June 22, 2021

First Reading: June 22, 2021

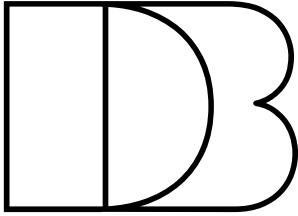
Passed: _____

Gregory P. Kurtz, Mayor

Attest:

Debra J. Beal, Clerk of Council

Attest:



**Donald Bohning
& Associates**

7979 Hub Parkway
Valley View, Ohio 44125

T 216.642.1130

F 216.642.1132

June 17, 2021

City of Independence
Engineering Department
6335 Selig Drive
Independence, Ohio 44131

ATTENTION: Donald Ramm
City Engineer

RE: Rockside Woods Boulevard North
Parcel 5 – Parking Lot & Utility Improvements
Independence, Ohio

SUBJECT: Professional Surveying and Engineering Service Contract Modification Request

Dear Mr. Ramm:

Per our discussions and in conjunction with the proposed project redevelopment Parcel 3 PPN 561-25-017 (South Parcel) and Parcel 5 PPN 561-24-024 (Landfill Parcel), associated with the parking lot improvements and redevelopment of the remaining parcels. The City of Independence is working in conjunction with a developer for the Parcel 3 land through a M.O.U. where they are exploring the options associated with a City of Independence permitted, designed and constructed 280 +/- parking space lot on Parcel 5.

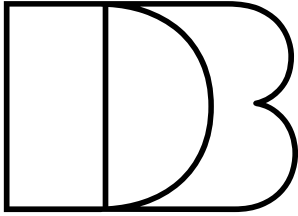
Below highlight the additional contract modification scope items, to Rockside Woods Boulevard North – Part A project, that were discussed with the City of Independence as part of the necessary coordination with the proposed improvements necessary to accommodate the requests highlighted in the draft terms discussed in the M.O.U for the proposed projects planned adjacent to Rockside Woods Boulevard North – Part A project:

[Phases indicated correspond to the original Scope of Service outline per our Service Proposal dated February 12, 2018.]

SCOPE OF SERVICE

PHASE A - PROJECT BOUNDARY, LOCATION, AND TOPOGRAPHY SURVEY FOR AS-BUILT PROJECT BASE MAPPING PARCEL 5

1. Research of existing deeds, record platting, map and easement records.
2. OUPS request and research of available utility records and improvement plans for service to subject site.
3. Complete a location and topographical survey within the project limits including up to an additional 50' beyond the proposed Right of Way and including the Stormwater



**Donald Bohning
& Associates**

7979 Hub Parkway
Valley View, Ohio 44125

T 216.642.1130

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Management Facility area, and Existing Waste Relocation Area, overlapping the existing slope conditions to a point of 25' feet past the top of slope, and to the south 200' on to Parcel 3.

4. Complete Sub-Surface Utility Evaluation "SUE" survey level "C" for all gravity sewers adjacent to the project limits and an updated base map of the area to be used for future lot splits.

Fee \$6,500.00

PHASE B1 – SURVEY LOT SPLIT/CONSOLIDATION SURVEY

1. Complete a Lot Split/Consolidation Survey for the common line between Parcel 3 and Parcel 5 per the direction of the City of Independence.
2. Utilize the historical landfill limits boundary as the foundation of the Lot Split Consolidation parcel line.
3. Two (2) planning commission meetings and/or meetings with The City of Independence Engineering Department and Land owner to coordinate Lot Split location.

Fee \$4,250.00

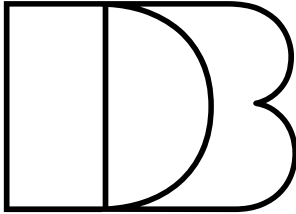
PHASE B2 – ALTA SURVEY OF PARCEL 5 – LANDFILL PARCEL

1. Complete an ALTA Survey for the acquisition of the Parcel 3 – Landfill Parcel on behalf of the City of Independence.
2. City of Independence to provide a Title Commitment and list of Table A items to be included in the ALTA survey along with a copy of the Title Commitment prior to commencing with the ALTA Survey.

Fee \$4,000.00

PHASE C – 3475-27-13 AUTHORIZATION & EXEMPTION REQUEST MODIFICATION SUBSURFACE INVESTIGATION & PAVEMENT & UTILITY IMPROVEMENTS

1. Complete a file review with the Ohio EPA NEDO and Cuyahoga County Board of Health associated with review of historical records associated with the property that may impact the proposed improvements and expansion onto other parts of Parcel 5 – Landfill Parcel
2. Complete a 3475-27-13 modification request on behalf of the City of Independence for the installation of additional Test Bores and preliminary Geotechnical Investigation to support the proposed project improvements.
3. Complete a 3745-27-13 modification request on behalf of the City of Independence, for the installation of the required improvements associated with the proposed parking lot, utilities, and landscaping for the improvements planned on Parcel 5 – Landfill parcel.
4. Meetings with the Ohio EPA NEDO office to review the Geotechnical and Utility & Pavement Rule 13 modification request, review compliance with the existing work scope and certification drawing coordination for future submittal along with subsequent meetings with the Ohio EPA throughout the review process to expedite the authorization.



**Donald Bohning
& Associates**
7979 Hub Parkway
Valley View, Ohio 44125
T 216.642.1130
F 216.642.1132

- 5. Two (2) joint meetings with City of Independence Engineering Department to coordinate Rule 13 modification request.

Fee \$27,500.00

PHASE D – PRELIMINARY CIVIL & GEOTECHNICAL SITE INVESTIGATION – PARCEL 5

- 1. The Project Manager and Project Engineer will view the site with the Geotechnical Engineer to review the proposed improvements.
- 2. Discuss potential landfill issues and slope remediation concepts for the proposed improvements and to verify they do not impact any existing slope stability items that have been previously constructed as part of the previous project.
- 3. Review topography survey and existing condition mapping completed as part of this scope of work to determine appropriate locations for any required additional test bores to supplement potential slope remediation concepts to facilitate the proposed Improvements

Fee \$4,600.00

PHASE E – EXISTING STORM SEWER INFRASTRUCTURE EVALUATION – NOT CONTEMPLATED

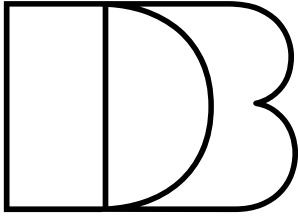
- 1. While we do not anticipate any review of the existing storm sewer system, it was completed in the original RWB Part A project Scope.

Fee No Evaluate Contemplated

PHASE F – SITE WETLAND ASSESSMENT – NOT CONTEMPLATED

- 2. While we do not anticipate any necessary wetland impacts, since the proposed improvements are within the footprint previously evaluated, and not additional work is planned to be completed over the slope to the east down the steep ravine if necessary we can secure and have a project site assessment by a qualified environmental subconsultant firm including site visit, summary report, and digital map.
- 3. If potential jurisdictional waters are located based on the proposed improvements or if the joint development M.O.U. would contemplate the need to evaluate a different design alternative that would allow for these impacts to be made we can evaluate this under a separate fee proposal.
- 4. In the event the proposed project work will impact any potential jurisdictional waters, additional environmental subconsultant services will be needed to secure USACE and/or EPA permitting a separate fee proposal will be provided based on the findings and evaluation of the proposed improvements.

Fee No Study Contemplated



**Donald Bohning
& Associates**

7979 Hub Parkway
Valley View, Ohio 44125

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PHASE G – PRELIMINARY PLANNING – PARCEL 5

1. Development of a preliminary level plan for the proposed improvements on Parcel 5 including all necessary grading conceptual review with the proposed building improvements being constructed by others on Parcel 3.
2. Develop utility extension, and conceptual level storm water management (Parcel 3) and grading access drives on Parcel 3, for City review and coordination purposes with Parcel 3 developer.
3. A preliminary geotechnical conceptual plan will be developed outlining up to three potential slope stability constrain options for review and budget estimating for proposed improvements and fill on Parcel 5 that may impact the proposed development of Parcel 3 based on recommendations of the geotechnical engineer.
4. A proposed parking lot typical section along with one alternate section will be presented to the City of Independence for review and comment to address any programmatic, aesthetic, value engineering, and cost impact considerations.
5. Advance Ohio EPA "Rule 13" modification permitting to procure as quickly as possible. Incorporate initial OEPA feedback into preliminary plan development as applicable.
6. Joint client meetings as needed and two (2) coordination meetings with project stakeholders as applicable.

Budget Fee \$17,500.00

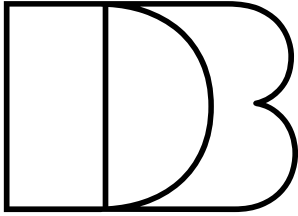
PHASE I – DESIGN OF DECORATIVE STREET LIGHTING SYSTEM

1. The Project Engineer will work with the City of Independence's Lighting Design Consultant from the RWB Phase 1 Improvements to assist the consultant as part of their project drawings and specifications based on the design and typical sections outlined in the preliminary plan and as constructed as part of the RWB Phase 1 Improvements for the Parcel 5 improvements.
2. The Project Engineer will work with the City of Independence's Lighting Design Consultant to assist in the development of any necessary public owned conduit duct bank and pull box system for the proposed improvements on Parcel 5.

Fee \$3,250.00

PHASE J – GEOTECHNICAL INVESTIGATION AND DESIGN – PARCEL 5

1. The Geotechnical Engineer will complete the following scope of services in conjunction with the overall scope of work relative to the Parcel 5 Improvements.
2. The Geotechnical Engineer will work with the Project Engineer to determine soil bore locations, surface elevations, station and offsets and bore location plan.
3. The Geotechnical Engineer will contact OUPS to locate underground utilities. Borings which are in the area of utilities will be offset and noted on the site plan.
4. The Geotechnical Engineer will drill the test borings in the proposed area.
5. The Geotechnical Engineer will complete the field and laboratory testing in accordance with applicable ASTM specifications.



**Donald Bohning
& Associates**

7979 Hub Parkway
Valley View, Ohio 44125

T 216.642.1130

F 216.642.1132

6. The Geotechnical Engineer will develop a report of findings outlining the following items to assist the Project Engineer:
 - a. General Description of Site.
 - b. Boring Logs and soil profile to include:
 - i. Surface elevation at each test boring location
 - ii. Thickness of topsoil fills and subsoil strata
 - iii. Groundwater encountered during drilling and at completion
 - iv. Standard penetration and moisture content as a function of depth
 - v. Thickness of existing soil above existing waste
 - c. Existing subsurface conditions.
 - d. Subgrade evaluation and earthwork requirement.
 - e. Slope Stability Analysis if necessary
 - f. Groundwater management recommendations.
 - g. Recommendations for pavement section and type & slope stabilization if necessary

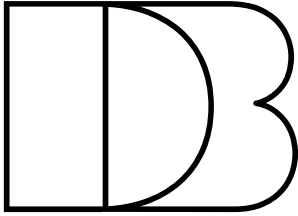
Budget Fee \$16,500.00

7. The proposal does not include the detailed design for any necessary slope stabilization options based on the initial findings in the geotechnical investigation and any slope repair recommendations that would be required are outside of this scope of work and a separate service fee proposal can be provided if necessary based on the finding outlined in the initial geotechnical investigation.

PHASE K – GEOTECHNICAL/ ENVIRONMENTAL ENGINEERING & TESTING – PARCEL 5

1. The Environmental Engineer will work with the Geotechnical Engineer and the Project Engineer to complete the following scope of services in conjunction with the overall proposed improvements on Parcel 5, as identified on the preliminary plan.
2. Based on the preliminary plan, the Geotechnical Engineer and Environmental Engineer will complete approximately 3 additional borings within Parcel 5 to determine the material the site contractor will encounter during construction.
3. Borings will be continuously sampled and visually examined for presence of landfill waste and reviewed for VOC's.
4. Representative split portions of soils sampling intervals will be coordinated by the Geotechnical Engineer, Environmental Engineer, and Project Engineer.
5. It would be the intent of the Environmental Engineer to not determine the actual limits of waste placement, but to determine what would be encountered during construction.
6. Any groundwater encountered during drilling will be collected and containerized in 55-gallon drums to determine its characterization for proper disposal.
7. Development of Health and Safety Plan revisions from the initial work scope
8. Disposal of collected groundwater either hazardous or non-hazardous.
9. Collection of up to 10 soil samples and VOC testing.
10. Collection of up to 10 soil samples and SVOC testing.
11. Collection of up to 10 soil samples and RCRA Metal Testing.
12. Collection of up to 10 soil samples and PCB Testing.

Budget Fee \$10,500.00



**Donald Bohning
& Associates**

7979 Hub Parkway
Valley View, Ohio 44125

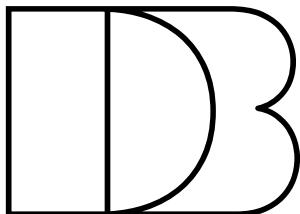
T 216.642.1130

F 216.642.1132

PHASE I – DETAILED ROADWAY AND UTILITY PLAN PREPARATION AND SUBMITTAL

1. Based on the preliminary plan as detailed in this proposal
2. Development of detailed parking lot and utility improvement plans as discussed on Parcel 5 and portions of grading and drive way access/utility coordination on Parcel 3.
3. Plan format being:
 - a) Cover Page
 - b) General Notes and Specifications
 - c) Site Plan
 - d) Utility Plan
 - e) Grading Plan
 - f) Supplemental Utility Plans & Profiles
 - g) Storm Water Management Facility Plan Coordination – Design by Developer on Parcel 3
 - h) Construction Details
 - i) Earthwork / Storm Water Pollution Prevention / Erosion Control Plan
 - j) Cross Sections as required by the agency
4. Engineering documentation, and storm water management and post construction storm water quality report by the developer on Parcel 3. Storm water management being designed by Parcel 3 developer to be outlet into the existing storm sewer system.
5. Design and provide drainage map, and stormwater calculations including pre & post runoff data, as well as assisting the Developer's Engineer in determining the W.Q.V and necessary detention requirements.
6. Assist the Developer's Engineer in location and outlet restrictions associated with storm sewer, stormwater management, and water quality volume necessary for the Developer's Engineer to provide a comprehensive stormwater management report, for retention and water quality, long term maintenance plan, and stormwater easements, to the City of Independence for the joint development of Parcel 3 & Parcel 5.
7. Plan submission to City of Independence and disposition of City comments.
8. Plan submission to all review agencies for comment/approval (any associated fees paid by City). To include Cleveland Water Department, Cuyahoga Soil & Water Conservation District, NEORSD, electric, gas, telephone and cable service providers, and Ohio EPA for NPDES and PTI permitting, as applicable.
9. Project Storm Water Pollution Prevention Plan binder and Long-Term Operation and Maintenance Plan, as required.
10. Final Lighting Plan by City's Design Consultant to be incorporated in detailed plans.
11. Designs for site signage, landscaping, irrigation, etc., if needed, to be completed by others. DGB will provide information as required for others to complete their design and upon receipt of AutoCAD files will incorporate graphic representation only of these items into the roadway plans as applicable.
12. Project construction quantity tabulation.
13. Engineer's estimate of probable construction cost.
14. Details, specifications and plan notes integrated directly into plans (no separate specification document preparation or review is included in this proposal).

Fee \$52,500.00



**Donald Bohning
& Associates**

7979 Hub Parkway
Valley View, Ohio 44125

T 216.642.1130

F 216.642.1132

PHASE M – BID PHASE SUPPORT

1. Incorporate project quantities/cost estimate into bid documents using the standard template provided by the City of Independence along with an example document.
2. Provide fifteen (15) full-size and half-size sets of plans on bond paper, along with fifteen (15) copies of the contract documents for the City's use in advertising for and bidding the project. Electronic copies (.pdf format) of the final approved plans will also be included.
3. Provide engineering support during the bidding process, which will include attendance at a pre-bid meeting, preparing addendums as needed, and answering questions during the bidding process.

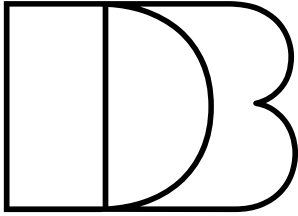
Fee \$8,500.00

PHASE N – COORDINATION WITH DEVELOPER OF PARCEL 3

1. Meetings and information sharing with the City and/or the Developer for Parcel 3 to coordinate the proposed improvements throughout the design process can be provided on an hourly basis however based on our discussions it would be difficult to accurately develop a scope reflective of a budget based on the ebb and flow of the design and construction timelines, the accelerated Developer's deliverable and construction schedule, along with necessary coordination between the two parcels for final development. Therefore based on the discussion with the City of Independence, DGB will provide design support services as requested by the City of Independence to coordinate with the Developer for the proposed improvements based on the Prevailing Hourly Fee Schedule in effect at the time the services were performed (2021 schedules enclosed for reference) and a budget amount included in the scope of services for reference.

Budget Hourly Fee \$20,000.00

Based on the aggressive timelines, and necessary permitting requirements, our office is committed to meet the deliverable for a final construction of the proposed improvements on the Parcel 5 parking lot in August of 2022. DGB would commence upon approval to jointly coordinate the Ohio EPA permit modification along with the continued development of the preliminary plan to accelerate the project schedule. The process would be driven by the speed of the final sign off on the plan design between the stake holders (City of Independence & Developer) and the coordination between the designs to settle on a preliminary plan that could be presented to the Ohio EPA for permit modification. Upon completion of the submittal and necessary review time by Ohio EPA, we would anticipate that coordination to be completed in 90 days from submission which would allow the final design documents to be completed in the winter. Additionally, we would work with the City of Independence, to jointly secure the landscape architect, and lighting consultants, outside of this service proposal, that worked on the RWB Part A improvements to coordinate with our team, in the month of August 2021, which will allow us to jointly develop the final preliminary plan that meets the City of Independence's timelines. Final Approval in the fall of 2021 from the Ohio EPA, City of Independence Lighting Design, Landscape Design, and Developer signoff will allow the design to commence on the final City of Independence



**Donald Bohning
& Associates**

7979 Hub Parkway
Valley View, Ohio 44125

T 216.642.1130

F 216.642.1132

Parking Lot Improvements in the winter of 2021/2022. The project drawings will be prepared for a spring 2022 public bid, with the City of Independence Engineering department, and award after the spring rains allow for the earthwork construction to be completed. Pavement, utility, landscaping and lighting improvements will be installed and project construction completed for an August 2022 deliverable based on the scope and budget proposal items outlined in this agreement.

All fees have been based upon the Prevailing Hourly Fee Schedule in effect at the time the services were performed (2021 schedules enclosed for reference). Separate fee proposals for Rule 13 compliance services, construction certification reports and planned compliance items for the proposed improvements upon award of the contract documents and can be provided or items can be provided at the prevailing hourly fee schedule for future calendar years. Additional information further detailing services performed / hours allocated can be supplied upon request.

Sincerely,

DONALD G. BOHNING & ASSOCIATES, INC.

Todd Sciano

AUTHORIZATION TO PROCEED



City of Independence, Ohio

“THE HEART OF CUYAHOGA COUNTY”

ENGINEERING DEPARTMENT
6335 SELIG DRIVE • INDEPENDENCE, OH 44131-5045
(216) 524-1374 • FAX (216) 573-1592
www.independenciohio.org

Inter Office Communication

TO: Mayor Kurtz / City Council
cc: Vernon Blaze - Director of Finance
Greg O'Brien - Law Director
FROM: D. Ramm - City Engineer
DATE: June 18, 2021

RE: **Request for Legislation - Contract Modification No. 2**
Professional Services Contract - Donald Bohning & Associates
Rockside Woods Boulevard North – Landfill Parcel 5 Development

Adoption of **Ordinances 2018-33** and **2019-63** for *Donald Bohning & Associates (DBA)* directly resulted in the successful engineering design and construction of the Rockside Woods Boulevard North Road & Utility Extension Improvements Project (Part A). Their expertise and continued consultation to the City has helped to put us in a unique position to take advantage of a development opportunity on Parcel 3 & Parcel 5, as it pertains to **Project Visibility**.

The City's "open" and "active" OEPA Rule 13 Permit secured through DBA's work for our road and utility project lends us to continue our consultation from *DBA* to modify the permit to support the proposed development project. Council knows this is another fast-track development and joint-engineering design and construction project commensurate with our M.O.U. with and in support of **Project Visibility's** aggressive construction schedule.

DBA's attached proposal identifies the following scope of work categories and associated fees for Parcel 5 to advance the project:

• Phase A – Survey for As-Built Project Base Mapping	\$ 6,500
• Phase B1– Survey Lot Split / Consolidation Survey	\$ 4,250
• Phase B2 – ALTA Survey	\$ 4,000
• Phase C - Rule 13 Permit Modification	\$22,500
• Phase D – Preliminary Civil/Geotechnical Investigation	\$ 4,600
• Phase G – Preliminary Planning	\$17,500
• Phase I - Design of Decorative Street Lighting System	\$ 3,250
• Phase J – Geotechnical Investigation and Design	\$16,500
• Phase K - Geotechnical /Environmental Engineering & Testing (Budget)	\$10,500
• Phase L – Detailed Roadway and utility Plan Preparation & Submittal	\$52,500
• Phase L – Bid Phase Support	\$ 8,500
• Phase M – Coordination with Developer (Budget)	<u>\$20,000</u>
Total	\$170,600

Based on their past success and our trust in their continued performance, coupled with our immediate need to partner to move this project forward with ***Project Visibility***, I request **legislation be drafted and placed on the June 22nd Council Workshop agenda to authorize Contract Modification No. 2 with *Donald Bohning & Associates* in their total fee proposal amount of \$170,600.**

Many of these Phases of work are interrelated and/or should be performed in a parallel timeline, hence the request to authorize the full scope and amount. However we will maintain overall control of the specific Phases of work that get authorized to proceed by DBA.

I will be available at the Council Workshop to answer any questions.

Attachment

ORDINANCE NO.: 2021-90

INTRODUCED BY: VICE MAYOR GREDEL, COUNCILPERSON VEVERKA,
COUNCILPERSON NARDUZZI

AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 1 TO THE GENERAL
CONSTRUCTION ENGINEERING AND INSPECTION SERVICES CONTRACT WITH
ACM CONSTRUCTION MANAGEMENT LLC

WHEREAS, through Ordinance 2021-26, the City accepted the proposal of ACM Construction Management LLC, 5581 Canal Road, Cleveland, Ohio 44125, to provide professional general construction engineering and inspection services to the City, to oversee the City's 2021 Maintenance Contracts, in an amount not to exceed Fifty Thousand Dollars (\$50,000.00); and

WHEREAS, funds allocated to the contract with ACM Construction Management LLC are nearly depleted; and

WHEREAS, inspection services are still needed to oversee additional concrete work, asphalt road maintenance and repairs, and an emergency culvert replacement project on Hillside Road; and

WHEREAS, the City Engineer has received a request for Change Order No. 1 to the General Construction Engineering and Inspection Services Contract with ACM Construction Management LLC, 5581 Canal Road, Cleveland, Ohio 44125, for additional professional construction engineering and inspection services, in an amount not to exceed Fifty Thousand Dollars (\$50,000.00), as set forth in the Memorandum from the City Engineer dated June 17, 2021, attached hereto; and

WHEREAS, the City Engineer recommends the City accept Change Order No. 1 to the General Construction Engineering and Inspection Services Contract with ACM Construction Management LLC, 5581 Canal Road, Cleveland, Ohio 44125, for additional professional construction engineering and inspection services, in an amount not to exceed Fifty Thousand Dollars (\$50,000.00), as set forth in the Memorandum from the City Engineer dated June 17, 2021, attached hereto, and for a total contract amount not to exceed One Hundred Thousand Dollars (\$100,000.00); and

WHEREAS, the services to be provided by the foregoing company constitute a specialized professional service; and thus, pursuant to Article IV, Section 2(c)(5) of the City Charter, no bidding is required; and

WHEREAS, pursuant to Ohio Revised Code Section 5705.41, the Finance Director certifies that both at the time the Agreement was made and at the current time, sufficient funds were available to the credit of a proper fund to authorize payment under the Agreement.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Independence, State of Ohio, that:

Section 1. The Mayor is hereby authorized to enter into Change Order No. 1, subject to the Law Director's approval as to form, to the General Construction Engineering and Inspection Services Contract with ACM Construction Management LLC, 5581 Canal Road, Cleveland, Ohio 44125, for additional professional construction engineering and inspection services, in an amount not to exceed Fifty Thousand Dollars (\$50,000.00), as set forth in the Memorandum from the City Engineer dated June 17, 2021, attached hereto, and for a total contract amount not to exceed One Hundred Thousand Dollars (\$100,000.00).

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of this Council, and all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.

Section 3. This Ordinance provides for the usual and ordinary operation of the Engineering Department. Wherefore, this Ordinance shall take effect and be in force at the earliest time allowed by law.

Introduced: June 22, 2021

First Reading: June 22, 2021

Passed: _____

Gregory P. Kurtz, Mayor

Attest:

Debra J. Beal, Clerk of Council

Attest:



City of Independence, Ohio

"THE HEART OF CUYAHOGA COUNTY"

ENGINEERING DEPARTMENT

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www.independenceohio.org

Inter Office Communication

TO: Mayor Kurtz / City Council

cc: Vernon Blaze – Director of Finance
Gregory J. O'Brien – Law Director

FROM: D. Ramm – City Engineer 

DATE: June 17, 2021

RE: **2021 Inspection Services - ACM Construction Management
Request for Contract Modification No. 1**

Reference is made to my February 21st memo on the captioned topic.

ACM has been watching over the maintenance contract work which has been underway since March. The road paving work on E. Schaaf and Fuhrmeyer Roads was also under their direct inspection over the last two months. Their inspection funds will soon be depleted from inspection of this work.

Catts Construction will be performing additional concrete work this summer with last week's change order approval (\$100,000 contract value).

Chagrin Valley Paving was also recently awarded the 2021 Asphalt Road Maintenance Contract which will commence this summer (\$1,644,674.58 contract value).

Independence Excavating will soon be performing the emergency culvert replacement project on Hillside Road (\$62,000 contract value).

The Engineering Department will manage the construction of this work.

There is better than \$1.8 million dollars' worth of work to be performed this summer and fall on these projects, and so therefore I request legislation be placed on the June 22nd Council Workshop Agenda, authorizing Contract Modification No. 1 with **ACM Construction Management in an amount not to exceed \$50,000, in accordance with their attached proposal.** This value equates to less than 3% of the total contract value shown above.

I will be available at the Council Workshop to answer any questions.

Attachment



ACM

Construction Management

5581 Canal Road
Cleveland, Ohio 44125

June 17, 2021
City of Independence
6335 Selig Drive
Independence, Ohio 44131
Attn: Donald J. Ramm, P.E.

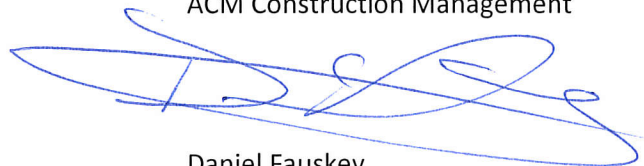
RE: ACM Construction Management Inspection Services

Dear Mr. Ramm,

ACM Construction Management (ACM) is submitting pricing for the extension on our Inspection Services for the remainder of the summer 2021 season. Please find enclosed our updated pricing schedule for the upcoming work for the City of Independence.

We appreciate your business and look forward to continuing our inspection services for the City of Independence. Please do not hesitate to contact us at (216)857-5550 or via email, dfauskey@acmconstructionmanagement.com should you have any questions regarding our updated pricing.

Best Regards,
ACM Construction Management



Daniel Fauskey
President

**ACM Construction Management LLC.**

5581 Canal Rd. Cleveland, Ohio 44125
Phone (216) 857-5550 Fax (216) 520-2508

Proposal for Inspection & Management Services

Mr. Don Ramm, PE
City Engineer
City of Independence
6335 Selig Drive
Independence, Ohio 44131

Dear Mr. Ramm,

ACM Construction Management is pleased to submit this proposal for Inspection and Management services for the City of Independence. Our proposal is based on the hourly rates listed below and we are aware that there is a \$50,000.00 not to exceed budget for our services. If our services are required after that amount, a change order will be required to resume any services that the city will need. Attached please see our Terms and Conditions for these services and Fee proposal for this work.

Terms and conditions for Technicians:

- There will be a minimum four-hour charge for Testing Technicians.
- Hourly rates are based on an eight-hour day (Monday thru Friday).
- Any hours over eight hours or on Saturday will be billed at our overtime rate, Sundays, Nights and Holidays will be billed at 2 times the hourly rate.
- If a ten hour workday is the normal workday, then anything over ten hours and Fridays will be billed at the overtime rates.
- Security and initial cure for all site cast concrete specimens is the responsibility of the client unless otherwise arranged.
- Cancellations require a "day prior to" notice or will be subject to a four-hour minimum charge.
- Scheduling for services requires a twenty-four (24) hour notice.
- Any inconsistencies with the contractors install of materials will be reported to the city immediately.

Terms and Conditions for Project Inspectors:

- If a project Inspector is needed on site there is a 40hr minimum fee. Anything over 8hrs a day will be subject to our overtime rate.
- Project Manager will be billed at an 8hr minimum.
- If a 10hr workday is the normal, then anything over 10hrs and Fridays will be billed at the overtime rates.
- Client is responsible to provide ACM access to all testing areas.
- Client must provide ACM the project plans and specs a minimum of one week prior to commencement of services.

Terms and Conditions for Project Inspectors continued:

- Any inconsistencies with the contractors install of materials will be reported to the city immediately.
- We will need to meet with contractors prior to any material placement.
- We will also do visual inspections for any steel reinforcement prior to concrete placement.
- We will be on site during any material installation, concrete, asphalt and stone, etc. to make sure that installation is done properly and that it meets contract specifications
- Any reports or documents will be turned over to the city in a timely manner.

Technician/Inspector Service Fees

	Hourly Rate	OVERTIME
Soils/ Aggregate Technician	\$60.00 Per Hour	\$82.50 per hr
Concrete Quality Control Technician	\$60.00 Per Hour	\$82.50 per hr
Asphalt Technician	\$60.00 Per Hour	\$82.50 per hr
Project Inspector	\$60.00 Per hour min 40hrs	\$82.50 per hr
Project Manager	\$130.00 Per Hour min 8hrs	\$165.50 per hr
Nuclear Moisture/Density Gauge	\$50.00 Per Day	
Coring Equipment and Crew	\$750.00 per day	

Laboratory Service Fees

Standard Proctor ASTM D698	\$150.00 per test	Report included
Concrete cylinder break ASTM C39	\$17.00 per specimen	Report included
Concrete Beam Break ASTM C78	\$45.00 per specimen	Report included
Asphalt Core Density	\$90.00 each	Report included
Asphalt Core Density Determination	\$90.00 each	Report included

ACM Construction Management appreciates the opportunity to prepare this proposal for Testing, Inspecting and Management for The City of Independence and we look forward to working with you.

Sincerely,



A handwritten signature in blue ink, appearing to read "Daniel Fauskey", is written over a light blue horizontal line.

Daniel Fauskey
President

Accepted by:

Signature _____

Printed Name _____ Dated _____

Title _____

ORDINANCE NO.: 2021-91

INTRODUCED BY: COUNCILPERSON VEVERKA, VICE MAYOR GRENDDEL,
COUNCILPERSON NARDUZZI

AN ORDINANCE AUTHORIZING CHANGE ORDER NO. 4 TO THE AGREEMENT
WITH E.L. ROBINSON ENGINEERING FOR PROFESSIONAL ENGINEERING
DESIGN SERVICES IN CONNECTION WITH BRECKSVILLE ROAD IMPROVEMENTS
(ROCKSIDE ROAD TO S.R. 17 CLOVERLEAF)

WHEREAS, through Ordinance 2018-02, the City entered into an Agreement with E.L. Robinson Engineering, 1468 West 9th Street, Suite 500, Cleveland, Ohio 44113, for professional engineering design services, in connection with the Brecksville Road Improvements Project, in the Base Fee amount not to exceed Six Hundred Thirty-Eight Thousand One Hundred Ten Dollars (\$638,110.00); and

WHEREAS, through Ordinance 2018-51, the City entered into Change Order No. 1 to the Engineering Design Services Agreement with E.L. Robinson Engineering, 1468 West 9th Street, Suite 500, Cleveland, Ohio 44113, for additional professional services, including (i) a feasibility study to determine preliminary costs to bury the existing overhead utilities, and (ii) the inclusion of decorative streetlights and streetscape improvements along the corridor, in connection with the Brecksville Road Improvements Project, in an amount not to exceed Seventy-Three Thousand and Seventy-Three Dollars (\$73,073.00); and

WHEREAS, through Ordinance 2018-158, the City entered into Change Order No. 2 to the Engineering Design Services Agreement with E.L. Robinson Engineering, 1468 West 9th Street, Suite 500, Cleveland, Ohio 44113, for additional professional right-of-way services, in connection with the Brecksville Road Improvements Project, in an amount not to exceed One Hundred Twenty-Five Thousand Six Hundred Seventy-Four Dollars (\$125,674.00); and

WHEREAS, through Ordinance 2019-17, the City entered into Change Order No. 3 to the Engineering Design Services Agreement with E.L. Robinson Engineering, 1468 West 9th Street, Suite 500, Cleveland, Ohio 44113, for additional engineering services, including preparation and attendance at public meetings, responding to contractors' Requests for Information during construction, and assisting with right-of-way and/or major utility relocation coordination activities planned on Brecksville Road within the limits of the intersection improvement, in an amount not to exceed Twenty-Two Thousand Six Hundred Fifty-Eight Dollars (\$22,658.00); and

WHEREAS, the original limits of the Brecksville Road Improvements Project comprised Rockside Road to the Cloverleaf interchange; however, the contract scope and schedule changed significantly due to the urgency to design and construct the

“center section” at the AAA intersection in support of the Topgolf project; and

WHEREAS, as a result of these significant changes, additional engineering services are needed to complete and finalize the streetscape and resurfacing plans for the Brecksville Road Improvements Project; and

WHEREAS, the City Engineer has received Change Order No. 4 to the Engineering Design Services Agreement with E.L. Robinson Engineering, 1468 West 9th Street, Suite 500, Cleveland, Ohio 44113, for additional engineering services, to complete and finalize the streetscape and resurfacing plans for the Brecksville Road Improvements Project, in an amount not to exceed Seventy-Four Thousand Five Hundred Fifty-Four Dollars (\$74,554.00), as set forth in the Memorandum from the City Engineer dated June 18, 2021, attached hereto, and for a total contract amount not to exceed Nine Hundred Thirty-Four Thousand Sixty-Nine Dollars (\$934,069.00); and

WHEREAS, the services to be provided by the foregoing company constitute a specialized professional service; and thus, pursuant to Article IV, Section 2(c)(5) of the City Charter, no bidding is required; and

WHEREAS, pursuant to Ohio Revised Code Section 5705.41, the Finance Director certifies that both at the time the Agreement was made and at the current time, sufficient funds were available to the credit of a proper fund to authorize payment under the Agreement.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Independence, State of Ohio, that:

Section 1. The Mayor is hereby authorized to enter into Change Order No. 4, subject to the Law Director's approval as to form, to the Engineering Design Services Agreement with E.L. Robinson Engineering, 1468 West 9th Street, Suite 500, Cleveland, Ohio 44113, for additional engineering services, to complete and finalize the streetscape and resurfacing plans for the Brecksville Road Improvements Project, in an amount not to exceed Seventy-Four Thousand Five Hundred Fifty-Four Dollars (\$74,554.00), as set forth in the Memorandum from the City Engineer dated June 18, 2021, attached hereto, and for a total contract amount not to exceed Nine Hundred Thirty-Four Thousand Sixty-Nine Dollars (\$934,069.00).

Section 2. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of this Council, and all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.

Section 3. This Ordinance provides for the usual and ordinary operation of the Engineering and Service Departments. Wherefore, this Ordinance shall take effect and be in force at the earliest time allowed by law.

Introduced: June 22, 2021

First Reading: June 22, 2021

Passed: _____

Gregory P. Kurtz, Mayor

Attest:

Debra J. Beal, Clerk of Council

Attest:



City of Independence, Ohio

"THE HEART OF CUYAHOGA COUNTY"

ENGINEERING DEPARTMENT

6335 SELIG DRIVE • INDEPENDENCE, OH 44131-5045

(216) 524-1374 • FAX (216) 573-1592

www.independenciohio.org

Inter Office Communication

TO: Mayor Kurtz / City Council
 cc: Vernon Blaze – Director of Finance
 Greg O'Brien – Law Director
 FROM: D. Ramm - City Engineer *D.R.*
 DATE: June 18, 2021

RE: **Brecksville Road Improvements (Rockside Road to S.R. 17 Cloverleaf)
 Contract Modification No. 4 - E.L. Robinson Engineering – Additional Services**

The captioned project has been in the design stage for several years, now, as the ordinances and amounts below reflect:

<u>Ordinance</u>	<u>Adopted</u>	<u>Value</u>
Ordinance 2017-39	March 14, 2017	\$ 40,000 (Preliminary Traffic Engineering work)
Ordinance 2018-02	January 9, 2018	\$638,110 (Base Design Contract)
Change Order #1 Ordinance 2018-51	March 13, 2018	\$ 73,073 (Decorative Streetlights/Streetscape)
Change Order #2 Ordinance 2018-158	September 11, 2018	\$125,674 (Right-of-Way Services)
Change Order #3 Ordinance 2019-17	February 12, 2019	\$ 22,658 (Services During Construction)

As was briefly discussed at this past Tuesday's *Streets & Sidewalks Committee*, the original limits of the project on Brecksville Road were from Rockside Road to the Cloverleaf interchange. The contract scope and schedule for the project changed significantly due to the urgency to design/construct the "center section" at the AAA intersection in support of the Topgolf project. While this circumstance pushed us back on the overall project, it also afforded us the ability to learn some lessons during the construction of the "center section" to our favor going forward to finalize the design for the remainder of the project, with the goal to be more "dialed-in", as is discussed and clarified in the attached proposal from E.L. Robinson, as it pertains to designing the proposed project to better avoid utility conflicts during future construction. **I therefore recommend and request legislation be prepared and placed on the June 22nd Council Workshop to authorize Contract Modification No. 4 with E.L. Robinson Engineering in their proposal amount of \$74,554.00 to provide additional professional services** I will be available at the Workshop to answer any questions.

Attachment



T: 216.452.1890
F: 216.452.1894

1468 West 9th Street, Suite 500
Cleveland, OH 44113

elrobinsonengineering.com

May 13, 2021

City of Independence
Donald J. Ramm, P.E.
City Engineer
6335 Selig Drive
Independence, Ohio 44131

Re: City of Independence Revised Cost Proposal
Brecksville Road Improvements and Waterline Replacement

Mr. Ramm:

E.L. Robinson Engineering of Ohio has evaluated the remaining effort required to complete the streetscape plans and resurfacing plans. We have reviewed the work completed to date for the remainder of the improvements outside of the recently completed intersection project with Rockside Woods Blvd. As a reminder, we have completed Stage 1 plans for the entire length of the project after which plans for the Rockside Wood Blvd project were completed.

ELR understands the need to mold the Streetscape and Waterline Replacement project with ODOT's bridge project and the resurfacing project schedules.

Additionally, the following factors were considered in evaluating our remaining effort:

1. The City's request to modify the pavement width, adding 1-2' of additional pavement width. This could result in significant down stream effects to utilities, street lighting and grading.
2. The City's request to modify the Longano intersection approach to incorporate a landscaped median and separate turn lanes. This will require some additional design without any drastic down stream effects.
3. Our Stage 1 design will need slight modifications due to lessons learned from the Intersection project.
4. We are proposing 30 SUE Level A test holes for proposed lighting locations to avoid conflicts in construction. This may result in modifications to the lighting locations (tree lawn or behind sidewalk)
5. There will be considerable utility coordination for the relocation of CEI's poles (and their carriers) and most likely Dominion and AT&T relocations at select locations.
6. With all of the utility conflicts, we propose to prepare an abbreviated feasibility study to study the effects of the proposed widening, street light locations and sidewalk locations/widths

With that said and in addition the attached scope, we have prepared a fee proposal for the remaining effort and deducting all remaining funds and we estimate the cost to finish the project as described herein is an additional \$74,554 (excluding any ROW work or waterline design as that is not affected by any of these changes)



T: 216.452.1890
F: 216.452.1894

1468 West 9th Street, Suite 500
Cleveland, OH 44113

elrobinsonengineering.com

ELR has included 120 hours (\$17,309) for on-going services during construction in this additional fee. During the intersection project we expended 345 hours (\$35,938) and the hope is with lessons learned coupled with the scope of the work that we can significantly reduce this post award effort.

We look forward to working with you on this important project and stand ready to start immediately upon authorization.

If you have questions/comments or require additional information, please contact our office.

Respectfully,

A handwritten signature in blue ink that reads 'Jason Wise'.

Jason Wise, P.E.
Project Manager



Brecksville Road Improvements/Resurfacing

City of Independence

Scope of Services

May 13, 2021

EL Robinson (ELR) is providing this scope of services to further detail the services provided with the improvements to Brecksville Road from Rockside Road to the bridge over the Cuyahoga Valley Scenic Railroad. Services include engineering plan preparation, right of way plan preparation for the replacement of the existing water line, sidewalk and various associated items of work detailed below.

- A. ELR and CT have already collected all basemapping required for the project and no additional effort is required.
- B. ELR has added Survey and Mapping (SAM) to our team to provide SUE explorations and assumed 30 Level A test holes and some minor Level B mapping in areas of concern.
- C. ELR will prepare an abbreviated feasibility study to explore options for streetlight placement, tree lawn widths, sidewalk widths and the potential for widening the roadway 1-2'.
- D. Design a new traffic signals (to replace existing traffic signal) at the intersection of Longano Drive , including pedestrian signals, and the interconnection of these signals to the Rockside Road system by means of new underground conduit. Investigate aerial routing and radio interconnect as an alternate means of connection.
- E. Design of new curbs, drive aprons, and sidewalks
- F. MOT
 - a. Plan will be developed for waterline replacement in roadway, adjacent to Cemetery.
 - b. Detailed notes will be developed to cover all other work.
- G. Driveways
 - a. Driveways will be designed to current standards and the City will be notified of any potential issues with meeting driveway design standards.
 - b. Access Management at Commercial drives. Coordinate with City and Owners. Estimated 25 commercial drives. Widths and configurations will be recommended to the City.
 - c. Apply typicals for remaining drives, unless special circumstances arise (Assume 10 special drive details)
- H. Intersection details at Longano Drive and Old Brecksville Road related to waterline and utility construction. Longano Drive will be modified to accommodate a landscaped median and turn lanes.



- I. Design of approximately 6,000 feet of existing water main replacement, including hydrants and water services (and coordination for review, approval, and permitting of the work through the CWD).
 - a. Waterline Plan and Profile
 - b. Investigate three location options: trenchless (lining) opportunities, east side relocation, west curb line relocation.
 - c. Investigate options under I-480
 - d. Plans should include PVC alternate
 - e. Pay special attention to location near cemetery.
 - f. Prepare and submit all necessary forms along with plans and specifications to the OEPA for the water line PTI (If required)
 - g. ELR and CT will account for time to coordinate with ODOT and the 480(Walsh) project for the bore under 480. ODOT will not allow a bore pit in the median.
- J. Drainage
 - a. SWPPP, including submittals to NEORS and CSWCD for review. Full plan included, do not leave up to contractor.
 - b. NOI from the OEPA
 - c. Post construction BMP's, if required
 - d. Evaluate spread and existing storm sewer configurations.
- K. Utility Relocation services and coordination throughout project including development of ODOT 4a note.
 - a. CEI relocations along the west side of the street will be required and based on previous conversations with CEI, the City will be responsible for these costs.
 - b. Additional relocations by AT&T and Dominion will most likely be required to accommodate the proposed lighting and pose both a schedule risk and financial risk if costs are passed to the City.
- L. Installing of 2- 4" empty ducts with MaxCell innerduct and pull boxes to accommodate future utility installations. ELR will coordinate with known utility owners in the area to properly accommodate installation in the future.
- M. Traffic Control plans including signing and pavement markings/stripping.
 - a. Pavement markings/Striping for widened section only.
 - b. Replace all current signing and bring up to current standards.
- N. Staged reviews will be completed for the Abbreviated Feasibility Study and final plans (95% complete). ELR has developed a schedule that will accommodate a 20-day review period for the City and utility owners.



- a. ELR will also submit plans to utility owners and ODOT for review.
- b. Coordination with GCRTA on bus stops
- O. ELR has already obtained the necessary geotechnical borings and not additional effort is required.
- P. ROW Services (For Intersection and Utility Relocation) – While there is remaining ROW services work to complete, no additional fee is included in this proposal.
 - a. Plan development
 - b. Property Value Analyses and Appraisals
 - c. Additional survey for centerline, ROW and boundaries performed to establish existing property limits. Include search of existing records and record conditions.
 - d. Legal descriptions and exhibit drawings for all ROW and easements required.
- Q. ELR proposes an interactive approach to the development of the construction plans to ensure we meet the City’s expectation. Beyond the official staged reviews discussed in Item B above, ELR will seek input from the City on major design decisions throughout the design process at progress meetings roughly mid-way through each review cycle and as needed.
- R. ODOT CADD standards will be followed, but plans will be kept lean. Only the information required to bid and construct the project will be included.
- S. ELR will supplement the City’s boiler plate bid documents with as per plan note and ODOT bid items. A detailed (itemized) construction cost estimate will be included in the bid package for use in the creation of detailed bid forms.
- T. Final Project Deliverables:
 - a. Electronic CADD Files
 - b. Final, sealed plans in PDF format
 - i. The initial approach is to prepare one set of construction plans for the streetscape/watermain replacement work and one set of construction plans for the resurfacing.
 - ii. If the City desires to split the streetscape/watermain replacement work into two part (south and north of 480), no additional fee will be required.
 - c. Construction Cost Estimate
 - d. Property appraisals/valuations, legal descriptions and exhibits for affected parcels
 - e. Itemized bid list
- U. General Project Coordination with the City, property owners and developers.
- V. ELR to prepare a project delivery schedule to ensure final and interim completion dates are met.
- W. Resurfacing plans for project limits utilizing information gathered for main project would



be developed under a separate project development process utilizing ODOT LPA process. Construction of resurfacing programmed for FY23.

- a. Include longitudinal joint membrane spec and bid item
- b. MOT
 - c. Plans will need updated to current specifications, including work completed as part of ODOT's bridge rehabilitation project (Brecksville Road Bridge over I-480) and any other new developments along the corridor. Explore methods to update plans prior to sale in FY22.
- X. Bid support and on-going services during construction including preparation of legal notice, responding to pre-bid questions, drafting addenda, bid tabulation, reviewing low bidders qualifications and making recommendations for award of the construction contract.

If-Authorized Items:

- A. None

B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	PROPOSAL COST SUMMARY																	
2		Personnel Category										Salary Rate						
3												Current						
4	C/R/S : Brecksville Road	CL	Admin./Clerical	\$23.49														
5		PM	Project Manager	\$70.00														
6	PID NO.: NA	SE	Senior Engineer	\$55.00														
7		ROAD	Roadway & Drainage	\$42.87														
8	CONSULTANT: EL Robinson Engineering of Ohio	STR	Structures	\$42.20														
9		GEO	Geotech	\$54.60														
10	Date: 05/13/17	JE	Tech/Junior Engineer	\$34.00														
11																	Overhead Percentage = 151.83%	
12																	Overhead for Net Fee = 151.83%	
13																	Cost of Money = 0.84%	
14																	Net Fee Percentage = 10.00%	
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Attachment: 2021-05-13.Brecksville Road Streetscape Proposal.Rev (2021-91) : Authorizing Contract Mod.

B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	
1	PROPOSAL COST SUMMARY																	
2		<u>Personnel Category</u>																
3		<u>Salary Rate</u>																
4	C/R/S : Brecksville Road	<u>Current</u>																
5		CL	Admin./Clerical	\$23.49														
6	PID NO.: NA	PM	Project Manager	\$70.00														
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9		STR	Structures	\$42.20														
10	Date: 05/13/17	GEO	Geotech	\$54.60														
11		JE	Tech/Junior Engineer	\$34.00														
12		Overhead Percentage = 151.83%																
13	Step Task Description	Ave Hrly Rate	Hours CL	PM	SE	Rdway Eng.	STR	GEO	JE	Total Hours	Direct Labor	Overhead Costs	Cost of Money	Other D. Costs	Subcon. Costs	Net Fee	Total Cost	
102	SUB-TOTAL	\$36.58	0	4	10	56	0	0	260	330	12070.72	\$18,327	\$101	\$0	\$0	\$3,040	\$33,539	
104	Construction Engineering																	
105	On-Going Services	\$51.91	0	40	0	80	0	0	0	120	\$6,230	\$9,458	\$52	\$0	\$0	\$1,569	\$17,309	
106																		
107	SUB-TOTAL	\$51.91	0	40	0	80	0	0	0	120	\$6,230	\$9,458	\$52	\$0	\$0	\$1,569	\$17,309	
108	PROJECT SUB-TOTAL	\$45.01	0	199	10	724	0	0	320	1253	\$56,398	\$85,629	\$474	\$4,050	\$96,622	\$14,203	\$257,375	
109																		
121	PROJECT TOTAL	\$45.01	0	199	10	724	0	0	320	1253	\$56,398	\$85,629	\$474	\$4,050	\$96,622	\$14,203	\$257,375	
122																		
123	REMAINING BUDGET																\$182,821	
124																		
125	MODIFICATION REQUEST																\$74,554	
126																		
127																		
128																		
129																		

Attachment: 2021-05-13.Brecksville Road Streetscape Proposal.Rev (2021-91 : Authorizing Contract Mod.

ORDINANCE NO.: 2021-92

INTRODUCED BY: MAYOR KURTZ

AN ORDINANCE AMENDING SECTION 105.01 OF THE CODIFIED ORDINANCES OF THE CITY OF INDEPENDENCE RELATING TO LOCATION AND ATTENDANCE OF MEETINGS

WHEREAS, in response to the State of Ohio's executive orders and H.B. 404, all of which sought to mitigate the spread of COVID-19, the City started conducting virtual meetings to provide public access to its public meetings; and

WHEREAS, while the State's executive orders and the Mayor's Proclamation have expired, the COVID-19 pandemic is not over, residents still need to be vaccinated, and some immune-compromised individuals may be unable to achieve full protection from COVID-19; and

WHEREAS, the City has discovered over the past year that conducting virtual meetings has not only mitigated the spread of COVID-19 but has also improved government operations, increased transparency by providing more insight into the City's operations and decision-making, and increased resident participation; and

WHEREAS, the City is prescribing the methods by which meetings are to be open to the public and is providing for the flexibility to continue to conduct virtual meetings to obtain the benefits from them; and

WHEREAS, this ordinance constitutes an emergency measure providing for the usual daily operation of the City's public bodies and departments.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Independence, State of Ohio:

Section 1. That Codified Ordinance Section 105.01 is hereby amended as follows:

“105.01 LOCATION; PUBLIC ATTENDANCE AND PARTICIPATION.

~~Unless otherwise provided in these Codified Ordinances, all meetings of Council or any committee thereof, commissions, boards, citizen advisory committees to Council and other similar public bodies of the City shall be held at the City Hall or in other Municipal buildings. All such meetings shall be open to the public, unless an executive session is expressly authorized by law. This section does not require that any public body permit public participation in such open meetings unless specifically required to do so by the provisions of the Charter or of these Codified Ordinances.~~

(a) Definitions. As used in this section:

(1) "Electronically" means by way of electronic equipment or devices, including but not limited to, live-streaming by means of internet, local radio, television, cable public access channels; call in information for a teleconference; or by means of any other similar electronic technology.

(2) "Open to the public" means that a public meeting, or hearing conducted in-person, electronically, virtually, or any combination thereof, to which the public has access to the deliberations and official actions of the public body.

(3) "Public body" includes Council and boards, commissions, and committees established under the Charter or the Codified Ordinances of the City.

(4) "Virtually" means by way of teleconference, video conference, or any other similar electronic technology.

(b) Location. Unless otherwise provided in these Codified Ordinances, all meetings of Council or any committee thereof, commissions, boards, citizen advisory committees to Council and other similar public bodies of the City shall be held as provided in section (c). All such meetings shall be open to the public, unless an executive session is expressly authorized by law. This section does not require that any public body permit public participation in such open to the public meetings unless specifically required to do so by the provisions of the Charter or of these Codified Ordinances.

(c) Attendance. Each public body may permit its members to attend its public meetings or hearings in-person, virtually, or a combination of the two. The following shall apply if any or all of the members are permitted to attend virtually:

(1) Each member attending virtually shall be considered present as if the member is in-person at the public meeting or hearing, shall be permitted to vote, and shall be counted for purposes of determining whether a quorum is present at the public meeting or hearing;

(2) Any vote on a resolution, ordinance or formal action of any kind cast by a member attending virtually shall have the same effect as if member is in-person at the public meeting or hearing; and

(3) The public body shall ensure that the public can observe and hear the discussions and deliberations of all the members of the public body, whether members are attending in-person or virtually.

(d) Open to the Public. Each public body shall determine the method by which its meetings, or hearings are open to the public. For public hearings conducted virtually, the public body must also establish a means, through the use of electronic equipment that is widely available to the general public, to communicate with witnesses and to receive documentary testimony and physical evidence."

Section 2. Existing Section 1105.01 of the City's Codified Ordinances and all other ordinances inconsistent herewith are hereby repealed.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this legislation were adopted in an open meeting of this Council, and all deliberations of this Council, and any of its committees, that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Revised Code Section 121.22.

Section 4. The Ordinance provides for the usual and ordinary operation of all City Departments. Wherefore, this Ordinance shall take effect and be in force at the earliest time allowed by law.

Introduced: June 22, 2021

First Reading: June 22, 2021

Passed: _____

Gregory P. Kurtz, Mayor

Attest:

Debra J. Beal, Clerk of Council

Attest: